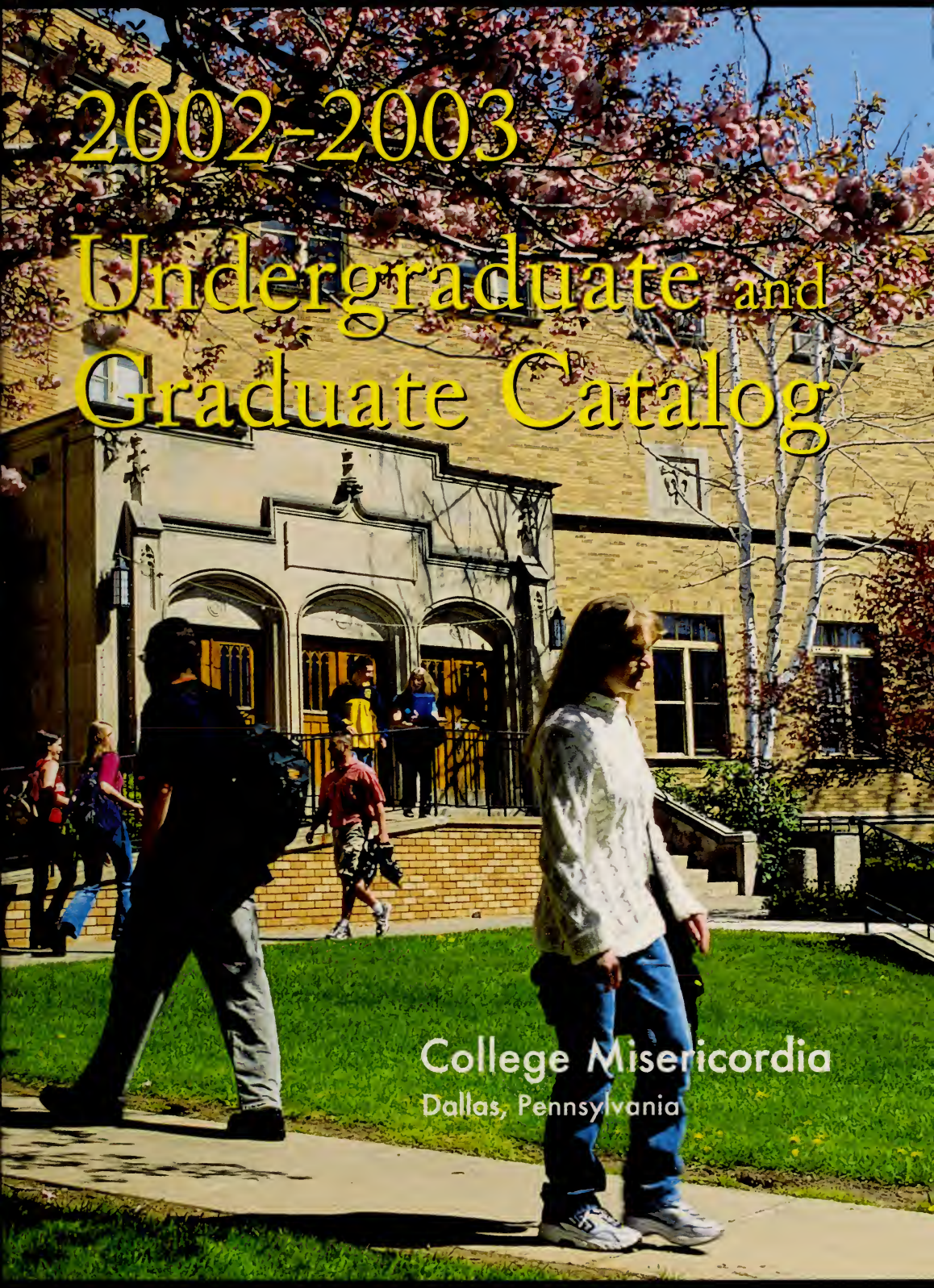
2002-2003

Undergraduate and Graduate Catalog



College Misericordia

Dallas, Pennsylvania

Founded and Sponsored by the Sisters of Mercy of Dallas

We give you **More** Ways to **Learn**

Quality Education

College Misericordia prides itself on a history of quality education and learning. Over the years, Misericordia's faculty has grown into a true teaching faculty, sharing knowledge and their passion for their subjects. Your instructor will know your name, listen to your comments, answer your questions and provide the support you need to excel. Whether you're just taking one course with us or aggressively pursuing your degree, College Misericordia's academic programs will expand your mind, sharpen your skills and prepare you for the business of life.

Professional Preparation

Part of the Misericordia experience is professional preparation. Our instructors bring real-life experiences to the classroom and offer the knowledge and theory you'll need to succeed in your chosen field. Internships are also available through the Insalaco Center for Career Development, giving Misericordia students plenty of "real world" exposure. In fact, our Guaranteed Placement Program will have you working in your chosen field, attending graduate school or serving a paid internship within six months of graduation.

Service Leadership

Helping others is part of the College Misericordia experience and is a proven method to build better, more effective leaders. Our Center for Service Leadership incorporates service activities as part of the curriculum in many courses, further emphasizing the value of a college education in true-to-life settings—opportunities that challenge, inspire and educate students in a way textbooks alone cannot.

More Than a Class

At Misericordia, you'll have the advantage of small, interactive classes where you receive focused attention from your instructors. They will help you build on your strengths and guide you toward your goal. In addition, you'll enjoy an atmosphere that makes your academic experience even more comfortable–flexible scheduling, an accessible staff, friendly career services and a community spirit that makes you feel you belong here.

Undergraduate Programs

- Accounting
  - Managerial Track
  - Public Accounting Track
- Biochemistry
- Biology
  - Pre-Dentistry
  - Pre-Medicine
  - Pre-Optometry
  - Pre-Veterinary Medicine
- Business Administration
  - Management
  - Marketing
  - Management Info Systems
- Chemistry
- Computer Science
- Communications
- Elementary Education
  - Early Childhood
- English (Pre-Law option)
- History (Pre-Law option)
- Interdisciplinary Studies
- Information Technology
  - MIS
  - New Media
- Math/Computer Science
- Medical Imaging
- Medical Technology
- Nursing
- Occupational Therapy
  - 5-year entry level Masters
- Physical Therapy
  - 5-year entry level Masters
- Professional Studies
- Psychology
- Secondary Education
  - Biology
  - Chemistry
  - English
  - History/Social Studies
  - Mathematics
- Social Work
- Special Education
- Speech-Language Pathology
- Sport Management

Certificate Programs

- Addictions Counseling
- Child Welfare Services
- Early Childhood Education
- Gerontology
- Management Info Systems
- New Media IT Online
- Secondary Education

Graduate Programs

- Education
  - Instructional Technology
- Nursing
  - Family Nurse Practitioner
  - Advanced Practice: Adult
  - Advanced Practice: Women and Children
  - RN to MSN
  - Post Master's Family Nurse Practitioner
- Organizational Management
  - Human Resource Management
  - Information Technology
  - Management
- Occupational Therapy
  - Weekend College Program
  - For Second Degree and COTAs

True to life.

Expressway Program for Adult Learners

More Choices for Success

Our accelerated Bachelor's Degree program is the quickest road to more opportunities. Designed around your busy schedule, you can complete your Bachelor's Degree in as little as 2 1/2 years, part time. Major in Management, Marketing, MIS, or Professional Studies. Nurses can choose our accelerated RN to BSN tract. Attend class just once a week at Luzerne County Community College to complete your degree. Perhaps best of all, you'll enjoy the lowest tuition for a Bachelor's Degree in the area.

Sessions run all year long. Call us today toll free, at 866-CM and Me (866-262-6363), option 1, then option 3 for Expressway. Or check us out at misericordia.edu/expressway.

College Misericordia Academic Catalog

Undergraduate and Graduate Studies

Effective August, 2002

Questions?

Call the College

toll free at

866-CM and Me

(866-262-6363).

COLLEGE MISERICORDIA
Dallas, PA 18612-1090
Founded and Sponsored by the
Sisters of Mercy of Dallas

Contacts

For more information on particular aspects of College Misericordia, contact the people listed below at (570) 674-6400 between 8:30 am and 4:30 pm. Other College personnel are listed in the College Directory section of this catalog. All mail to College Misericordia faculty and administration may be addressed to College Misericordia, 301 Lake Street, Dallas, PA 18612-1090.

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Admissions and Financial Aid	Jane Dessoye *Executive Director of Admissions and Financial Aid*
Athletics	Dr. Michael Mould *Director of Athletics*
Business Matters	John Risboskin *Vice President of Finance and Administration*
Adult Education and Community Service	Thomas J. O'Neill *Director of Adult Education and Community Service*
Institutional Advancement	Susan M. Helwig *Vice President of Institutional Advancement*
Learning Resource Center	Jackie Ghormoz *Director*
Registrar's Office	Edward Lahart *Registrar*
Religious Life	Reverend Michael Bryant *Chaplain and Director of Campus Ministry*
Student Life	Jean Messaros, RSM *Dean of Students*
	Kathleen Foley *Assistant Dean of Students*
The Diversity Institute	Dr. Linda Trompetter *Special Assistant to the President for Diversity*
The Ethics Institute	Reverend Michael Bryant *Director*
Institute of Law and Religious Life	Dr. Cecilia Meighan, RSM *Executive Director*
Institute on Sacred Scripture	Dr. Noel Keller, RSM *Director*

Contacts for Graduate Programs

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	Physical Therapy	Dr. Susan P. Barker sbarker@misericordia.edu
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Web Page Address:	http://www.misericordia.edu	
Grad E-Mail Address:	graduate@misericordia.edu	

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Policy Statements

This catalog contains current information regarding College Misericordia's undergraduate and graduate programs, calendar, admissions policies, degree requirements, fees and regulations. College Misericordia reserves the right in its sole judgment to promulgate and change rules and regulations and to make changes of any kind in its programs, calendar, admissions policies, procedures and standards, degree requirements and fees whenever it is deemed necessary or desirable, including changes in course content, the scheduling of classes, and cancellation of scheduled classes and other academic activities.

Students are ultimately responsible for knowing and observing all regulations contained herein that may affect their status at College Misericordia.

College Misericordia accords students of any race, color, religion, sex, nationality or ethnic origin all the rights, privileges, programs and activities generally made available to students of the College. College Misericordia does not discriminate on the basis of race, age, color, disability, religion, gender, nationality, marital status, sexual orientation or ethnic origin in the administration of its educational policies, admissions policies, scholarship and loan programs, athletic or other College-administered programs.

College Misericordia complies with the Family Education Rights and Privacy Act of 1974 as amended. A copy of the Act is available for inspection in the office of the Vice-President of Academic Affairs.

The College does not discriminate on the basis of disability in its hiring or employment practices. This notice is provided as required by the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973.

Diversity Statement

We at College Misericordia recognize the importance of living the mission in our words and our deeds, demonstrating mercy, service, justice and hospitality and supporting the ideals of a democratic society. Therefore, we are dedicated to promoting a diverse community in an atmosphere of mutual respect and appreciation of difference.

We believe as members of a democratic society, individuals have the right to live their lives according to their own values and beliefs but also the obligation to respect the right of others to do the same.

We believe all people should be treated with civility, deserving to be heard without demeaning judgments of others.

We believe as an educational community we have the responsibility to learn about each other in order to benefit from our diverse population.

We believe our demonstration of individual integrity and mutual respect sets a standard for the community and exemplifies a broader commitment to human understanding and service.

Mission Statement

College Misericordia is a Catholic, liberal arts-based, co-educational college. It was founded in 1924 and it is sponsored by the Religious Sisters of Mercy. The college offers both undergraduate and graduate programs. In 1978, the Board of Trustees approved a mission statement that notes the nature and purpose of the College, and in 1994 it was revised as follows:

> College Misericordia, a co-educational Catholic college sponsored by the Sisters of Mercy of Dallas, is committed to providing quality education to its students and to shape its educational programs and policies so as to express the founding Sisters' values and attitudes of mercy, service, justice and hospitality. The College welcomes individuals of all faiths.
>
> The educational program is student-focused. Thus the academic development of each student at the undergraduate level depends on the College's commitment to provide a learning experience which cultivates higher order thinking skills through the integration of liberal arts and professional studies. To emphasize academic excellence and to develop critical thinking, all undergraduate curriculum provides a common liberal arts base, the objectives of which are further developed in the students' major area of study. The student's educational program prepares students for productive careers and continued personal and professional growth.
>
> Graduate programs at College Misericordia emphasize intellectual discourse and focused academic growth. The cornerstone of each program is instruction and practice in methods of critical thinking which promote research and enhanced professional expertise.
>
> As part of its comprehensive educational program, the College is committed to providing a wide range of spiritual, physical, recreational, social, and cultural activities in which all members of the college community can participate.
>
> College Misericordia fosters a cooperative environment in which students, faculty, and staff demonstrate personal concern for each individual as a valued member of the College community.

Undergraduate Educational Goals

In fulfillment of its mission, College Misericordia provides a learning community which prepares its baccalaureate graduates to:

1. Reflect the values of mercy, justice and hospitality in their actions.
2. Contribute their communities through service and leadership.
3. Consider ethical issues and values and make reasoned judgements about them.
4. Think independently and creatively, analyze information critically, and solve problems.
5. Respect and understand cultural differences.
6. Understand global perspectives.
7. Communicate and interact effectively.
8. Understand and appreciate the arts, humanities, science, and technology.
9. Succeed in their academic disciplines.
10. Pursue life long learning.

Graduate Philosophy

Graduate education at College Misericordia exists within the framework of the College's role and mission statement. It is firmly rooted in the mission and academic traditions of the College and its founding group, the Sisters of Mercy, stressing the values of justice, mercy, service and hospitality. It emphasizes academic excellence and critical thinking, while preparing students for productive careers and continued professional growth. The graduate faculty foster a climate conducive to academic growth, intellectual discourse, critical thinking and decision making. The aims of the graduate programs at College Misericordia are to provide comprehensive education in special fields, to offer instruction in the methods of independent investigation and to foster a spirit of research.

Active participation, individualized planning, and selection of learning experiences facilitate the development of students as persons, members of society, and potential leaders in their professions. The graduate programs offered by College Misericordia build upon the College's traditional academic strengths.

Graduate Education Goals

The educational goals of the Masters' degree programs are to prepare graduates who:

1. Reflect the values of mercy, justice and hospitality in their actions.
2. Provide leadership and service to their communities and professions.
3. Practice responsible ethical decision making and ethical behavior.
4. Think independently and creatively, using reliable research methods to collect and analyze information critically, in the effort to solve problems.
5. Respect and understand cultural differences.
6. Understand global perspectives.
7. Communicate and interact effectively.
8. Pursue productive careers and continued professional growth in their disciplines.

The Curricula

Academic Divisions

College Misericordia's academic programs are administered by four distinct divisions. The programs offered by each division are listed below:

Division of Behavioral Science, Education, and Business James Calderone, *Chair,* George Hunter, *Associate Chair*

Majors
- Accounting, p. 15
- Business Administration, p. 16
- Education–Graduate, p. 56
- Elementary Education, p. 43
- Information Technology, p. 18
- Management, p. 20
- Marketing, p. 21
- Psychology, p. 117
- Social Work, p. 119
- Special Education, p. 53
- Sport Management, p. 22
- Organizational Management–Graduate, p.23

Minors
- Accounting, p. 28
- Addictions Counseling, p. 122
- Child Welfare Services, p. 122
- Gerontology Services, p. 123
- Internet Media, p. 28
- Management Minor, p. 28
- Management Information Systems, p. 29
- Marketing, p. 29
- Psychology, p. 118

Certificates/Certifications
- Addictions Counseling Certificates, p. 122
- Child Welfare Services, Certificates, p. 122
- Early Childhood Education, Certifications, p. 52
- Elementary Education, Certifications, p. 50
- Gerontology, Certificates, p. 123
- Special Education, Certifications, p. 53

Specializations
- Addictions Counseling, p. 122
- Child Welfare Services, p. 122
- Gerontology, p. 123
- Management Information Systems (Information Technology) , p. 18
- New Media (Information Technology), p. 19
- Select Sequence (Business), p. 17

Elective areas
- Sociology, p. 131

The Division of Behavioral Science, Education, and Business offers Master of Science degrees in Organizational Management, Education and Educational Technology.

Division of Health Sciences Mari P. King, *Chair,* Ellen McLaughlin, *Associate Chair*

Majors
- Health Science, B.S. degree for professional master's degree students p. 66
- Nursing BSN RN-BSN, RN-MSN, FNP, p. 90
- Medical Imaging, BS, p. 77
- Occupational Therapy, MSOT, Traditional and Weekend Format, p. 104
- Physical Therapy, MSPT, p. 111
- Speech and Language Pathology, MSSLP, p. 124

Minor
- Management, p. 84
  This minor is taken with the Medical Imaging major.

Specializations Education, p. 83
Management, p. 85
These specializations are taken with the Medical Imaging major.

The Division of Health Sciences offers professional Master of Science degrees in Occupational Therapy, Physical Therapy, Speech/Language Pathology, and a post-professional Master of Science degree in Nursing.

Division of Humanities Richard Lynch, *Chair*

Majors Communications, p. 39
English, p. 61
History, p. 66
History/Pre-Law, p. 70
General Studies*, p. 66
Interdisciplinary Studies*, p. 73
Philosophy, p. 110
Professional Studies, p. 117
*Program Administered Interdivisionally

Minors Communications, p. 41
English, p. 65
History, p. 71
Philosophy, p. 111
Political Science, p. 72
Religious Studies, p. 119
Social Studies, p. 72
Theatre, p. 65
Writing, p. 65

Certification Secondary Education in English, p. 63
Secondary Education in History, p. 68

Specializations Pre-Law, p. 71

Elective Area Religious Studies, p. 131

Division of Mathematical and Natural Sciences Frank DiPino, *Chair*

Majors Biochemistry, p. 305
Biology, p. 32
Chemistry, p. 36
Computer Science, p. 41
Mathematics, p. 73
Medical Technology, p. 89

Minors Biology, p. 34
Chemistry, p. 39
Computer Science, p. 42
Mathematics, p. 76

Certifications Secondary Education, Biology, p. 33
Secondary Education, Chemistry, p. 37
Secondary Education, Mathematics, p. 75

Specialization Pre-Dentistry, p. 35
Pre-Medicine, p. 55
Pre-Optometry, p. 35
Pre-Veterinary Medicine, p. 35

Elective areas Physics, p. 131

Accreditations

College Misericordia was chartered by the Commonwealth of Pennsylvania on January 31, 1927, and is empowered to grant the following degrees:

Master of Science in Nursing
Master of Science in Occupational Therapy
Master of Science in Physical Therapy
Master of Science
Bachelor of Arts
Bachelor of Science
Bachelor of Science in Nursing
Bachelor of Social Work
Associate of Applied Sciences

College Misericordia is regionally accredited by

Commission on Higher Education Middle States Association of Colleges and Schools, 3624 Market Street, Philadelphia PA 19104, (215) 662-5606

The College is also officially recognized by the following accrediting agencies:

Council on Social Work Education

Pennsylvania Department of Education, Harrisburg, Pennsylvania

The Regents of the University of the State of New York

Commission on Higher Education of the Middle States Association of Colleges and Schools

National League for Nursing Accreditation Commission, 61 Broadway, New York, NY 10006, (800) 669-9656

Commission on College Nursing Education; One DuPont Circle, NW, Suite 350 Washington, DC 20036-1120, (202) 887-6791 (preliminary approval)

Accreditation Council for Occupational Therapy Education, 4720 Montgomery Lane, Bethesda, MD 20814-3425, (301) 652-6611

The Joint Review Committee on Education in Radiologic Technology, Chicago, IL

Commission on Accreditation for Physical Therapy Education/American Physical Therapy Association

Council of Independent Colleges: Teacher Education Accreditation Council

College Misericordia has legal permission from the Pennsylvania State Board of Nurse Examiners to operate a School of Nursing in the Commonwealth of Pennsylvania. Various other state education departments also recognize College Misericordia's academic programs.

Graduate Accreditation

The Master's degree in Education offered by College Misericordia is fully approved by the Pennsylvania Department of Education. The Master's degree in Nursing is fully accredited by the National League for Nursing Accrediting Commission (NLNAC), 61 Broadway, New York, NY 10006 (tel. 212-363-5555), and has preliminary approval from the Commission on Collegiate Nursing Education (CCNE) of the American Association of Colleges of Nursing (AACN), 1 Dupont Circle, NW, Washington, DC 20036 (tel. 202-887-6791). The Professional Master's degree program in Occupational Therapy is fully accredited by the Accreditation Council for Occupational Therapy Education, 4720 Montgomery Avenue, Bethesda, MD (tel. 301-652-6611). The Professional Master's degree program in Physical Therapy is fully accredited by the Commission on Accreditation of Physical Therapy Education/ American Physical Therapy Association. The Master's degree in Organizational Management has initial

accreditation by the International Assembly For Collegiate Business Education. As a newly developing professional program the Speech/Language Pathology department is seeking accreditation from the Council on Academic Education of the American Speech-Language-Hearing Association.

Academic Program Definitions

College Misericordia's academic programs fall into five interrelated groups: majors, specializations, certifications, minors, and elective areas of study. These program areas are defined below.

Majors — Areas of study in a formal discipline for which a degree is awarded, for example, a Bachelor of Arts degree in History, a Bachelor of Social Work degree in Social Work, a Bachelor of Science degree in Mathematics, or a Master of Science in Occupational Therapy degree.

Specializations — Focused programs of extended study closely associated with a specific degree program. Specializations are generally available only to students who have been accepted into the major for the specific degree, for example: B.A./History (Pre-Law) or B.S./Biology (Pre-Medicine).

Certificates — Certificates are awarded to students who complete specified coursework independent of a defined degree program. Certificate Programs are offered in Addictions Counseling, Child Welfare Services and Gerontology. NOTE: Completion of a Certificate Program does not equate to **certification** in any of the programs.

Certifications — Prescribed programs of study designed to meet requirements of official agencies which recognize the certification as a valid credential, for example, Early Childhood Education certification recognized by the Pennsylvania Department of Education.

Minors — Focused programs of study which involve specific clusters of courses around a general area of study. Minors are not associated with particular degree programs and are therefore open to all undergraduate students, for example: writing, philosophy and religious studies.

Elective Areas of Study — Clusters of courses which are not as a group directly associated with a specific degree program. These elective courses are intended to augment the liberal arts background of any interested student, for example: philosophy or sociology.

Academic Program Listings

Specific Degree Programs — In the academic program listings which follow, majors, specializations and certifications are combined into one section and are listed alphabetically by program name. They have been grouped together by virtue of their one common factor, each requires defined course sequences.

Minor Programs — Minors, which are open to all students, may be taken in association with any degree program. Minors involve 15 to 22 credits in specific areas. The minors offered by the College and their course requirements are listed after each major.

Elective Areas — Elective areas of study are briefly described in the section headed Elective Areas of Study.

Course Descriptions — Specific information regarding every course offered by the College may be found in the Course Descriptions section of this catalog. Core Curriculum requirements are defined below.

Core Curriculum Requirements

All undergraduate students, regardless of major, are required to complete a minimum of forty-eight (48) credit hours of core courses. These courses must be taken in accordance with the distribution of credit hours by area of study described below, and must be selected from the list of core course titles on the following page, or from the list of approved substitutes noted below.

Some courses must be taken in sequence, and both semesters of courses which are offered over two semesters must be completed.

Area of Study	Credits	Area of Study	Credits
Behavioral Science*	6	Philosophy	6
English Literature	6	Religious Studies	6
Fine Arts	6	Natural Science	6
History or Political Science	6		
Mathematics**	6		

* Students are required to choose 2 of 3 courses among Economics, Psychology and Sociology.

**All students are required to take six (6) credits of Mathematics, three (3) from Bank I and three (3) from Bank II shown below.

Students are required to choose among the American History, Western Civilization, or Political Science sequences.

Students must take 6 credits in each of the Humanities disciplines: History/Political Science, Literature, Fine Arts, Philosophy and Religious Studies. These 30 credits must also be distributed as follows: 12 credits of courses designated Ancient and Medieval (C); 12 credits designated Modern (M); and 6 credits designated Global/Multicultural (G). In addition, at least two of the core courses in Humanities must be designated "writing intensive." The designation will appear in the schedule of classes offered each semester.

Mathematics Bank I
Determined by Mathematics Program

MTH 120	Mathematical Reasoning
MTH 151	Calculus I
MTH 160	Discrete Mathematics

Mathematics Bank II
Specified by Program

MTH 115	Statistics
MTH 151	Calculus I
MTH 152	Calculus II
MTH 160	Discrete Mathematics

Core Areas	*Required Credits*	*Course Number*	*Course Title*	*Credits*
Behavioral Science	6	PSY 123	Introduction to Psychology	3
Select any two		SOC 101	Comparative Sociology	3
		BUS 207	Contemporary Economics	3
English	6	ENG 101C	Lit. of Values: Ancient & Medieval	3
Select any two		ENG 102M	Lit. of Discovery: Modern/Early Modern	3
		ENG 104M	Lit. of Discovery: American Lit.	3
		ENG 108G	African American Lit.	3
		ENG 109G	Modern World Lit.	3
		ENG 111G	Lit. of American Immigrants	3
Fine Arts	6	FA 102C	Cultural Synthesis in Ancient World	3
Take 102C and 104M, or		FA 104M	Art, Self, Community in Mod. World	3
take either plus one "G"		FA 205G	Jazz Age Culture	3
course		FA 206G	Voices of Liberation	3
		FA 207G	World Music	3

History/Pol. Sci	6	HIS 101C	Western Civilization I	3
Select one sequence		HIS 102M	Western Civilization II	3
		or		
		HIS 103M	U.S. History I	3
		HIS 104G	U.S. History II	3
		or		
		POL 100M	American National Government	3
		POL 103G	Global Politics	3
Mathematics	6	MTH	Mathematics Bank I	3
			Mathematics Bank II	3
Philosophy	6	PHL 100C	Introduction to Philosophy	3
Take 100 and		PHL 102M	Introduction to Ethics	3
select one other		PHL 105M	Introduction to Logic	3
		PHL 111M	Makers of the Modern Mind (Honors)	3
		PHL 210M	Philosophy of Person	3
		PHL 220M	Philosophy and Literature	3
		PHL 223M	Social Ethics	3
		PHL 257M	Philosophy of Religion	3
		PHL 261G	Philosophy of Women	3
		PHL 270M	Social and Political Philosophy	3
Religious Studies	6	RLS 100C	Biblical Studies	3
Select any two		RLS 104G	World Religions	3
		RLS 106M	Theology and Human Experience	3
		RLS 107G	Women and Spirituality	3
		RLS 111G	Mayan Religion and Culture	3
		RLS 113M	Theology of the Church	3
		RLS 114C	Intro. to Christian Thought	3
		RLS 115M	Religion in America	3
		RLS 116M	American Catholicism	3
Natural Sciences	6	BIO 103-104	General Biology I & II	6
Select one sequence		BIO 101-102	General Botany & Zoology	8*
		CHM 104-105	General Chemistry and Introduction to Organic Chemistry	6*
		CHM 133-134	Chemical Principles	8*
		PHY 107-108	Introduction to Physics I & II	6
		PHY 221-222	General Physics	8*

* Courses with an asterisk require a stronger background in mathematics and science

Honors Program Marnie Hiester and Catherine Turner, *Directors*

The Honors Program is an interdisciplinary learning community of undergraduate students and faculty working together to create an intellectually stimulating and challenging environment for learning. Honors students take a common sequence of core curriculum courses in place of the regular core offerings, participate each semester in our Honors Explorations Seminar, and in their final year produce a professional quality paper as part of the Honors Capstone Seminar. The Honors Program also sponsors a variety of extra-curricular programs for students, such as travel to local and regional historical venues and cultural events, opportunities for competitive scholarships and off-campus study semesters, and participation in conferences sponsored by the National Collegiate Honors Council and other colleges and universities. As a learning community, we make program-related decisions and plan activities with input from both Honors faculty and students. Honors students also receive recognition on their transcript, at College awards ceremonies, and at commencement.

The academic portion of the Honors Program consists of three components. The first is an alternative 36 credit core sequence in the humanities and social sciences. All students at the college must complete a core curriculum, but Honors students take a humanities and social sciences core designed specifically for them (science and math requirements are taken as part of the regular core). Honors classes are not necessarily harder, but approach course material in different ways. They tend to be small and interactive, emphasize discussion and critical analysis, and use primary sources in addition to textbooks. Additionally, Honors courses are interdisciplinary, linked by common principles and ideas. All Honors core courses are listed as "Section 07" in each semester's schedule of classes. In combination they include: 2 semesters each in English, Fine Arts, History, Philosophy, and Religious Studies plus 1 semester each in Psychology and either Sociology or Economics. We also offer some elective Honors courses in math, science, and the health sciences.

The second academic component requires student participation in the non-credit Explorations Seminar (HNR 300), which meets 3–4 times per semester. Within this seminar students and faculty together explore a theme or topic that often relates to issues being explored in the Honors courses. While the seminar may take different forms, such as a debate, a roundtable, or a guest lecture, it always involves discussion among students and faculty. The final academic component of the Program is the Capstone Seminar (HNR 401), which results in students creating a professional quality project that advances their research and presentation skills. Students develop their projects after a process of self-directed research and writing under faculty and peer guidance. The final projects are presented in a public forum to the College community and published in the Honors journal Honorus.

Students are admitted to the Honors Program by application only. Admissions decisions for first-year students are based on high school academic record, involvement in extra-curricular activities, evidence of intellectual curiosity, and overall "fit" with the program. Application materials may be requested by any qualified, interested high school senior. In addition, current and transfer students can determine their eligibility for admission to the Program by contacting the Program directors. To remain in the Honors Program, students must maintain a 3.0 GPA in their freshmen and sophomore years and a 3.25 GPA subsequently.

All Honors courses are open to non-Honors freshmen and sophomores with a 3.0 GPA or higher, and to juniors and seniors with a 3.25 GPA or higher, with the professor's approval assuming space is available.

Business Administration Department

Division of Behavioral Science, Education, and Business
Department Chair Fred J. Croop

Accounting Major

Division of Behavioral Science, Education, and Business
Degree B.S./Accounting
Department Chair Fred J. Croop
Program Director Fred J. Croop

Accounting is the language of business that allows different entities to communicate effectively with each other. The accounting profession provides this vital service to management and owners of business firms, investors, creditors, labor unions, government agencies and most importantly to the general public. The curriculum of College Misericordia's Accounting major is designed to provide individuals with communication, critical thinking, and analytical skills, as well as the technical proficiency needed to become professional accountants.

The American Institute of Certified Public Accountants and other accounting organizations continually emphasize the value of a broad approach to education. The liberal arts core and business support courses that are required of all accounting majors at College Misericordia address this need and help individuals acquire the necessary skills that will contribute to a productive life and satisfying career. The accounting faculty emphasizes the importance of these abilities in accounting courses that also contain the profession's technical body of knowledge. Accounting courses also integrate an extensive use of computers and standard business software into instruction and student assignments.

In recognizing the importance of writing and speaking across the curriculum, the major uses the Five Chapter Model for research papers and includes presentations in many major courses. Students are given instruction in business writing and presentation skills.

Work experience is a powerful educational tool in a discipline such as Accounting. College Misericordia schedules on-campus interviews with accounting firms and companies for student placement in accounting internship positions. All Accounting majors are encouraged to serve an internship in the spring of their senior year. Placement of students in internships is dependent upon successful completion of required course work, availability of placement employers, and an interview on the part of the student.

Sequence of Required Courses

Freshman Year

First Semester		*Total Credits* 15	*Second Semester*		*Total Credits* 15
	Core	3		Core	3
	Core	3		Core	3
	Core	3		Core	3
BUS 105	Basic Computer Technology	3	BUS 107	Essential Communications	3
ACC 101	Principles of Accounting	3	BUS 208	Principles of Management	3

Sophomore Year

First Semester		*Total Credits* 15	*Second Semester*		*Total Credits* 15
	Core	3		Core	3
	Core	3		Core	3
ACC 340	Intermediate Accounting I	3	ACC 341	Intermediate Accounting II	3
BUS 269	Principles of Marketing	3	MIS 110	Intro to Information Systems	3
	Elective	3	BUS 207	Contemporary Economics	3

Junior Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
	Core	3		Core	3
	Core	3		Core	3
ACC 401	Taxes	3	ACC 440	Advanced Accounting	3
	Core	3	BUS 306	Organizational Behavior	3
ACC 342	Intermediate Accounting III	3	BUS 307	Management Science	3

Senior Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
	Core	3	ACC310	Cost Accounting	3
BUS 352	Business Law	3		Elective	3
ACC 410	Auditing	3		Elective	3
BUS 371	Finance	3	ACC 472	Internship	6
BUS 415	International Business	3			

Total required for graduation 120 credits

Business Administration Major

Division of Behavioral Science, Education, and Business
Degree B.S./Business Administration
Department Chair Fred J. Croop
Program Director Mary Carden

Students who major in Business Administration choose to focus on a specific area of business. The Business Administration Major allows students to focus on areas such as management, accounting, marketing or management information systems. The major requires all students to take at least twelve required courses, at least 15 credits in the minor and 18 credits in free electives. Majors must complete the 48-credit college core as required of all College Misericordia students.

The Business Administration Major permits students to freely fashion their studies to meet their professional and personal needs. The curriculum contains sufficient flexibility to meet most needs and expectations of the student, both those who intend to go on to graduate school and those who seek immediate entrance into the profession. Students in the major need to work very closely with their advisor in the selection of courses.

The major permits students to take an aggressively quantitative or qualitative track or an equal balance between the "management by numbers" position and the "management through people" concept.

In recognizing the importance of writing and speaking across the curriculum, the major uses the Five Chapter Model for research papers and includes presentations in many major courses.

Students are given instruction in business writing and presentation skills.

Sequence of Required Courses

Freshman Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
	Core	3		Core	3
	Core	3		Core	3
	Core	3		Core	3
BUS 105	Basic Technology	3	BUS 107	Essential Communications	3
BUS 208	Principles of Management	3	BUS 269	Principles of Marketing	3

Sophomore Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
	Core	3		Core	3
	Core	3		Core	3
BUS 207	Contemporary Economics	3		Minor Sequence Course	3
ACC 101	Principles of Accounting	3	MIS 110	Intro to Information Systems	3
	Elective	3		Elective	3

Junior Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
	Core	3		Core	3
	Core	3		Core	3
	Minor Sequence Course	3		Minor Sequence Course	3
BUS 352	Business Law	3		Elective	3
	Elective	3	BUS 307	Management Science	3

Senior Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
	Core	3		Core	3
	Free elective	3	BUS 306	Organizational Behavior	3
	Minor Sequence Course	3		Minor Sequence Course	3
BUS 371	Finance	3		Elective	3
BUS 415	International Business	3		Elective	3

Total required for graduation 120 credits

Business Administration Major

With a Minor Sequence (Choose 5 from one area)

Management Minor Courses

BUS 205 Macroeconomics
BUS 206 Microeconomics
BUS 307 Management Science
BUS 350 Money and Banking
BUS 360 Human Resource Management
BUS 385 Production and Operations Mgmt.
BUS 406 Current Issues and Trends in Business
BUS 420 Small Business Management
BUS 465 Special Topics in Business
BUS 472 Business Administration Internship
BUS 491 Seminar in Business Policies
ACC 311 Managerial Accounting

Accounting Minor Courses

ACC 310 Cost Accounting
ACC 340 Intermediate Accounting I
ACC 341 Intermediate Accounting II
ACC 342 Intermediate Accounting III
ACC 401 Taxes I
ACC 402 Taxes II
ACC 410 Auditing
ACC 440 Advanced Financial Accounting
ACC 472 Accounting Internship
ACC 480 Independent Study
ACC 485 Special Topics in Accounting

MIS Minor Courses

MIS 101	Programming In C
MIS 121	Programming In C++
MIS 200	Systems Anal., Design and Implementation
MIS 220	Applied Networking Design
MIS 221	Introduction to Computer Systems
MIS 231	Introduction to File Processing
MIS 232	Data Structures
MIS 310	Managerial Applications in OOPI
MIS 311	Managerial Applications in OOPII
MIS 312	Software Engineering
MIS 420	Teleprocessing
MIS 432	Data Base Mgmt. Systems Design
MIS 491	Information Tech. Management

Select Specialization Minor

The Select Specialization is available only to transfer students with a minimum of 15 completed credit hours (grade of "C" or better) in a business related field not offered at College Misericordia.

Students with credits in a business related field not offered at Misericordia may apply those credits as a minor in the Business Administration major.

Potential areas of specialization are as wide and varied as the world of business.

Information Technology Major

Management Information Systems Specialization

Division of Behavioral Science, Education, and Business
Degree B.S./Information Technology
Department Chair Fred J. Croop
Program Director Fred J. Croop

The Information Technology degree with a specialization in MIS constitutes an interdisciplinary approach to modern information systems, providing strong foundations in business and computer science as they relate to business information management, development and operations.

The Information Technology degree with a specialization in MIS provides a melding of the two disciplines since the development of a computer-based information system is not merely a technological exercise as it also has managerial, organizational and behavioral implications. The Information Technology degree with a specialization in MIS offers a strong foundation in computer science, business theory and practice and the related role of information flow within an organization.

The Information Technology degree with a specialization in MIS provides majors a balance of theory and practice in both disciplines and prepares students for entry-level positions in such fields as systems analysis, systems design, and information systems management.

In recognizing the importance of writing and speaking across the curriculum, the major uses the Five Chapter Model for research papers and includes presentations in many major courses. Students are given instruction in business writing and presentation skills.

Sequence of Required Courses

Freshman Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
	Core	3		Core	3
	Core	3		Core	3
	Core	3		Core	3
BUS 105	Basic Technology	3	BUS 107	Essential Communications	3
BUS 208	Principles of Management	3	MIS 110	Intro to Information Systems	3

Sophomore Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
	Core	3		Core	3
	Core	3		Core	3
BUS 207	Contemporary Economics	3	MIS 121	Programming II	3
MIS 101	Programming	3	BUS 269	Principles of Marketing	3
ACC 101	Principles of Accounting	3	ACC 311	Managerial Accounting	3

Junior Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 16/18*
	Core	3		Core	3
	Core	3		Core	3
MIS 310	Managerial Apps of OOP I	3	MIS 312	Software Engineering	3
MIS 200	Systems Analysis	3	BUS 306	Organizational Behavior	3
BUS 352	Business Law	3	BUS 307	Management Science	3
				Elective	1/3

Senior Year

First Semester		*Total Credits 16*	*Second Semester*		*Total Credits 12/15*
	Core	3		Core	3
MIS 231	Intro. to File Processing	4	MIS 432	Database Management	3
MIS 220	Applied Networking Design	3		Elective	2/3
BUS 371	Finance	3	MIS 491	Information Technology Mgmt.	3
BUS 415	International Business	3		Elective	1/3

Total required for graduation 124 credits

Information Technology Major

New Media Specialization

Division of Behavioral Science, Education, and Business
Degree B.S./Information Technology
Department Chair Fred J. Croop
Program Director Fred J. Croop

The Information Technology degree with a specialization in New Media addresses the development of the interface for Web-based business and its interaction with existing legacy systems. Graduates earning the BS in IT with a New Media specialization will enter careers in eCommerce where they will provide the functionality for the industry. With the strong academic foundation in Business, they will have the educational background to quickly move into managerial positions.

In recognizing the importance of writing and speaking across the curriculum, the major uses the Five Chapter Model for research papers and includes presentations in many major courses. Students are given instruction in business writing and presentation skills.

Sequence of Required Courses

Freshman Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
	Core	3		Core	3
	Core	3		Core	3
	Core	3		Core	3
NM 112	New Media & Industry	3	NM 111	Systems and Hardware	3
NM 110	Intro to eCommerce	3	BUS 107	Essential Communications	3

Sophomore Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
	Core	3		Core	3
	Core	3		Core	3
NM 220	Web Design	3	NM 230	Web Animation	3
NM 201	Graphics & Digital Imaging	3	MIS 220	Applied Networking Design	3
BUS 208	Principles of Management	3	BUS 269	Principles of Marketing	3

Junior Year

First Semester		*Total Credits 18*	*Second Semester*		*Total Credits 15*
	Core	3		Core	3
	Core	3		Core	3
NM 310	Web Server Development	3	NM 320	Web Application Development	3
ACC 101	Principles of Accounting	3	BUS 306	Organizational Behavior	3
BUS 352	Business Law	3	BUS 207	Contemporary Economics	3
	Elective	3			

Senior Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
	Core	3		Core	3
NM 340	Interactive Multimedia I	3	NM 402	Interactive Multimedia II	3
BUS 371	Finance	3	NM 420	eCommerce Integration	3
BUS 415	International Business	3	BUS 307	Management Science	3
	Elective	3		Elective	3

Total required for graduation 123 credits

Management Major

Division of Behavioral Science, Education, and Business
Degree B.S./Management
Department Chair Fred J. Croop
Program Director Mary Carden

Students who major in Management choose to focus on a specific area of the business environment.

To succeed in a professional business atmosphere individuals must have a well-rounded background in all aspects of business as well as a firm grounding in the liberal arts. College Misericordia's Business Administration program provides the proper balance of both theory and practice. Its goals are to provide students with an understanding of the nature of society and to assist them in developing a social philosophy, which is necessary for responsible citizenship; to familiarize students with the American economic system and the major functional areas of business; and to afford students the opportunity to develop and to increase their capacity for analysis, evaluation and strategic implementation of concepts.

In recognizing the importance of writing and speaking across the curriculum, the major uses the Five Chapter Model for research papers and includes oral presentations in many major courses. Students are given instruction in business writing and presentation skills.

Sequence of Required Courses

Freshman Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
	Core	3		Core	3
	Core	3		Core	3
	Core	3		Core	3
BUS 105	Basic Technology	3	BUS 107	Essential Communications	3
BUS 208	Principles of Management	3	BUS 269	Principles of Marketing	3

Sophomore Year

First Semester		*Total Credits* 15	*Second Semester*		*Total Credits* 15
	Core	3		Core	3
	Core	3		Core	3
BUS 207	Contemporary Economics	3	BUS 206	Microeconomics	3
ACC 101	Principles of Accounting	3	MIS 110	Intro to Information Systems	3
	Elective	3	ACC 311	Managerial Accounting	3

Junior Year

First Semester		*Total Credits* 15	*Second Semester*		*Total Credits* 15
	Core	3		Core	3
	Core	3		Core	3
BUS 360	Human Resources Management	3	BUS 350	Money and Banking	3
BUS 352	Business Law	3	BUS 306	Organizational Behavior	3
	Elective	3	BUS 307	Management Science	3

Senior Year

First Semester		*Total Credits* 15	*Second Semester*		*Total Credits* 15
	Core	3		Core	3
BUS 406	Current Issues and Trends	3	BUS 491	Seminar in Policies	3
	Upper Level Business Elective	3		Upper Level Business Elective	3
BUS 371	Finance	3	BUS 420	Small Business Management	3
BUS 415	International Business	3		Elective	3

Total required for graduation 120 credits

Marketing Major

Division of Behavioral Science, Education, and Business
Degree B.S./Marketing
Department Chair Fred J. Croop

Marketing, one of the available business specializations, concentrates on exchange processes. College Misericordia's Marketing major goes beyond the traditional. It prepares students for employment in business, as well as non-business organizations. Those who are or will be involved in managing private or public, profit or non-profit organizations can benefit from this program.

Opportunities in the field of Marketing are expanding rapidly as organizations discover the importance of marketing techniques to their continued success. Today and in the future, not only will products be marketed, but services, ideas, places, political candidates, health care facilities, educational institutions and many more organizations will also benefit by using marketing tools.

Students obtain jobs in a variety of organizations in Advertising, Public Relations, Sales, Product and Brand Management, Marketing Research, Purchasing, Retailing, Wholesaling, and many other marketing related positions.

In recognizing the importance of writing and speaking across the curriculum, the major uses the Five Chapter Model for research papers and includes presentations in many major courses. Students are given instruction in business writing and presentation skills.

Sequence of Required Courses

Freshman Year

First Semester		*Total Credits* 15	*Second Semester*		*Total Credits* 15
	Core	3		Core	3
	Core	3		Core	3
	Core	3		Core	3
BUS 105	Basic Technology	3	BUS 107	Essential Communications	3
BUS 208	Principles of Management	3	BUS 269	Principles of Marketing	3

Sophomore Year

First Semester		*Total Credits* 15	*Second Semester*		*Total Credits* 15
	Core	3		Core	3
	Core	3		Core	3
BUS 207	Contemporary Economics	3	BUS 321	Product/Service Marketing	3
ACC 101	Principles of Accounting	3	MIS 110	Intro to Information Systems	3
BUS 340	Promotion & Advertising	3		Elective	3

Junior Year

First Semester		*Total Credits* 15	*Second Semester*		*Total Credits* 15
	Core	3		Core	3
	Core	3		Core	3
BUS 304	Sales & Sales Management	3	BUS 401	Channel Strategies	3
BUS 352	Business Law	3	BUS 306	Organizational Behavior	3
	Elective	3	BUS 307	Management Science	3

Senior Year

First Semester		*Total Credits* 15	*Second Semester*		*Total Credits* 15
	Core	3		Core	3
BUS 450	Marketing Research	3	BUS 403	Strategic Marketing	3
	Upper Level Business Elective	3		Upper Level Business Elective	3
BUS 371	Finance	3	BUS 402	Pricing Strategies	3
BUS 415	International Business	3		Elective	3

Total required for graduation 120 credits

Sport Management Major

Degree B.S./Sport Management
Department Chair Fred J. Croop
Program Director Deron Grabel

The Sport Management major at College Misericordia provides a business-oriented curriculum devised to produce graduates that will be successful in today's, and prepared for the future, Sport Management environment. The major allows students to fashion their studies to meet their professional and personal needs.

Sequence of Required Courses

Freshman Year

First Semester		*Total Credits* 15	*Second Semester*		*Total Credits* 15
	Core	3		Core	3
	Core	3		Core	3
SMG 101	Intro to Sport Management	3	SMG 110	Sport in Society	3
BUS 105	Basic Technology	3	BUS 107	Essential Communications	3
BUS 208	Principles of Management	3	BUS 269	Principles of Marketing	3

Sophomore Year

First Semester		*Total Credits 18*	*Second Semester*		*Total Credits 18*
	Core	3		Core	3
	Core	3		Core	3
	Core	3		Core	3
SMG 201	Sport and Athletic Administration	3	SMG 210	Sport Event & Facility Management	3
ACC 101	Principles of Accounting	3	BUS 306	Organizational Behavior	3
	Elective	3		Elective	3

Junior Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
	Core	3		Core	3
	Core	3		Core	3
	Core	3	SMG 310	Sport Law	3
SMG 301	Sport Marketing	3	BUS 307	Management Science	3
BUS 352	Business Law	3	MIS 110	Intro to Information Systems	3

Senior Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 12*
	Core	3	SMG 410	Internship	12
SMG 401	Sport Economics	3			
BUS 371	Finance	3			
BUS 415	International Business	3			
	Elective	3			

Total required for graduation 123 credits

Graduate Program in Organizational Management

Division of Behavioral Science, Educations and Business
Degree B.S./Business Administration
Department Chair Fred J. Croop
Program Director Dr. John L. Kachurick

Philosophy

College Misericordia's Master of Science degree in Organizational Management educates individuals for successful careers as managers in for-profit and not-for-profit organizations in both public and private spheres. The program reflects a management perspective which assumes that the professional manager is able to analyze problems, synthesize solutions, communicate decisions and understand the organizational impact of those decisions.

Program

The program prepares students for responsible organizational leadership. Faculty encourage students to think deeply and broadly from a systems viewpoint about the roles, functions and tasks of a manager and to develop and use a variety of management skills and prescriptions in organizational environments. The program stresses not only management theory, but also the application of that theory in various managerial situations.

Admission Criteria

Full Admission. Applicants are eligible for full admission to the graduate program if they either have a GPA higher than a 2.79 or a score on the MAT or GRE of at least the 35th percentile.

Provisional Admission. Applicants who have a GPA of less than 2.80 or a score below the 25th and 34th percentile inclusively on the MAT or GRE are eligible to be granted provisional admission.

Students in this category will be required to complete up to 12 graduate credits, half of which must be in required courses, with grades no lower than B before being granted full and unconditional admission.

Alternative Evaluation—Applicants can request evaluation for admission through an alternative method. Details are available from the Program Director.

Denied Admission—Applicants who have less than a 2.80 GPA in their undergraduate studies and score below the 25th percentile on the MAT or GRE will be denied admission.

Curriculum

The program consists of thirty six (36) credit hours of study that can be completed on a part-time basis. Students must complete a core curriculum of twenty-four (24) credits and a specialization area of twelve (12) credits.

Specializations

The program offers an opportunity for students to concentrate their elective courses in one of three areas of special interest: Human Resource Management, Management and Information Technology Management.

Human Resource Management Specialization

Clearly a need exists for the development of professional competencies and skills in the area of Human Resource Management, which deals with issues, specialization such as selection, compensation, motivation and development, that are related to the people side of the organization. The program provides opportunities to develop skills and a knowledge base necessary to exert effective leadership in the management of human resources in a variety of organizational settings including corporations, health and health-related facilities, local, regional and state government, and other complex organizations.

Management Specialization

The Management Specialization provides the student with opportunities to acquire and practice the functions of management and to understand the characteristics of leadership, particularly within for-profit private and publicly traded corporations, companies and businesses.

Information Technology Management Specialization

Information and the technology that supports it are valuable resources to organizations. The proper management of these resources is critical for organizational success. The Information Technology Management specialization provides conceptual and skill-based components in both technological and managerial areas that allow graduates to meet the increasing information needs of organizations.

Core (24 Credits)

OM 500 Organizational Behavior
OM 509 Financial Management
OM 515 Research Methods or OM 516 Qualitative Research or OM 512 Management Science
OM 530 Legal Aspects of Administration
OM 538 Perspectives in Management or OM 595 Professional Contribution
or OM 596 Administrative Practicum
OM 545 Introduction to Human Resources (IT substitutes OM 520 Introduction to Management Information Systems)
OM 551 Organizational Communications
OM 586 Strategic Planning and Management of Change

Track I: Human Resource Management (12 Credits)

OM 552 Regulation of Human Resource Management
Elective

Choose any two

OM 527 Selection, Recruitment, and Training and Development
OM 553 Fundamentals of Employee Benefit Planning
OM 557 Performance, Compensation and Reward Systems
OM 558 Employee Relations and Services

Track II: Management (12 Credits)

OM 535 Leadership
Elective

Choose any two

OM 520 Introduction to Management Information Systems
OM 533 Managing Customer Satisfaction
OM 536 Marketing Management

Track III: Information Technology Management (12 Credits)

OM 571 Data Base Management Systems
OM 573 Systems Analysis and Design
OM 575 Data and Computer Communications
OM 577 Special Topics in Information Technology Management

Cluster Programs

The program offers its degree with a Management Specialization in a cluster format at various sites in the region. The cluster concept advances students through the program as a cohort, meeting one weekend a month for 24 months. Further information on the cluster programs is available from the Office of Adult Education or from the Organizational Management Program Director.

Certificate

The program offers a 15-credit Certificate in Human Resource Management to those individuals who are interested in the field of Human Resources, but do not wish to pursue the degree. Course requirements for entering and completing the certificate program include:

1. possession of a baccalaureate degree from an accredited college or university in a field compatible with the area of advanced study.
2. completion of the following designated courses: OM 500, OM 545, OM 552.
3. completion of six (6) additional credits from the Human Resource Management specialization.

Second Specialization

Graduates of the Organizational Management Program can return to the College to complete a second specialization by taking the required courses within the specialization area at a reduced tuition rate. Those interested should contact the Office of Adult Education.

Medical Imaging and Organizational Management Option

College Misericordia offers a five-year program for Medical Imaging majors that culminates with a Bachelor of Science Degree in Medical Imaging and a Master of Science Degree in Organizational Management. Those interested should refer to the undergraduate section for further details on the program.

Course Scheduling and Sequence

Fall Semesters

Weeknights

OM 500	Organizational Behavior
OM 509	Financial Management
OM 530	Legal Aspects of Administration
OM 536	Marketing Management
OM 527	Selection, Recruitment and Training
OM 573	Systems Analysis and Design (Odd Years)
OM 575	Data and Computer Communications (Even Years)

Weekend Clusters

Odd Years

OM 500	Organizational Behavior
OM 551	Organizational Communications
OM 509	Financial Management
OM 586	Strategic Planning and the Management of Change

Even Years

OM 535	Leadership
OM 538	Perspectives in Management
OM 520	Introduction to Management Information Systems
OM 536	Managing Customer Satisfaction

On-Line Cluster

Odd Years

OM 509	Financial Management
OM 538	Perspectives in Management

Even Years

OM 515	Research Methods
OM 536	Managing Customer Satisfaction

Spring Semesters

Weeknights

OM 551	Organizational Communications
OM 515	Research Methods
OM 520	Introduction to Management Information Systems
OM 538	Perspectives in Management
OM 552	Regulation of Human Resource Management
OM 557	Performance, Compensation and Reward Systems
OM 573	Systems Analysis and Design (Odd Years)
OM 587	MIS Policy and Management of Technology (Even Years)

Weekend Clusters

Odd Years

OM 500	Organizational Behavior
OM 551	Organizational Communications
OM 536	Marketing Management
OM 586	Strategic Planning and Management of Change

Even Years

OM 515 Research Methods
OM 530 Legal Aspects of Administration
OM 538 Perspectives in management
OM 545 Introduction to Human Resources

On-Line Cluster

Odd Years

OM 500 Organizational Behavior
OM 551 Organizational Communications

Even Years

OM 520 Introduction to Management Information Systems
OM 535 Leadership

Summer Semesters

Weeknights

OM 533 Managing Customer Satisfaction
OM 535 Leadership
OM 545 Introduction to Human Resources
OM 558 Employee Relations and Services
OM 577 Special Topics in Information Technology Management
OM 586 Strategic Planning

Weekend Clusters

Odd Years

OM 515 Research Methods
OM 533 Managing Customer Satisfaction
OM 535 Leadership
OM 536 Marketing Management

Even Years

OM 509 Financial Management
OM 520 Introduction to Management Information Systems
OM 545 Introduction to Human Resources
OM 530 Legal Aspects of Administration

On-Line Cluster

Odd Years

OM 530 Legal Aspects of Administration
OM 545 Introduction to Human Resource Management

Even Years

OM 536 Marketing Management
OM 586 Strategic Planning

Business Minors

Accounting Minor

Division of Behavioral Science, Education, and Business

The Accounting minor provides a strong analytical base for almost any major. With the increased concentration in accounting computerized systems, Computer Science majors will find this minor attractive.

Course Sequence

ACC 101	Principles of Accounting I	3
ACC 340	Intermediate Accounting I	3
ACC 341	Intermediate Accounting II	3
ACC 342	Intermediate Accounting III	3

Two (2) courses selected from the following:

ACC 310	Cost Accounting	3
ACC 311	Managerial Accounting	3
ACC 345	Advanced Financial Accounting I	3
ACC 401	Taxes	3
ACC 402	Taxes II	3
ACC 410	Auditing	3

Total 18 credits

Internet Media Minor

Division of Behavioral Science, Education, and Business

The Business Department's Internet Media minor is designed to prepare students to design, create, and distribute media via the Internet. Students of many disciplines can enhance the education they receive in their majors and increase their marketability for employment by adding this minor to their curricula. Internet Media emphasizes networking, Web design, and Web page content development that make the World Wide Web possible. Students who complete the Internet Media minor will be able to: work with HTML, scripting languages, and Web editing software; develop database-driven Web sites; and program network and Web servers.

NM 201	Graphics and Imaging for Digital Media	3
NM 220	Web Design	3
NM 310	Web Server Development	3
NM 320	Web Application Development	3
NM 472	New Media Internship	3

Total 15 credits

Management Minor

Division of Behavioral Science, Education, and Business

An understanding of management styles and techniques can benefit anyone who will be involved in organizational life. Opportunities and advancement in one's chosen field often will be enhanced by documented study of the skills required for success. This minor is well suited to individuals in any area of endeavor.

Course Sequence

ACC 101	Principles of Accounting I	3
BUS 207	Contemporary Economics	3
BUS 208	Principles of Management	3
BUS 269	Principles of Marketing	3
BUS 306	Organizational Behavior	3

One (1) course selected from the following

ACC 311	Managerial Accounting	3
BUS 360	Management of Human Resources	3
BUS 420	Small Business Management	3
BUS 415	International Business	3

Total 18 credits

Management Information Systems Minor

Division of Behavioral Science, Education, and Business

The minor in Management Information Systems provides the individual with a foundation in information systems that complements many varied disciplines and opens the door to information technology career opportunities.

MIS 110	Introduction to Information Systems	3
MIS 200	Systems Analysis Design, and Implementation	3
MIS 220	Applied Networking Design	3
MIS 310	Object Oriented Programming I	3
MIS 432	Database Management	3
MIS 491	Information Technology Management	3

Total 18 credits

Marketing Minor

Division of Behavioral Science, Education, and Business

An understanding of Marketing can benefit any individual who will be involved in promotion with private, public, profit, or not-for-profit organizations. Opportunities in the field of Marketing are broadening every year, and this minor is well suited to students in any area of interest.

Course Sequence

ACC 101	Principles of Accounting I	3
BUS 208	Principles of Management	3
BUS 269	Principles of Marketing	3
BUS 207	Contemporary Economics	3
BUS 340	Advertising and Sales Promotion	3

Select One (1) course from the following

BUS 345	Consumer Behavior	3
BUS 304	Sales & Sales Management	3
BUS 401	Channel Strategies	3
BUS 421	Special Topics in Marketing	3
BUS 450	Marketing Research	3
BUS 402	Pricing Strategies	3
BUS 321	Product/Service Marketing	3

Total 18 credits

Multimedia Minor

Division of Behavioral Science, Education, and Business

The Business Department's Multimedia minor is structured to prepare students to design and create multimedia productions that can be distributed via electronic technology. Students of many disciplines can enhance the education they receive in their majors and increase their marketability for employment by adding this minor to their curricula. Multimedia emphasizes the convergence of animation, video, and audio over the Internet. Multimedia productions are delivered via CD-ROMs, DVDs, Kiosks, as the capacity of Internet connections increase and through the refinement of streaming media, multimedia will become the standard content delivery method on Web pages. Students who earn a Multimedia minor will be able to create, edit, and optimize animation, audio, and video media for Internet delivery.

NM 201	Graphics and Imaging for Digital Media	3
NM 230	Web Animation	3
NM 340	Interactive Multimedia I	3
NM 402	Interactive Multimedia II	3
Plus one of the following courses:		
NM 472	New Media Internship or	3
NM 220	Web Design	3
Total 15 credits		

Biochemistry Major and Biochemistry Pre-Med (see also p. 35)

Division of Mathematical and Natural Sciences
Degree B.S./Biochemistry
Department Chair Thomas Wood

The world of biology and the world of chemistry have been rushing together, fusing into a hybrid world—that of biochemistry. Today modern day biochemistry has reached a level of complexity and uniqueness that allows it to stand apart from either of its ancestral fields. Today's biochemistry operates in the world of life on earth described by classical biology but probes the complexities of this world on the molecular scale using the concepts and analysis techniques derived from the world of classical Chemistry.

Biochemistry at Misericordia reflects this fusion of both fields as a hybrid of both Department's curricula combining the essential knowledge of a B.S. chemistry with that of biology on the molecular level. We believe that students must first be good chemists before they can be good biochemists. Thus the program is designed to meet the ACS guidelines for a chemistry major and the ASBMB guidelines for a biochemistry major making our biochemistry program highly interdisciplinary between chemistry and biology.

The Biochemistry program is designed to prepare students for Graduate school and the pharmaceutical, biomedical, and bio-technology industries.

Biochemistry majors must maintain a GPA of 2.5 to remain in good standing in the major program and a GPA of 3.0 to be recommended for graduate or professional schools.

Biochemistry Pre-Med

The Biochemistry major provides an excellent preparation for professional studies in medicine, veterinary medicine and related health sciences. It is suggested that BIO 251 and BIO 252 (Comparative Anatomy + Histology I + II) be incorporated into the sequence below. In addition, BIO 301 (Gross Anatomy) and BIO 302 (Neuroscience) are available as senior electives.

Sequence of Required Courses (certain modifications are permitted with approval)

Freshman Year

First Semester		*Total Credits 17*	*Second Semester*		*Total Credits 17*
CHM 133	Chemical Principles I	4	CHM 134	Chemical Principles II	4
BIO 101	Gen Botany and Bio Principles	4	BIO 102	Zoology	4
MTH 151	Calculus I	3	MTH 152	Calculus II	3
HIS	History Core	3	HIS	History Core	3
ENG	Literature Core	3	ENG	Literature Core	3

Sophomore Year

First Semester		*Total Credits 16*	*Second Semester*		*Total Credits 17*
CHM 243	Organic Chemistry	4	CHM 244	Organic Chemistry	4
PHY 221	Physics I	4	PHY 222	Physics II	4
BIO 241	Genetics	4	FA	Fine Arts Core	3
MTH 225	Analytical Geometry & Calculus	4	PHL	Philosophy Core	3
				Behav. Sci. Core	3

Junior Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 14*
CHM 353	Biochemistry I	3	CHM 354	Biochemistry II	3
CHM 363	Biochemistry Lab	1	CHM 356	Physical Chemistry II	4
CHM 355	Physical Chemistry I	4	CHM 411	Instrumental Analysis	3
CHM 350	Chemical Literature	1	CHM 412	Instrumental Lab I	1
FA	Fine Arts Core	3	PHL	Philosophy Core	3
	Behav. Sci. Core	3			

Senior Year

First Semester		*Total Credits 14*	*Second Semester*		*Total Credits 16*
	Major elective	3		Major elective	3
BIO 345	Developmental Biology or		BIO 441	Molecular Genetics	4
BIO 435	Cell Biology	3		Free elective	3
CHM 413	Instrumental Lab II	1		Free elective	3
CHM 475	Chemistry Seminar	1	RLS	Rel. Stud. Core	3
	Free elective	3			
RLS	Rel. Stud. Core	3			

Total required for graduation 126 credits

Major electives can be taken in either chemistry or biology

Elective chemistry courses include:

CHM 410	Advanced Inorganic Chemistry
CHM 460	Chemistry Research
CHM 450	Special Topics

Elective biology courses include:

BIO 243	General Microbiology
BIO 360	Immunology
BIO 480	Biology Research
BIO 435	Cell Biology
BIO 345	Developmental Biology

Other chemistry or biology electives may be taken with chairperson's permission

Biology Major

Division of Mathematical and Natural Sciences
Degree B.S./Biology
Department Chair Frank DiPino

The Biology major program is designed to provide a sound background in the various major areas of the Biological Sciences. Given the rate and nature of the current advances in the Biological Sciences, such a background requires a supporting foundation in the Physical Sciences, Mathematics and the other Liberal Arts in order to adequately prepare an individual to pursue a career in the field of Biology.

A variety of opportunities exist for post graduate employment in the pharmaceutical, agricultural, biotechnology, food and chemical industries as well as in government agencies and universities.

With this foundation and the selection of appropriate elective courses, a Biology major is prepared for post-graduate studies in medicine, veterinary medicine, dentistry, podiatry, optometry or for graduate study in various specialties in the Biological Sciences such as molecular biology, neurobiology, genetics, physiology, developmental biology, botany, microbiology and ecology.

A Biology major is assigned an advisor who helps plan a program of courses consistent with the student's interest and career objectives. (Majors in Biology must maintain at least a "B" average, cum; GPA = 3.0, to be recommended to graduate or professional schools.

Sequence of Required Courses

Freshman Year

First Semester		*Total Credits 17*	*Second Semester*		*Total Credits 17*
BIO 101	General Botany and Biological Principles	4	BIO 102	General Zoology	4
			MTH 115	Statistics	3
ENG	Core	3	HIS	Core	3
HIS	Core	3	CHM 134	Chemical Principles II	4
CHM 133	Chemical Principles I	4	MTH 152	Calculus II	3
MTH 151	Calculus I	3			

Sophomore Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 17*
BIO 241	Genetics	4	BIO 243	General Microbiology	4
BIO 251	Comp Anatomy & Histology	4	ENG	Core	3
CHM 243	Organic Chemistry 1	4	PHL	Core	3
FA	Core	3	CHM 244	Organic Chemistry II	4
			FA	Core	3

Junior Year

First Semester		*Total Credits 16*	*Second Semester*		*Total Credits 14*
BIO 345	Developmental Biology or		BIO 346	General Physiology	4
BIO 435	Cell Biology	3	CHM	Free elective	3
PHL	Core	3		Free elective	3
CHM 353	Biochemistry I	3	PHY 222	General Physics II	4
PHY 221	General Physics I	4			
CPS 101	Intro. to Programming: PASCAL	3			

Senior Year

First Semester		*Total Credits 14*	*Second Semester*		*Total Credits 14*
BIO 425	Ecology	4	BIO 360	Immunology	4
BIO 490	Coordinating Seminar	1	BIO 480	Biology Research	1
BIO	Free elective	3	RLS	Core	3
RLS	Core	3	BSS	Core	3
BSS	Core	3		Free elective	3
				Free elective	3

Total required for graduation 124 credits

Biology Major

Secondary Education Certification

Program Director Frank DiPino
Secondary Education Director Joseph Rogan

College Misericordia's Secondary Education Program in Biology (BIO/SECED) is designed to prepare junior high school and secondary school teachers of Biology. A unique aspect of the program is that it prepares teachers to effectively deal with students with disabilities who are likely to be included in their classes. Our BIO/SECED program has been continually refined to keep pace with developments in the profession. It is approved by the Pennsylvania Department of Education and leads to a teaching certificate valid in Pennsylvania (grades 7–12) and is transferable to many other states.

Effectively, students majoring in BIO/SECED must complete two majors, one in Teacher Education and one in Biology. Accordingly, they have two academic advisors who cooperate to keep students on track. Each semester they must meet with both of their advisors.

Preservice teachers in BIO/SECED must successfully complete the College's liberal arts core curriculum, a series of generic Teacher Education Department (TED) courses and field experiences, the courses and experiences required by the SECED specialization, and a Content Area Major in Biology.

BIO/SECED majors must satisfactorily complete a series of field experiences that begin during the second semester of the freshman year and continue every semester until graduation. By graduation our preservice teachers will have spent at least 700 hours in community classrooms. During students' final semester they must complete a fifteen-week student teaching assignment, actually two separate placements for about seven weeks each. All field experiences and teaching assignments are arranged by the College. Transportation to and from field experience and student teaching assignments is the responsibility of the student.

Students who successfully complete the BIO/SECED program are eligible for recommendation by the College to the Pennsylvania Department of Education for state teacher certification. The College's recommendation and the successful completion of other requirements established by the state, including meeting the pass scores specified by the state on the National Teacher Examination, qualify graduates for an "Instructional I" certificate. Once certified in Pennsylvania our graduates usually have no difficulty becoming certified in other states.

Sequence of Required Courses

Freshman Year

First Semester		*Total Credits 17*	*Second Semester*		*Total Credits 17*
CHM 133	Chemical Principles I	4	TED 111	Introduction to Education	3
TED 101	Freshman Seminar	0	TED 121	Education Technology	3
	or		TED 191	Freshman Field	0
TED 102	Transfer Seminar	0	BIO 102	General Zoology	4
BIO 101	General Botany and		CHM 134	Chemical Principles II	4
	Biological Principles	4	MTH 152	Calculus	3
HIS	Core	3			
MTH 151	Calculus	3			
ENG	Core	3			

Sophomore Year

First Semester		*Total Credits 18*
TED 231	Learning	3
TED 241	Development	3
TED 292	Sophomore Field I	0
BIO 241	Genetics	4
BIO 251	Comparative Anatomy And Histology	4
CHM 243	Organic Chemistry	4

Second Semester		*Total Credits 19*
TED 251	Curriculum	3
TED 261	Teaching	3
TED 271	Classroom Management	2
TED 293	Sophomore Field II	0
BIO 243	General Microbiology	4
CHM 244	Organic Chemistry	4
HIS	Core	3

Junior Year

First Semester		*Total Credits 16*
TED 352	Curriculum/Secondary	1
TED 363	Methods/Secondary	2
TED 394	Junior Field	0
BIO 345	Developmental Biology or	
BIO 435	Cell Biology	3
CHM 353	Biochemistry I	3
PHY 221	General Physics I	4
BSS	Core	3

Second Semester		*Total Credits 19*
TED 374	Classroom Management/ Secondary	1
TED 395	Junior Practicum	1
BIO 346	General Physiology	4
PHY 222	General Physics II	4
FA	Core	3
ENG	Core	3
PHL	Core	3

Senior Year

First Semester		*Total Credits 17*
TED 443	Parent Conferencing	1
TED 401	Senior Seminar	0
TED 496	Senior Field	0
BIO 425	Ecology	4
PHL	Core	3
BSS		3
RLS	Core	3
FA	Core	3

Second Semester		*Total Credits 12*
TED 497	Student Teaching	9
RLS	Core	3

Total required for graduation 135 credits

Biology Minor

Division of Mathematical and Natural Sciences

The minor in Biology may be pursued by any student with an interest in the natural sciences. The 19–20 credit curriculum offers a broad background in the origin, growth, structure and reproduction of living matter in its various forms.

Minors are focused programs of study which involve specific clusters of courses around a general area of study. Minors are not associated with any particular degree program and are therefore open to all interested students.

Course Sequence

BIO 101	General Botany and Biological Principles	4
BIO 102	Zoology	4
BIO 251	Comparative Anatomy and Histology	4
BIO 241	Genetics	4

One (1) course selected from the following:

BIO 345	Developmental Biology	3
BIO 243	General Microbiology	4
BIO 346	General Physiology	4

Total 19–20 credits

NOTE: Check Course Descriptions for prerequisites.

Specializations: Pre-Medicine, Pre-Veterinary Medicine, Pre-Dentistry, Pre-Optometry

Division of Mathematical and Natural Sciences
Degree B.S./Biology
Department Chair Frank DiPino, Jr.

Grade Requirements

With the proper selection of elective courses, students who major in biology or chemistry are prepared for post graduate study in medicine, veterinary medicine, dentistry and oplometry.

Pre-Medicine

A student who has completed a Bachelor of Science in Biology or Bachelor of Science in Chemistry with a grade point average of "B" or better, may be recommended to a medical college. Preparation for application to medical school should begin in the freshman year and continue throughout the undergraduate years. Preparation involves a continuous review of material covered in all science courses. Such review is imperative for a satisfactory performance on the Medical College Admission Test which is required by most medical schools. The MCAT should be taken in the fall and/or spring of the junior year.

Students should be aware of the requirements specific to the medical school they wish to attend. This information may be obtained from the Council on Medical Education of the American Medical Association, 535 North Dearborn Street, Chicago, Illinois 60610.

Pre-Veterinary Medicine

A student who has completed a Bachelor of Science in Biology or Bachelor of Science in Chemistry with a grade point average of "B" or better, may be recommended to a veterinary school. Information may be obtained from the American Veterinary Medical Association, 930 North Meacham Road Schaumberg, Illinois 60196.

Pre-Dentistry

A student who has completed a Bachelor of Science in Biology or Bachelor of Science in Chemistry with a grade point average of "B" or better, may be recommended to a dental school. Information may be obtained from the American Dental Association, 211 East Chicago Avenue Chicago, Illinois 60611.

Pre-Optometry

A student who has completed a Bachelor of Science in Biology or Bachelor of Science in Chemistry with a grade point average of "B" or better, may be recommended to a school of optometry. Information may be obtained from the American Optometric Association, 243 North Lindbergh Boulevard, St. Louis, Missouri 63141.

Suggested Course of Study, Pre-professional curriculum

Freshman Year

First Semester		*Total Credits 17*	*Second Semester*		*Total Credits 17*
BIO 101	General Botany/ Biological Principles	4	BIO 102	General Zoology	4
ENG	Core	3	MTH 115	Statistics	3
HIS	Core	3	HIS	Core	3
CHM 133	Chemical Principles I	4	CHM 134	Chemical Principles II	4
MTH 151	Calculus I	3	MTH 152	Calculus II	3

Sophomore Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 18*
BIO 241	Genetics	4	BIO 252	Compar. Anat./Histotechnique	4
BIO 251	Comparative Anatomy/Histology	4	BIO 346	General Physiology	4
CHM 243	Organic Chemistry I	4	ENG	Core	3
FA	Core	3	CHM 244	Organic Chemistry II	4
			FA	Core	3

Junior Year

First Semester		*Total Credits 16*	*Second Semester*		*Total Credits 14*
BIO 345	Developmental Biology or				
BIO 435	Cell Biology	3			
	Core	3	CHM	Free elective	3
PHY 221	General Physics I	4		Core	3
CHM 353	Biochemistry	3	PHY 222	General Physics II	4
CPS 101	Intro to Programming: PASCAL	3	BIO 243	General Microbiology	4

Senior Year

First Semester		*Total Credits 14*	*Second Semester*		*Total Credits 14*
BIO 425	Ecology	4	BIO 360	Immunology	1
BIO 490	Coordinating Seminar	1	BIO 480	Biology Research	1
	Free elective	3		Free elective	3
	Core	3		Core	3
	Core	3		Core	3
				Free elective	3

Total required for graduation 125 credits

Chemistry Major

Division of Mathematical and Natural Sciences
Degree B.S. Chemistry
Department Chair Thomas G. Wood

Chemistry has been called the "central science" because it has applications in so many fields. College Misericordia graduates with a major in chemistry can select from a variety of jobs in the chemical industry, in government laboratories or in medical or agricultural research. In addition, they are prepared for graduate studies in chemistry or biochemistry and, with the proper selection of elective courses, for professional studies in medicine, veterinary medicine and related fields.

Chemistry majors must maintain a GPA of 2.5 to remain in good standing in the major program and a GPA of 3.0 in the major to be recommended for graduate or professional schools.

Sequence of Required Courses

Freshman Year

First Semester		*Total Credits 16*	*Second Semester*		*Total Credits 16*
CHM 133	Chemical Principles	4	CHM 134	Chemical Principles II	4
MTH 151	Analytical Geom & Calc I	3	MTH 152	Analytical Geom & Calc	3
HIS	History Core	3	HIS	History Core	3
ENG	Literature Core	3	ENG	Literature Core	3
PHL	Philosophy Core	3	PHL	Philosophy Core	3

Sophomore Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 14*
CHM 243	Organic Chemistry I	4	CHM 244	Organic Chemistry II	4
PHY 221	Physics I	4	PHY 222	Physics II	4
MTH 225	Analyt Geom & Calc	4	MTH 242	Differential Equations	3
FA	Fine Arts Core	3	CHM 210	Descriptive Chemistry	3

Junior Year

First Semester		*Total Credits 14*	*Second Semester*		*Total Credits 14*
CHM 355	Physical Chemistry I	4	CHM 356	Physical Chemistry II	4
CHM 350	Chemical Literature	1	CHM 411	Instrumental Analysis	3
MTH 115	Statistics	3	CHM 412	Instrumental Lab I	1
CPS 101	Intro. To Programming	3	FA	Fine Arts Core	3
	Behav. Sci. Core	3		Behav. Sci. Core	3

Summer Elective *Total Credits 3*

CHM 490	Chemistry Internship	3

Senior Year

First Semester		*Total Credits 14/15*	*Second Semester*		*Total Credits 16/17*
CHM 410	Adv. Inorganic Chem	3	CHM 475	Chem. Seminar	1
CHM 413	Instrumental Lab II	1	CHM	Chemistry elective	3/4
CHM 475	Chemistry Seminar	1		Free elective	3
CHM 353	Biochemistry	3		Free elective	3
	Free elective	3		Free elective	3
RLS	Rel. Stud. Core	3	RLS	Rel. Stud. Core	3

Total required for graduation 124 credits

Chemistry Major Secondary Education Certification

Division of Mathematical and Natural Sciences
Department Chair Thomas G. Wood
Secondary Education Director Joseph Rogan

College Misericordia's Secondary Education Program in Chemistry (CHM/SECED) is designed to prepare junior high school and secondary school teachers of Chemistry. A unique aspect of the program is that it prepares teachers to effectively deal with students with disabilities who are likely to be included in their classes. Our CHM/SECED program has been continually refined to keep pace with developments in the profession. It is approved by the Pennsylvania Department of Education and leads to a teaching certificate valid in Pennsylvania (grades 7–12) and transferable to many other states.

Effectively, students majoring in CHM/SECED must complete two majors, one in teacher education and one in Chemistry. Accordingly, they have two academic advisors who cooperate to keep students on track. Each semester they must meet with both of their advisors.

Preservice teachers in CHM/SECED must successfully complete the College's liberal arts core curriculum, a series of generic Teacher Education Department (TED) courses and field experiences, the courses and experiences required by the SECED specialization, and a Content Area Major in Chemistry.

CHM/SECED majors must satisfactorily complete a series of field experiences that begin during the second semester of the freshman year and continue every semester until graduation. By graduation our preservice teachers will have spent at least 700 hours in community classrooms. During students' final semester they must complete a fifteen-week student teaching assignment, actually two separate placements for about seven weeks each. All field experiences and teaching assignments are arranged by the College. Transportation to and from field experience and student teaching assignments is the responsibility of the student.

Students who successfully complete the CHM/SECED program are eligible for recommendation by the College to the Pennsylvania Department of Education for state teacher certification. The College's recommendation and the successful completion of other requirements established by the state, including meeting the pass scores specified by the state on the National Teacher Examination, qualify graduates for an "Instructional I" certificate. Once certified in Pennsylvania our graduates usually have no difficulty becoming certified in other states.

Sequence of Required Courses

Freshman Year

First Semester		*Total Credits 16*
CHM 133	Chemical Principles I	4
MTH 151	Analytical Geometry †and Calculus I	3
TED 101	Freshman Seminar	0
	or	
TED 102	Transfer Seminar	0
ENG	Literature Core	3
PHL	Philosophy Core	3
HIS	History Core	3

Second Semester		*Total Credits 16*
CHM 134	Chemical Principles II	4
MTH 152	Analytical Geometry and Calculus II	3
TED 111	Intro to Education	3
TED 121	Educational Technology	3
TED 191	Freshman Field	0
ENG	Literature Core	3

Sophomore Year

First Semester		*Total Credits 18*
CHM 243	Organic Chemistry	4
PHY 221	Physics I	4
MTH 225	Analytical Geometry And Calculus III	4
TED 231	Learning	3
TED 241	Development	3
TED 292	Sophomore Field	0

Second Semester		*Total Credits 16*
CHM 244	Organic Chemistry	4
PHY 222	Physics II	4
TED 251	Curriculum	3
TED 261	Teaching	3
TED 271	Classroom Management	2
TED 293	Sophomore Field II	0

Junior Year

First Semester		*Total Credits 17*
CHM 355	Physical Chemistry I	4
CHM 350	Chemical Literature	1
CHM	Elective	3
TED 352	Curriculum/Secondary	1
TED 363	Methods/Secondary	2
FA	Fine Arts Core	3
RLS	Rel. Stud. Core	3
TED 394	Junior Field	0

Second Semester		*Total Credits 16*
CHM 356	Physical Chemistry II	4
CHM 411	Instrumental Analysis	3
CHM 412	Instrumental Lab I	1
TED 374	Classroom Management/ Secondary	1
TED 395	Junior Practicum	1
PHL	Philosophy Core	3
HIS	History Core	3

Senior Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 12*
CHM 353	Biochemistry	3	TED 497	Student Teaching	9
CHM 413	Instrumental Lab II	1		Behav. Sci Core	3
CHM 475	Chemistry Seminar	1			
TED 443	Parent Conferencing	1			
TED 401	Senior Seminar	0			
TED 496	Senior Field	0			
FA	Fine Arts Core	3			
RLS	Re. Stud. Core	3			
	Behav. Sci Core	3			

Total required for graduation 126 credits

Chemistry Minor

Division of Mathematical and Natural Sciences

The chemistry minor is most often selected by Biology majors, but is appropriate for any student with an interest in the physical sciences. Majors in Business, English or Pre-Law, for example, may find a background in chemistry useful in such specialties as patent law or scientific journalism.

Course Sequence

CHM 133	Chemical Principles I	4
CHM 134	Chemical Principles II	4
CHM 243	Organic Chemistry I	4
CHM 244	Organic Chemistry II	4
	Chemistry Elective	3 or 4 credits
Total	19–20 credits	

Communications Major

Division of Humanities
Degree B.A./Communications
Program Director David Bradbury

The Communications major is designed to prepare students for careers in such areas as advertising, public relations, journalism (both print and broadcast), video and audio production, and writing for print and electronic media. There is a heavy emphasis in the program on the development of good writing, presentation, and analytical skills.

Majors must complete 45 credits in Communications and 9 credits in related areas. The Communications courses include Mass Media (3 credits), Media Criticism (3 credits), Video Production I (3 credits), Audio Production (3 credits), and Senior Seminar (3credits). Majors are also required to take 6 credits of practicum (e.g., supervised work on student media) and 3 credits of Internship with a newspapers, public relations offices, radio stations, TV stations, etc. Internships provide valuable practical experience and contacts with professionals in the media. The remaining hours in the major are selected by the student in consultation with their advisor.

Related course requirements include Public Speech, English Composition, and one of the following: History 410, advanced writing or advanced Literature.

General Requirements

Incoming freshmen seeking admission to the college as Communications majors must meet the general and specific requirements of the college as stated in this catalogue. In cases where the student does not fully meet those requirements, a personal interview will be required.

Continuation as a Communications major requires that the Student maintain a minimum 2.0 or "C" average, both in the major and in the overall grade point average.

Transfer students must complete all of the Communications requirements as listed in the sequence of required courses in this catalogue. Final approval for transfer credits in Communications or approval of off-campus courses in Communications rests with the Communications Program Director.

Recommendations

To receive a recommendation for graduate school, students must maintain a minimum 3.3 or "B+" average, both in the major and in the overall grade point average.

Sequence of Required Courses

Freshman Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 16*
ENG	Core	3	ENG	Core	3
HIS	Core	3	HIS	Core	3
BSEB	Core	3	PHL 101	Self Images	3
MTH	Math Bank I	3	MTH	Math Bank II	3
COM 105	Mass Media	3	ENG 112	Speech	3
			COM 173	Practicum	1

Sophomore Year

First Semester		*Total Credits 16*	*Second Semester*		*Total Credits 16*
FA	Core	3	ENG	Composition	3
PHY 107	Physics 1	3	PHY 108	Physics II	3
PHL	Core	3	BSEB	Core	3
COM 230	Video I	3	COM 240	Audio Production	3
COM	Elective	3	COM	Elective	3
COM 272	Practicum	1	COM 273	Practicum	1

Junior Year

First Semester		*Total Credits 16*	*Second Semester*		*Total Credits 16*
FA	Core	3	RLS	Core	3
RLS	Core	3	COM	Elective	3
COM 306	Media Criticism	3	COM	Elective	3
COM	Cognate	3		Free Elective	3
COM	Elective	3		Free Elective	3
COM 372	Practicum	1	COM 373	Practicum	1

Senior Year

First Semester		*Total Credits 16*	*Second Semester*		*Total Credits 15*
COM 470	Internship	3	COM 490	Senior Seminar	3
COM	Elective	3	COM	Elective	3
	Free Elective	3		Free Elective	3
	Free Elective	3		Free Elective	3
	Free Elective	3		Free Elective	3
COM 472	Practicum	1			

Total required for graduation 126 credits

Communications Minor

Division of Humanities

The Communications minor focuses on developing writing and analytical skills specifically with regard to media, and offers students a variety of courses to choose from in both print and broadcast media. The minor is particularly appropriate for majors in such areas as English or Business, but is open to any student with an interest in journalism, radio, television, or related areas.

Course Sequence

COM 105	Mass Media	3
COM 306	Media Criticism	3
Twelve (12) credits selected from the following		
BUS 340	Advertising	3
COM 201	Journalism I	3
COM 202	Journalism II	3
COM 204	Art of Film	3
COM 207	Scriptwriting	3
COM 220	Journalism I	3
COM 221	Journalism II	3
COM 325	Feature Writing	3
COM 230	Video Production I	3
COM 231	Video Production II	3
COM 332	Video Production III	3
COM 240	Audio Production	3
COM 323	Broadcast Journalism	3
COM 338	Media Performance	3
COM 360	Media Management	3
COM 361	Media Programming	3
ENG 341	Imaginative Writing	3
NM	New Media	3

Total 18 credits

Computer Science Major

Division of Mathematical and Natural Sciences
Degree B.S./Computer Science
Department Chair Sr. Pat Lapczynski, RSM

College Misericordia offers students several different computer science programs in response to a variety of interests and career goals. The Computer Science curricula follow the recommendations of the Association of Computing Machinery and uphold the College's long history of providing career-oriented educations within a strong liberal arts program.

The Computer Science major leads to a Bachelor of Science in Computer Science. The program prepares students to pursue careers in scientific or industrial programming and systems analysis, or to continue their education at the graduate level.

Students have ample access to computer labs stocked with IBM PC compatibles.

All facets of the hardware and software are continually upgraded to ensure that students work with the most recent components of this dynamic technology.

In addition, a double major of computer science and mathematics is available by completing five additional approved mathematics courses. Contact the department chairperson for details.

Sequence of Required Courses

Freshman Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
CPS 101	Intro to Programming	3	CPS 121	Computer Programming	3
MTH 151	Calculus I	3	MTH 152	Calculus II	3
	Core	3		Core	3
	Core	3		Core	3
	Core	3		Core	3

Sophomore Year

First Semester		*Total Credits 17*	*Second Semester*		*Total Credits 13*
PHY 221	General Physics I	4	PHY 222	General Physics II	4
MTH 225	Calculus III	4		Core	3
MTH 244	Set Theory & Logic	3	CPS 222	Computer Organization	3
	Free elective	3	CPS 485	Special Topics	3
CPS 221	Intro. to Computer Systems	3			

Junior Year

First Semester		*Total Credits 16*	*Second Semester*		*Total Credits 15*
MTH 241	Linear Algebra	3	CPS 232	Data Structures	3
	Core	3	CPS	Free elective	3
CPS 321	Operating Systems & Architecture	3		Core	3
CPS 231	File Processing	4		Core	3
CPS 331	Organization Program Languages	3	MTH 215	Math Stats	3

Senior Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
CPS 480	Independent Study	3	CPS	Free elective	3
CPS	Free elective	3	CPS	Free elective	3
	Free elective	3		Free elective	3
	Core	3		Core	3
CPS 431	Software Design & Development	3	CPS 432	Database Management Design	3

Total required for graduation 121 credits

Upper division courses are offered in alternate years, so that a student's schedule may not follow this sequence exactly. For example, courses that are shown in the senior year may be taken in the junior year and vice versa.

Computer Science Minor

Division of Mathematical and Natural Sciences

In today's electronic world, a background in Computer Science is a highly marketable asset. The Computer Science minor may supplement a major in any other field depending on the student's interests and career objectives. Business, Education, Mathematics and Social Work majors frequently follow the minor program in Computer Science.

Course Sequence

CPS 101	Introduction to Programming	3
CPS 121	Computer Programming	3
Two (2) courses selected from:		
CPS 221	Computer Systems	3
CPS 222	Computer Organization	3
CPS 231	File Processing	4

Plus	Additional credits in approved upper division computer science courses	6
	Total 18–19 credits	

Education Programs

Teacher Education Major and Certification

Department Chair Joseph Rogan

The Mission of the Teacher Education Department

College Misericordia's Teacher Education Department is committed to preparing excellent teachers. One of the College's first majors, the teacher education program embraces the College's long-standing mission and continues to reflect the values of our founders: mercy, justice, service, and hospitality. Through the teacher education program, we seek to develop teachers who are masters of the content they will teach and who will teach in pedagogically sound ways that inspire all students to learn. Using educational theory and methods courses within the liberal arts core, we intend to provide a variety of learning opportunities to facilitate a thorough knowledge of human development and an appreciation of its diversity so that, as teachers, graduates will understand, respect, and respond to the unique strengths, needs and desires presented by students and their families. Through coursework and field-based activities conducted in collaboration with partnering schools and agencies, we intend to have our teacher candidates study, observe, and apply strategies that structure learning experiences and environments and which are responsive to students' needs. Through teaching, supervision, and personal example, faculty intend to establish the expectation that we and our students will conduct ourselves at all times in accordance with the highest standards of ethical practice and professionalism. The faculty will strive to develop in our graduates a commitment to on-going professional and personal growth.

The Teacher Education Department

Since its inception in 1924, College Misericordia has prepared thousands of excellent teachers for our nation's classrooms. Currently, the Division of Behavioral Science, Education, and Business and its Teacher Education Department (TED) sponsor undergraduate majors in Elementary Education, Special Education, and in five areas of Secondary Education - Biology, Chemistry, Citizenship (formerly Social Studies), English, and Mathematics. In combination with its Elementary Education major, the TED also sponsors a certification program in Early Childhood Education. The faculty has developed an integrated program that combines Elementary and Special Education. At the graduate level, the Teacher Education Department sponsors programs in Elementary Education, Educational Technology Specialist, and Supervisor of Curriculum and Instruction.

All of the College's teacher education programs have been reviewed and approved by the Middle States Association of Colleges and Schools and the Pennsylvania Department of Education. The programs qualify students for Instructional I Specialist, or Supervisory certifications awarded by the Pennsylvania Department of Education. Additionally, the programs offered by the Teacher Education Department have earned "candidate status" awarded by the prestigious Teacher Education Accreditation Council, a national accrediting agency affiliated with the Commission on Higher Education of the United States Department of Education.

Teacher Education Programs

Undergraduate Specializations

Early Childhood Education

This program prepares teachers to work in preschools through third grade.

Elementary Education

This program prepares teachers to work in Kindergarten through sixth grade.

Special Education (Cognitive, Behavior, Physical/Health Disabilities)

This program prepares teachers to work with students with mental and/or physical disabilities from birth through age twenty-one. These students include those with mental retardation, learning disabilities, emotional disturbances, physical handicaps, and multihandicaps.

Secondary Education

This program prepares teachers to work in secondary education (i.e., junior and senior high school). They prepare to teach Biology, Chemistry, Citizenship (formerly Social Studies), English, or Mathematics.

Graduate Specializations

Elementary Education/Graduate

This program prepares teachers currently certified in other areas to teach in elementary schools (K-6).

Instructional Technology Specialist

This five-year (undergraduate/graduate) program prepares individuals to plan and direct technology-based programs in schools and organizations.

Supervisor of Instruction and Curriculum

This graduate program prepares supervisors to direct curriculum development programs and to supervise teachers.

Selection, Retention, Advancement and Graduation Criteria – Undergraduate Students

To ensure quality, the TED uses a series of assessments to monitor students' progress through their programs. Information gathered from these assessments is used to make admission, program entry, retention, advancement, and graduation decisions.

A. Undergraduate Admissions Process (Traditional and transfer students)

Initial admissions decisions are made by the Admissions Office. The TED suggests that students be accepted to the College to participate in programs offered by the TED only if they meet the following criteria. Applicants should:

1. have participated in a rigorous high school curriculum and must have posted grades that placed them in the top half of their graduating high school classes or in which they earned a B or better average. External (from other colleges) and internal transfers (from other CM majors) must have a 3.0 GPA. Prospective transfer students must meet with the TED's Chairperson before enrolling in any TED courses.
2. have demonstrated an interest and commitment to becoming teachers by participating in volunteer, extracurricular, and/or independent activities in which they interacted with groups of children.
3. be able to demonstrate that they can meet a series of "essential performance skills" typically expected of classroom teachers.

B. Initial Review Process

Toward the end of their first year at the College, students (including transfer students) must present

information that indicates their desire to participate in one or more of the College's teacher education programs and that demonstrates that they possess the requisite academic abilities and performance skills to succeed in the program. The Initial Review Process (IRP) requires students to independently compile and timely submit an "IRP Portfolio" which includes:

1. an Initial Review Process Application Form
2. an indication that their first year transfer GPA is at will be at least 3.0 with at least 24 credits.

By the end of the Sophomore year students' GPAs must be at least 3.0 with at least 48 credits (including English Composition, American Literature, and two college-level math courses).

By the end of the Junior year they must have GPAs of at least 3.0.

3. A 500 word handwritten original essay entitled "Why I Want to be a Teacher."
4. information that demonstrates that they have sufficient basic skills, including scores from three subtests of PRAXIS I—The Preprofessional Skills Test (PPST). Students must meet or exceed the cut scores cut scores set by the PDE.
5. an indication that they will receive a passing grade in TED 101 Freshman Seminar or TED 102 Transfer Seminar and TED 191 Freshman Field.

To complete the Initial Review Process application, students must interact with a "real" classroom teacher and be formally interviewed the TED Chairperson. During the interactions and interviews, students with disabilities may to participate with the accommodations listed in their Programs of Accommodation developed by the Alternative Learners Project (ALP). The TED faculty uses the results of the Initial Review Process to determine whether students may be admitted provisionally to the TED and thus continue in the program as Sophomores. Formal admission to the TED is a function of the Program Acceptance Process, which is described below.

C. Career Assessment Process

Sophomores must open a "Placement File" in the College's Insalaco Career Center. In doing so, they may be required to complete a series of assessments and interviews designed to determine whether their interests and aptitudes reasonably predict that they would be successful as teachers.

D. Sophomore Competency Examination

During finals week of the Sophomore spring semester, students (including recent transfers, even if they have not completed the five courses listed below) must complete the Sophomore Competency Examination, which assesses their ability to integrate information learned in the following courses:

TED 231 Learning
TED 241 Development
TED 251 Curriculum
TED 261 Teaching
TED 271 Classroom Management

E. Formal Program Acceptance Process

Faculty considers the results of the Initial Review Process, the Career Assessment Process, and the Sophomore Competency Examination, along with other information such as GPA and PRAXIS I scores before it formally admits students to the Teacher Education Department. To apply for formal program acceptance as sophomores, students must present:

1. an application for TED membership,
2. results of the Sophomore Competency Examination,
3. satisfactory grades/reports from TED 292 Sophomore Field 1 and TED 293 Sophomore Field 2,
4. evidence of participation in professional associations and organizations, including the CM Education Club or CM Secondary Education Club, and at least one major/related professional organization.

5. information which indicates that they have respected the TED's Ethics Policy,
6. at least one TED faculty recommendation,
7. a cumulative GPA of 3.0 or better after at least 48 credits, which include English Composition, American Literature, and two college-level math courses. In all TED courses, students must earn a C+ or better.
8. scores from PRAXIS I (Reading, Writing, and Math subtests) that meet or exceed the state's cut scores.

F. Junior Independent Project

During the fall semester, Juniors must individually suggest, develop, and then publicly present a poster session on a topic approved by their TED Advisors. The presentations take place during American Education Week (third week of November).

G. Junior Group Project

During the spring semester, Juniors, in cooperation with a least two and no more than four peers, must suggest, develop, and then publicly present a poster session on a topic approved by their TED advisors. The presentations take place during the last week of the semester (i.e., in relation to National Teacher Recognition Day)

H. Junior Review

At the end of the Junior year, the TED faculty review all Juniors. The review is used to determine which students will be recommended for Student Teaching and Graduation. Data which must be submitted by students include:

1. an Exit Review Form,
2. a completed Application for TED 497 Student Teaching,
2. grades/reports from TED 394 Junior Field,
3. grades/reports from TED 395 Junior Practicum,
4. evidence of participation in professional associations and organizations, including the CM Education Club or CM Secondary Education Club, and at least one major-related professional organization,
5. information which indicates that they have respected the TED's Ethics Policy,
6. at least two TED faculty recommendations, and
7. a cumulative GPA of at least 3.0.

I. National Teachers Examination

Senior students must complete sections of PRAXIS II - The National Teachers Examination (i.e., those required of their specialization–see www.pde.psu.edu), and meet or exceed the cut scores established by PDE.

J. Senior Portfolio Presentation

Throughout their programs, TED students will be expected to continually develop portfolios which they may eventually use in employment interviews. In TED 401 Senior Seminar, students receive guidance in developing Presentation Portfolios, and during the spring semester of their senior year, students must share their Presentation Portfolios with the TED faculty. Presentation Portfolios must include:

1. a letter written by the student which (a) reviews why he/she wants to be a teacher, and (b) introduces portfolio reviewers to the contents of his/her portfolio.
2. a current resume.
3. a CM Transcript, the results of all assessment activities (i.e., PRAXIS I and II scores), and clearances (e.g., Act 34 and 151).
4. a photographic essay of their work during Student Teaching.
5. a video/audio taped sample lesson.
6. samples projects done in courses and field experience, including Student Teaching.

7. as appropriate, parts of ten completed TED Cross Course Modules
8. three letters of recommendation, one written by a peer, two by TED faculty

K. Course Requirements

To ensure that the educational experiences offered by the TED are both uniform and developmental, the TED faculty has established two series of "modules" (i.e., Learning Activity Packages). One set is course-based, the other set transcends course boundaries and migrates with students through their programs.

Each course has specified number of objectives to complete. There is one Course Module for each objective (20% of final grade). Each Course Module structures teaching and learning with a series of prescribed activities and is assessed with a module-referenced quiz (20% of final grade). Each course also has a course project (10% of final grade) and a final examination (50% of final grade).

Rather than just hope its courses and experiences mesh, the faculty uses Cross Course Modules to help students knit courses and experience into meaningful wholes. A Cross Course Module might start in one course, be developed in a second, and completed in a third. Students must independently complete the Cross Course Modules by the time they enter TED 401 Senior Seminar. Most Course Projects (listed in each course syllabus) can be included in one or more of the Cross Course Modules. There are ten Cross Course Modules, including:

1. Foundations
2. Development
3. Learning
4. Curriculum
5. Teaching/Testing
6. Technology and Media
7. Issues and Research
8. Professional and Career Development
9. Field Placements
10. Resources

L. Grading

The TED faculty believes that it is dangerous to allow students who know only a small percentage of what they are supposed to know to progress in their programs. Therefore, TED students are not allowed to progress, nor allowed to student teach or graduate until and unless they have demonstrated (i.e., through quizzes, projects, examinations, etc.) that they have mastered all of the TED's objectives. Students must earn a C+ or better in all TED courses.

The TED faculty uses module-based quizzes formatively. Students who earn less than a mastery-level score on a quiz may, with certain restrictions, (and maybe with additional instruction) make a second attempt to demonstrate mastery (i.e., they may "recycle"). While it would be ideal to allow additional attempts, the TED faculty believes that at the college level two opportunities to demonstrate mastery are sufficient.

Because they are usually not done or submitted until toward the end of a semester, the TED faculty can only use Course Projects summatively. While students are working on their projects, they may seek help and feedback from instructors; however, once they submit their projects, they will be graded.

Final exams, which in all cases are cumulative (all of a course's objectives are assessed), will be grades only summatively. Students may not "recycle" finals.

Although the TED faculty refuses to "teach to the test," they construct and administer quizzes and final examinations to parallel PRAXIS II- The National Teacher Examination.

TED faculty convert quiz and exam raw scores to produce percentage scores for objective items (e.g., multiple choice, etc.) and eventually letter grades. They score essays included on quizzes and final examinations and projects against rubrics.

Students must post at least a C+ in all TED courses.

M. Academic Integrity and the TED Honor Code

At the beginning of every course, instructors inform students of the details of the TED's Academic Integrity Policy (see TED Guidebook). The policy states that students are expected to do their own work (except when cooperative projects are assigned). If it is demonstrated that a student has submitted work done by others, the student's work is awarded a failing grade and the student is charged with a violation of the TEDs Academic Integrity Policy.

N. Graduation

Students must meet all of the requirements for at least one TED program to be recommended for graduation. If students have met all requirements except Student Teaching and if they have amassed at least 120 credits, they may graduate but will not be candidates for certification.

O. Teacher Certifications

Students who have completed one or more of the programs sponsored by the TED and a series of other requirements set by accrediting organizations (e.g., PRAXIS I and II scores, Act 34 and 151 clearances, etc.), may be recommended for certification to the Pennsylvania Department of Education and/or other certifying organizations. Students may also opt to qualify for certifications provided by other states.

Undergraduate Teacher Education Program Goals

TED faculty have combined the goals of the College with those suggested by PDE and other groups to produce fifteen departmental goals, from which they have identified a series of objectives (i.e., "competency" statements which students must meet. The objectives for given courses are listed in course syllabi.

Communication Skills

Graduates of College Misericordia's TED shall demonstrate that they have the knowledge and skills needed to confidently and effectively orally and in writing communicate with students, other professionals, families, and with members of their communities.

Mental and Physical Skills

Graduates of College Misericordia's TED shall demonstrate that they possess the mental and physical skills and tolerance for stress needed to function as classroom teachers.

Commitment to Students

Graduates of College Misericordia's TED shall demonstrate a sincere commitment to the education of all students and be willing to advocate for children and their families.

Foundations of Education

Graduates of College Misericordia's TED shall explain sociological and philosophical factors that have led to the development of and that currently support and regulate educational practices, including Pennsylvania's Code of Conduct and Practice for Teachers. In doing so, they shall evidence a clear understanding of the roles and responsibilities classroom teachers, as well as the rights and responsibilities of students and their families.

Growth and Development

Graduates of College Misericordia's TED shall explain how students grow and develop and demonstrate a willingness and ability to adjust their teaching to meet the needs of individual students, including students with special needs. Graduates shall be especially sensitive to the challenges faced by female students, students with disabilities, and members of minority groups.

Learning

Graduates of College Misericordia's TED shall use research to explain the processes and complexities of learning and use this knowledge to plan and implement teaching/learning activities that support the intellectual, social/emotional, career, and personal development of students.

Curriculum Structure

Graduates of College Misericordia's TED shall explain how curriculum is developed, structured, regulated, and used by teachers to plan, monitor, and evaluate instruction and students' learning. Students shall demonstrate a clear understanding of the Pennsylvania Academic Standards.

Content Mastery

Graduates of College Misericordia's TED will demonstrate mastery of the curriculum they will be expected to teach and a willingness to engage in professional development activities which ensure their continued mastery.

Basic Teaching Processes

Graduates of College Misericordia's TED shall demonstrate the ability to effectively organize classrooms and educational spaces so that they are conducive to learning and which ensure students' safety and security; analyze data and situations to make decisions which benefit students; and plan, implement, and assess direct instruction within a mastery learning paradigm.

Advanced Teaching Processes

Graduates of College Misericordia's TED shall effectively implement a variety of advanced teaching procedures that allow students, independently and cooperatively, multiple pathways to learning and which challenge them to explore and understand challenging concepts, topics and issues.

Classroom Management

Graduates of College Misericordia's TED shall demonstrate a willingness and ability to use an understanding of individual and group motivation and behavior to create learning environments that encourage positive social interaction, active learning, critical thinking and problem solving, and independence. They will be devoted to creating schools and classrooms which are welcoming, caring, stimulating, inclusive, and safe places in which students are challenged to take risks, make choices, work independently and collaboratively, and be supported in their growth and development.

Family Involvement

Graduates of College Misericordia's TED shall acknowledge and respect the roles and responsibilities of parents and families and be willing to enter into partnership arrangements with those interested in the education of students.

Respect for Diversity

Graduates of College Misericordia's TED shall see "diversity as normal" and evidence an authentic respect for all students, families, coworkers, and school personnel. They should see themselves as teachers prepared to work with all students without regard to factors related to gender, race, creed, economic status, physical attributes, or ability.

Personal and Collegial

Graduates of College Misericordia's TED shall know and be comfortable with themselves in ways which cause them to be willing and able to work effectively with students, other professionals, and parents.

Professional

Graduates of College Misericordia's TED shall be fully aware of their profession's standards and practices, including its codes of ethics (e.g., Pennsylvania's Code of Conduct and Practice for Teachers); look forward to being contributing members and active leaders of their profession; and function ethically and responsibly as members of their communities.

Structure of the Undergraduate Curriculum

The College's undergraduate teacher education programs have five components, which are explained below:

1. Core

   All TED students are expected to complete the College's general education requirement (i.e., the "Core"). Thirty core credits, of which at least six must be writing intensive, must be taken in areas sponsored by the Division of Humanities (i.e., six each in History/Government, Religious Studies, Fine Arts, Literature, and Philosophy); six must be taken in mathematics; six in science; and six in areas sponsored by the Division of Behavioral Science, Education, and Business (i.e., Comparative Sociology, Contemporary Economics, and/or Introduction to Psychology). Additionally, students must complete English Composition.

2. Introductory and Generic TED Courses

   All TED students must complete a set of introductory-level teacher education requirements. Additionally, as seniors all will have to complete two courses (TED 443 Parent Conferencing and TED 497 Student Teaching).

3. Specializations

   All TED students must complete the requirements of one or more of the TED's specializations (e.g., Elementary Education).

4. Field Experiences

   All TED students must complete a developmental series of field experiences that begin during the freshman year and culminate with a full semester of student teaching. By the time they graduate, students will have completed over seven hundred hours of observation and practicum in community classrooms.

   Field experiences are arranged at Partnership School Districts by the TED. Students must possess professional liability insurance and various clearances (e.g., Act 34 and Act 151) to participate in field placements. Students must arrange their own transportation.

5. Professional Involvement

   All students will be expected to participate in activities and organizations related to the profession of teaching.

Undergraduate Elementary Education Major Elementary Education Certification

Division of Behavioral Science, Education, and Business
Degree B.S./Elementary Education
Department Chair Joseph Rogan

The Elementary Education (ELED) program has been continually refined to keep pace with developments in the field of education and to meet the ever increasing standards of various professional and accrediting groups. The program is approved by the Pennsylvania Department of Education and leads to a teaching certificate valid in Pennsylvania (kindergarten through sixth grade) and transferable to many other states.

Preservice teachers in ELED must successfully complete the College's liberal arts core curriculum, a series of generic Teacher Education Department (TED) courses and field experiences, and the courses and experiences required by at least one TED specialization (e.g., Elementary Education).

ELED majors must satisfactorily complete a series of field experiences that begin during the second semester of the freshman year and continue every semester until graduation. By graduation our preservice teachers will have spent at least 700 hours in community classrooms. During students' final semester, they must complete a fifteen-week student teaching assignment, actually two separate placements of about seven weeks each.

Students who successfully complete the ELED program are eligible for recommendation by the College to the Pennsylvania Department of Education for state teacher certification. The College's recommendation and the successful completion of other requirements established by the state, including meeting the pass scores specified by the state on PRAXIS I–The Preprofessional Skills Test and PRAXIS II–The National Teacher Examination, qualify graduates for an "Instructional I" certificate in elementary education. Once certified in Pennsylvania, our graduates usually have no difficulty becoming certified in other states.

Students who complete the college core, all program requirements except student teaching, and who earn a total of at least 120 credits may graduate with a Bachelor of Science in Elementary Education, but will not be eligible for Pennsylvania Department of Education Certification.

ELED majors may elect to complete the requirements for certification in Early Childhood Education (ECED) and/or they may choose to declare a second TED major in Special Education (SPED). The additional coursework might require additional semesters, or at least summer study.

Sequence of Required Courses

Freshman Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
ENG 103	English Composition	3	ENG	Literature	3
PSY 123	Introduction to Psychology	3	BIO	Science	3
ENG	Literature	3	HIS	History/Government	3
BIO	Science	3	TED 111	Introduction to Education	3
HIS	History/Government	3	TED 121	Educational Technology	3
TED 101	Freshman Seminar or	0	TED 191	Freshman Field	0
TED 102	Transfer Seminar	0			

Sophomore Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 17*
SOC 101	Comparative Sociology	3	RLS	Religious Studies	3
PHL 100	Intro to Philo	3	FA	Fine Arts	3
MTH	Mathematics	3	MTH 115	Math/Statistics	3
TED 231	Learning	3	TED 251	Curriculum	3
TED 241	Development	3	TED 261	Teaching	3
TED 292	Sophomore Field I	0	TED 271	Classroom Management	2
			TED 293	Sophomore Field II	0

Junior Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 17*
TED 381	Reading Methods I	3	TED 382	Reading Methods II	3
TED 384	Math Methods I	3	TED 385	Math Methods II	3
TED 353	Curriculum/Elementary	1	TED 386	Art Methods	1
TED 363	Methods/Elementary	2	TED 387	Music Methods	1
*TED	Methods/Language Arts	3	TED 373	Management/Elementary	1
*TED	Methods/Science	3	*TED	Methods/Social Studies	2
TED 394	Junior Field	0	*TED	Methods/Health	2
			TED 395	Junior Practicum	1
				Free Elective	3

Senior Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 12*
	Philosophy	3	TED 497	Student Teaching	9-12
	Fine Arts	3			
	Religious Studies	3			
*TED	Reading Methods III	3			
*TED	Children's Literature	2			
TED 443	Parent Conferencing	1			
TED 401	Senior Seminar	0			
TED 496	Senior Field	0			

**Pending Curriculum Committee approval*

Undergraduate Elementary Education Major and Early Childhood Education Certification

Early Childhood and Elementary Education Certifications
Division of Behavioral Science, Education, and Business
Degree B.S./Elementary Education
Department Chair Joseph Rogan

College Misericordia's Early Childhood Education (ECED) program is designed to prepare teachers to work with preschool children, either as teachers or as operators of private preschool/nursery centers (nursery through third grade). The program builds upon the College's Elementary Education (ELED) program (kindergarten through sixth grade).

Preservice teachers in ELED/ECED must successfully complete the College's liberal arts core curriculum, a series of generic Teacher Education Department (TED) courses and field experiences, and the courses and experiences required by the two TED specializations–Early Childhood and Elementary Education.

ELED/ECED majors must satisfactorily complete a series of field experiences that begin during the second semester of the freshman year and continue every semester until graduation. By graduation our preservice teachers will have spent at least 700 hours in community classrooms. During students' final semester they must complete a fifteen-week student teaching assignment, actually two separate placements for about seven weeks each. One placement is in ECED and the other is in an ELED.

Students who successfully complete the ELED/ECED program are eligible for recommendation by the College to the Pennsylvania Department of Education for two teacher certifications. The College's recommendation and the successful completion of other requirements established by the state, including meeting the pass scores specified by the state on the PRAXIS I and II, qualify graduates for "Instructional I" certificates. Once certified in Pennsylvania, our graduates usually have no difficulty becoming certified in other states.

Students who complete the college core, all program requirements except student teaching, and who earn a total of at least 120 credits may graduate with a Bachelor of Science in Elementary Education, but will not be eligible for Pennsylvania Department of Education Certification.

Elementary Education/Early Childhood Education–Sequence of Required Courses

Freshman Year

First Semester		*Total Credits* 15	*Second Semester*		*Total Credits* 15
ENG 103	English Composition	3	ENG	Literature	3
PSY 123	Introduction to Psychology	3	BIO	Science	3
ENG	Literature	3	HIS	History/Government	3
BIO	Science	3	TED 111	Introduction to Education	3
HIS	History/Government	3	TED 121	Educational Technology	3
TED 101	Freshman Seminar or	0	TED 191	Freshman Field	0
TED 102	Transfer Seminar	0			

Sophomore Year

First Semester		*Total Credits* 15	*Second Semester*		*Total Credits* 17
SOC 101	Comparative Sociology	3	RLS	Religious Studies	3
PHL 100	Intro to Philo	3	FA	Fine Arts	3
MTH	Mathematics	3	MTH	Math/Statistics	3
TED 231	Learning	3	TED 251	Curriculum	3
TED 241	Development	3	TED 261	Teaching	3
TED 292	Sophomore Field I	0	TED 271	Classroom Management	2
			TED 293	Sophomore Field II	0

Junior Year

First Semester		*Total Credits 18*	*Second Semester*		*Total Credits 17*
TED 381	Reading Methods I	3	TED 382	Reading Methods II	3
TED 384	Math Methods I	3	TED 385	Math Methods II	3
TED 353	Curriculum/Elementary	1	TED 386	Art Methods	1
TED 363	Methods/Elementary	2	TED 387	Music Methods	1
*TED	Methods/Language Arts	3	TED 373	Management/Elementary	1
*TED	Methods/Science	3	*TED	Methods/Social Studies	2
TED 394	Junior Field	0	*TED	Methods/Health	2
TED 352	Curriculum/ECED	3	TED 362	Methods/ECED	3
			TED 395	Junior Practicum	1

Senior Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 12*
PHL	Philosophy	3	TED 497	Student Teaching	9-12
FA	Fine Arts	3			
RLS	Religious Studies	3			
*TED	Reading Methods III	3			
*TED	Children's Literature	2			
TED 443	Parent Conferencing	1			
TED 401	Senior Seminar	0			
TED 496	Senior Field	0			

**Pending Curriculum Committee approval*

Undergraduate Special Education Major

Special Education Certification
(Cognitive, Behavior, Physical/Health Disabilities)

Division of Behavioral Science, Education, and Business
Degree B.S./Special Education
Department Chair Joseph Rogan

College Misericordia's Special Education (SPED) program is designed to prepare teachers to work with individuals with cognitive, behavioral, and physical/health disabilities (i.e., students who are mentally retarded, learning disabled, emotionally disturbed, physically handicapped, or multihandicapped) between the ages of birth and 21. The program is fully approved by the Pennsylvania Department of Education and leads to an "Instructional I" teaching certificate (CBP-HD) honored in Pennsylvania and many other states.

Preservice teachers in SPED must successfully complete the College's liberal arts core curriculum, a series of generic Teacher Education Department (TED) courses and field experiences, and the courses and experience required by the SPED specialization.

SPED majors must satisfactorily complete a series of field experiences that begin during the second semester of the freshman year and continue every semester until graduation. By graduation our preservice teachers will have spent at least 700 hours in community classrooms. During students' final semester they must complete a fifteen-week student teaching assignment, actually two separate placements for about seven weeks each.

Students who successfully complete the SPED program are eligible for recommendation by the College to the Pennsylvania Department of Education for a state teacher certification. The College's recommendation and the successful completion of other requirements established by the state, including meeting the pass scores specified by the state on PRAXIS I and II, qualify graduates for an "Instructional I" certificate. Once certified in Pennsylvania, our graduates usually have no difficulty becoming certified in other states.

SPED majors may choose to declare a second major in Elementary Education. SPED/ELED graduates would be eligible for certification in both Elementary and Special Education.

Special Education – Sequence of Required Courses

Freshman Year

First Semester		*Total Credits 15*
ENG 103	English Composition	3
PSY 123	Introduction to Psychology	3
ENG	Literature	3
BIO	Science	3
HIS	History/Government	3
TED 101	Freshman Seminar or	0
TED 102	Transfer Seminar	0

Second Semester		*Total Credits 15*
ENG	Literature	3
BIO	Science	3
HIS	History/Government	3
TED 111	Intro. to Education	3
TED 121	Educational Technology	3
TED 191	Freshman Field	0

Sophomore Year

First Semester		*Total Credits 15*
SOC 101	Comparative Sociology	3
PHL 100	Intro to Philo	3
MTH	Mathematics	3
TED 231	Learning	3
TED 241	Development	3
TED 292	Sophomore Field I	0

Second Semester		*Total Credits 17*
RLS	Religious Studies	3
FA	Fine Arts	3
MTH	Math/Statistics	3
TED 251	Curriculum	3
TED 261	Teaching	3
TED 271	Classroom Management	2
TED 293	Sophomore Field II	0

Junior Year

First Semester		*Total Credits 16*
TED 381	Reading Methods I	3
TED 384	Math Methods I	3
TED 354	Curriculum/Special	1
*TED	Methods/Language Arts	3
*TED	Methods/Science	3
TED 342	Characteristics MPH	3
TED 394	Junior Field	0

Second Semester		*Total Credits 19*
TED 382	Reading Methods II	3
TED 385	Math Methods II	3
*TED	Health Methods	2
*TED	Methods/Social Studies	2
TED 365	Methods/Learning Support	2
TED 373	Management/Elementary	1
TED 374	Management/Special	1
TED 375	Management/Support	1
TED 364	Methods/Life Skills	3
TED 395	Junior Practicum	1

Senior Year

First Semester		*Total Credits 17*
PHL	Philosophy	3
FA	Fine Arts	3
RLS	Religious Studies	3
*TED	Reading Methods III	3
*TED	Children's Literature	2
TED 443	Parent Conferencing	1
TED 322	Assistive Technology	2
TED 401	Senior Seminar	0
TED 496	Senior Field	0

Second Semester		*Total Credits 12*
TED 497	Student Teaching	9-12

**Pending Curriculum Committee approval*

The Combined Special Education and Elementary Education Majors

Special Education and Elementary Education Certifications

Degree B.S./Special Education
Department Chair: Dr. Joseph Rogan

Students majoring in Special Education may duel major in Elementary Education and thus earn two certifications. Doing so may take longer than the standard eight semesters.

Both certification programs are fully approved by the Pennsylvania Department of Education and lead to "Instructional I" teaching certifications (CBP-HD and ELED) honored in Pennsylvania and many other states.

SPED/ELED majors must satisfactorily complete a series of field experiences that begin during the second semester of the freshman year and continue every semester until graduation. By graduation our preservice teachers will have spent at least 700 hours in community classrooms. During students' final semester they must complete a fifteen-week student teaching assignment, actually two separate placements for about seven weeks each. One placement is in Elementary Education and the other in Special Education.

Students who successfully complete the SPED/ELED program are eligible for recommendation by the College to the Pennsylvania Department of Education for two state teacher certifications. The College's recommendation and the successful completion of other requirements established by the state, including meeting the pass scores specified by the state on PRAXIS I and II, qualify graduates for two "Instructional I" certificates ñ Special Education and Elementary Education. Once certified in Pennsylvania, our graduates usually have no difficulty becoming certified in other states.

Special Education and Elementary Education: Combined Program

Sequence of Required Courses

Freshman Year

First Semester		*Total Credits* 15	*Second Semester*		*Total Credits* 15
ENG 103	English Composition	3	ENG	Literature	3
PSY 123	Introduction to Psychology	3	BIO	Science	3
ENG	Literature	3	HIS	History/Government	3
BIO	Science	3	TED 111	Introduction to Education	3
HIS	History/Government	3	TED 121	Educational Technology	3
TED 101	Freshman Seminar or	0	TED 191	Freshman Field	0
TED 102	Transfer Seminar	0			

Sophomore Year

First Semester		*Total Credits* 15	*Second Semester*		*Total Credits* 17
SOC 101	Comparative Sociology	3	RLS	Religious Studies	3
PHL 100	Intro to Philo	3	FA	Fine Arts	3
MTH	Mathematics	3	MTH	Math/Statistics	3
TED 231	Learning	3	TED 251	Curriculum	3
TED 241	Development	3	TED 261	Teaching	3
TED 292	Sophomore Field I	0	TED 271	Classroom Management	2
			TED 293	Sophomore Field II	0

Junior Year

First Semester		*Total Credits 18*
TED 381	Reading Methods I	3
TED 384	Math Methods I	3
TED 353	Curriculum/Elementary	1
TED 354	Curriculum/Special	1
TED 363	Methods/Elementary	2
*TED	Methods/Language Arts	3
*TED	Methods/Science	2
TED 342	Characteristics MPH	3
TED 394	Junior Field	0

Second Semester		*Total Credits 21*
TED 382	Reading Methods II	3
TED 385	Math Methods II	3
*TED	Methods/ Health	2
*TED	Methods/Social Studies	2
TED 365	Methods/Learning Support	2
TED 373	Management/Elementary	1
TED 374	Management/Special	1
TED 375	Management/Support	1
TED 364	Methods/Life Skills	3
TED 386	Art Methods	1
TED 387	Music Methods	1
TED 395	Junior Practicum	1

Senior Year

First Semester		*Total Credits 17*
PHL	Philosophy	3
FA	Fine Arts	3
RLS	Religious Studies	3
*TED	Reading Methods III	3
*TED	Children's Literature	2
TED 443	Parent Conferencing	1
TED 322	Assistive Technology	2
TED 401	Senior Seminar	0
TED 496	Senior Field	0

Second Semester		*Total Credits 12*
TED 497	Student Teaching	9-12

**Pending Curriculum Committee Approval*

The Graduate Education Program

Philosophy

The Graduate Education Program is interested in attracting experienced and dedicated classroom teachers who wish to become educational leaders. While it is expected that graduates of College Misericordia's Graduate Education Program will be highly valued by their school districts and communities, the program is not designed to help classroom teachers become school administrators or to prepare teachers for roles outside their classrooms. The program respects and values classroom teachers; with it, we hope to empower these valued professionals and enable them to take the lead in making important educational decisions.

National reports indicate that our society wants classroom teachers to become more involved in the leadership and management of schools and of their profession. Teachers are willing to accept these new responsibilities; they are willing to take the lead in planning, implementing, and evaluating the educational programs needed in our nation's schools. But good intentions are not enough. College Misericordia's Graduate Education Program is designed to help teachers gain the knowledge necessary and develop the skills required to function as leaders.

Specializations

Cited by the Pennsylvania Department of Education for its "innovative programmatic and curricular design," the Graduate Education Program breaks away from traditional programming. College Misericordia's Graduate Education Program reflects and respects the learning styles and schedules of adult learners.

The Graduate Education Program offers participants a common body of necessary skills and knowledge through a common core requirement (12 credits). It then allows students to pursue an area of interest by specializing in one of three focus areas—Educational Technology, Elementary Education, and Supervision of Curriculum and Instruction (each 18 credits). Each program includes courses appropriate to the specialization and the opportunity to participate in additional elective courses, as well as independent and directed studies. The program's unique culminating experiences (6 credits) asks students to share what they have learned in their programs with colleagues by developing and implementing an in-service workshop.

Certifications

All three graduate specializations have been reviewed and approved by the Pennsylvania Department of Education and thus students who complete the programs may be eligible for state certifications, as long as they meet other requirements established by PDE. Persons specializing in Elementary Education must possess a certification in another instructional area, but become eligible for an instructional certification in elementary education. Persons specializing in Instructional Technology become eligible for a program specialist certificate and persons specializing in Supervision become eligible for a certificate in supervision.

Selection, Retention, Advancement and Graduation Criteria-Graduate Students

To ensure quality, the TED uses a series of assessments to monitor students' progress through their programs. Information gathered from these assessments is used to make admission, program entry, retention, advancement, and graduation decisions.

A. Graduate Admissions Process (Traditional and transfer students)

Initial admissions decisions are made by the Graduate Admissions Office. The GEP suggests that students be accepted to the College to participate in programs offered by the GEP only if they meet the following criteria. Applicants should:

1. have participated in a rigorous undergraduate teacher education program and have posted a cumulative grade point average of at least 3.0, and possess a valid teaching certificate.
2. have demonstrated an interest and commitment to becoming educational leaders by participating in volunteer, extracurricular, and/or independent activities in which they interacted with groups of children.
3. be able to demonstrate that they can meet a series of "essential performance skills" typically expected of educators.

B. Initial Review Process

Toward the end of their first semester at the College, graduate students must meet with their GEP advisors to present information that indicates their desire to participate in the GEP and that demonstrates that they possess in the requisite academic abilities and performance skills to succeed in the program. During this meeting, the GEP's programs and policies are thoroughly explained.

C. National Teachers Examination

Graduate students must complete sections of PRAXIS II–The National Teachers Examination (i.e., those required of their specialization—see www.pde.psu.edu), and meet or exceed the cut scores established by PDE.

D. Grading

Graduate students must earn a B or better in all EDU classes.

E. Academic Integrity and the TED Honor Code

At the beginning of every course, instructors inform students of the details of the GEP's Academic Integrity Policy, which states that students are expected to do their own work (except when cooperative projects are assigned). If it is demonstrated that a student has submitted work done by others, the student's work is awarded a failing grade and the student is charged with a violation of the Academic Integrity Policy.

F. Graduation

Students must meet all of the requirements for at least one GEP program to be recommended for graduation

G. Teacher Certifications

Students who have completed one or more of the programs sponsored by the GEP and a series of other requirements set by accrediting organizations (e.g., PRAXIS I and II scores, Act 34 and 151 clearances, etc.), may be recommended for certification to the Pennsylvania Department of Education and/or other certifying organizations. Students may also opt to qualify for certifications provided by other states.

Graduate Program Goals

Graduates of College Misericordia's Graduate Education Programs (i.e., Elementary Education, Instructional Technology, and Supervisor of Curriculum and Instruction) will demonstrate the ability to:

1. Establish mutually respectful relationships with administrators, colleagues, students, and parents based on a solid values system that emphasizes mercy, justice, and service and hospitality.
2. Effectively communicate with various school communities regarding current educational issues and trends and the principles of teaching and learning which make schools effective and efficient.
3. Design, organize, and manage system-wide curriculum that prepares students within areas relating to the goals of quality education.
4. Coordinate district-wide subject area activities, subject area curriculum development.
5. Conduct evaluations of curriculum and instruction and use the results of the evaluations to encourage and facilitate curricular and instructional improvements.
6. Use an understanding of how learning occurs as the basis for making curricular and instructional decisions that support the intellectual, social, and personal growth of all students.
7. Use an understanding of individual and group motivation, instructional practices, and assessment to create school environments which foster effective and efficient curricular and instructional practices and procedures and which enable all students to master curriculum and meet high standards.
8. Use the tools of research and inquiry to gather and use information needed to make educational decisions.
9. Identify how educational technology can be used to facilitate and improve teaching and learning processes.

Structure of the Graduate Curriculum

The curriculum of the Graduate Education Program requires all students to complete four core courses, a specialization track, and a professional contribution.

Core Courses

EDU 500 Issues in Education or EDU 567Issues in Educational Technology
EDU 504 Curriculum
EDU 510 Learning
EDU 515 Research Methods

Specializations

The Specialization in Supervision of Curriculum and Instruction:

Teachers should be primarily responsible for planning, implementing, and evaluating curriculum and instruction. The Supervision Specialization of College Misericordia's Graduate Education Program gives teachers the knowledge and skills they need to deal with curriculum issues. Graduates can function as leaders of local school district curriculum planning teams, site-based management teams, building level management teams, and will be able to otherwise work to improve curriculum in their schools. Participants in the curriculum track complete the core requirements, several required courses,

two electives and a professional contribution. Additionally, students participate in a postgraduate projects-based internship in supervision.

The specialization meets all of PDE's standards for Supervision of Instruction and Curriculum. Candidates for certification must have a valid PDE instructional certificate and must have satisfactorily completed at least five years of classroom teaching.

Core *15 credits*

EDU 500 Issues in Education
EDU 504 Curriculum
EDU 510 Learning
EDU 515 Research Methods

Required Courses *9 credits*

EDU 530 School Law and Finance
EDU 548 Clinical Supervision
EDU Teaching Methods

Electives *6 credits*

EDU Elective
EDU Elective

Professional Contribution *6 credits*

EDU 565 Staff Development
EDU 595 Professional Contribution

Total 36 credits

Postgraduate Internship *6 credits*

EDU 559 Supervision Internship

The Specialization in Instructional Technology

Teachers need to use advanced technology to implement modern curriculum. They do not need to become computer programmers or even software writers, but they do need to know how to use modern technology to plan and deliver instruction. The technology specialization of College Misericordia's Graduate Education Program gives teachers the knowledge and skills, as well as the certification they need to implement technology and to improve educational systems. Graduates can function as leaders of local school district instructional improvement teams, technology planning committees, site-based management teams, building level management teams, and will be able to otherwise work to improve instruction in their schools by helping their colleagues implement technology.

Participants who specialize in instructional technology complete the core, six required technology courses, and a culminating experience.

Core *12 credits*

EDU 500 Issues in Education or EDU 567 Issues in Educational Technology
EDU 504 Curriculum
EDU 510 Learning
EDU 515 Research Methods

Required courses *18 credits chosen from the following:*

EDU 552 Multimedia for Instruction
EDU 553 Instructional Design
EDU 554 Videography
EDU 556 Programming for Instruction

EDU 558 Introduction to the Internet
EDU 563 Hypermedia Theory and Application
EDU 566 Principles of Instructional Design
EDU 568 Distance Education and Hybrid Technology

Professional Contribution *6 credits*

EDU 565 Staff Development
EDU 595 Professional Contribution

Total 36 credits

The Specialization in Elementary Education:

Veteran teachers often want to expand their teaching abilities and credentials. Currently certified teachers (e.g., secondary educators) can prepare to teach in elementary classrooms by participating in the Graduate Education Program's specialization in elementary education. In addition to becoming skilled curriculum developers, participants in this specialization become candidates for certification in elementary education.

The specialization in elementary education is available only to teachers who already have valid PDE instructional certification in another area. The specialization is not designed as a vehicle for initial certification; thus it does not deal with the state's General Standards for teachers. It is designed to help currently certified teachers expand their credentials by adding a certification in elementary education. The specialization in elementary education meets all of PDE's Specific Standards for elementary education.

Candidates for certification must also meet requirements set by PDE. For example, they must satisfactorily complete the testing requirements set by PDE.

Core *12 credits*

EDU 500 Issues in Education
EDU 504 Curriculum
EDU 510 Learning
EDU 515 Research Methods

Required Courses *18 credits*

EDU 575 Human Development
EDU 590 Basic Methods in Elementary Education
EDU 520 Curriculum and Methods in Reading
EDU 524 Curriculum and Methods in Language Arts
EDU 525 Curriculum and Methods in Mathematics
EDU 581 Seminar in Elementary Education
EDU 582 Observation and Practicum

Professional Contribution *6 credits*

EDU 565 Staff Development
EDU 595 Professional Contribution

Total 39 credits

The Culminating Activity

As a culminating activity, students are required to develop and deliver a professional contribution, a project in which they attempt to create curricular change through staff development. They first participate in a three-credit course in staff development, during which they develop their projects. During a subsequent semester, they formally deliver their projects to a group of colleagues or to a professional group.

EDU 565 Staff Development
EDU 595 Professional Contribution

Course Scheduling and Sequence

The College Misericordia Graduate Education Program utilizes evening and weekend formats throughout the school year and during the summer months. Students who enroll on a part-time basis can complete the program in three years. Full-time students can complete the program in two years. They may take up to nine credits during each of the semesters of the school year and up to twelve credits during the summer term.

Transfer Students

College Misericordia's Graduate Education Program allows students to transfer up to six credits from other accredited graduate programs. Students who have earned a Master's Equivalency Certificate from the Pennsylvania Department of Education may transfer up to nine credits. Students who have completed graduate degrees at other institutions may transfer up to twelve credits. All requests for credit transfers must be reviewed and approved by the Registrar in consultation with the Chairperson of the Graduate Education Program.

College Misericordia's Graduate Education Program, co-sponsors courses offered by Aster, Inc., an educational consulting group approved by the Pennsylvania Department of Education to offer courses that meet Act 48 Professional Development requirements (www.theastergroup.com). Curriculum, syllabi and instructors for the courses offered through Aster are reviewed and approved by the Graduate Education Program and the College's Graduate Council. The Chairperson of the Graduate Education Program provides general administrative support and supervision. A maximum of 12 credits of Aster courses may be used to meet graduation requirements, however, except when used as electives, the courses must match the GEP's requirements.

English Major

Division of Humanities
Degree B.A./English
Department Chair Richard Lynch

The English curriculum emphasizes the development of critical reading and writing skills as an essential preparation for professional life or graduate school. Students in English most often seek careers in writing, editing, web design, journalism, law, or teaching at the high school or college level. The English major gives students the ability to adapt to different job markets and career changes. In addition to its focus on improving writing and analytical skills, the program ensures a familiarity with different critical approaches to literature and an understanding of different literary forms, movements and periods, particularly in the literature of Ireland, Great Britain, and America.

Students may choose from two tracks: Literature or Professional Writing.

The Literature Track provides students with a firm background in English and American literature, in addition to courses in a variety of areas of interest to the faculty, such as Russian literature, film and literature, the protest novel in America, and the literature of revolution. This track has the largest number of free electives and allows students to specialize in Pre-law, obtain Secondary Education Certification, or minor in any area of interest. The Literature Track also provides an excellent preparation for those planning to go on to graduate school.

The Professional Writing Track is designed for those interested in careers in writing and related fields such as journalism, feature writing, magazine article writing, publishing, editing, technical writing, advertising, script writing for radio and television, screen writing for film, and other kinds of creative writing. It is also appropriate for students interested in a career teaching writing.

The sequence of required courses given below is for the Literature Track. Requirements for the Professional Writing Track are as follows: 12 credits of advanced writing courses including 3 credits of ENG 203 and 9 credits selected from ENG 325, ENG 339, ENG 341 (may be taken twice, for up to 6 credits), ENG 343, and ENG 345; 6 credits of internship at local media outlets, PR offices, etc.; 18 credits of advanced literature, including Shakespeare, at least four 300-level period courses, and at least one ENG 415; 3 credits of either ENG 420 (Senior Seminar) or ENG 450 (Senior Thesis). Students in the Writing Track also have to meet the advanced history and foreign language requirements.

Sequence of Required Courses

Freshman Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
ENG	Core	3	ENG	Core	3
HIS	Core	3	HIS	Core	3
PHL	Core	3	PHL	Core	3
LNG	Foreign Language	3	LNG	Foreign Language	3
MTH	Math Bank I	3	MTH	Math Bank II	3

Sophomore Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
FA	Core	3	FA	Core	3
SCI	Core	3	SCI	Core	3
RLS	Core	3	RLS	Core	3
ENG 215	Shakespeare	3	ENG	300 Level Lit. Course	3
ENG 203	Advanced Expository or		BSS	Core	3
ENG 341	Imaginative Writing	3			

Junior Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
ENG	300 Level Lit Course	3	ENG	300 Level Literature Course	3
HIS	Advanced History	3	ENG	300 Level Literature Course	3
BSS	Core	3	ENG 318	Language Studies	3
	Free elective	3		Free elective	3
	Free elective	3		Free elective	3

Senior Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
ENG	300 Level Literature Course	3	ENG 415	Selected Studies	3
ENG 420	Senior Seminar or	3	HIS	Advanced History	3
ENG 450	Senior Thesis			Free elective	3
ENG 415	Selected Studies	3		Free elective	3
	Free elective	3		Free elective	3
	Free elective	3			

Total required for graduation 120 credits

In unusual situations, the English Department Chairperson may approve changes in specific course requirements. Final approval for transfer credits in English or approval of off-campus courses in English rests with the English Department Chair.

Pre-Law Specialization

English majors interested in the legal profession may specialize in Pre-Law. Misericordia's Pre-Law specialization was developed in accordance with the Association of American Law Schools, which recommends that prospective law students have a broad liberal arts background. The combination of English and Pre-Law makes an excellent preparation for the LSAT. For further information on the Pre-Law specialization, please see p. 71.

Secondary Education Certification

College Misericordia's Secondary Education Program in English prepares students to teach English at the junior high/high school level. In addition to providing the necessary knowledge base in language and literature, the program gives students the skills to identify and assist students with

learning disabilities and to use technology effectively in the classroom. The program is fully approved by the Pennsylvania Department of Education and leads to a teaching certificate valid in Pennsylvania for grades 7–12, and transferable to many other states. For further information on English/Secondary Education please see p. 63

Internships

English majors and others may receive academic credit for supervised and evaluated work on *Instress*, the student literary magazine, and *The Highlander*, the student newspaper. English majors often do internships for credit during their junior and senior years at local media outlets and other businesses. These outlets include two daily newspapers, weekly newspapers, several local radio stations and public relations offices, and local TV affiliates for ABC, CBS, NBC, FOX, and PBS. Internships are available for students in English/Pre-Law at local law offices and the offices of the County Prosecutor and Public Defender.

General Requirements

Incoming freshmen seeking admission to the college as English majors must meet the general and specific admissions requirements of the college as stated in this catalogue. In cases where the student does not fully meet those requirements, a personal interview will be required.

Continuation as an English major requires that the student maintain a minimum 2.0 or "C" average both in the major and in the overall grade point average.

After transfer credits are applied, transfer students must complete all of the remaining English requirements as listed in the sequence of required courses in this catalogue.

Recommendations

To receive a recommendation for graduate school or law school, students may maintain a minimum 3.0 or "B" average, both in the major and in the overall grade point average.

English Major

Secondary Education Certification

Department Chair Richard Lynch
Secondary Education Director Joseph Rogan

College Misericordia's Secondary Education Program in English (ENG/SECED) is designed to prepare junior high school and secondary school teachers of English. A unique aspect of the program is that it prepares teachers to deal effectively with students with disabilities who are likely to be included in their classes. Our ENG/SECED program has been continually refined to keep pace with developments in the profession. It is approved by the Pennsylvania Department of Education and leads to a teaching certificate valid in Pennsylvania (grades 7–12) and transferable to many other states.

ENG/SECED majors have 2 advisors, one in teacher education and one in English. Each semester they must meet with both of their advisors.

Preservice teachers in ENG/SECED must successfully complete the College's liberal arts core curriculum, the major in English, and a series of generic Teacher Education Department (TED) courses.

ENG/SECED majors must also complete satisfactorily a series of field experiences that begin during the second semester of the freshman year and continue every semester until graduation. By graduation our preservice teachers will have spent at least 700 hours in community classrooms. During students' final semester they must complete a fifteen-week student teaching assignment, actually two separate placements for about seven weeks each. All field experiences and teaching assignments are arranged by the College. Transportation to and from field experience and student teaching assignments is the responsibility of the student.

Students who successfully complete the ENG/SECED program are eligible for recommendation by the College to the Pennsylvania Department of Education for state teacher certification. The College's recommendation and the successful completion of other requirements established by the state, including

meeting the pass scores specified by the state on the National Teacher Examination, qualify graduates for an "Instructional I" certificate. Once certified in Pennsylvania, our graduates usually have no difficulty becoming certified in other states.

Sequence of Required Courses

Freshman Year

First Semester		*Total Credits 16*
ENG	Core	3
HIS	Core	3
LNG	Foreign Language	3
PHL 101	Self Images	3
MTH	Math Bank I	3
TED 101	Fresh. Seminar or	
TED 102	Transfer Seminar	0
ENG 120	Theatre Prod.	1

Second Semester		*Total Credits 18*
ENG	Core	3
HIS	Core	3
LNG	Foreign Language	3
MTH	Math Bank II	3
TED 111	Intro. To Education.	3
TED 121	Education. Tech.	3
TED 191	Fresh. Field	0

Sophomore Year

First Semester		*Total Credits 18*
FA	Core	3
SCI	Core	3
ENG 203	Advanced Expos or	
ENG 341	Imaginative Writing	3
ENG 215	Shakespeare	3
TED 231	Learning	3
TED 241	Development	3
TED 292	Sophomore Field	0

Second Semester		*Total Credits 17*
FA	Core	3
SCI	Core	3
ENG 300	Level Lit.	3
TED 251	Curriculum	3
TED 261	Teaching	3
TED 271	Class Management	2

Junior Year

First Semester		*Total Credits 18*
SOC 101	Comparative Soc or	
BUS 207	Contemporary Economics	3
HIS	Advanced History Elective	3
ENG 300	Level Lit.	3
ENG 300	Level Lit.	3
RLS	Core	3
TED 356	Curriculum in Secondary Ed.	1
TED 367	Methods in Secondary Ed.	2
TED 394	Junior Field	0

Second Semester		*Total Credits 17*
HIS	Advanced History Elective	3
ENG 300	Level Lit.	3
ENG 415	Selected Studies	3
PHL	Core	3
RLS	Core	3
TED 377	Class Management/Secondary Ed.	1
TED 395	Junior Practicum	1

Senior Year

First Semester		*Total Credits 13*
ENG 300	Level Lit.	3
ENG 415	Selected Studies	3
ENG 318	Language Studies	3
TED 443	Parent Conference	1
TED 401	Senior Seminar	0
TED 496	Senior Field	0
PSY 123	Intro. To Psychology	3

Second Semester		*Total Credits 12*
TED 497	Student Teaching	9
ENG 420	Senior Seminar or	3
ENG 450	Senior Thesis	

Total required for graduation 129 credits

English Minor Division of Humanities

The English minor is designed for students who enjoy literature and who wish to develop further their critical reading, thinking, and writing skills, as a preparation for professional life or for personal satisfaction and development.

Course Sequence

ENG	Core	6
Choose either		
ENG 203	Advanced Expository Writing or	
ENG 341	Imaginative Writing	3
ENG 215	Shakespeare	3
Choose any two 300 level or 400 level Literature courses		6
Total 18 credits		

Theatre Minor Division of Humanities

The Theatre minor is designed for students interested in drama and performance, and for those students who would benefit, in an increasingly media-oriented society, from the acquisition of technical and performance skills associated with theatre. The minor provides a double focus:

1. Development of writing and analytical skills with regard to dramatic literature and theatre history;
2. Practical experience with play production, including technical skills, performance, and playwriting.

Course Sequence

ENG 120	Theatre Production	3
3 semesters for 1 credit each, one of which must be in a technical area		
ENG 205	Beginning Acting	3
ENG 215	Shakespeare	3
Nine (9) credits selected from the following:		
ENG 120	Theatre Production	1–3
ENG 220	Theatre in Performance	3
ENG 341	Imaginative Writing	3–6
ENG 415	Selected Study in Drama/Theatre/Film	3
Total 18 credits		

Writing Minor Division of Humanities

The Writing minor is designed to help students become more at ease in a variety of writing situations. Students may develop strong writing skills related to their intended careers, or may focus on kinds of writing that are of personal interest to them.

Course Sequence

Select 18 credits:		
ENG 103	Composition	3
ENG 105	The Research Paper	3
COM 207	Scriptwriting	3
ENG 203	Advanced Expository Writing	3
ENG 301	Teaching Writing	3
ENG 325	Feature and Magazine Writing	3
ENG 339	Technical Writing	3

ENG 341	Imaginative Writing	3–6
ENG 343	Writing for Media	3
ENG 345	Fiction Writing	3
ENG 420	Senior Seminar (English majors only) or	
ENG 450	Senior Thesis (English majors only)	3
ENG 470	Internship	3–6

Internship may be taken for 3–6 credits and involves practical experience writing for local newspapers, public relations offices, etc.

Total 18 credits

General Studies Major

Degree B.S. or B.A./General Studies
Program Director Donald Fries

The General Studies program at College Misericordia was created to provide the opportunity for students who have previous college credits in career oriented programs to earn a Bachelor's Degree through additional study at College Misericordia.

Professional course credits completed in prior study can be combined with additional credits and will qualify the candidate for the Bachelor's Degree. The degree obtained may be a Bachelor of Science or a Bachelor of Arts, each with a major in General Studies, depending on the courses completed at College Misericordia. The degree may be earned by attending day and evening classes or through the McAuley Weekend College for adults.

Individual programs of study are designed by the student with the assistance of the program director.

At least 30 credits must be earned in upper level courses. In addition, at least 30 credits must be earned at College Misericordia. These two requirements may be satisfied by the same 30 credits.

Completion of the core curriculum is required either directly or by reasonable substitute as prescribed by the Registrar in the course of transcript selection. Continuation as a General Studies major requires a 2.0 average.

Total required for graduation 120 credits

Health Science Major

Division of Health Sciences
Degree B.S./Health Science
Division Chair Mari P. King

Occupational Therapy, Physical Therapy and Speech and Language Pathology offer five year entry level Masters programs. Students completing these curricula will receive the Bachelor of Science degree in Health Science concurrently with the professional master's degree.

History Major

Division of Humanities
Degree B.A./History
Department Chair Donald Fries

Faculty: Allan Austin, Ph.D., Rosemarie Savelli, J.D., David Wright, Ph.D.

Following a major course of study in History provides a student with a strong liberal arts background. The study of history can broaden a student's perspective of local, national and international issues. It fosters an understanding of the complexity of human motivation and action and provides a critical approach to looking at the past. College Misericordia's History program cultivates the ability to think, write and speak clearly and precisely with thoroughness and independence. The program is for intellectual growth.

History majors must fulfill the College's core curriculum requirements in addition to completing 33 credits in history. Advanced history courses require six credits of core history/political science courses as prerequisites.

Pre-Law Specialization

The Pre-Law specialization at College Misericordia was developed in accordance with the Association of American Law Schools which recommends that prospective law students have a broad liberal arts background. The program represents sound preparation for the Law School Admission Test and the study of law. For further information on the Pre-Law specialization, please see p. 71.

Secondary Education Certification

College Misericordia's Secondary Education Program in History is designed to prepare secondary school Social Studies teachers and particularly to equip them with the skills to identify and assist students with learning disabilities. The emphasis is on history with a number of courses in political science, geography, sociology, anthropology and economics. This program has been continually refined to keep pace with developments in the field of education. The program is fully approved by the Pennsylvania Department of Education and leads to a teaching certificate valid in Pennsylvania (grades 7–12) and transferable to many other states. For further information on History/Secondary Education, please see p. 68.

General Requirements

Incoming Freshmen seeking admission to the college as History majors must meet the general and specific admissions requirements of the college as stated in this catalog. In those cases where the student does not fully meet the college admissions requirements, a personal interview will be required.

Continuation as a History major requires that the student maintain a minimum of a 2.0 or "C" average in the major and a similar total grade point average. A student on Academic Probation for two consecutive semesters will be dismissed from the major.

Transfer students must complete all the History requirements as listed in the sequence of courses in the college catalog.

Internship

Internships for history majors are assigned on the basis of availability. Pre-Law Internships are required as a part of the Pre-Law specialization. Majors who desire to pursue internships must receive prior approval of the Program Director or work out the details with the Pre-Law Advisor. Internships may only be taken if the student has a "B" average in the major and Pre-Law specialization and is a fully accredited junior or senior.

Recommendations

To receive a recommendation for graduate study or law school, the student must maintain the minimum of a "B" in the major, Pre-Law specialization and total grade point average.

Sequence of Required Courses

Freshman Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
LNG	Foreign Language	3	LNG	Foreign Language	3
HIS 101	Western Civilization I	3	HIS 102	Western Civilization II	3
MTH	Math Bank I	3	MTH	Math Bank II	3
ENG	Core	3	ENG	Core	3
PHL 101	Self Images	3	PHL	Core	3

Sophomore Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
FA	Core	3	FA	Core	3
SCI	Core	3	SCI	Core	3
BEB	Soc., Psych. or Econ.	3	BEB	Soc., Psych. or Econ.	3
HIS 103	U.S. History I	3	HIS 104	U.S. History II	3
POL 100	American National Gov't.	3	POL 103	Global Politics	3

Junior Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
HIS 405	Seminar on History	3	HIS 491	Junior Research Seminar	3
RLS	Core	3	RLS	Core	3
HIS 210	History of England	3	HIS	Free elective	3
	Free elective	3	HIS	Free elective	3
HIS/POL	Free elective	3		Free elective	3

Senior Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
HIS	Free elective	3	HIS/POL	Free elective	3
ENG	Free elective	3	ENG	Free elective	3
HIS/POL	Free elective	3	SOC 221	Cultural Minorities	3
	Free elective	3		Free elective	3
	Free elective	3	GEO 202	Cultural World Geography.	3

Total required for graduation 120 credits

History Major

Secondary Education Certification

Department Chair Donald Fries
Director of Secondary Education Joseph Rogan

College Misericordia's Secondary Education Certification in Social Studies (SOC/SECED) is designed to prepare junior high school and secondary school teachers of History and the other Social Studies. The program emphasizes studies in History with a number of courses in Political Science, Geography, Sociology, and Anthropology. A unique aspect of the program is that it prepares teachers to effectively deal with students with disabilities who are likely to be included in their classes. Our SOC/SECED program has been continually refined to keep pace with developments in the profession. It is approved by the Pennsylvania Department of Education and leads to a teaching certificate valid in Pennsylvania (grades 7–12) and transferable to many other states.

Effectively, students majoring in SOC/SECED must complete two majors, one in teacher education and one in History. Accordingly, they have two academic advisors who cooperate to keep students on track. Each semester they must meet with both of their advisors.

Preservice teachers in SOC/SECED must successfully complete the College's liberal arts core curriculum, a series of generic Teacher Education Department (TED) courses and field experiences, the courses and experiences required by the SECED specialization, and a Content Area Major in History.

SOC/SECED majors must satisfactorily complete a series of field experiences that begin during the second semester of the freshman year and continue every semester until graduation. By graduation our preservice teachers will have spent at least 700 hours in community classrooms. During students' final semester they must complete a fifteen-week student teaching assignment, consisting of two separate placements for about seven weeks each. All field experiences and teaching assignments are arranged by the College. Transportation to and from field experience and student teaching assignments is the responsibility of the student.

Students who successfully complete the SOC/SECED program are eligible for recommendation by the College to the Pennsylvania Department of Education for state teacher certification. The College's recommendation and the successful completion of other requirements established by the state, including meeting the pass scores specified by the state on the National Teacher Examination, qualify graduates for an "Instructional I" certificate. Once certified in Pennsylvania, our graduates usually have no difficulty becoming certified in other states.

Sequence of Required Courses

Freshman Year

First Semester		*Total Credits 18*	*Second Semester*		*Total Credits 18*
LNG	Foreign Language	3	LNG	Foreign Language	3
HIS 101	Western Civilization I	3	HIS 102	Western Civilization II	3
MTH	Math Core	3	MTH	Math Core	3
ENG	English Core	3	ENG	English Core	3
PHL 101	Self Images	3	TED 111	Intro to Education	3
PSY 123	Intro to Psychology	3	TED 121	Intro to Technology	3
TED 101	Freshman Seminar or	0	TED 191	Freshman Field	0
TED 102	Transfer Seminar	0			

Sophomore Year

First Semester		*Total Credits 18*	*Second Semester*		*Total Credits 17*
FA	Fine Arts Core	3	FA	Fine Arts Core	3
SCI	Science Core	3	SCI	Science Core	3
PHL	Philosophy Core	3	HIS 104	U.S. History II	3
HIS 103	U.S. History I	3	TED 251	Curriculum	3
TED 231	Learning	3	TED 261	Teaching	3
TED 241	Development	3	TED 271	Classroom Management	2
TED 292	Sophomore Field I	0	TED 293	Sophomore Field II	0

Junior Year

First Semester		*Total Credits 18*	*Second Semester*		*Total Credits 17*
HIS 405	Seminar on History	3	HIS 491	Junior Research Seminar	3
RLS	Core	3	GEO 202	Cultural World Geography	3
TED 367	Methods in Sec. Educ.	2	TED 374	Classroom Mgt./Sec Ed	1
TED 356	Curr. In Sec. Educ	1	TED 395	Junior Practicum	1
POL 100	Amer National Govt.	3	POL 103	Global Politics	3
BUS 207	Contemp. Economics	3	POL 308	Comparative Politics	3
HIS	Advanced Elective	3	ENG	Advanced Elective	3
TED 394	Junior Field	0			

Senior Year

First Semester		*Total Credits 17*	*Second Semester*		*Total Credits 12*
HIS	Advanced Elective	3	TED 497	Student Teaching	9
ENG	Advanced Elective	3	HIS	Advanced Elective	3
TED 443	Parent Conferencing	1			
SOC 221	Cultural Minorities	3			
HIS 210	History of England	3			
RLS	Religion Core	3			
TED 401	Senior Seminar	0			
TED 496	Senior Field	0			

Total required for graduation 134 credits

History/Pre-Law

Division of Humanities
Degree B.A. History
Department Chair Donald O. Fries
Pre-Law Director Rosemarie Savelli

The Pre-Law specialization at College Misericordia was developed in accordance with the Association of American Law Schools which recommends that prospective law students have a broad liberal arts background. The program represents sound preparation for the Law School Admission Test and the graduate study of law.

The program has been carefully designed to develop ability in expression and analytical comprehension, to afford basic information about human institutions and values, and to cultivate the ability to think creatively and critically with thoroughness and independence.

Admission to, and success in, law school depends upon completion of a rigorous understanding of the law school admission process.

Students may choose to major in English, History, Philosophy, or Interdisciplinary Studies. Upon satisfactory completion of the major program requirements and the Pre-Law program requirements, the student will earn a Bachelor of Arts degree in English, History, Philosophy, or Interdisciplinary Studies with a Pre-Law specialization.

Pre-Law students must fulfill the general and specific requirements of the college and of the specific major as stated in the catalog for retention in the program and for recommendation to law school.

Pre-Law students should register with the Pre-Law Director's office, where advice on course selection and information concerning the Law School Admission Test (LSAT) and law schools can be obtained.

Suggested Course of Study

Freshman Year

First Semester		*Total Credits* 15	*Second Semester*		*Total Credits* 15
LNG	Foreign Language	3	LNG	Foreign Language	3
HIS 101	Western Civilization I	3	HIS 102	Western Civilization II	3
PHL 100	Intro to Philo	3	PHL	Core	3
ENG	Core	3	ENG	Core	3
POL 100	American National Government	3	POL	103 Global Politics	3

Sophomore Year

First Semester		*Total Credits* 15	*Second Semester*		*Total Credits* 15
FA	Core	3	FA	Core	3
MTH	Math Bank I	3	MTH	Math Bank II	3
BEB	Soc., Psych., or Econ.	3	BEB	Soc., Psych., or Econ	3
HIS 103	U.S. History I	3	HIS 104	U.S. History II	3
POL 251	Law Seminar I	3	POL 252	Law Seminar II	3

Junior Year

First Semester		*Total Credits* 15	*Second Semester*		*Total Credits* 15
HIS 405	Seminar on History	3	HIS 491	Junior Research Seminar	3
RLS	Core	3	RLS	Core	3
SCI	Core	3	SCI	Core	3
HIS 210	History of England	3	HIS	Free Elective	3
POL 405	American Constitutional Law I	3	POL 406	American Constitutional Law II	3

Senior Year

First Semester		*Total Credits 18*	*Second Semester*		*Total Credits 18*
HIS	Free Elective	3	HIS/POL	Free Elective	3
ENG	Free Elective	3	ENG	Free Elective	3
SOC 221	Cultural Minorities	3	GEO 202	Cultural World Geog	3
POL 450	Law Internship I	3	POL 451	Law Internship II	3
BUS 352	Business Law	3	POL	Advanced Elective	3
	Free Elective	3		Free Elective	3

The total required for graduation 126 credits.

History Minor

Division of Humanities

The study of History has been one of mankind's most favored pursuits since the beginning of recorded time. The History minor may be taken in conjunction with any degree program to broaden one's world perspective, foster critical judgement, cultivate the ability to reason, and develop intellectual growth.

Course Sequence

HIS 101C	History of Western Civilization I	3
HIS 102M	History of Western Civilization II	3
HIS 103M	United States Survey to 1900	3
HIS 104G	United States Survey Since 1900	3

Plus Six (6) credits of Advanced History Electives

Total 18 credits

Specialization: Pre-Law

Division of Humanities
Degree B.A./English, History, Interdisciplinary Studies, Philosophy
See majors listed above for Department Chairs
Pre-Law Director Rosemarie Savelli

The Pre-Law specialization at College Misericordia was developed in accordance with the Association of American Law Schools which recommends that prospective law students have a broad liberal arts background. The program represents sound preparation for the Law School Admission Test and the graduate study of law.

The program has been carefully designed to develop ability in expression and analytical comprehension, to afford basic information about human institutions and values, and to cultivate the ability to think creatively and critically with thoroughness and independence.

Admission to, and success in, law school depends upon completion of a rigorous understanding of the law school admission process.

Students may choose to major in English, History, Philosophy or Interdisciplinary Studies. Upon satisfactory completion of the major program requirements and the Pre-Law program requirements, the student will earn a Bachelor of Arts degree in English, History, Philosophy or Interdisciplinary Studies with a Pre-Law specialization.

Pre-Law students must fulfill the general and specific requirements of the college and of the specific major as stated in the catalog for retention in the program and for recommendation to law school.

Pre-Law students should register with the Pre-Law Director's office, where advice on course selection and information concerning the Law School Admission Test (LSAT) and law schools can be obtained.

Suggested Course of Study, Pre-professional curriculum

Freshman Year

First Semester		*Total Credits 3*	*Second Semester*		*Total Credits 3*
POL 100	American National Government	3	POL 103	Global Politics	3

Sophomore Year

First Semester		*Total Credits 3*	*Second Semester*		*Total Credits 3*
POL 251	Law Seminar	3	POL 252	Law Seminar II	3

Junior Year

First Semester		*Total Credits 3*	*Second Semester*		*Total Credits 3*
POL 405	American Constitutional Law I	3	POL 406	American Constitutional Law II	3

Senior Year

First Semester		*Total Credits 6*	*Second Semester*		*Total Credits 3*
POL 450	Law Internship I	3	POL 451	Law Internship II	3
BUS 352	Business Law	3	POL	Free Elective	3

The total required for graduation is 120–126 credits, depending on the major.

Political Science Minor

Division of Humanities

The Political Science minor offers students interested in law, politics or government a useful foundation in these areas. The minor, which may be taken in conjunction with any major, will broaden political understanding and enhance the ability to interpret the significance of political events and to analyze to dynamics of political processes.

Course Sequence

POL 100	American National Government	3
POL 103	Global Politics	3
POL 251	Law Seminar I	3
POL 252	Law Seminar II	3
POL 405	American Constitutional Law I	3
POL 406	American Constitutional Law II	3
POL	Independent Study or Elective	3

Total 21 credits

Social Studies Minor

Division of Humanities

The minor in Social Studies is intended to enrich and broaden the student's understanding of the world in which we live. It can be taken in conjunction with any degree program with the intent to foster critical judgement, cultivate the ability to reason, and develop an ability to understand social scientific methods of analysis.

Course Sequence

History Electives		6
Advanced Political Science Elective		3
GEO 202	Cultural World Geography	3
SOC 221	Cultural Minorities	3
BUS 205	Macroeconomics	3

Total 18 credits

Interdisciplinary Studies Major

Student-designed Major
Degree B.A. or B.S./Interdisciplinary Studies
Department Chair David Payne

This degree is designed for students who have an interest in designing their own major program of study under the mentorship of an assigned faculty advisor. Courses can be selected across program lines and among several cooperating higher educational institutions. Independent study opportunities can be designed between students and interested faculty, guided internships can also be arranged. Each student must develop a major specialization (usually 30 credits) and a minor specialization (usually 15 credits). These specializations may include courses from a variety of traditional programs and from any of the cooperating institutions. The specific designation for each specialization will be mutually determined by the student and the department chairperson.

Sequence of Required Courses

Freshman Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
	Core	3		Core	3
	Core	3		Core	3
	Core	3		Core	3
	Core	3		Core	3
	Foreign Language I	3		Foreign Language II	3

Sophomore Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
	Core	3		Core	3
	Core	3		Core	3
	Core	3		Core	3
MAJOR	Specialization	6	MAJOR	Specialization	6

Junior Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
MAJOR	Specialization	6	MAJOR	Specialization	6
MINOR	Specialization	3	MINOR	Specialization	3
	Core	3		Core	3
	Elective	3		Elective	3

Senior Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
MAJOR	Specialization	3	MAJOR	Specialization	3
MINOR	Specialization	6	MINOR	Specialization	3
	Free elective	6		Free elective	3
				Free elective	6

Total required for graduation 120 credits

Mathematics Major

Division of Mathematical and Natural Sciences
Degree B.S. or B.A./Mathematics
Department Chair Jerry Bradford

Mathematics has been called the "queen of the sciences." In recent years, the increased use of statistics and quantitative methods, and the computer revolution, have caused mathematics to pervade not only the physical sciences, but the life and social sciences as well. Mathematical techniques are widely used in research, in industry, manufacturing, commerce and government. Recognizing these

broad applications, College Misericordia designed its major program in Mathematics to expose students to both classical and contemporary areas.

The Mathematics major prepares students for careers in business, industry or government, or for future study in graduate or professional school.

Students may choose to pursue either a B.S. or B.A. degree in Mathematics. The required mathematics courses for either degree are the same. Students who choose a B.A. must complete PHY 221-222; those choosing a B.S. must complete PHY 221-222 and either CHM 133-134 or BIO 101-102.

Sequence of Required Courses

Freshman Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
CPS 101	Intro to Programming: C++	3	CPS 121	Computer Programming	3
MTH 151	Calculus I	3	MTH 152	Calculus II	3
	Core	3		Core	3
	Core	3		Core	3
	Core	3		Core	3

Sophomore Year

First Semester		*Total Credits 17*	*Second Semester*		*Total Credits 16*
MTH 225	Calculus III	4	MTH 363	Abstract Algebra I	3
MTH 244	Set Theory & Logic	3		Free elective	3
PSY 221	Gen Physics I	4	PHY 222	Gen Physics II	4
	Core	3		Core	3
	Core	3		Core	3

Junior Year

First Semester		*Total Credits 16*	*Second Semester*		*Total Credits 16*
MTH 364	Abstract Algebra II	3	MTH 341	Real Analysis I	3
MTH 241	Linear Algebra	3	MTH 242	Differential Equations.	3
MTH	Free elective	3	MTH 215	Math Stats	3
	Core	3		Core	3
	Free elective	4		Free elective	4

Senior Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 12*
MTH 342	Real Analysis II	3		Free elective	3
	Free elective	3		Free elective	3
MTH 480	Independent Study	3	LANG	Foreign Language II	3
	Free elective	3		Free elective	3
LANG	Foreign Language I	3			

Total required for graduation 122 credits

Upper division courses are offered in alternate years, so that a student's schedule may not follow this sequence exactly. For example, courses that are shown in the senior year may be taken in the junior year and vice versa.

Mathematics Major Secondary Education Certification

Department Chair Jerry Bradford
Director of Secondary Education Joseph Ragan

College Misericordia's Secondary Education Program in Mathematics (MTH/SECED) is designed to prepare junior high school and secondary school teachers of mathematics. A unique aspect of the program is that it prepares teachers to effectively deal with students with disabilities who are likely to be included in their classes. Our MTH/SECED program has been continually refined to keep pace with developments in the profession. It is approved by the Pennsylvania Department of Education and leads to a teaching certificate valid in Pennsylvania (grades 7–12) and is transferable to many other states.

Effectively, students majoring in MTH/SECED must complete two majors, one in teacher education and one in Mathematics. Accordingly, they have two academic advisors who cooperate to keep students on track. Each semester they must meet with both of their advisors.

Preservice teachers in MTH/SECED must successfully complete the College's liberal arts core curriculum, a series of generic Teacher Education Department (TED) courses and field experiences, the courses and experiences required by the SECED specialization, and a Content Area Major in Mathematics.

MTH/SECED majors must satisfactorily complete a series of field experiences that begin during the second semester of the freshman year and continue every semester until graduation. By graduation our preservice teachers will have spent at least 700 hours in community classrooms. During students' final semester they must complete a fifteen-week student teaching assignment – actually two separate placements for about seven weeks each. All field experiences and teaching assignments are arranged by the College. Transportation to and from field experience and student teaching assignments is the responsibility of the student.

Students who successfully complete the MTH/SECED program are eligible for recommendation by the College to the Pennsylvania Department of Education for state teacher certification. The College's recommendation and the successful completion of other requirements established by the state, including meeting the pass scores specified by the state on the National Teacher Examination, qualify graduates for an "Instructional I" certificate. Once certified in Pennsylvania, our graduates usually have no difficulty becoming certified in other states.

Sequence of Required Courses

Freshman Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 18*
CPS 101	Intro to Programming: C++	3	CPS 121	Computer Programming	3
MTH 151	Calculus I	3	MTH 152	Calculus II	3
	Core	3		Core	3
	Core	3		Core	3
	Core	3	TED 111	Intro. to Education	3
TED 101	Freshman Seminar or	0	TED 121	Education. Technology	3
TED 102	Transfer Seminar	0	TED 191	Freshman Field	0

Sophomore Year

First Semester		*Total Credits 17*	*Second Semester*		*Total Credits 18*
MTH 225	Calculus III	4	MTH 363	Abstract Algebra I	3
MTH 244	Set Theory & Logic	3	PHY 222	General Physics II	4
PHY 221	General Physics I	4		Core	3
TED 231	Learning	3	TED 251	Curriculum	3
TED 241	Development	3	TED 261	Teaching	3
TED 292	Soph. Field I	0	TED 271	Class Management	2
			TED 293	Soph. Field II	0

Junior Year

First Semester		*Total Credits 18*
MTH 364	Abstract Algebra II	3
MTH 241	Linear Algebra	3
MTH 200	Historical. Perspectives Math	3
	Core	3
	Core	3
TED 355	Curriculum/Second	1
TED 367	Methods/Second	2
TED 394	Jr. Field	0

Second Semester		*Total Credits 17*
MTH 341	Real Analysis I	3
MTH 242	Differential Equations	3
MTH 215	Math Stats	3
	Core	3
	Core	3
TED 374	Class Management/Secondary	1
TED 395	Jr. Practicum	1

Senior Year

First Semester		*Total Credits 16*
TED 443	Parent Conferencing	1
MTH 342	Real Analysis II	3
MTH 351	Geometry	3
	Free elective	3
	Core	3
	Core	3
TED 401	Senior Seminar	0
TED 496	Senior Field	0

Second Semester		*Total Credits 15*
TED 497	Student Teaching	9
	Free elective	3
	Free elective	3

Total required for graduation 131 credits

Mathematics Minor

Division of Mathematical and Natural Sciences

The computer revolution and the growing reliance on statistics and quantitative research have broadened the application of mathematical principles. The physical sciences, as well as the behavioral and social sciences fields, have need for individuals with experience in mathematics. The minor program in mathematics exposes students to both classical and contemporary mathematical techniques.

Course Sequence

MTH 151	Analytic Geometry and Calculus I	3
MTH 225	Analytic Geometry and Calculus III	4
MTH 152	Analytic Geometry and Calculus II	3

Four (4) courses selected from the following:

MTH 215	Mathematical Statistics	3
MTH 241	Linear Algebra	3
MTH 242	Differential Equations	3
MTH 244	Set Theory & Logic	3
MTH 351	Geometry	3
MTH 363/364	Abstract Algebra	3/3
MTH 341/342	Principles of Analysis	3/3

Total 22 credits

Medical Imaging Major

Division of Health Sciences
Degree B.S. Medical Imaging, *Management Minor, Education Specialization, General Program*
Department Chair Elaine Halesey, Ed.D., R.T. (R)(QM)

College Misericordia's program in medical imaging is accredited by the Joint Review Committee on Education in Radiologic Technology as well as by the Pennsylvania Department of Education. The most recent accreditation review in 1998 awarded the program the maximum period granted. The next review is scheduled for 2006. With a focus on radiography, the program provides students with didactic and laboratory instruction in conjunction with practical application to human subjects. This instruction will provide students with knowledge and practical skills necessary to assume positions in diagnostic radiology or other imaging modalities, or to pursue certification in specialty areas. Students will be eligible to sit for the American Registry of Radiologic Technologists examination in radiography upon graduation.

Philosophy

The Medical Imaging Department of College Misericordia subscribes to the philosophy of the institution, which can be found on page 6 of this document.

More specifically, the medical imaging program subscribes to the philosophy that the radiographer (radiologic technologist) is an integral member of the health care team. Our program is designed to provide the necessary professional skills, the progressive maturity and the intellectual, social, emotional and spiritual values, for the student to be entrusted with the responsibility as a member of the health care team.

As the curriculum is based on these philosophical and theological implications, it is imperative that the student learn the necessary scientific principles as well as accept responsibilities for the patient, fellow human beings, the profession and self.

The philosophy then of the Medical Imaging Program is to educate the student to become a holistic and professional person who is not only educated in the art and science of Medical Imaging but who, through education and experience, has become a well rounded, mature, concerned and skilled professional.

Program Outcomes

All graduates of the medical imaging program will be able to:

1. Recognize the needs of the patient are first and foremost and possess the knowledge and skills to attend those needs, while adhering to the ARRT Code of Ethics.
2. Interact and communicate with the community, medical staff, and fellow colleagues in a professional and humanistic manner.
3. Recognize emergency patient conditions and initiate life-saving first aid and basic life support procedures.
4. Use knowledge and skills obtained through program education to demonstrate competency as a radiologic technologist at the appropriate level.
5. Using independent judgement, interpret and evaluate the finished radiograph for its technical merits.
6. Demonstrate concern for staying abreast of new developments in the field, as well as further self-development.
7. Demonstrate critical thinking and/or writing skills.
8. Apply the knowledge and skills obtained through program education to successfully pass the examination given by the ARRT.
9. Apply the principles of radiation protection for the patient, self and others.

Curricula

The Bachelor of Science Degree in Medical Imaging incorporates the College's core curriculum requirements that provide a liberal arts foundation. Building on the broad-based general education the program provides all necessary course work as mandated by The Joint Review Committee on Education in Radiologic Technology (JRCERT), a national accrediting agency for medical imaging programs in the United States.

College Misericordia provides students the opportunity to pursue one of three program options, which reflect the diversity of career paths in Medical Imaging. All three of the curricula prepare students to be radiographers, and no matter what option is chosen, students at the same level in the program will be enrolled in the same medical imaging courses.

B.S. Medical Imaging: Minor in Management

This curriculum provides students with a strong background in the skills and theory necessary for supervisory or administrative positions.

B.S. Medical Imaging: Specialization in Education

This curriculum provides students with a strong background in the methodology and theory necessary for positions as Medical Imaging instructors in hospitals or institutions of higher learning.

B.S. Medical Imaging: General Program

This curriculum provides the same solid education as the other two, but allows for more flexibility to pursue other areas of interest through free electives.

B.S. Medical Imaging/M.S. Organizational Management

An additional option within the undergraduate degree in Medical Imaging is to pursue a combined 5 year, B.S./M.S. degree. Students considering pursuing the "Minor in Management" track within the B.S. major may wish to consider expanding that education to an earned Master's degree. This option provides students with the knowledge and skills to function in positions of medical imaging services by using management skills in organizational environments. Within the O.M. curriculum is the choice for students to specialize in either Human Resources or Management. Upon successful completion of the Medical Imaging requirements after year 4, students will be eligible to sit for the national certification exam in Radiography. Upon successful completion of the 5th year requirements, students will be awarded an M.S. in Organizational Management (O.M.). In the event a student pursues this option but decides not to complete the 5th year, he/she can still earn a B.S. in Medical Imaging and a Minor in Management, providing all undergraduate requirements for those areas are met.

Entrance requirements for both the Medical Imaging major and graduate program in O.M. must be met, and an academic advisor from each program will be assigned. Students must have continuous advisement by advisors in both programs. Additional details about this option can be obtained from the director of either program.

Admission Criteria

In addition to the admission criteria for the graduate Organizational Management program:

1. An applicant must submit an application for admission to the Organizational Management graduate program in April of the junior year for traditional Medical Imaging students and in the preceding December for non-traditional Medical Imaging students.
2. Applicants are eligible for full admission to the graduate program providing they have an overall G.P.A. of 3.00 at the time of application and approval of the academic advisor, the Medical Imaging Department Chairperson and the Organizational Management graduate Program Director.

For complete information on the admission requirements at graduate level of the Organizational Management program, see page 23.

Additional Information

Computer literacy is an expectation for this major. E-mail addresses and Internet access are provided by the College for students who do not have personal access.

Internship Option

The internship option is an intensive experience in a particular specialty area of medical imaging in order to gain cross-training and/or experience under the direct supervision of a radiographer skilled in that area. The student has the option of applying for an internship in one of the following areas (availability of areas may vary depending upon commitments from clinical education centers): CT, Nuclear Medicine, Ultrasound, Magnetic Resonance Imaging (MRI), Mammography, Cardiac Catheterization, Special Procedures, Bone Densitometry, or Radiation Oncology.

Policies

In addition to the general policies of College Misericordia, the following regulations apply:

> Transfer students will be considered providing the entrance requirements are met. However, they must follow the sequence of courses for the major as listed in the catalog beginning with the fall semester sophomore year. Depending upon the number of credits accepted for transfer, students may complete all graduation requirements by December of the senior year.

College Misericordia's Medical Imaging program has formal articulation agreements with both Luzerne County Community College's Associate in Science degree in General Studies Program and Keystone College's Associate in Applied Science in Radiologic Technology Program. Graduates of either program who have successfully completed the stated curricula may enter College Misericordia's Medical Imaging program at the professional level under the dual admission agreement.

Classification of Students

Due to the sequential nature of the medical imaging curricula students are identified in levels, regardless of their standing according to the Program's classification, as:

Freshman	Those students enrolled in MI 101, Intro. to Medical Imaging;
Sophomore	Those students enrolled in MI 112, Methods of Patient Care, (Fall), and MI 140, Clinic I (Spring);
Junior	Those students enrolled in MI 225, Clinic III (Fall), and MI 245, Clinic IV (Spring);
Senior	Those students enrolled in MI 265, Clinic VI (Fall), and MI 275, Clinic VII (Spring).

Clinical Placement/Experience

To be eligible for clinical placement, a student must have completed all prerequisite courses that apply toward major and have an overall GPA of 2.0. Once a student is selected for placement in a clinical education center, the complete set of the policies and procedures as published in the program relating to the clinic is expected to be read thoroughly by each student and will be reviewed by clinical faculty prior to commencement of clinical experience.

Students are required to provide their own transportation to and from the clinical education centers.

College Misericordia is currently affiliated with the following clinical education centers:

Community Medical Center, Scranton, PA
Geisinger Wyoming Valley Medical Center, Plains Township, PA
Marian Community Hospital, Carbondale, PA
Mercy Health System Northeast Region, South, Wilkes-Barre, PA
Mercy Health System Northeast Region, North, Scranton, PA
Moses Taylor Hospital, Scranton, PA
Tyler Memorial Hospital, Tunkhannock, PA

Additional clinical education centers available to students during their senior year are:

Bruno & Orlando Associates, Pittston, PA
Center for Diagnostic Imaging, Forty Fort, PA
Good Samaritan Regional Medical Center, Pottsville, PA
InterMountain Medical Group, Kingston, PA
Muhlenberg MRI Center, Bethlehem, PA
Pocono MRI, Stroudsburg, PA
Steindel Malloy Cronkey & Chiavacci Ltd., Scranton, PA
Valley Open MRI and Diagnostic Center, Kingston, PA
Viewmont Medical Services, Scranton, PA
Wilkes-Barre Imaging Center, Wilkes-Barre, PA
Wyoming Valley Health Care Systems, Inc., Wilkes-Barre, PA
Wyoming Valley Imaging Center, Wilkes-Barre, PA

Health Examination

As a requirement to the commencement of clinical experience, students are required to submit a clinical affiliation report to the Director of Health Services each year they are enrolled in a clinical experience. A complete list of required exams and immunizations will be provided to all Medical Imaging majors in the summer prior to the beginning of their first clinical rotation.

The clinical affiliation report MUST be submitted to the Director of Health Services of College Misericordia by the student and as one complete packet no later than the date specified in correspondence by the department chairperson. Normal results are good for a period of 1 year from date of test.

Special Expenses

In addition to tuition and fees, expenses for the Medical Imaging major may include: CPR certification and re-certification, malpractice liability insurance, uniforms, Clinical Education Manual and Student Handbook, American Registry Examination fee, health examination fees, immunization fees, and fee for criminal record check (Act 34).

Admission, Retention, and Graduation Requirements

The following policies with respect to retention, promotion, graduation, probation, and dismissal supersede any policy statements and/or information set forth in previous college catalogs.

Admission into Medical Imaging

A candidate who wishes to be considered for the Medical Imaging Program must meet the College's general admissions requirements. In addition, a student applying for admission should also have at least three years of high school mathematics and one year of biology, achieving a minimum grade of "C" in each course. Chemistry and physics are recommended but not required. The statement regarding the program's essential functions, pregnancy policy, and American Registry of Radiologic Technologists (ARRT) exam eligibility policy will be sent to all accepted students.

Observation is required in a local hospital's Radiology Department for a minimum of either eight (8) hours in one day or two half-days consisting of four (4) hours each. Half days will involve a morning and an afternoon. Students may contact the department chairperson at College Misericordia for assistance in arranging this experience. Documentation by the cooperating institution is required and must be submitted to the department chairperson by August 15, prior to the start of the freshman year. Forms may be obtained by contacting the Medical Imaging program secretary.

For transfer students, advanced placement may be considered providing clinical space is available, the student has a minimum GPA of 2.0, has earned a minimum of 24 credits that apply toward the major, and all pre-admission criteria have been met including BIO 211/212 or equivalent.

If admission is granted conditionally upon completion of all pre-admission criteria, requirements for course grades of "C–" or better apply.

Retention

Freshman:

Cumulative GPA of 2.0 at the end of the spring semester. A GPA of 1.70-1.99 may be considered providing clinical space is available, however, the student will be on program probation and stipulations regarding retention may be required by the department chairperson. (See Probation Policy.)

Sophomore, Junior, and Senior Year

Cumulative GPA of 2.0 at the end of the spring semester of each year. A minimum grade of "C-" in all MI coded courses, BIO 211/212, and PHY 107/108.

Promotion

Cumulative GPA of 2.0 at the end of each year. Satisfactory completion of all required courses.

Additional Promotion Requirements:

A. Prior to the start of the sophomore year, a second observation at a hospital Radiology Department is required for a minimum of either eight (8) hours in one day or two half-days consisting of four (4) hours each. This will involve a morning and an afternoon. Students may contact the department chairperson at College Misericordia for assistance in arranging this experience. Documentation by the cooperating institution is required and must be submitted to the department chairperson by August 15. Forms may be obtained by contacting the program secretary.

B. Submission of CPR certification to the clinical coordinator prior to the start of clinic and re-certification prior to expiration as long as the student is enrolled in a clinical experience. The student is responsible for attending to expiration dates.

C. Submission of medical documentation to the Director of Health Services which confirms the student's ability to successfully fulfill all program requirements.

Graduation

Cumulative GPA of 2.0, minimum of 125 credits, depending on the track chosen, a score at or above 74% on the assessment test administered in MI 415, Senior Seminar, and satisfactory completion of all College Misericordia requirements (both financial and academic).

Probation

The student will be placed on program probation for the following semester if any one of the following occurs:

a. the cumulative grade point average is below the stipulated requirement,

b. the student does not attain a score at or above the stipulated percentage on the assessment test administered in MI 415.

The student will be placed on immediate probation if a recorded violation of the code of ethics occurs at any time. Code of ethics can be found in the program *Clinical Education Manual and Student Handbook*.

The student will be removed from program probation when:

a. the stipulated cumulative grade point average is achieved.

b. the terms of probation are met.

Students can be placed on program probation only one time.

Dismissal

Dismissal of the student from the Medical Imaging Program will result if any one of the following occur:

a. the student commits a "serious" infraction of the Code of Ethics,

b. the student fails to meet the terms of probation,

c. an infraction occurs justifying a second probation.

d. the student does not earn a grade of "C–" or above in all Medical Imaging courses (any course with a MI code), as well as BIO 211/212 and PHY 107/108.

Re-admission

Once a student is dismissed from the Medical Imaging program, he/she may apply for re-admission for the following year. This is due to the sequential nature of the curricula. The student has the opportunity to submit a letter of intent to the department chairperson for re-admission into the program. The request will be presented to the full-time Medical Imaging faculty for consideration providing the following criteria are met: an achieved GPA of 2.0, successful completion of all criteria that were the reason(s) for the initial dismissal, and the provision that clinical space is available.

In addition, students who wish to be considered for re-admission must first grade replace all MI and/or science courses in which a grade of "C–" or above was not earned. Previous performance in both clinical and didactic courses will also be considered. Notification of re-acceptance will be in writing from the department chairperson prior to June 1st for the fall semester or January 1st, depending upon which semester this student is re-entering.

Depending upon the reason for the original dismissal as well as the length of time until the student re-enters, students may be required to audit specific program and/or cognate courses as a stipulation for re-admission. These requirements will be determined by the full-time program faculty and communicated to the student in writing for consideration of acceptance of the re-admission offer. Failure by the student to agree to the conditions for re-admission will result in the offer being revoked. In addition, all re-admitted students must successfully repeat all previously completed clinical competencies on P/F basis only.

If a student is dismissed a second time, he/she will not be re-admitted.

The Medical Imaging department of College Misericordia reserves the right to make changes in these policies providing the need arises.

B.S. Medical Imaging Major
General Program *Class of 2006 and Beyond*

Freshman Year

First Semester		*Total Credits* 16	*Second Semester*		*Total Credits* 16
BIO 211	Anatomy & Physiology I	4	BUS 105	Basic Computer Technology	3
ENG	Core elective	3	BIO 212	Anatomy & Physiology II	4
HIS/PS	Core elective	3	ENG	Core elective	3
HP 100	Intro to Health Professions	2	HIS/PS	Core elective	3
MTH	Core elective	3	MTH 115	Statistics Core	3
MI 101	Intro to Medical Imaging	1			

Sophomore Year

First Semester		*Total Credits* 14	*Second Semester*		*Total Credits* 14
PSY 123	Intro to Psychology (BSEB Core)	3	PHY 107	Physics I	3
MI 106	Medical Terminology	1	MI 114	Radiographic Procedures II	4
MI 112	Methods of Patient Care	2	MI 126	Rad. Exposure & Processing II	2
MI 113	Radiographic Procedures I	4	MI 140	Clinic I (T,R)	2
MI 125	Rad Exposure & Processing I	3	MI 206	Diagnostic Assessment	2
MI 248	Pathology/Film Critique I	1	MI 249	Pathology/Film Critique II	1

Summer

Term B		*Total Credits* 3
MI 155	Clinic II (40 hours per week Mon–Fri)	

Junior Year

First Semester		*Total Credits 16*	*Second Semester*		*Total Credits 14*
PSY232/HP 410	Research Methods	3	PHL 100	Intro. to Phil	3
PHY 108	Physics II	3	MI 220	Radiation Physics	2
FA	Core elective	3	MI 245	Clinic IV (M,W,F)	3
MI 214	Rad Biology & Protection	2	MI 290	Intro to CrossSec Anatomy	2
MI 221	Special Procedures	2	MI 305	Advanced Medical Imaging	2
MI 225	Clinic III (T,R)	2	MI 450	Quality Management in Medical Imaging	2
MI 250	Pathology/Film Critique III	1			

Summer

Term A		*Total Credits 3*
MI 255	Clinic V (40 hours per week Mon–Fri)	

Senior Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 14*
BSEB	Behavorial Sci Core Elective	3	PHL 223	Social Ethics	3
FA	Core elective	3	RLS	Core elective	3
MI 265	Clinic VI (M,W) Internship Option	2	MI 275	Clinic VII (T,R) Internship Option	2
MI 400	Issues in Medical Imaging *(First 7 weeks)*	1		Free elective	3
				Free elective	3
MI 415	Senior Seminar (Dec. Grads only)	0	MI 415	Senior Seminar (May grads only)	0
RLS	Core elective	3			
	Free elective	3			

Total required for graduation 125 credits

B.S. Medical Imaging Major Specialization in Education 18 Credits *Class of 2006 and Beyond*

Freshman Year

First Semester		*Total Credits 16*	*Second Semester*		*Total Credits 16*
BIO 211	Anatomy & Physiology I	4	BIO 212	Anatomy & Physiology II	4
ENG	Core elective	3	ENG	Core elective	3
HIS/PS	Core elective	3	HIS/PS	Core elective	3
HP 100	Intro to Health Professions	2	MTH 115	Statistics Core	3
MTH	Core elective	3	RLS	Core elective	3
MI 101	Intro to Medical Imaging	1			

Sophomore Year

First Semester		*Total Credits 17*	*Second Semester*		*Total Credits 14*
PSY 123	Intro to Psych (BSEB Core)	3			
PHL 100	Intro. to Phil.	3	PHY 107	Physics I	3
MI 106	Medical Terminology	1	MI 114	Radiographic Procedures II	4
MI 112	Methods of Patient Care	2	MI 126	Rad Exposure & Processing II	2
MI 113	Radiographic Procedures I	4	MI 140	Clinic I (T,R)	2
MI 125	Rad Exposure & Processing I	3	MI 206	Diagnostic Assessment	2
MI 248	Pathology/Film Critique I	1	MI 249	Pathology/Film Critique II	1

Summer

Term B		*Total Credits 3*
MI 155	Clinic II (40 hours per week Mon–Fri)	

Junior Year

First Semester		*Total Credits 16*	*Second Semester*		*Total Credits 14*
PSY232/HP410	Research Methods	3	MI 220	Radiation Physics	2
PHY 108	Physics II	3	MI 245	Clinic IV (M,W,F)	3
MI 214	Rad Bio & Protection	2	MI 290	Intro to Cross-Sec Anatomy	2
MI 221	Special Procedures	2	MI 305	Advanced Medical Imaging	2
MI 225	Clinic III (T,R)	2	MI 450	Quality Management in	
MI 250	Pathology/Film Critique III	1		Medical Imaging	2
TED 121	Educational Technology*	3	FA	Core elective	3

Summer

Term A		*Total Credits 3*
MI 255	Clinic V (40 hours per week Mon–Fri)	

Senior Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 17*
BSEB	Behavorial Sci Core Elective	3	PHL 223	Social Ethics	3
MI 265	Clinic VI *(M,W)* Internship Option	2	MI 275	Clinic VII *(T,R)* Internship Option	2
MI 400	Issues in Medical Imaging	1	RLS	Core elective	3
	(First 7 weeks)		FA	Core elective	3
MI 415	Senior Seminar (Dec. Grads only)	0	MI 415	Senior Seminar *(May Grads only)*	0
TED 111	Introduction to Education*	3	TED 251	Curriculum*	3
TED 231	Learning*	3	TED 261	Teaching*	3
TED 241	Development*	3			

* These courses required for a Specialization in Education

Total required for graduation 131 credits

B.S. Medical Imaging Major
Minor in Management 21 Credits *Class of 2006 and Beyond*

Freshman Year

First Semester		*Total Credits 16*	*Second Semester*		*Total Credits 16*
BIO 211	Anatomy & Physiology I	4	BIO 212	Anatomy & Physiology II	4
ENG	Core elective	3	ENG	Core elective	3
HIS/PS	Core elective	3	HIS/PS	Core elective	3
HP 100	Intro to Health Professions	2	MTH 115	Statistics* (Core)	3
MTH	Core elective	3	PSY 123	Intro to Psychology (BSEB Core)	3
MI 101	Intro to Med. Imaging	1			

Sophomore Year

First Semester		*Total Credits 17*	*Second Semester*		*Total Credits 14*
PHL 100	Intro. to Phil.	3	PHY 107	Physics I	3
MI 106	Medical Terminology	1	MI 114	Radiographic Procedures II	4
MI 112	Methods of Patient Care	2	MI 126	Rad Exposure & Processing II	2
MI 113	Radiographic Procedures I	4	MI 140	Clinic I (T,R)	2
MI 125	Rad Exposure & Processing I	3	MI 206	Diagnostic Assessment	2
MI 248	Pathology/Film Critique I	1	MI 249	Pathology/Film Critique II	1
RLS	Core elective	3			

Summer

Term B		*Total Credits 3*
MI 155	Clinic II (40 hours per week Mon–Fri)	

Junior Year

First Semester		*Total Credits 16*	*Second Semester*		*Total Credits 14*
BUS 208	Principles of Management*	3	BUS 105	Basic Computer Technology	3
PHY 108	Physics II	3	MI 220	Radiation Physics	2
PSY 232/ HP 410	Research Methods	3	MI 245	Clinic IV (M,W,F)	3
			MI 290	Intro to Cross Sec Anatomy	2
MI 214	Rad Bio & Protection	2	MI 305	Advanced Medical Imaging	2
MI 221	Special Procedures	2	MI 450	Quality Management in Medical Imaging	2
MI 225	Clinic III (T,R)	2			
MI 250	Pathology/Film Critique III	1			

Summer

Term A		*Total Credits 3*
MI 255	Clinic V (40 hours per week Mon–Fri)	

Senior Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 17*
ACC 101	Principles of Accounting*	3	BUS 420	Small Business Management*	3
BUS 207	Contemporary Econ.* (BSEB Core)	3	BUS 306	Organizational Behavior*	3
BUS 360	Mgmt. of Human Resources*	3	FA	Core elective	3
FA	Core elective	3	PHL 223	Social Ethics	3
MI 265	Clinic VI *(M,W)* Internship Option	2	RLS	Core elective	3
MI 400	Issues in Medical Imaging *(First 7 weeks)*	1	MI 275	Clinic VII *(T,R)* Internship Option	2
			MI 415	Senior Seminar *(May Grads only)*	0
MI 415	Senior Seminar *(Dec. Grads only)*	0			

* These courses required for a Minor in Management

Total required for graduation 131 credits

B.S./M.S. Medical Imaging Major

Masters Degree Organizational Management
Human Resources Specialization

125 credits Medical Imaging (119 undergraduate/6 graduate) + 30 credits (graduate) =
Total Credits: 155

Sequence of Required Courses

Freshman Year

First Semester		*Total Credits 16*	*Second Semester*		*Total Credits 16*
BIO 211	Anatomy/Physiology I	4	BIO 212	Anatomy/Physiology II	4
ENG	Core Elective	3	ENG	Core Elective	3
HIS/PS	Core Elective	3	HIS/PS	Core Elective	3
HP 100	Intro to Health Professions	2	MTH 115	Statistics	3
MTH	Math Core	3	PSY 123	Intro to Psych (BSEB Core)	3
MI 101	Intro to Medical Imaging	1			

Sophomore Year

First Semester — *Total Credits 17*

PHL 100	Intro. to Phil.	3
MI 106	Medical Terminology	1
MI 112	Methods of Patient Care	2
MI 113	Rad Procedures I	4
MI 125	Rad Exposure & Processing I	3
MI 248	Pathology/Film Critique I	1
RLS	Core Elective	3

Summer

MI 155 Clinic II (40 hours per wk Mon-Fri)

Second Semester — *Total Credits 14*

PHY 107	Physics I	3
MI 114	Rad Procedures II	4
MI 126	Rad. Exp. & Processing II	2
MI 140	Clinic I (T,R)	2
MI 249	Pathology/Film Critique II	1
MI 206	Diagnostic Assessment	2

Term B — *Total Credits 3*

Junior Year

First Semester — *Total Credits 16*

BUS 208	Principles of Management	3
PHY 108	Physics II	3
OM 515	Research Methods	3
MI 214	Rad Bio & Protection	2
MI 221	Special Procedures	2
MI 225	Clinic III (T,R)	2
MI 250	Pathology/Film Critique III	1

Summer

MI 255 Clinic V (40 hours per wk Mon-Fri)

Second Semester — *Total Credits 14*

BUS 105	Basic Computer Technology	3
MI 220	Rad Physics	2
MI 245	Clinic IV (M,W,F)	3
MI 290	Intro to Cross-Sec. Anatomy	2
MI 305	Advanced Med Imaging	2
MI 450	Quality Management in Medical Imaging	2

Term A — *Total Credits 3*

Senior Year

First Semester — *Total Credits 15*

OM 509	Financial Management	3
BUS 207	Contemporary Economics (BSEB Core)	3
OM 545	Intro to Human Resources	3
MI 265	Clinic VI *(M,W)* (Internship Option)	2
MI 400	Issues in Medical Imaging *(first 7 weeks)*	1
MI 415	Senior Seminar *(last 7 weeks)*	0
FA	Core Elective	3

Second Semester — *Total Credits 17*

BUS 420	Small Business Management	3
OM 500	Organizational Behavior	3
FA	Core Elective	3
PHL 223	Social Ethics	3
MI 275	Clinic VII *(T,R)* (Internship Option)	2
RLS	Core Elective	3

Medical Imaging Major

*Masters Degree in Organizational Management
Human Resources Specialization

Total Credits 12

OM 530	Legal Aspects of Administration	3
OM 538	Perspectives in Management	3
OM 551	Organizational Comm.	3
OM 552	Regulation of Human Resources Management	3

Total Credits 12

OM 586	Strategic Planning	3
OM	Specialization*	3
OM	Specialization*	3
	Elective	3

Total 24 credits

Required During Undergraduate: (12 credits)

OM 500 Organizational Behavior
OM 509 Financial Management
OM 515 Research Methods
OM 545 Introduction to Human Resources

Required During Fifth Year: (18 credits)

OM 530 Legal Aspects of Administration
OM 538 Perspectives in Management
OM 551 Organizational Communications
OM 586 Strategic Planning
OM 552 Regulation of Human Resources Management
Elective Choose any graduate level course
and

**Specialization Human Resources Management: (6 credits) Choose Two*

OM 527 Selection, Recruitment and Training Development
OM 553 Fundamentals of Employee Benefit Planning
OM 557 Performance, Compensation & Reward Systems
OM 558 Employment Relations and Services

B.S./M.S. Medical Imaging Major

Masters Degree Organizational Management
Management Specialization

125 credits Medical Imaging (119 undergraduate/6 graduate) + 30 credits (graduate) =
Total Credits: 155

Sequence of Required Courses

Freshman Year

First Semester		*Total Credits 16*	*Second Semester*		*Total Credits 16*
BIO 211	Anatomy/Physiology I	4	BIO 212	Anatomy/Physiology II	4
ENG	Core Elective	3	ENG	Core Elective	3
HIS/PS	Core Elective	3	HIS/PS	Core Elective	3
HP 100	Intro to Health Professions	2	MTH 115	Statistics	3
MTH	Math Core	3	PSY 123	Intro to Psych (BSEB Core)	3
MI 101	Intro to Medical Imaging	1			

Sophomore Year

First Semester		*Total Credits 17*	*Second Semester*		*Total Credits 14*
PHL 100	Intro. to Phil.	3	PHY 107	Physics I	3
MI 106	Medical Terminology	1	MI 114	Rad Procedures II	4
MI 112	Methods of Patient Care	2	MI 126	Rad. Exp. & Processing II	2
Mi 113	Rad Procedures I	4	MI 140	Clinic I *(TR)*	2
MI 125	Rad Exposure & Processing I	3	MI 249	Pathology/Film Critique II	1
MI 248	Pathology/Film Critique I	1	MI 206	Diagnostic Assessment	2
RLS	Core Elective	3			

Summer **Term B** *Total Credits 3*

MI 155 Clinic II (40 hours per wk Mon–Fri)

Junior Year

First Semester		*Total Credits 16*
BUS 208	Principles of Management	3
PHY	Physics II	3
OM 515	Research Methods	3
MI 214	Rad Bio & Protection	2
MI 221	Special Procedures	2
MI 225	Clinic III *(T,R)*	2
MI 250	Pathology/Film Critique III	1

Second Semester		*Total Credits 14*
BUS 105	Basic Computer Technology	3
MI 220	Rad Physics	2
MI 245	Clinic IV *(M,W,F)*	3
MI 290	Intro to Cross-Sec. Anatomy	2
MI 305	Advanced Med Imaging	2
MI 450	Quality Management in Medical Imaging	2

Summer — **Term A** — *Total Credits 3*

MI 255 Clinic V (40 hours per wk Mon-Fri)

Senior Year

First Semester		*Total Credits 15*
OM 509	Financial Management	3
BUS 207	Contemporary Economics (BSEB Core)	3
OM 545	Intro to Human Resources	3
MI 265	Clinic VI *(M,W)* (Internship Option)	2
MI 400	Issues in Medical Imaging *(first 7 weeks)*	1
MI 415	Senior Seminar *(last 7 weeks)*	0
FA	Core Elective	3

Second Semester		*Total Credits 17*
BUS 420	Small Business Management	3
OM 500	Organizational Behavior	3
FA	Core Elective	3
PHL 223	Social Ethics	3
MI 275	Clinic VII *(T,R)* (Internship Option)	2
RLS	Core Elective	3

Medical Imaging Major

*Masters Degree in Organizational Management
Management Specialization

		Total Credits 12
OM 530	Legal Aspects of Administration	3
OM 538	Perspectives in Management	3
OM 551	Organizational Comm.	3
OM 535	Leadership	3

		Total Credits 12
OM 586	Strategic Planning	3
OM	Specialization*	3
OM	Specialization*	3
	Elective	3

Total 24 credits

Required During Undergraduate: (12 credits)

OM 500 Organizational Behavior
OM 509 Financial Management
OM 515 Research Methods
OM 545 Introduction to Human Resources

Required during Fifth Year: (18 credits)

OM 530 Legal Aspects of Administration
OM 538 Perspectives in Management
OM 551 Organizational Communications
OM 586 Strategic Planning
OM 552 Regulation of Human Resources Management
Elective Choose any graduate level course *and*

**Specialization in Organizational Management: (6 credits) Choose Two:*

OM 520 Intro to Management Info Systems
OM 533 Managing Customer Satisfaction
OM 536 Marketing Management

Medical Technology Major

Division of Mathematical and Natural Sciences
Degree B.S./Medical Technology
Program Director Frank DiPino

Through its affiliation with hospital schools of Medical Technology, College Misericordia's Medical Technology program enables students to complete the requirements for a Bachelor of Science degree in four years.

Medical Technology majors should apply for acceptance to an affiliated hospital program at the end of their fourth semester at College Misericordia. Admission to a hospital school of Medical Technology for the fourth year of study is not guaranteed.

Following the hospital program, the student is eligible to sit for the certification examinations offered by the Board of Registry of Medical Technologists and the National Accrediting Agency for Medical Laboratory Personnel.

Sequence of Required Courses

Freshman Year

First Semester		*Total Credits* 17	*Second Semester*		*Total Credits* 14
CHM 133	Chem. Principles I	4	CHM 134	Chem. Principles II	4
	Core	3		Core	3
BIO 101	Botany & Intro. Biolog. Princ.	4	BIO 102	General Zoology	4
MTH	Math Bank I	3		Core	3
FA 102		3			

Sophomore Year

First Semester		*Total Credits* 17	*Second Semester*		*Total Credits* 17
BIO 251	Compar. Anatomy & Histology	4	BIO 252	Compar. Anatomy & Histotech.	4
CHM 243	Organic Chemistry I	4	CHM 244	Organic Chemistry II	4
PHL 101	Contemp. Self Images	3	SOC 101 or ECO 207		3
PSY 123	Introduction to Psychology	3		Core	3
	Core	3		Core	3

Junior Year

First Semester		*Total Credits* 15	*Second Semester*		*Total Credits* 15
CHM 353	Biochemistry	3	BIO 243	General Microbiology	4
ENG	Core	3		Free elective	3
	Free elective	3		Core	3
MTH 115	Statistics	3	BIO 360	Immunology	1
	Free elective	3	BIO 346	General Physiology	4

Senior Year

First Semester		*Total Credits* 15	*Second Semester*		*Total Credits* 15
MED 400	Clinical Microbiology	8	MED 402	Clinical Hematology/Coagulation	5
MED 401	Clinical Chemistry	7	MED 405	Clinical Seminar	2
			MED 403	Clinical Immunohematology	4
			MED 404	Clinical Immunology/Serology	4

Total required for graduation 126 credits

Medical Technology Major Clinical Associates

Lancaster General Hospital, Lancaster, PA

Program Director Ms. Nadine F. Gladfelter, M.T., (A.S.C.P.)
Medical Director James Eastman, M.D.

The Williamsport Hospital Campus, Williamsport, PA

Program Director Ms. Loretta Moffatt
Medical Director Dr. William Lubbe

Robert Packer Hospital, Sayre, PA

Program Director Mr. Brian Spezialetti, M.S., M.T., (A.S.C.P.)
Medical Director Dr. Joseph King

Cooper Health System, Camden, N.J.

Program Director Ms. Diana Hullihen, M.T., (A.S.C.P.)
Medical Director Dr. Edison Catalino, M.D.

Nursing Major

Division of Health Sciences
Degree B.S.N./Nursing; M.S.N./Nursing
Department Chair Donna Ayers Snelson

Philosophy

The nursing department supports the mission statement and philosophy of the college. The undergraduate nursing program is based on a complementary relationship between liberal arts and professional studies. The approach to education focuses on critical thinking, as well as on the values and attitudes of justice, mercy, service, and hospitality.

Humans are viewed as intellectual, spiritual and creative beings who are in constant interaction with their environments. Human beings have the potential for self-direction based on their developmental level and are characterized by the capacity for emotion, reasoning, and perceiving. The holistic view of humans takes into account the physical structure, mind and spirit of the individual, as well as the environment in which each functions. Humans interact on the basis of respect for each other's worth and dignity.

The environment as experienced by human beings is multidimensional and dynamic. It can be viewed as encompassing biological, physical, psychological, socio-cultural, political and economic forces. Human beings experience the environment as individuals, families, groups, and communities which can be described in terms of micro-systems and macro-systems.

Health is a dynamic sense of wellness which results from a process of making choices over time. A particular sense of wellness is perceived by individuals and is influenced by their self-esteem, inner sense of meaning, and desire to achieve their highest potential.

Nursing is an art, involved in caring, and a science based on its own theory and research. The nursing process guides nursing practice and involves critical thinking as related to the cognitive, affective, and psychomotor domains of knowing. Ethical and legal issues have a strong impact on the practice of nursing. Professional nursing is a vital, effective health service to the community. The faculty believe that professional nursing is committed to making quality health care available and accessible to all, thus reflecting the commitment to mercy, justice, and service. Professional nursing exerts an influence on, and is influenced by several factors that contribute to the complexity of the health care system. These include: the newly developing patterns of providing services, the roles of other members of the health team, scientific and technological advances, research, and social and economic pressures. Leadership in nursing involves directing and managing client care, as well as collaborating with other health care professionals.

Learning is directed toward the development of values and professional role identification. It is lifelong and involves developmental changes. Learning involves critical thinking, which encompasses analysis and synthesis of knowledge. The faculty believe that learning occurs when the student actively

participates in the learning process. Students have the responsibility to achieve their highest potential with the assistance of the faculty who act as facilitators. Teaching, therefore, is a collaborative process in which a student assumes progressive responsibility for personal learning.

Undergraduate education in nursing is built on a strong core of general education requirements and is generic in nature. Included within the undergraduate nursing curriculum are liberal arts and the sciences such as nutrition, anatomy and physiology, and developmental psychology, as well as other pure and behavioral sciences. The undergraduate program prepares nurse generalists who are capable of using nursing research, nursing process, and theories in a variety of settings. Students are prepared for graduate study in nursing.

Graduate education enables professional nurses to realize their creative leadership potential and provides opportunities for collaborative functioning with health professionals and others in effecting change in nursing practice and health care. Specialization occurs on the graduate level which provides for in-depth knowledge and experience in specific clinical and functional areas. Advanced knowledge provides the foundation for effective leadership in nursing. Scientific inquiry is an integral part of graduate education in nursing. Such inquiry provides the basis for acquisition of increased competencies in utilization of research and increase knowledge base in the analysis and synthesis of theories related to the practice of nursing. Graduate education provides the foundation for doctoral study in nursing.

Undergraduate Nursing Program:

Outcomes:

All graduates of the undergraduate nursing program will be able to:

1. Incorporate personal, theoretical and empirical knowledge from the sciences, the humanities and nursing across the lifespan to promote wellness;
2. Utilize a micro/macro systems approach to deal with individuals, families, groups and the community;
3. Apply nursing theories in the practice of professional nursing;
4. Utilize the nursing process to promote wellness in a variety of settings;
5. Utilize leadership, management and collaborative skills when interacting with other professionals in delivery of health care;
6. Demonstrate legal and ethical responsibility and accountability in making professional decisions; and
7. Utilize nursing research in the practice of professional nursing.
8. Promote the well being of clients through effective communication and health teaching.

Policies

Policies which are specific to the nursing major are published in the *Nursing Student Policy Handbook*. Each student is required to obtain a handbook from the Nursing Office each academic year and be knowledgeable about its contents.

Selection, Advancement and Graduation Criteria

Admission Into Nursing

Students admitted to Nursing in the traditional nursing undergraduate program (freshman year) must meet the general admission requirements of College Misericordia in addition to program specific requirements specified below. Full-time transfer students must meet admission requirements as specified in "Transfer Student" section of this catalog. Non-traditional applicants, such as Second Degree students and Registered Nurse students, must meet specific requirements as outlined below. All non-nursing transfer college credits will be evaluated by the Registrar and the Nursing Department Chairperson (or designee) to determine equivalencies.

Admission into undergraduate Nursing requires:

A. SAT scores of 850 with a minimum score of 400 in the math and verbal exams
B. High school average of 80 or higher
C. C or above in Science and Mathematics courses

D. Completion of one year of Chemistry, Biology, and Mathematics (including one semester of Algebra)

Admission into the Second Degree Nursing Program requires:

A. Completed bachelor's degree

B. A minimum cumulative grade point average of 2.5

C. Completion of BIO 211, 212, 227, HP 100, PSY 275, F&N 241 (for full-time option only) (In special circumstances, one or more of these courses can be completed as junior co-requisites with permission of the department chairperson.)

Admission for RN students (those holding an RN license) include:

A. Graduation from an approved associate's degree or diploma nursing program*

B. Minimum cumulative grade point average of 2.5

C. Verification of 1000 hours of clinical practice in the past 3 years (waived for graduates of basic nursing programs in the 3 years prior to application)

* Curriculum requirements may vary based on transcript evaluation

State Board Requirements

The Nursing Department, in accordance with the State Board of Nurse Examiners, advises all nursing students that felonious acts prohibit licensure in Pennsylvania as of January 1, 1997. The following is taken from the Law.

The Board shall not issue a license or certificate to an applicant who has been:

1. Convicted* of a felonious act prohibited by the act of April 14, 1972 (P.L. 233, No. 64), known as "The Controlled Substance, Drug, Device and Cosmetic Act", or
2. Convicted* of a felony relating to a controlled substance in a court of law of the United States and any other state, territory or country unless:
   a. At least ten years have elapsed from the date of the conviction;
   b. The applicant satisfactorily demonstrates to the Board significant progress in personal rehabilitation since the conviction such that licensure should not create a substantial risk of harm to the health and safety of patients or the public or a substantial risk of further criminal violations, and
   c. The applicant otherwise satisfies the qualifications contained in this act.

A person convicted of any felonious act may be prohibited from licensure by the Board of Nursing at any time.

* Convicted includes a judgment, an admission of guilt or a plea of no lo contendere.

Special Expenses

In addition to tuition and fees, expenses for the major includes CPR certification and recertification, malpractice liability insurance, uniforms, NCLEX examination fee, developmental testing fees, annual health examination and immunization fees, clinical lab supply kit and membership in the National Student Nurses Association and field trip expenses.

Transfer Students

All non-nursing transfer college credits will be evaluated by the Registrar and the Nursing Department to determine equivalencies. Related field A.A.S. degree holders will complete the maximum of 66 credits at College Misericordia. RN students must complete the majority of non-nursing courses outlined in this catalog before entering nursing courses.

Normal Sequence of Required Courses

Traditional Undergraduate Nursing Program

Freshman Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 14*
	Science Core	3		Science Core	3
PSY 123	Introduction to Psychology	3		English Core	3
	History/Political Science Core	3		History/Political Science Core	3
	English Core	3	PHL 100	Intro to Philo	3
SOC 101	Comparative Sociology	3	HP 100	Intro to Health Professions	2

Sophomore Year

First Semester		*Total Credits 17*	*Second Semester*		*Total Credits 15*
BIO 211	Anatomy and Physiology	4	NSG 210	Concep. Base of Nursing Prac	2
BIO 227	Bacteriology	4	BIO 212	Anatomy and Physiology	4
PSY 275	Child & Adolescent Psych.	3	MTH 120	Math Reasoning	3
	Fine Arts Core	3	HP 241	Fundamentals of Nutrition	3
	Philosophy Core	3		Fine Arts Core	3

Junior Year

First Semester		*Total Credits 16*	*Second Semester*		*Total Credits 17*
NSG 350	Intermed. Nursing Concepts I	3	NSG 351	Intermed. Nursing Concepts II	3
NSG 355	App. of Inter. Nurs. Conc. I	3	NSG 356	App. of Inter. Nurs. Conc II	3
NSG 361	Clin. App. Inter. Nurs. Conc. I	3	NSG 362	Clin. App. Inter. Nurs Conc II	4
NSG 365	Inter. Strategies & Skills I	1	NSG 366	Inter. Strategies & Skills II	1
MTH 115	Statistics	3	Religion Core		3
Elective		3	Elective		3

Senior Year

First Semester		*Total Credits 17*	*Second Semester*		*Total Credits 15*
NSG 410	Intro. Nursing Research	3	NSG 451	Advanced Nursing Concepts II	3
NSG 450	Advanced Nursing Concepts I	3	NSG 456	App. of Adv. Nurs. Conc. II	3
NSG 455	App. of Adv. Nurs. Conc. I	3	NSG 462	Clin. App. of Adv. Nurs. Conc II	4
NSG 461	Clin. App. of Adv. Nurs. Conc. I	4	NSG 475	Issues in Nursing	2
NSG 466	Adv. Strategies & Skills	1		Elective	3
	Religion Core	3			

Total required credits for graduation 126 credits

Normal Sequence for Non-Traditional Students

*Accelerated Registered Nurse Option: Expressway RN to BSN**

The accelerated Expressway RN to BSN Program is designed for highly motivated adults who want to earn their degree in a timely manner, have an associate's degree in a related field or a previous bachelor's degree, and have work or relevant life experience. Credits are earned through transfer, advanced placement, and matriculation. Advanced placement credits (32 credits) for course work completed in a state-approved, nationally accredited associate's degree or diploma nursing program are awarded following successful completion of designated courses in the RN curriculum. After a transcript evaluation has been completed, the RN student completes the necessary individually-determined core and cognate credits along with 19 credits of course work in the Professional Nursing Major. This course work includes one clinical practice course in community health, which uses a flexible adult learning model for scheduling. As adult learners, RN students also have the opportunity to earn credit by CLEP subject exams and Prior Learning Assessment. Under ordinary circumstances graduates of associate degree programs are not required to complete more than 66 total credits in core, cognate

and major requirements at College Misericordia. RN students who hold a bachelor's degree in another field are exempt from core requirements.

For more information, prospective students should contact the Expressway Office at College Misericordia at (570) 674-3021.

*An RN-MSN option is available for those students who are interested in and qualified for this option (See Graduate Catalog).

Accelerated Registered Nurse Option: Expressway RN to BSN

Core Requirements (number of credits vary)—See core curriculum requirements on p. 12.

Required Cognates Courses		*6 credits*
F&N 241	Normal Nutrition	3 credits
MTH 115	Basic Statistics	3 credits
Required Professional Nursing Courses		*19 credits*
NSG 397	Professional Nursing Concepts I	2 credits
NSG 398	Health Assessment Across the Lifespan	3 credits
NSG 410	Introduction to Nursing Research	3 credits
NSG 460	Professional Nursing Concepts II	4 credits
NSG 465	Application of Professional Nursing Concepts	4 credits
NSG 555	Legal, Ethical, and Public Policy Issues in Health Care	3 credits

Elective Credits (number of credits vary)

Second Degree Option and Adult Learner Option

The Second Degree Option is designed for individuals with a completed bachelor's degree in another field. The Adult Learner Option is designed for those individuals who have completed extensive college coursework and/or an associate degree not in nursing.

Individuals entering the Second Degree Option do not need to meet the core curriculum requirements of the College (57 credits). The total number of credits required for graduation (126 credits) includes transferred core (54 credits), pre-requisites (20 credits) plus Statistics (3) and credits required in the nursing program (49 credits). In addition, graduate credits can be earned while completing the B.S.N. degree. The majority of the pre-requisite courses must be completed prior to starting the nursing courses.

Those completing the Adult Learner option will have to complete the college core courses. The total number of credits required for graduation (126 credits) includes core (57 credits), pre-requisites (20 credits) and credits required in the nursing program (49 credits). The Core courses and the majority of the pre-requisite courses must be completed prior to starting the nursing courses

Both the Second Degree and the Adult Learner Options are available in the full-time day schedule and the part-time evening accelerated program.

Pre-requisite Courses (20 credits) – Second Degree and Adult Learner students—must be taken prior to starting Nursing clinical courses *

BIO 227	Bacteriology	4
BIO 211	Anatomy and Physiology	4
BIO 212	Anatomy and Physiology	4
HP 241**	Fundamentals of Nutrition	3
PSY 275	Child & Adolescent Psychology	3
HP 100	Introduction to Health Professions	2

* With special permission of the chairperson, courses may be taken as co-requisites

** HP 241–Fundamentals of Nutrition is a co-requisite in the Evening Accelerated Program

Full-time Day Option

Junior Year

First Semester		*Total Credits 14*	*Second Semester*		*Total Credits 14*
NSG 210	Concep. Base of Nurs. Prac	2	NSG 351	Intermediate Nursing Concepts II	1
NSG 350	Intermediate Nursing Conc I	3	NSG 356	App. of Inter Nursing Concepts II	3
NSG 355	App. of Inter. Nurs. Concep I	3	NSG 362	Clin App of Inter Nurs Conc II	4
NSG 361	Clin. App Inter. Nurs. Conc. I	3	NSG 366	Inter Strategies and Skills II	1
NSG 365	Inter. Strategies and Skills I	1	MTH 115	Statistics	3
HP 100	Intro to Health Professions	2			

Senior Year

First Semester		*Total Credits 14*	*Second Semester*		*Total Credits 12*
NSG 410	Intro Nursing Research	3	NSG 451	Adv. Nursing Concepts II	3
NSG 450	Adv. Nurs. Concepts I	3	NSG 456	App. of Adv. Nurs. Concep II	3
NSG 455	App. of Adv. Nurs. Concep. I	3	NSG 462	Clin. App Adv. Nurs Conc II	4
NSG 461	Clin. App. Adv. Nurs. Conc. I	4	NSG 475	Issues in Nursing	2
NSG 466	Adv. Strategies and Skills I	1			

Part-time Evening Accelerated Option

All classes Monday and Thursday–7 weeks
Class times start at 5:00 PM
All admission is by cohort commencing in May of each year.

Summer 1

Session 1			*Session 2*		
N210	Concep. Base of Nurs. Prac	2	N350	Intermed Nurs Conc I	3
HP 241	Fundamentals of Nutrition	3	N355	Appl Intermed Nurs Conc I	3

HP 100 Module (during orientation session)

Fall 1

Session 1			*Session 2*		
N410*	Nursing Research	3	N361	Clin. App. Inter. Nurs. Conc.	1.5
N365/366	Intermed Strat & Skills	3			

Spring 1

Session 1			*Session 2*		
N361	Clin. App. Inter. Nurs. Conc I	1.5	N351	Intermed Nurs Conc II	3
			N356	App Intermed Nurs Conc II	3

Summer 2

Session 1			*Session 2*		
N362	Clin App Intermed Conc II	2	362	Clin App Intermed Conc II	3

Fall 2

Session 1			*Session 2*		
N475**	Issues in Nursing	3	N450	Adv Nurs Conc I	3
N466	Adv Strategies and Skills II	1	N455	Appl. Adv. Nurs conc I	3

Spring 2

Session 1			*Session 2*		
N461	Clin. App. Adv. Nurs Conc. II	2	N461	Clin App. Adv. Nurs Conc II	2

Summer 3

Session 1			*Session 2*		
N451	Adv. Nursing Conc II	3	N462	Clin App. Adv Nsg Conc II	4
N456	Appl Adv Nurs Conc II	3			

*Student who have had undergraduate research may substitute NSG 517 (3 Credits) for this course

**Students in good standing may substitute NSG 555 (3 Credits) for this course in order to earn graduate credits.

Note: Taking graduate coursework may require students to attend classes other than the part-time schedule proposed for this program.

Graduate Nursing Program

Program Description

The nursing faculty believe that advanced practice nurses are expert clinicians with master's degree educational preparation. These practitioners are prepared to function as providers and organizers of the health care delivery process, as well as in faculty positions in nursing education or in mid-level administration positions. The primary role of the advanced practice nurse is the clinical role; case management processes and educational theories and methods are used to enhance the practitioner's expert base of advanced practice clinical skills and knowledge.

Master's prepared nurses directly assess, make clinical decisions, and manage health problems and health promotion needs of individuals, families and communities. In addition, their jobs often require them to teach and supervise professional and nonprofessional staff, oversee quality assurance, utilize clinical research, and implement and evaluate programs to promote health. College Misericordia's master's program prepares advanced practice nurses by blending graduate core courses with the clinical and functional foci necessary to prepare flexible providers who can respond to the comprehensive needs of clients in the 21st century.

Program Goals

The graduate nursing program at College Misericordia is designed to:

1. provide clinically prepared nurse educators, practitioners, and administrators for leadership positions in nursing education and the health care delivery system;
2. prepare graduates to use the research process to improve nursing practice, nursing education, and contribute to nursing's body of knowledge;
3. prepare graduates to initiate innovative, creative approaches to the emerging needs and demands of society related to the health care delivery system;
4. provide an educational base for graduates to pursue further education and professional development.

Admission Criteria for Graduate Nursing Program

Full Admission Applicants are eligible for full admission to the graduate nursing program: (1) if they have an undergraduate GPA between 2.50 and 2.99 and have scored in at least the 35th percentile on the MAT or GRE examination; or (2) if they have an undergraduate GPA of 3.00 or higher and have scored in the 25th percentile or higher on the MAT or GRE examinations.

Provisional Admission Applicants who have an undergraduate GPA of 2.50 to 2.99 and have scored below the 35th percentile on the MAT or GRE examination are eligible for provisional admission. Students in this category will be required to complete 12 graduate credits at College Misericordia, half of which must be in required courses, with grades no lower than "B" before being granted full and unconditional admission to the graduate nursing program.

Denied Admission Applicants who have less than a 2 50 undergraduate GPA or score below the 25th percentile on the MAT or GRE examination will be denied admission to the graduate nursing program Applicants to all graduate nursing programs must submit the following documentation in addition to that required by the College:

a. Official transcripts demonstrating graduation from an NLN or CCNE accredited baccalaureate nursing program

b. A statement of the applicant's professional goals for graduate education

c. A copy of the applicant's current professional nurse registration

d. Transcript documentation of an undergraduate physical assessment course or equivalent evidence; an undergraduate statistics course; and an undergraduate research course

e. Evidence of a minimum of one year of recent clinical practice

In addition to b, c, and f above, applicants to the Post-Master's Certificate Program must submit

a. Official transcripts demonstrating completion of a master's degree in nursing.

b. Transcript or equivalent evidence of graduate level pathophysiology, pharmacology and health assessment and role development courses.

Additional information

a. Computer literacy is an expectation for all graduate nursing courses. Email addresses and Internet access are provided by the College for students who do not have personal access to these services.

b. Applicants to either the Full-time Family Nurse Practitioner Option or the Post-Master's Certificate Program must be admitted by August 1st to ensure clinical placement for Fall courses; otherwise a part-time schedule must be followed for the first year of the program

Admission Criteria for Admission to RN to MSN Program

Full Admission Registered nurse applicants are eligible for full admission if they have transcript evidence of a 2.70 GPA or higher on all associate's degree or equivalent college-level course work and acceptable MAT scores. Applicants whose GPA is 2.70 to 2.99 must have a MAT score at the 35th percentile or higher; applicants with a GPA of 3.00 or higher must have a minimum MAT score of the 25th percentile. Applicants must also provide verification of clinical practice requirements.

Denied Admission Registered nurse applicants who have a GPA of less than 2 50 will be denied admission to the RN to MSN program.

Applicants to the RN to MSN Program must submit the following documentation in addition to that required by the College:

1. Official transcripts demonstrating graduation from an NLN accredited diploma or Associate's degree program.
2. A copy of the applicant's current professional nurse registration
3. Official MAT scores.
4. A statement of professional goals for graduate education and three (3) letters of recommendation.
5. Letter(s) of verification of clinical practice hour requirements (A minimum of 1000 hours in the 3 years prior to application is required This requirement is waived for applicants who have completed their basic nursing program less than 4 years prior to application).

Additional information

1. Admission to the RN to MSN Program is contingent upon verification of clinical practice to determine articulation status as follows:
   a. Graduates from NLN accredited associate's degree or diploma nursing programs within 3 years of the application date are eligible for direct articulation and will be awarded 32 advanced placement credits.

b. Graduates from NLN accredited associate's degree or diploma nursing programs within 4 to 10 years of the application date must provide official written documentation of completion of a minimum of 1000 hours or more clinical practice during the 3 years prior to the application date to be eligible for direct articulation, after which 32 advanced placement credits will be awarded.

c. Applicants who have graduated more than 10 years prior to the application date must provide a resume detailing clinical experience along with official written documentation of completion of a minimum of 1000 hours or more clinical practice during the 3 years prior to the application date. These candidates may be required to complete a full portfolio or validation testing prior to being eligible for articulation. Advanced placement credits (32) will not be awarded until this requirement is met.

d. Applicants who have not graduated from an NLN accredited nursing program must successfully complete validation testing before prior learning credits are awarded

Combined Graduate Program In Nursing and Organizational Management

Students with a BSN degree may wish to pursue a combined MSN/Organizational Management curriculum. The combined program prepares students for administrative positions. They will acquire a more in-depth ability to function in positions in nursing service by using management skills in organizational environments based on clinical nursing specialization.

Entrance requirements for both programs must be met, and an academic advisor from each program will be assigned. Students must have continuous advisement by advisors in both programs. Additional details about the combined MSN/OM program can be obtained from the director of either program.

Curriculum

The graduate nursing curriculum consists of courses in three areas: the graduate nursing core; the advanced practice core; and the clinical and/or functional specialization. The graduate nursing core courses provide support for clinical and functional role development and focus on such areas as: research; policy, organization and financing of health care; ethics; theoretical foundations of nursing practice; and human diversity and social issues. The graduate nursing core culminates in a capstone course in which all candidates for the master of science degree in nursing demonstrate the ability to integrate theory, research, and clinical and/or functional practice.

The advanced practice nursing core courses build on knowledge acquired from the graduate nursing core and provide students with foundational understanding of professional role development, advanced assessment, pathophysiology and pharmacology.

Advanced practice clinical specialization courses reflect the changing trends in health care that require application of advanced clinical skills and development of collaborative roles. All clinical management courses provide for precepted clinical practice that concentrates on health restoration, health maintenance and health promotion. Clinical practice courses incorporate recommendations from ANA's Standards and Scope of Nursing Practice; Healthy People 2010; AACN's Essentials of Master's Education for Advanced Practice Nursing; and NONPF's Curriculum Guidelines and Program Standards for Nurse Practitioner Education. Students who select any of the advance practice options, with the exception of the family nurse practitioner option also complete course work in the functional specialization areas of nursing education or administration. All graduate nursing students must have the following documents on file before beginning clinical experiences: current copy of professional license, CPR certification, health clearance, Professional Liability Insurance, and criminal record and child abuse check.

The curricular options currently offered by the Nursing Department include:

The Advanced Practice Nursing Adult Option which provides students with advanced clinical nursing skills to address health promotion needs of adults and to collaborate with members of the health care team in managing episodic and chronic health care problems of adults in acute care, ambulatory care, HMOs, long-term care, and home care settings. This option consists of 38 credits in the areas of the graduate nursing core, advanced practice core, adult health clinical specialization and functional

specialization. Students must complete 225 hours of clinical practice under the direct supervision of qualified preceptors. Students may select to opt for a 500 hour clinical practice sequencing and complete one additional course (N591) to complete the Clinical Nurse Specialist 143 credit option.

The Advanced Practice Nursing: Women and Children's Health Option which gives students the opportunity to develop advanced nursing skills to provide care to women and children in a variety of inpatient and outpatient settings. The focus of this 40-credit program of study is the clinical management of common health promotion needs and problems of women and children. Students complete a minimum of 225 hours of precepted clinical practice along with courses in the graduate nursing core, the advanced practice core, and clinical and functional specialization areas. Graduates are prepared to work collaboratively with other health care providers in school-based clinics, well-child and prenatal clinics, inpatient obstetrical and pediatric units, ambulatory care, and other community agencies serving women and children. Students may select to opt for a 500 hour clinical practice sequencing and complete one additional course (N591) to complete the Clinical Nurse Specialist 145 credit option.

The Family Nurse Practitioner Option prepares students to function as principal providers of primary health care to families and individuals across the life span. The focus of this 45-credit program of study is the primary care management of acute episodic and stable chronic health problems of individuals and families. Students complete the graduate nursing core, the advanced practice core, and clinical specialization courses along with a minimum of 675 hours of direct clinical practice under the supervision of qualified nurse practitioner and physician preceptors. Graduates are certified as nurse practitioners in family health and qualify to take national Family Nurse Practitioner certification examinations offered by the ANCC and the American Academy of Nurse Practitioners.

The Post-Master's Certificate Option which provides the opportunity for nurses who already have an earned master's degree in nursing in another clinical specialization to complete requirements to qualify for certification as a Family Nurse Practitioner. The certificate program consists of a minimum of 24 credits from the advanced practice nursing core and the clinical specialization area. Additional credits in pathophysiology, pharmacology, and health assessment and role development may be required based on evaluation of previous university and professional experiences. Post-master's certificate program students complete a minimum of 630 hours of directed clinical practice in primary care under the supervision of qualified clinicians.

Program Scheduling

The Adult Health and the Women and Children's Health options are available in either part-time or full-time study. Students who elect to complete these options in part-time study must complete all requirements within 5 years. The Family Nurse Practitioner option must be completed in 2 years of full-time study, in 3 years of part-time/full-time study or 4 years of part-time study. The post-master's certificate option can be completed in 4 semesters, 2 of which are usually full-time study and 2 of which are generally part-time study. All graduate nursing courses are offered on Thursdays only.

Structure of the Graduate Nursing Program

CORE Graduate Nursing Courses 12 credits

NSG 512	Concepts and Theories in Nursing	3 credits
NSG 517	Research Analysis and Utilization	3 credits
NSG 555	Legal, Ethical, and Public Policy Issues in Health Care	3 credits
NSG 599	Graduate Synthesis	3 credits

CORE Advanced Practice Nursing 9 credits

NSG 514	Foundations of Advanced Practice Nursing	3 credits
NSG 551	Advanced Pharmacology	3 credits
NSG 552	Pathophysiology for Advanced Practice Nursing	3 credits

Clinical Specialization Courses

Adult Health 8 credits

NSG 557	Care of Adults with Health Promotion Needs and Episodic Health Problems	2 credits
NSG 562	Care of Adults with Chronic Health Needs and Problems	2 credits
NSG 576	Advanced Nursing Management of Adults with Health Promotion Needs and Episodic Health Problems	2 credits
NSG 577	Advanced Nursing Management of Adults with Chronic Health Needs and Problems	2 credits

Women's and Children's Health 10 credits

NSG 559	Health Care of Women	3 credits
NSG 565	Health Care of Children	3 credits
NSG 578	Advanced Nursing Management of Women with Health Promotion Needs and Health Problems	2 credits
NSG 579	Advanced Nursing Management of Children with Health Promotion Needs and Health Problems	2 credits

Family Nurse Practitioner 24 credits

NSG 554	Diagnostic Reasoning and Therapeutic Interventions for Primary Care Nursing	3 credits
NSG 556	Primary Care Management of Children with Health Promotion Needs and Health Problems	2 credits
NSG 557	Care of Adults with Health Promotion Needs and Episodic Health Problems	2 credits
NSG 558	Primary Care Management of Adults with Health Promotion Needs and Episodic Health Problems	2 credits
NSG 559	Health Care of Women	3 credits
NSG 561	Primary Care Management of Women's Health Problems and Health Promotion Needs	2 credits
NSG 562	Care of Adults with Chronic Health Needs and Problems	2 credits
NSG 563	Primary Care Management of Adults with Chronic Health Needs and Problems	2 credits
NSG 565	Health Care of Children	3 credits
NSG 567	Family Nurse Practitioner Clinical Synthesis	3 credits

Functional Specialization 9 credits

All students who have not selected the Family Nurse Practitioner Clinical Specialization Option are required to complete 9 credits in a functional specialization. The student may choose either the area of nursing administration or nursing education.

Nursing Administration

OM 509	Financial Management	3 credits
NSG 525	Introduction to Nursing Administration	3 credits
NSG 545	Nursing Administration Practicum	3 credits
or		
Nursing Education		
NSG 504	Curriculum Design	3 credits
NSG 505	Teaching/Learning Strategies	3 credits
NSG 535	Nursing Education Practicum	3 credits

Sample Course Sequencing

Full-Time Course Sequence

Advanced Practice Nursing: Adult Health

Semester 1			*Semester 2*		
NSG 551	Adv. Pharmacology	3	NSG 512	Concepts & Theories	3
NSG 552	Pathophysiology	3	NSG 557	Episodic Adult	2
NSG 514	Foundations of APN	3	NSG 576	Clin. Mgmt. Episodic	2
				Functional Area Course	(3)*
Semester 3			*Semester 4*		
NSG 517	Research Anal. & Util.	3	NSG 555	Legal, Ethical,Pub. Pol.	3
NSG 562	Care Chronic Adult.	2		Functional Practicum	3
NSG 577	Clin Mgmt. Chronic	2 (3)*	NSG 599	Graduate Synthesis	3
	Functional Course	3	NSG 591	Clinical Synthesis	3*

Total Credits 38

* *Clinical Specialist Option*

Total Credits 38

Advanced Practice Nursing: Women and Children's Health

Semester 1			*Semester 2*		
NSG 551	Adv. Pharmacology	3	NSG 512	Concepts & Theories	3
NSG 552	Pathophysiology	3	NSG 565	Health Care Child	3
NSG 514	Foundations of APN	3	NSG 579	Clin. Mgmt. Children	2
				Functional Area Course	(3)*
Semester 3			*Semester 4*		
NSG 517	Research Anal. & Util.	3	NSG 555	Legal Ethical, Pub. Pol.	3
NSG 559	Health Care Women	3	Functional Practicum		3
NSG 578	Clin. Mgmt. Women	2 (3)*	NSG 599	Graduate Synthesis	3
Functional Area Course*		3	NSG 591	Clinical Syntheses	3*

Total Credits 40

Family Nurse Practitioner Option

Semester 1			*Semester 2*		
NSG 551	Adv. Pharmacology	3	NSG 512	Concepts & Theories	3
NSG 552	Pathophysiology	3	NSG 565	Health Care Child	3
NSG 554	Diagnostic Reason.	3	NSG 556	Pri. Care Mgmt. Child	2
NSG 514	Foundations of APN	3	NSG 557	Episodic Adult	2
			NSG 558	Prim. Care Epi. Adult	2

Semester 3

NSG 517	Research Anal. & Util.	3
NSG 559	Health Care Women	3
NSG 561	Pri. Care Mgmt. Women	2
NSG 562	Chronic Adult	2
NSG 563	Pri. Care Chronic Adult	2

Semester 4

NSG 555	Legal, Ethical, Pub. Pol.	3
NSG 599	Graduate Synthesis	3
NSG 567	FNP Clin. Synthesis	3

Total Credits 45

Part-Time Course Sequence

Family Nurse Practitioner Option

Semester 1

NSG 551	Adv. Pharmacology	3
NSG 552	Pathophysiology	3

Semester 2

NSG 555	Legal, Ethical, Pub. Pol.	3
NSG 512	Concepts and Theories	3

Semester 3

NSG 554	Diagnostic Reasoning	3
NSG 514	Foundations of APN	3

Semester 4

NSG 557	Episodic Adult	2
NSG 558	PC Management Epis	2

Semester 5

NSG 562	Chronic Adult	3
NSG 563	PC Manage. Chronic	2
NSG 517	Research Analysis	3

Semester 6

NSG 556	PC Manage. Child	2
NSG 565	Health Care Child	3

Semester 7

NSG 559	Health Care Women	3
NSG 561	PC Manag. Women	2

Semester 2

NSG 567	FNP Clinical Synthesis	3
NSG 599	Synthesis	3

Total Credits 45

Post-Master's Certificate Option*

Semester 1

NSG 554	Diagnostic Reasoning	3

Semester 2

NSG 565	Health Care Child	3
NSG 556	Prim. Care Mgmt. Child	2
NSG 557	Episodic Adult	2
NSG 558	Prim. Care Epi. Adlt.	2

Semester 3

NSG 559	Health Care Women	3
NSG 561	Prim. Care Women	2
NSG 562	Chronic Adult	2
NSG 563	Prim. Care Chr. Adlt.	2

Semester 4

NSG 567	FNP Clin. Synthesis	3

Total Credits 24*

* If requirements for pathophysiology, pharmacology, health assessment and role development have previously been met in master's degree program. Otherwise, up to 9 additional credits may be required.

The RN to MSN Option

In response to the identified national need for a sufficient supply of expert clinicians and the profession's call for flexibility in the development of new initiatives and programs, the Nursing Department offers an alternative educational format for practicing registered nurses who wish to advance their educational base and/or who seek re-tooling for the health care marketplace of the 21st century. This innovative curriculum gives Registered Nurse students who do not hold a bachelor's degree in nursing, but who

have graduated from NLN accredited diploma or associate's degree programs and have remained in clinical practice the opportunity to earn both the bachelor's and master's degree upon graduation.

Applicants who meet admission requirements (See Program Specific Admission Requirements section in Admissions Information section of catalog) complete both undergraduate and graduate courses in a sequence that allows students to "bridge" to the MSN program without first earning a Bachelor of Science in Nursing. Students who are accepted into the RN to MSN program must meet all program specific admission, progression and retention, and other graduate policies as specified in this catalog (Please see Graduate Program Policies and Procedures Section of catalog.)

Undergraduate core, cognate, elective and nursing requirements are met in the Accelerated, Expressway, RN Program. Registered nurse students must have at least one course in each area of the Core noted on their transcript. Courses transferred from another institution may represent the area of the core that it satisfies. After matriculation, only 6 credits may be taken off campus at another 4-year institution; only 3 of these are permitted to be core courses. Registered nurses who have completed a bachelor's degree in another field are exempt from the core requirements.

All RN to MSN students complete the following:

Core Requirements (number of credits vary)

Required Cognates Courses (6 credits):

F&N 241	Normal Nutrition (3 credits)
MTH 115	Basic Statistics (3 credits)

Required Professional Nursing Courses (22 credits):

NSG 397	Professional Nursing Concepts I (2 credits)
NSG 398	Health Assessment Across the Lifespan (3 credits)
NSG 460	Professional Nursing Concepts II (4 credits)
NSG 465	Application of Professional Nursing Concepts (4 credits)
NSG 512	Concepts and Theories (3 credits)
NSG 517	Research Analysis and Utilization (3 credits)
NSG 555	Legal, Ethical, and Public Policy Issues in Health Care (3 credits)

Electives (as necessary for credit requirements)

Graduate Clinical Specialization Courses (vary according to specialization selected –See graduate curricular options)

Because applicants hold a professional license prior to admission to the RN to MSN Program, this option is designated as a 5-year professional program. The time required to complete the RN to MSN program varies with the level of basic preparation, the number of credits transferred into the program from the basic program, and the clinical specialization that is selected.

Those associate degree registered nurse students, who select the Adult Health Option, complete 125 total credits; diploma graduates complete 137 credits. For the Women and Children's Health Option, the total credits required for associate degree nurses is 127; for diploma nurses the total is 139. The Family Nurse Practitioner Option consists of 132 total credits for associate degree students and 144 for diploma graduates.A sample curriculum plan follows for the RN to MSN: Family Nurse Practitioner Option only. Similar models are followed for other clinical specializations.

Completion of undergraduate core requirements, cognates, professional nursing major, and electives (as necessary) followed by the graduate clinical specialization semesters.

Graduate Semester 1		*Total Credits 9*
NSG 551	Advanced Pharmacology	3
NSG 514	Foundations of APN	3
NSG 554	Diagnostic Reasoning	3

Graduate Semester 2		*Total Credits 9*
NSG 557	Episodic Adult	2
NSG 558	Prim. Care Epi. Adlt.	2
NSG 565	Health Care of Child.	3
NSG 556	Prim. Care Mgmt. Child.	2

Graduate Semester 3		*Total Credits 9*
NSG 559	Health of Women	3
NSG 561	Primary Care Women	2
NSG 562	Chronic Adult	2
NSG 563	Prim. Care Chron. Adlt.	2

Graduate Semester 4		*Total Credits 6*
NSG 599	Graduate Synthesis	3
NSG 567	FNP Clin. Synthesis	3

Occupational Therapy Major

Division of Health Sciences
Degree M.S./Occupational Therapy
Department Chair Joseph Cipriani, Ed.D., OTR/L
Coordinator, Weekend Program: Gwen Bartolacci, M.Ed., OTR/L

Since 1985, the Occupational Therapy Department has been preparing occupational therapy practitioners to utilize theory-based, occupation focused assessment and intervention strategies to assist the individual in improving functional performance. Successful completion of the program results in a professional Master of Science in Occupational Therapy degree. Graduates of the program can expect to practice successfully in a variety of traditional and non-traditional health care delivery models with clients across the lifespan.

Two entry options are available for prospective students. The weekday program is 5 years in length and is traditionally selected by high school graduates. The weekend program utilizes a 3–year model, with classes meeting on alternating weekends year round. This program is specifically designed for COTAs and those individuals already possessing a baccalaureate degree in another discipline.

The five-year weekday program combines the foundation of a liberal arts education with professional occupational therapy coursework to produce a holistic practitioner who has a strong background in the use of occupation and critical inquiry skills to advance the profession. Students achieve a bachelor's degree in health science along with the Master of Science in Occupational Therapy degree. Opportunities exist to complete a bachelor's degree in psychology, as well as a minor or certificate in several other areas of study. This provides additional flexibility to the student who chooses to gain expertise to enhance the occupational therapy educational preparation.

The Occupational Therapy program is accredited by the Accreditation Council for Occupational Therapy Education, 4720 Montgomery Avenue, Bethesda, Maryland, 20814-3425, (301) 652-6611. Graduates of the program are eligible to sit for the occupational therapy examination given by the National Board for Certification in Occupational Therapy. Successful candidates are then able to apply for occupational therapy licensure in the state chosen for employment.

Mission

The mission of College Misericordia is to provide an environment that reflects the values and attitudes of justice, mercy, and service. The Department of Occupational Therapy strives to integrate citizenship and professionalism within this environment. The liberal arts core courses, the occupational therapy curriculum, and a variety of service-related experiences provide a learning community, which helps develop responsible members of society.

The Occupational Therapy Department at College Misericordia provides a professional entry level masters program, which is occupation-based, concerned with the individual student and oriented toward future practice. The program reflects the basic belief of occupational therapy that participation

In goal directed meaningful occupation is essential to a healthy lifestyle. The Occupational Therapy Department values each student as a active member of the learning community. Moreover, the program promotes life long learning to prepare students to be leaders in evolving professional environments. Occupational therapy coursework and clinical experiences build upon the liberal arts foundation producing quality entry-level therapists who embody the values of justice, mercy, and service, as well as the professional values of occupational therapy.

Philosophy

The human being is a holistic, dynamic system consisting of biological, psychological, sociocultural, and spiritual dimensions in interaction with the environment. Humans possess an innate drive to explore and/or accommodate to their environment, which is essential to human existence not only as a means of survival, but also as enabling the process of self-actualization. The drive towards action when channeled into occupation is fundamental to development, adaptation, health, and satisfying human performance. "Human occupation necessarily encompasses the required human capacities to ace on the environment with intentionality in a given pursuit, as well as the unique organization of these pursuits over time and the meanings attributed to them by doers as well as those observing them." (Occupation: A position paper. Reference manual of the official documents of AOTA Inc Bethesda: AOTA)

Occupational performance is the ability to adapt, cope with the problems of daily living, and fulfill age specific life roles through goal directed meaningful occupations. The interpersonal relationships within an occupational context influence performance. The therapeutic relationship between client and therapist enhances occupational performance. Dysfunction in occupational performance is an individually determined state of being defined at any one time by personal, social, and cultural variables. Participation in occupation can prevent, remediate or minimize dysfunction in occupational performance. Occupational therapy is the use and application of occupation and interventions to create a balanced lifestyle of occupational performance from the consumer's perspective.

We believe the development of knowledge occurs in a sequential process beginning with basic facts, principles, and techniques and progressing to increasingly more complex concepts and applications of these concepts. Beyond application comes the analysis, synthesis, and evaluation of facts, principles and concepts. The role of the student is to engage actively in occupations in the learning process, engaging in self-assessment and becoming increasingly self-directed in a collaborative manner. The role of the faculty is to facilitate and structure experiences that enhance professional behaviors and critical thinking skills as well as the integration of the learning into each student's life experiences. Faculty design active learning experiences that enable students to achieve the outcomes identified in the curriculum design.

Goals and Objectives

Graduates of the Occupational Therapy Program, with, or on behalf of clients of various ages and from diverse populations, will use a variety of models of occupation as well as service delivery models. In a timely and efficient manner that is consistent with the pacing and constraints of the current health or educational delivery system, and using their critical thinking and clinical reasoning skills graduates will demonstrate the ability to:

1. Accept appropriate referrals from, and generate appropriate referral to, other professionals
2. Establish therapeutic relationships with clients, caregivers, and client advocates that are conducive to engagement in the occupational therapy process
3. Screen clients individually or as a member of an interdisciplinary team
4. Assess clients' occupational role performance, task performance, and components of task performance
5. Analyze the person-task-environment interaction necessary to carry out clients' everyday roles and daily occupations
6. Develop and document an occupation-based intervention plan using assessment data
7. Implement an occupation-based intervention program guided by the intervention plan

8. Develop a transition plan in preparation for discontinuation of occupational therapy services
9. Discontinue service when the client has met pre-established outcomes of has achieved maximum benefit from occupational therapy services
10. Apply the Core Values and Attitudes of Occupational Therapy Practice and the principles of the AOTA Code of Ethics when interacting with clients, peers, superiors, and subordinates
11. Supervise assigned therapy personnel
12. Manage therapy resources
13. Collaborate with members of a multidisciplinary team
14. Critique, design, and carry out research relevant to occupational therapy theory and practice
15. Articulate a personal professional development plan that is consistent with lifelong learning and
16. Describe the historical background of the profession of occupational therapy and apply this perspective to contemporary parameters of practice.

Admissions

Students with a diverse background of extracurricular activity, leadership positions, an appreciation for the relevance that occupation plays in their individual lives and who meet the following criteria will be considered for the Occupational Therapy Program:

Weekday 5 year professional entry level master's degree:

- High school science background required in biology and mathematics; physics strongly recommended
- Minimum of 2.5 Cumulative High School GPA
- 1,000 SAT score and/or top 20th percentile in class ranking
- 2 letters of reference (at least 1 from an occupational therapist is highly recommended)
- 50 hours of documented service in a health care setting with an occupational therapist by the beginning of studies, with at least ten hours complete at the time of application
- Submit a 500 word, typed statement of personal and professional goals
- On a space available basis students who do not meet the minimum criteria for SAT or class rank need to be successfully interviewed by an occupational therapy faculty member
- COTAs must submit evidence of current NBCOT certification
- If a COTA, one year of full-time employment as a COTA is recommended.

Transfer into the Weekday 5-year professional entry level master's degree:

College Misericordia will accept a limited number of transfer students into the weekday 5-year entry level master's degree program. Transfer students are typically admitted at the freshman level of this program, and must complete five years in the program. Transfer admission into the sophomore level occurs only when space is available. Transfer credits will be evaluated on an individual basis by the Registrar. The following criteria will be applied:

- Minimum 2.8 college GPA (if GPA is based on less than 30 credits, a 1,000 minimum SAT score is also required)
- 2 letters of reference (at least 1 from an occupational therapist is highly recommended)
- 50 hours of documented service in a health care setting with an occupational therapist by the beginning of studies, with at least ten hours complete at the time of application
- Submit a 500 work typed statement of personal and professional goals

Transfer students with an associate degree in occupational therapy (OTA) will fall under the following requirements with regard to core:

- All students must have at least one course in his/her transcript in each area of College Misericordia's core.

- Courses transferred from another institution may represent the area of the core which the course satisfies. The appropriateness of the representational core substitute will be determined by the director of the program in which the core course resides. Courses taken at College Misericordia must satisfy the specific course requirement in the core area.
- Only 6 credits may be taken off campus for the date of the letter of acceptance, only 3 of which may be in a core course.
- For those transferring with the Baccalaureate degree, the college will assess on an individual basis whether off campus courses may be taken.

Weekend College Professional Entry Level Master's Degree

- A Baccalaureate Degree in another discipline from an accredited program with a minimum of a 2.8 Cumulative Grade Point Average
- A Certified Occupational Therapy Assistant who has graduated from an accredited program with minimum of a 2.80 Cumulative Grade Point Average
- Two letters of reference (at least one from an occupational therapist is highly recommended)
- 50 hours of documented service in a health care setting with an occupational therapist (10 hours completed prior to the admissions interview)
- Submission of a 500 word typed statement of personal and professional goals
- Successful interview with an Occupational Therapy faculty member
- COTAs must submit evidence of current NBCOT certification, with one year employment as a COTA highly desirable

Fieldwork

Fieldwork education is an integral part of the occupational therapy curriculum. Through various experiences in traditional and non-traditional settings, students learn about and participate in the occupational therapy process. The Academic Coordinator of Fieldwork Education arranges all fieldwork placement. Students are responsible for all costs incurred that are associated with fieldwork including but not limited to living arrangements, transportation, and meals.

Related Expenses

Additional expenses for occupational therapy students normally include a required e-mail account, lab fee, uniforms, name pins, school patches, and a certification examination fee. As part of professional development, students are expected to become members of the American Occupational Therapy Association and are encouraged to become members of the Pennsylvania Occupational Therapy Association (each Association has reduced student rates). The Occupational Therapy Office has details). Students entering the program beginning in the fall of 2002, and every year thereafter, are required to join the American Occupational Therapy Association, with membership added to student fees.. Attendance at local and regional conferences is encouraged as students continue their lifelong commitment to learning. Students should plan on regular use of a computer for course communications and assignments. There are several state-of-the-art computer laboratories on campus.

Retention

To be retained in the Occupational Therapy Program, minimum grade point average and letter grades in each course are required. Refer to the Occupational Therapy Program Guide for details.

Degree and Options

Upon successful completion of all requirements students in the weekday program and COTAs in the weekend program are issued a B.S. in Health Sciences and a M.S. in Occupational Therapy. Students with bachelors degrees upon admission to the programs take relevant courses to be issued an M.S. in Occupational Therapy. There are several options available to students primarily in the weekday program for their undergraduate degree. Students can earn an undergraduate major in psychology by taking five additional courses in the spaces below marked "free electives" plus doing some of their fieldwork in a psychiatric setting. Minors in several disciplines at Misericordia are also options. Finally, minors are available in music, art, and dance at neighboring institutions through a cross registration agreement.

Sequence of Required Courses–Weekday Program

Freshman Year

First Semester		*Total Credits 17*	*Second Semester*		*Total Credits 17*
PHY 107	Intro. Physics I	3	PHY 108	Intro. Physics II	3
MTH	Bank I	3	SOC 101	Comparative Sociology	3
PSY 123	Intro. to Psych.	3	MTH 115	Basic Statistics I	3
HP 100	Health Prof. or	2	OT 103	Health Prof. or	2
OT 103	Intro to Prof. Behavior in O.T.		HP 100	Intro. to Prof. Beh. in O.T.	
	Eng Core	3		Eng Core	3
	His or Pol Sci Core	3		His or Pol Sci Core	3

Sophomore Year

First Semester		*Total Credits 18*	*Second Semester*		*Total Credits 18*
BIO 211	Anatomy & Physiology	4	BIO 212	Anatomy & Physiology	4
OT 205	Occupations I	3	OT 275	Occupations II	3
OT 220	Dimensions of Human Perf. I	2	OT 221	Dimensions of Human Perf. II	2
	Free elective or	3		Free elective or	
SWK 285	Communication Skills	3	SWK 285	Communication Skills	3
	Fine Arts Core	3		Fine Arts Core	3
PHL 100	Intro to Philo	3		Phil Core	3

Junior Year

First Semester		*Total Credits 17*	*Second Semester*		*Total Credits 14.5*
OT 312	Applied Functional Anatomy	5	OT 313	Applied Neuroscience	5
OT 330	Conc. Foundations of O.T.	3	OT 422	O.T. Intervention I	4.5
PSY 290	Psychopathology	3	OT 522	O.T. Intervention Seminar I	2
	Free elective	3	OT 335	Environmental Dimensions of	3
	Religion Core	3		Human Performance	

Senior Year

First Semester		*Total Credits 15.5*	*Second Semester*		*Total Credits 15.5*
OT 423	O.T. Intervention II	4.5	OT 424	O.T. Intervention III	4.5
OT 523	O.T. Intervention Seminar II	2	OT 524	O.T. Intervention Seminar III	2
OT 520	Research Design in O.T.	3	OT 570	O.T. Management and Supervision	3
	Free elective	3	OT 690	Research Project I	3
	Free elective	3		Free elective	3

Graduate Year

First Semester		*Total Credits 12*	*Second Semester*		*Total Credits 15*
OT 601	Level II Fieldwork I	6	OT 620	Analysis of O. T. & Practice Models	3
OT 602	Level II Fieldwork II	6	OT 630	O.T. Issues & Trends	3
			OT 695	Research Project II	3
				Graduate elective	3
				Religion Core	3

Total required for graduation 159.5 credits

Core curriculum sequence is suggested and may be adjusted in the event of scheduling conflicts.

Sequence of Required Courses – Weekend Program

The weekend program utilizes a 3-year model, with classes meeting on alternating weekends year round. This program is specifically designed for COTAs and those individuals already possessing a baccalaureate degree in another discipline. The weekend program presents professional occupational therapy coursework in an adult learning model to produce a holistic practitioner who has a strong background in the use of occupation and critical inquiry skills to advance the profession.

Year 1	*credits*	*Year 2*	*credits*	*Year 3*	*credits*
Fall	7-10	**Fall**	8-11	**Fall**	12.5
OT 103	2	OT 313	5*	OT 424	4.5*
OT 220	2*	OT 335	3	OT 524	2
OT 205	3*	Core or elective		OT 570	3
Core or elective				OT 695	3
Spring	8-11	**Spring**	9.5-12.5	**Spring**	12
OT 275 -	3*	OT 422	4.5*	OT 601	6
OT 221	2*	OT 522	2	OT 602	6**
SWK 285	3	Core or elective			
Core or elective		OT 520	3		
Summer	8-11	**Summer**	9.5-12.5	**Summer**	9
OT 312	5*	OT 423	4.5*	Graduate elective***	3
OT 330	3	OT 523	2	OT 620	3
Core or elective		OT 690	3	OT 630	3
Core or elective					

* With Lab

** OT 602-fieldwork begins in March, ends in mid June, and may overlap with one summer class meeting.

*** Required of all weekend program students

WEC students must complete the following prerequisite (cognate) classes before enrolling in an OT course:

Credits and Course

4 credits	Bio 211 Anatomy & Physiology I
4 credits	Bio 212 Anatomy & Physiology II
3 credits	MTH 115 Statistics
3 credits	PSY 290 Psychopathology
3-4 credits	PHY 107 Intro to Physics (with Lab)

In addition to OT course work, students holding a bachelor's degree must complete 12 credits of electives at College Misericordia, with at least 3 credits at the graduate level.

COTA Requirements/CORE AREAS: One course from each core area. After admission, 2 credits of core may be taken off campus. At least FOUR of the core areas must be satisfied prior to beginning OT classes. All students who are COTA's must accumulate 159.5 transfer credits at Misericordia to graduate.

Core/Class

3 credits	Anthropology
3 credits	Fine Arts
3 credits	Political Science

3 credits	Natural Science
3 credits	History
3 credits	Psychology
3 credits	Mathematics
3 credits	English Lit
3 credits	Philosophy
3 credits	Religious Study

Philosophy Major

Division of Humanities
Degree B.A. in Philosophy
Department Chair Mark Painter

This program presents Philosophy as an integral life activity growing out of a deep and passionate concern with life and its meaning and the recognition that the traumatic changes that mark an age and affect all people involve philosophical issues. In its academic mode, Philosophy is noted for cultivating those dispositions and aptitudes requisite for critical thinking and sound judgement. In this function it provides the strongest preparation for rational living and intelligent participation in contemporary discussions about issues such a freedom, justice, personal authenticity, morality and political legitimacy.

Pre-Law Specialization

The Pre-Law specialization at College Misericordia was developed in accordance with the Association of American Law Schools which recommends that prospective law students have a broad liberal arts background. The program represents sound preparation for the Law School Admissions Test and the study of law. For further information on the Pre-Law specialization, please see page 71.

General Requirements

Philosophy majors must complete 30 credits in Philosophy beyond the 6 credits that satisfy core requirements, and maintain a 2.00 (C grade) average overall and in the major. They are also required to take Introduction to Logic and Introduction to Ethics courses. A proficiency in a foreign language is advisable.

A large number of "free electives" allows students flexibility in personalizing their studies. Majors can, with approval of their advisors, either select from various minors and areas of concentration, pursue double majors, or select clusters of advanced courses from different disciplines in pursuit of more integrated understanding.

Sequence of Required Courses

Freshman Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
PHL 100C	Introduction to Philosophy	3	PHL 102M	Introduction to Ethics	3
	Core	3		Core	3
	Core	3		Core	3
	Core	3		Core	3
	Core	3		Core	3

Sophomore Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
	Free elective	3		Free elective	3
	Core	3		Core	3
	Core	3		Core	3
PHL 105M	Introduction to Logic	3	PHL	Free elective	3
PHL	Free elective	3	PHL	Free elective	3

Junior Year

First Semester		*Total Credits* 15	*Second Semester*		*Total Credits* 15
	Core	3		Core	3
PHL	Free elective	3	PHL	Free elective	3
PHL	Free elective	3		Free elective	3
	Free elective	3		Free elective	3
	Free elective	3		Free elective	3
	Core	3		Core	3

Senior Year

First Semester		*Total Credits* 15	*Second Semester*		*Total Credits* 15
PHL	Free elective		PHL	Free elective	3
PHL	Free elective	3	PHL	Free elective	3
	Free elective	3		Free elective	3
	Free elective	3		Free elective	3
	Free elective	3		Free elective	3
	Free elective	3			

Total required for graduation 120 credits

Philosophy Minor

Division of Humanities

The minor in Philosophy offers students the opportunity for intellectual liberation and refinement. The 18-credit curriculum explores philosophical problems from a variety of standpoints, fosters critical judgement, refines convictions, and promotes the search for truth. Students may tailor their minor sequence to their interests.

Course Sequence

PHL 100C	Introduction to Philosophy	3
PHL	Free elective	3
PHL	Free elective	3
PHL	Free elective	3
PHL	Free elective	3
PHL	Free elective	3

Total 18 credits

Physical Therapy Major

Division of Health Sciences
Degree M.S. in Physical Therapy
Department Chair Susan P. Barker

College Misericordia's program in Physical Therapy admits students at the freshman and transfer level to the five year, professional master's degree program. Students admitted as freshmen or undergraduate transfers who successfully complete all major and college requirements will be awarded a Bachelor of Science degree in Health Science in addition to an MS in Physical Therapy degree. Students admitted with a baccalaureate degree will be awarded an MS in Physical Therapy degree upon successful completion of the professional program.

For students admitted at the freshman level, the program's first two years of pre-professional study provide a strong foundation in the liberal arts and sciences appropriate in depth and breadth to develop the ability in students to think independently, weigh values, and understand fundamental theory. This further serves to develop skills of critical thinking and communication, inherent in baccalaureate education and essential to professional socialization. The physical therapy professional curriculum is initiated in the third year and continues through the fourth and fifth years.

Students with a baccalaureate degree will be admitted directly into the professional program and will be awarded the MSPT degree upon successful completion of the three-year professional curriculum.

The program is guided by the standards and criteria of the Commission on Accreditation in Physical Therapy Education of the American Physical Therapy Association (CAPTE/APTA) by whom it is accredited. Graduates of accredited physical therapist education programs are eligible to apply for licensure as physical therapists in the individual United States and territories.

Mission

It is the mission of the physical therapy education program at College Misericordia to provide professional physical therapy education opportunities to the citizens of northeastern Pennsylvania and the surrounding regions of New York, New Jersey, Maryland, and Pennsylvania and to help meet the physical therapy health care needs of these areas.

The physical therapy program is committed to providing an education program which produces competent physical therapy practitioners who are critical thinkers and educated consumers of research and which prepares graduates for productive careers in physical therapy and as advocates for and participants in life long learning.

As an entry-level professional post-baccalaureate program, the physical therapy curriculum reflects a commitment to the complementary relationship between liberal arts and professional studies which enables graduates to adapt to and deal with constantly evolving societal and professional needs.

The physical therapy program's commitment to providing affordable, quality physical therapy education expresses the founding Sisters' values and attitudes of justice, mercy, and service.

Philosophy

The physical therapy education program is based on the belief that graduates of entry-level physical therapy programs should possess the clinical decision making and problem solving skills which enable them to function as peer colleagues in the contemporary, dynamic health care system. Physical therapists need to be sensitive to the needs of a culturally diverse society as evident in their interactions with clients, families, health care colleagues and the community in which they practice.

An educational program for physical therapists should reflect the concepts of androgogy (adult education) to include problem solving, critical thinking and analysis, integration of theory and practice, clinical decision making, mentoring and self-directed learning.

Physical therapists should have the ability to articulate and exchange knowledge, seek additional knowledge and skills, and they should have the ability and desire to remain open to input from and collaboration with other health care professionals. They value collaboration and communication in a spirit of mutual collegiality among health care providers as essential to meeting the health care needs of society.

A physical therapy professional education program prepares physical therapy generalists but provides graduates with the tools which enable them to develop specialty expertise through the application of critical thinking and problem solving skills and a wholistic approach to health care.

The academic and clinical faculty and the academic and clinical education environment must reflect and foster professional values and behaviors. The academic and clinical faculty and curriculum components must be inextricably linked for the provision of professional education programs preparing competent health care practitioners.

A diverse faculty whose members have responsibilities and activities consistent with their areas of teaching and scholarly expertise, strengthens and enhances a professional education program.

Goal

It is the goal of the physical therapy education program to prepare graduates who:

1. Are physical therapist generalists capable of contemporary, competent, legal, and ethical practice.

2. Value the relevance of, and contribute to, critical inquiry in the validation and advancement of the art and science of physical therapy
3. Appreciate the roles and responsibilities of physical therapists as professionally autonomous practitioners within the health care system
4. Accept the responsibility for education of self, the community, profession, clients, and colleagues in the health care system.
5. Value and foster communication and interaction with colleagues for the benefit of optimal service to clients.
6. Respect and respond to contemporary bio-psycho-social diversity in interactions with clients, families, colleagues and the community

Selection, Advancement and Graduation Criteria

Admission into Pre-Professional Physical Therapy

Students admitted into Pre-Professional Physical Therapy (Freshman year) must meet the general admission requirements of College Misericordia. At a minimum students seeking admission to the Physical Therapy program must rank in the top 1/3 of their graduating class and have achieved a minimum combined SAT score of 1050 (or the equivalent ACT score). In addition they must have successfully completed three years of mathematics, one year of biology, and one year of chemistry in high school. High school preparation in physics is highly recommended. Exposure to and exploration of physical therapy as demonstrated by documented paid or volunteer experience of 50 or more hours is strongly encouraged.

Admission of Undergraduate Transfer Students

Applications for transfer at an undergraduate level are considered for those who have completed college level work. Applications from physical therapist assistants will be considered on an individual basis. All students accepted for transfer at the undergraduate level must meet college requirements for a baccalaureate degree.

Transfer students with a physical therapist assistant associate degree will fall under the following requirements with regard to Core:

1. All students must have at least one course on his/her transcript in each area of College Misericordia's core.
2. Courses transferred from another institution may represent the area of the core which the course satisfies. The appropriateness of the representational core substitute will be determined by the director of the program in which the core course resides. Courses taken at College Misericordia must satisfy the specific course requirement in the core area.
3. From the date of enrollment only two additional courses may be taken off campus and these must be taken at a four year institution. One of these may be in a core course.

Advancement to the Professional Physical Therapy Program

Advancement to the professional program (Junior year) is based on the following criteria

1. Completion of 70 credits with a cumulative GPA of at least 2.5
2. Satisfactory completion of required pre-requisite courses or their equivalents with a minimum grade of "C–" to include: CHM 104-105; PHY 107-108, BIO 211-212, MTH 115; PSY 123 and 275; SOC 101; HP 100; PT 304
3. Satisfactory completion of a minimum of 39 core curriculum credits. (See special core requirements for Physical Therapist Assistants above.)
4. Demonstrated career exploration in physical therapy by documented evidence of 50 hours of meaningful paid/volunteer experience in at least two clinical settings

Admission Directly into the Professional Physical Therapy Program

Applicants who possess a baccalaureate degree may be admitted directly into the professional physical therapy program. The following criteria for selection will apply:

1. Minimum cumulative GPA of 3.0 in college work completed.
2. Successful completion of the following pre-requisite college courses with a grade of at least C in each course:

Chemistry with lab	Including organic chemistry; 2 semesters or equivalent
Physics with lab	2 semesters or equivalent
Human Anatomy with lab	1 semester or equivalent
Human Physiology with lab	1 semester or equivalent (A two semester or equivalent combined Anatomy and Physiology course with lab is acceptable)
Statistics	1 semester or equivalent
Psychology	to include Developmental Psych. 2

3. If SAT scores are older than five years, the applicant will be required to submit GRE or Miller's Analogy Test scores.
4. Exposure to and exploration of physical therapy as demonstrated by documented paid or volunteer experience of 50 or more hours in at least two different facilities or a minimum of one year's full-time professional experience within the health care system.

Advancement within the Professional Physical Therapy Program

To advance within the professional program, students must in the first professional year:

1. Maintain a 2.7 cumulative GPA in the required professional curriculum and an overall cumulative GPA of 2.7.
2. Achieve a minimum level of competence of 80% (B–) in all professional designated (PT) courses.
3. Receive no grades of D or below which are considered failing grades within the Professional Program.

In the Second and Third (Senior and Graduate) Years:

1. Maintain a 3.0 cumulative GPA in the required professional curriculum and an overall GPA of 2.7.
2. Achieve a minimum level of competence of 80% in all professional designated (PT) courses.
3. Receive no grades of below "B–". Grades below "B–" are considered failing grades within the Professional Program.

Policies and procedures related to academic standards for the Physical Therapy program are included in the *Physical Therapy Student Handbook* supplied to all enrolled Physical Therapy Students.

Undergraduate Pre-professional Curriculum for PT Majors

Sequence of Required Courses and suggested sequence of core courses.

Freshman Year

First Semester		*Total Credits 17*	*Second Semester*		*Total Credits 18*
CHM 104	Gen. Chem. II	3	CHM 105	Intro. to Organic Chemistry	3
BS	Core	3	BS	Core	3
ENG	Core	3	ENG	Core	3
HIS	Core	3	HIS	Core	3
HP 100		2	PHL	Core	3
MTH I	Core	3	MTH II	Core or free elective	3

Summer *Total Credits 3*

Core or free elective 3

Sophomore Year

First Semester		*Total Credits 16*	*Second Semester*		*Total Credits 16*
BIO 211	Anatomy/Physiology I	4	BIO 212	Anatomy/Physiology II	4
PHY107	Physics I	3	PHY 108	Physics II	3
FA	Core	3	FA or PHL	Core	3
REL	Core	3	PT 304	Health Foundations	3
PSY 275	or SS/BS Elective	3	PSY 275	or SS/BS Elective	3

Summer *Total Credits 3*

Core or Free elective 3

Required 48 credit Core Curriculum for PT Majors to include:

Behavior Sci Core	PSY 123, SOC 101
Science Core	Chemistry 104-105
Math Core	Math 115 Statistics*
Philosophy Core	PHL 102, or 223*

* Must be completed no later than Spring Semester of Junior year.

Additional Required Course:

PSY 275 Child and Adolescent Psych or equivalent*	
PHY 107/108	HP 100
BIO 211/212	PT 304
BS, SS, EDU, BUS or language electives (2)	

Physical Therapy Professional Curriculum- Undergraduate Students

Sequence of Courses with suggested sequence of core and elective courses.

First (Junior) Year

First Semester		*Total Credits 15–18*	*Second Semester*		*Total Credits 16*
BIO 301	Gross Anatomy	5	BIO 302	Neuroscience	4
PT 405	Analysis of Human Movement	4	PT 402	Clinical Science I	6
BIO 407	Applied Physiology	4	PT 410	Integrated Clinical Arts I	3
PT 409	Clinical Skills	2	PHL 102 or 223 Ethics or		
FA or PHL	Core or free elective	3	REL or FA	Core or free elective	3

Summer *Total Credits 6*

MTH II		
or REL	Core or Elective	3
PT 515	Research	3

Second (Senior) Year

First Semester		*Total Credits 13–16*	*Second Semester*		*Total Credits 13*
PT 503	Clinical Science II	4	PT 518	Clinical Education I 6 weeks	3
PT 505	Clinical Science III	4	PT 506	Clinical Science IV 10 weeks	6
PT 511	Integrated Clinical Arts II	4	PT 512	Integrated Clinical Arts III	4
PT 590	Research Seminar	1		10 weeks	
	Core or free elective	3			

Third (Graduate) Year

First Semester		*Total Credits 12*	*Second Semester*		*Total Credits 12–15*
PT 619	Clinical Education II 10 weeks	6	PT 614	Integrated Clinical Arts IV	3
PT 621	Clinical Education III 10 weeks	6	PT 690	Critical Inquiry	3
			PT 692	Critical Inquiry Seminar	1
			PT 616	Clinical Decision Making	2
			PT 612	Special Topics	3
				Core or free elective	3

Total required for the professional curriculum: 81credits

Total required for the baccalaureate degree: 125 credits

Total required for the MS in PT degree: 41 graduate credits beyond baccalaureate degree requirements.

Minimum competence (80%) must be demonstrated in all professional courses prefixed PT for successful completion of the Physical Therapy Program.

Postbaccalaureate Professional Physical Therapy Program

First Professional Year

Semester I	*Total 15*	*Semester II*	*Total 13*
BIO301 Gross Anatomy	5	BIO 301 Neuroscience	4
PT 405 Analysis Hum Mvmt	4	PT 402 Clin Sci	6
BIO 407 App Physiol	4	PT 410 Int Cl Arts Sem	3
PT 409 Clin. Skills	2		

Summer I *Total 3*

PT 515 Research	3

Second Professiona! Year

Semester I	*Total 13*	*Semester II*	*Total 13*
PT 590 Research Sem	1	PT 518 Clin Educ I (6 wks.)	3
PT 503 Clin Sci II	4	PT 506 Clin Sci IV (10 wks.)	6
PT 505 Clin Sci II	4	PT 512 Int CA Sem III (10 wks.)	4
PT 511 Int CA Sem I!	4		

Third Professional Year

Semester I	*Total 12*	*Semester II*	*Total 12*
PT 619 Clin Ed II	(10 wks.) 6	PT 614 Int CA Sem IV	3
PT 621 Clin Ed III	(10 wks.) 6	PT 690 Critical Inq	3
		PT 692 Crit Inq Sem	1
		PT 616 Clin Dec Making	2
		PT 612 Spec. Topics	3

The total credits required for the professional curriculum are 81. Minimal competence (80%) must be demonstrated in all professional courses prefixed PT for successful completion of the Physical Therapy program.

Professional Studies Major

Degree B.S. or B.A./Professional Studies
Program Director Donald Fries

The Professional Studies program at College Misericordia was created to provide the opportunity for students who have previous college credits in career oriented programs to earn a Bachelor's Degree through additional study at College Misericordia.

Professional course credits completed in prior study can be combined with additional credits and will qualify the candidate for the Bachelor's Degree. The degree obtained may be a Bachelor of Science or a Bachelor of Arts, each with a major in Professional Studies, depending on the courses completed at College Misericordia. The degree may be earned by attending day and evening classes or through the McAuley Weekend College for adults.

Individual programs of study are designed by the student with the assistance of the program director.

At least 30 credits must be earned in upper level courses. In addition, at least 30 credits must be earned at College Misericordia. These two requirements may be satisfied by the same 30 credits. Completion of the core curriculum is required either directly or by reasonable substitute as prescribed by the Registrar in the course of transcript selection. Continuation as a Professional Studies major requires a 2.0 average.

Total required for graduation 120 credits

Psychology Major

Division of Behavioral Science, Education, and Business
Degree B.S./Psychology
Department Chair Charles LaJeunesse

The study of psychology enhances one's knowledge and understanding of human behavior, mental processes, and social interaction. As our society becomes increasingly diverse and our economy more global, this knowledge and understanding will be necessary for success in the rapidly changing workplace.

Therefore, the Psychology major at College Misericordia is relevant to any occupation which involves interaction with others. It prepares students who wish to obtain baccalaureate level positions as well as those who wish to pursue graduate study in psychology or related fields.

The field of psychology is exceedingly diverse and career options within the field are numerous. Therefore, the psychology major was designed with two goals in mind. First, in order to ensure a solid background in the methods, theories, and content of the discipline of psychology, all majors must take a required core of psychology courses. Second, great flexibility is built into our curriculum to allow students to tailor a program of study that best meets their individual interests and career goals.

In addition to the College core curriculum, which includes Introduction to Psychology, students are required to complete 37 credits in psychology and 9 credits of non-psychology courses (SOC 221 Cultural Minorities, ENG 112, Speech Communications and BUS 105 Basic Computer Technology). This allows 30 credits of free electives to take the courses, minors, or certifications that are consistent with their interests and career goals.

Sequence of Required Courses

Freshman Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 16*
PSY 123	Introduction to Psychology	3	SOC 101	Comparative Sociology	3
BIO 103	General Biology I	3	BIO 104	General Biology II	3
HIS	Core	3	HIS	Core	3
PHL	Core	3	PHL	Core	3
MTH	Core Bank I	3	MTH 115	Basic Statistics	3
			PSY 101	Introductory Seminar	1

Sophomore Year

First Semester		*Total Credits 17*	*Second Semester*		*Total Credits 15*
FA	Core	3	FA	Core	3
ENG	Core	3	ENG	Core	3
PSY200	Career Seminar	2	PSY	Group A Course*	3
PSY	Group A Course*	3	PSY 233	Advanced Research Methods	3
PSY 232	Research Methods	3	PSY	Elective	3
BUS 105	Basic Computer Tech	3			

Junior Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 16*
RLS	Core	3	RLS	Core	3
SOC 221	Cultural Minorities	3	PSY 301	Cognitive Psychology	4
PSY 303	Biological Psychology	3	ENG 112	Speech	3
PSY	Elective	3		Free elective	3
	Free elective	3		Free elective	3

Senior Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
PSY	Group B Course**	3	PSY 470	Advanced Seminar Psy	3
PSY	Elective	3		Free elective	3
	Free elective	3		Free elective	3
	Free elective	3		Free elective	3
	Free elective	3		Free elective	3

Total required for graduation 124 credits

* Group A includes: PSY 250 Social Psychology; PSY 275 Child and Adolescent Psychology; PSY 290 Psychopathology; and PSY 450 Personality.

** Group B includes: PSY 475 Practicum; and PSY 490 Independent Research.

Psychology Minor

Division of Behavioral Science, Education, and Business

The Psychology minor can be a meaningful adjunct to any major, but is especially pertinent to the study and practice of education, nursing, occupational therapy, business administration, and social work. Focusing on the origins, development, modification, and implications of human behavior, the study of psychology has numerous applications to personal and professional life.

Course Sequence

Required courses: (6 credits)

PSY 123	Introduction to Psychology	3
PSY 232	Research Methods	3

	One of the following two courses:		
	PSY 301	Cognitive Psychology	4
	PSY 303	Biological Psychology	3
	One of the following four courses:		
	PSY 250	Social Psychology	3
	PSY 275	Child & Adolescent Psychology	3
	PSY 290	Psychopathology	3
	PSY 450	Personality	3
Plus	Two Psychology Electives		6
	Total 18–19		

Religious Studies Minor

Division of Humanities

The Religious Studies minor presents students with a cohesive and flexible program of study designed to:

1. Increase students' understanding and appreciation of the varieties of religious experience and expression
2. Address current biblical and theological developments; and
3. Correlate the students' pursuit of theological inquiry with their religious development and moral responsibility

Course Sequence

RLS 100	Biblical Studies	3
RLS 104	World Religions	3
RLS 114	Introduction to Christian Thought or Theology of the Church	3
RLS 106	Theology and Human Experience or	
RLS 107G	Women and Spirituality	3
RLS 115	Religion on America or	
RLS 116	American Catholicism	3
	Core or Free elective	3
Total 18 credits		

Social Work Major

Division of Behavioral Science, Education, and Business
Degree B.S.W.
Department Chair Dennis Fisher

Program Goals

The major goal of College Misericordia's Social Work Program is to prepare students as baccalaureate-level generalist practitioners. This end is accomplished through a social work curriculum composed of a liberal arts core, a social work core, a complement of social work electives, and field practicums designed to provide an integrated, educational experience that enables students to acquire the necessary knowledge, values and skills for effective entry-level generalist practice. Specifically it intends to prepare graduates who are capable of analyzing and addressing problematic situations among individuals, families, groups and communities. The program also has goals relative to the development of students who are committed to a process of continued professional growth and development, to responsible citizenship in a democracy, and to integrating the institutional and professional ideals of social justice including intervention on behalf of those discriminated against and oppressed.

Curriculum Policy Statement

College Misericordia's Social Work Program curriculum is organized around the Program's primary goal of preparing competent baccalaureate-level generalist practitioners. It evolved institutionally from the Sisters of Mercy's own call to compassionate service through the ministries of teaching and healing and developed according to required knowledge and skills identified by the Undergraduate Social Work Curriculum Development Project and mandates for curricular content established by the Council on Social Work Education. These mandates include a liberal arts perspective, which is also the base for all professional programs at the College, and a professional foundation composed of required social work courses and field practicums designed to provide an integrated learning experience. This experience intends to educate students in the critical areas of social work values and ethics, diversity, social and economic justice, at-risk populations, human behavior and the social environment, social welfare policies and services, social work practice and research.

Field Instruction

Field instruction is the principle means through which students demonstrate application of knowledge and skills. Offered in a variety of settings in both the public and private sectors, field instruction presents students with a structured educational experience that enables them to integrate classroom information, learn about the structure and operation of social work agencies and experience actual practice situations. Students receive a minimum of 600 hours of supervised field experience through assignments in both their junior and senior years.

Social Work field instruction is limited to social work majors who have successfully completed a specific sequence of courses and have been formally admitted into the Social Work Program. Transportation to and from field placement is the student's responsibility.

Admission

Although students who meet College admission criteria will be admitted into the Social Work major as freshmen for the purpose of academic advising and support, formal program admission does not occur until the end of the second semester of the sophomore year. The following criteria will be used in determining formal admission:

1. Personal interview with a member of the full-time social work faculty;
2. Completion of a minimum of 45 credit hours, including all freshmen and sophomore social work core courses listed in the College catalog;
3. Attainment of a minimum grade of 2. 00 in SWK 251, Introduction to Social Welfare; SWK 252 Social Welfare policies and services and SWK 285, Communication Skills. In addition, students must have successfully completed SWK 200, Building Multicultural Competence and earned a minimum GPA of 2.50 in SOC 103, Community Services.
4. Attainment of an overall G.P.A. of 2.50 and a minimum of 2.50 in social work core courses;
5. Acceptance of and sensitivity toward diversities among people;
6. Emotional and mental maturity and stability for effective social work practice;
7. Values, ethics and behaviors consistent with those of social work;
8. A personal statement and narrative response

Any student not fulfilling the criteria above will be duly notified by the program director of program probation or dismissal. Students placed on probation will be allowed one semester for grade repeats and/or other corrective actions. Students dismissed from the program will not be readmitted. Specific procedures for Admissions can be found in the Student Handbook and Field Instruction Manual. Excerpts of these policies and procedures can also be requested from the Admissions Office.

Retention

Continuation in the major requires that students maintain a 2.50 G.P.A. in the Social Work core and a minimum overall G.P.A of 2.50.

Transfer Students

Both internal and external transfer students must first interview with the program director or designee prior to formal admission into the major. The program and its policies will be discussed and an evaluation will be made of transfer credits. Two recommendations from individuals capable of assessing the student's character and potential for the BSW degree are required. Formal program admission occurs after successful completion of one full semester in the major and prior to enrollment in SWK 371, Field Instruction I. Transfer students must also meet all standards expected of incoming freshmen

Curriculum Options

Considerable flexibility within the major exists to allow students to elect minors in such areas as Child Welfare Services, Gerontology, Addictions Counseling, and Psychology.

College Misericordia's Social Work Program is now entering its third decade of accreditation by the Council on Social Work Education. Graduates may be eligible for advanced standing in numerous graduate schools of social work throughout the country.

Sequence of Required Courses

Freshman Year

First Semester		*Total Credits 15*	*Second Semester*		*Total Credits 15*
BIO 103	General Biology I*	3	BIO 104	General Biology II	3
PSY 123	Intro. to Psychology*	3	SOC 122	Social Problems*	3
SOC 101	Comparative Sociology*	3	POL 100	American National Government*	3
HIS	His Core	3	HIS	History Core	3
BUS 105	Basic Computer Technology	3	MTH	Math Bank I	3

Sophomore Year

First Semester		*Total Credits 16*	*Second Semester*		*Total Credits 16*
FA	Fine Arts Core	3	FA	Fine Arts Core	3
SOC 103	Community Service*	3	MTH 115	Statistics*	3
SOC 221	Cultural Minorities*	3	SOC 321	The Family*	3
SWK 200	Building. Multi-Cult. Comp.*	1	SWK 252	Soc. Welfare Pol. & Service*	3
SWK 251	Intro. to Social Welfare*	3	PHL 101C	Contemporary Self Images*	3
SWK 285	Communication Skills*	3	SWK 360	Special Topics*	1

* Required Social Work Core Course

Junior Year

First Semester		*Total Credits 16*	*Second Semester*		*Total Credits 16*
ENG	English Core	3	ENG	English Core	3
GER 241	Intro. to Soc. Gerontology*	3	RLS	Religion Core	3
SWK 232	Research Methods*	3	SWK 352	Adaptive Behavior*	3
SWK 353	SWK Methods & Processes I*	3	SWK 354	SWK Methods & Processes II*	3
SWK 371	Field Instruction I*	3	SWK/ADC	Substance Abuse elective*	3
SWK 472	Field Instruction Seminar I*	1	SWK 360	Special Topics*	1

Senior Year

First Semester		*Total Credits 16*	*Second Semester*		*Total Credits 16*
PSY 290	Psychopathology*	3	RLS	Religion Core	3
PHL	Philosophy Core	3		Free elective	3
SWK	Free elective*	3		Free elective	3
	Free elective	3	SWK	SWK Free elective*	3
SWK 475	Field Instruction II*	3	SWK 476	Field Instruction III*	3
SWK 473	Field Instruction Seminar II*	1		or	
	or		SWK 477	Field Instruction IV* (Block)	(6)
SWK 477	Field Instruction IV* (Block)		SWK 474	Field Instruction Seminar III*	1

* Required Social Work Core Course

Total required for graduation 126 credits

Addictions Counseling Certificate/Minor

Division of Behavioral Science, Education, and Business

Degree may be taken in support of several degrees
Department Chair Dennis Fisher

The Addictions Counseling Certificate Program is designed to prepare graduates to work with the myriad of problems associated with chemical addictions. Substance abuse and addictions are among America's most devastating and pervasive social ills. Addiction respects neither age nor socioeconomic status and impacts on individuals, employers, families, and friends as well as the interrelationships of our most basic societal institutions. Its effects are also visible within many other social problems including crime, delinquency and family violence.

A Certificate in Addictions involves a total of 15 credits. Social Work majors at College Misericordia who are pursuing the Certificate will complete the field practicum elective as part of their required coursework for the BSW degree. All other students will have the option of taking an additional three-credit course in addictions in lieu of the field practicum. Graduates of the program will find the Certificate beneficial in marketing themselves to potential employers in settings serving the chemically addicted. Completion of the certificate requirements alone, however, does not make one a Certified Addictions Counselor (C.A.C.)

All courses are C.A.C. approved for twenty-five hours of required instruction for Certified Addictions Counselors who are seeking re-certification. In addition, courses may be applied toward fulfillment of instructional requirements for the initial C.A.C. certification. As of January 1, 1997, anyone applying for Counseling or Prevention Certification in Pennsylvania must have a minimum of a Bachelor's Degree. Completion of this certificate program does not equate to certification.

Sequence of Required Courses *Total Credits 15*

Required courses

ADC 222	Drug Pharmacology	3
ADC 335	Substance Abuse in Special Populations	3
ADC 337	Substance Abuse/Treatment Methods	3

Select 2 courses

ADC 333	Substance Abuse in the Adolescent Population	3
ADC 341	Substance Abuse and the Aged	3
ADC 339	Substance Abuse and Criminality	3
ADC 340	Alcoholism	3
	Approved Field Practicum	3

Child Welfare Services Certificate/Minor

Division of Behavioral Science, Education, and Business

Degree may be taken in support of several degrees
Department Chair Dennis Fisher

The Child Welfare Services certificate program is most directly associated with a major in one of the helping professions. However, the certificate can be earned independently of a bachelor's degree.

Child welfare specialists handle the problems of abused, neglected and abandoned children or those whose behavior has brought them to the attention of the courts. This type of work is demanding and requires highly trained and dedicated professionals for whom children and their families are of paramount importance.

A certificate in Child Welfare Services involves a total of 15 credits. Social Work majors at College Misericordia who are pursuing the Certificate will complete the field practicum elective as part of

their required coursework for the BSW degree. Note: Completion of this certificate program does not equate to certification.

Sequence of Required Courses

SOC 321	The Family	3
CWS 363	Child Welfare Services	3
CWS 392	Child Abuse and Neglect	3
Two (2) additional courses selected from the following		
PSY 275	Child and Adolescent Psychology	3
CWS 355	Sexuality in Childhood & Adolescence	3
CWS 356	Developing Cultural Competence in Children & Families	3
CWS 393	Child Welfare Laws	3
CWS 395	Foster, Residential, and Adoptive Care	3
Approved Field Practicum		3

Total required for graduation 15 credits

Gerontology Certificate/Minor Division of Behavioral Science, Education, and Business

Degree may be taken in support of several degrees
Department Chair Dennis Fisher

Gerontology is the study of aging, a normal process in the human lifespan. The rapid development and expansion of programs and services for elderly persons in America, and the anticipated increase in the number of persons living to old age, have escalated the demand for professionals trained to work in the field of aging.

The Gerontology program prepares graduates for positions in agencies and institutions which administer health and community-based services for the aged. Career opportunities exist in nursing homes, hospitals, senior citizen centers, area agencies on aging, nutrition programs, rehabilitation centers, social welfare agencies and other organizations. The program also enhances the knowledge and skills of individuals currently involved in the provision of such services.

The Gerontology certificate program is also offered to students who are not pursuing a degree at College Misericordia. These individuals may take the Gerontology course of study by itself, or in conjunction with other continuing education courses.

In addition, College Misericordia also offers a minor and a specialization in Gerontology for students pursuing related courses of study at the College. A minimum of 15 credits is necessary to complete requirements for a Gerontology certificate, specialization, or minor.

Sequence of Required Courses *Total Credits 15*

GER 241	Intro. to Social Gerontology	3
GER 375	Aging Policies and Programs	3
Select three (3) courses from the following		
GER 277	Adult Development and Aging	3
GER 341	Substance Abuse & the Aged	3
GER 358	Counseling the Older Adult	3
GER 365	Alzheimers Disease	3
GER 370	Remotivation Therapy	3
GER 392	Seminar	3
GER 410	Adult Protective Services	3
GER 470	Practicum	3
GER 413	Gerontology Co-op Education	3
GER 480	Independent Study	3

Speech-Language Pathology Major

Degree B.S. in Health Sciences; M.S. in Speech-Language Pathology
Department Chair Donald R. Fuller

Introduction

College Misericordia's program in Speech-Language Pathology is a five-year, professional master's degree program with admission in the freshman year. Students admitted as freshmen or undergraduate transfers who successfully complete all major and college requirements would be awarded a Bachelor of Science degree in Health Sciences in addition to an MS degree in Speech-Language Pathology. Students who have baccalaureate degrees—whether in communication disorders or another field—will be conferred the MS degree in Speech-Language Pathology upon completion of all requirements.

For traditional 5-year and transfer students, the program's first two years of pre-professional study provide a strong foundation in the liberal arts and sciences appropriate in depth and breadth to develop the ability in students to think independently, weigh values, and understand fundamental theory. This further serves to develop skills of critical thinking and communication, inherent in baccalaureate education and essential to professional socialization. The Speech-Language Pathology professional curriculum is initiated in the second year and continues through to the fifth year.

The program is guided by the standards and criteria of the American Speech-Language-Hearing Association (ASHA) as the accrediting agency for entry level Speech-Language Pathology programs. Graduates of accredited ASHA programs are eligible to apply for certification by ASHA and for licensure as speech therapists in the individual United States and territories in which licensure is mandated. This program is not yet accredited by the Council on Academic Accredition of the American Speech-Language-Hearing Association. Students must graduate from an accredited program in order to be eligible for certification as a speech-language pathologist or audiologist. The application for candidacy was completed in March, 2002, and it is anticipated that a decision regarding candidacy will be received by September, 2002. Students who graduate from a professional program that has been awarded candidacy are eligible for certification.

Mission

It is the mission of the Department of Speech-Language Pathology at College Misericordia to provide a professional educational program in speech-language pathology to residents of northeastern Pennsylvania and the surrounding areas of Delaware, Maryland, New Jersey, New York, and the remainder of Pennsylvania, and to help meet the health care needs of individuals in these areas.

The speech-language pathology program is committed to providing an educational experience which produces competent speech-language pathologists who are critical thinkers and educated consumers of research, and which prepares its graduates for productive careers in speech-language pathology and as advocates for, and participants in, life-long learning.

As an entry-level professional post-baccalaureate program, the speech-language pathology curriculum reflects a commitment to the complementary relationship between liberal arts and professional studies which enables graduates to adapt to constantly evolving societal and professional needs.

The Department of Speech-Language Pathology is committed to the provision of affordable, quality professional education which expresses the founding Sisters' values and attitudes of justice, mercy, and service.

Philosophy

The Department of Speech-Language Pathology is based on the belief that graduates of entry-level allied health professional programs should possess the clinical decision making and problem solving skills which enable them to function as peer colleagues in the contemporary, dynamic health care and educational systems. Speech-language pathologists need to be sensitive to the needs of a culturally diverse society as evident in their interactions with clients, families, and fellow health care and education professionals in the community in which they practice.

An educational program for speech-language pathologists should reflect the concepts of andragogy (adult education) to include problem solving, critical thinking and analysis, integration of theory and practice, clinical decision making, mentoring, and self-directed learning.

Speech-language pathologists should have the ability to articulate and exchange knowledge, and seek additional knowledge and skills. They should also have the ability and desire to remain open to input from and collaboration with other health care and education professionals. Speech-language pathologists value collaboration and communication in a spirit of mutual collegiality among health care and education providers as essential to meeting the health care needs of society.

A speech-language pathology professional education program prepares students to be practicing generalists but also provides graduates with the tools that enable them to develop specialty expertise through the application of critical thinking and problem solving skills and a wholistic approach to health care.

The academic and clinical faculty and the academic and clinical education environments must reflect and foster professional values and behaviors. The academic and clinical faculty and curriculum components must be inextricably linked for the provision of professional education programs preparing competent health care practitioners.

A diverse faculty whose members have responsibilities and activities consistent with their areas of teaching and scholarly expertise strengthens and enhances a professional education program in speech-language pathology.

Goals

It is the goal of the Speech-Language Pathology education program to prepare graduates who

1. Are speech-language pathology generalists capable of contemporary, competent, legal and ethical practice.
2. Value the relevance of, and contribute to, critical inquiry in the validation and advancement of the art and science of the speech-language pathology profession.
3. Can describe the roles and responsibilities of speech-language pathologists as professionally autonomous practitioners within the health care and educational systems.
4. Accept the responsibility for education of self, the community, profession, clients and colleagues in the health care and educational systems.
5. Value and foster communication and interaction with colleagues for the benefit of optimal service to clients.
6. Respect and respond to contemporary bio-psycho-social diversity in interactions with clients, families, colleagues and the community.

Program Objectives

It is the goal of the Department of Speech-Language Pathology to educate and prepare students to become competent clinicians in the provision of services to persons with communication disorders. More specifically, the program strives to produce entry-level professionals who meet or exceed the qualifications and characteristics which define the scope of practice for the profession as delineated in the document, "Scope of Practice in Speech-Language Pathology," promulgated by the American Speech-Language-Hearing Association (ASHA). According to this document, the practice of speech-language pathology includes the prevention, diagnosis, habilitation, and rehabilitation of communication swallowing, or other upper aerodigestive disorders; elective modification of communication behaviors and enhancement of communication. In order to assure that graduates of the SLP program will be prepared for their professional roles and responsibilities, the following are the curriculum objectives. Upon successful completion of the speech-language pathology program, graduates will be able to:

1. Provide prevention, screening, consultation, assessment and diagnosis, treatment, intervention, management, counseling, and follow-up services for disorders of:
   a. speech (i.e., articulation, fluency, resonance, and voice including aeromechanical components of respiration);

b. language (i.e., phonology, morphology, syntax, semantics, and pragmatic/social aspects of communication) including comprehension and expression in oral, written, graphic, and manual modalities; language processing; preliteracy and language-based literacy skills, including phonological awareness;

c. swallowing or other upper aerodigestive functions such as infant feeding and aeromechanical events (evaluation of esophageal function is for the purpose of referral to medical professionals);

d. cognitive aspects of communication (e.g., attention, memory, problem solving, executive functions);

e. sensory awareness related to communication, swallowing, or other upper aerodigestive functions.

2. Establish augmentative and alternative communication (AAC) techniques and strategies including developing, selecting, and prescribing of such systems and devices (e.g., speech generating devices).
3. Provide services to individuals with hearing loss and their families/caregivers (e.g., auditory training; speech reading; speech and language intervention secondary to hearing loss; visual inspection and listening checks of amplification devices for the purpose of troubleshooting, including verification of appropriate battery voltage).
4. Screen hearing of individuals who can participate in conventional pure-tone air conduction methods, as well as screening for middle ear pathology through screening tympanometry for the purpose of referral of individuals for further evaluation and management.
5. Use instrumentation (e.g., videofluoroscopy, EMG, nasendoscopy, stroboscopy, computer technology) to observe, collect data, and measure parameters of communication and swallowing, or other upper aerodigestive functions in accordance with the principles of evidence-based practice.
6. Select, fit, and establish effective use of prosthetic/adaptive devices for communication, swallowing, or other upper aerodigestive functions (e.g., tracheoesophageal prostheses, speaking valves, electrolarynges). This does not include sensory devices used by individuals with hearing loss or other auditory perceptual deficits.
7. Collaborate in the assessment of central auditory processing disorders and providing intervention where there is evidence of speech, language, and/or other cognitive-communication disorders.
8. Educate and counsel individuals, families, co-workers, educators, and other persons in the community regarding acceptance, adaptation, and decision making about communication, swallowing, or other upper aerodigestive concerns.
9. Advocate for individuals through community awareness, education, and training programs to promote and facilitate access to full participation in communication, including the elimination of societal barriers.
10. Collaborate with and provide referrals and information to audiologists, educators, and health professionals as individual needs dictate.
11. Address behaviors (e.g., perseverative or disruptive actions) and environments (e.g., seating, positioning for swallowing safety or attention, communication opportunities) that affect communication, swallowing, or other upper aerodigestive functions.
12. Provide services to modify or enhance communication performance (e.g., accent modification, transgendered voice, care and improvement of the professional voice, personal/professional communication effectiveness).
13. Recognize the need to provide and appropriately accommodate diagnostic and treatment services to individuals from diverse cultural backgrounds and adjust treatment and assessment services accordingly.
14. Be critical consumers of professional literature.
15. Accept responsibility for service to one's fellow human beings.

The academic curriculum, practicum experiences, research requirement, and service activity requirements that students must complete in this program have been designed and implemented in a way that will ensure that graduates will meet or exceed these objectives. The net result of the student's educational experience in this program will be a well-prepared, service-oriented, competent professional who also honors College Misericordia's values of mercy, service, justice, and hospitality

Undergraduate Program In Speech-Language Pathology

Students may enter the undergraduate speech-language pathology program in one of two ways: (1) as traditional 5-year students who have graduated from high school but have not yet entered college or (2) as students who have entered college and have taken courses, but have either chosen a different major or have not selected a major but wish to transfer into the speech-language pathology program

Admission of Traditional 5-year Students

In order to be admitted into the Speech-Language Pathology (SLP) program, the student must meet the general admission requirements of College Misericordia. As a minimum, students applying for admission into the SLP program must have graduated in the top half of their high school graduating class or achieved a minimum combined SAT score of 1000 (or the equivalent ACT score). Exposure to and exploration of speech-language pathology as demonstrated by documented paid or volunteer experience of 30 or more hours is strongly encouraged. The deadline for receipt of completed applications to the program is February 1 of each year, with subsequent matriculation at College Misericordia in the Fall semester of the same year.

Admission of Transfer Students

Students may seek admission into the program as a transfer, either from another department at College Misericordia or another institution of higher learning. Applications for admission of transfer students will be considered on a competitive, space-available basis. All students accepted into the SLP program as undergraduate transfers must meet College Misericordia's requirements for a baccalaureate degree by taking the necessary coursework to ensure compliance with the requirements. Application for admission should be completed by February 1 for admission into the Fall semester of the same year.

Advancement to the Undergraduate Professional Speech-Language Pathology Program

For both traditional 5-year students and transfer students, advancement to the undergraduate professional program (traditionally the Junior year) is based on the following criteria:

1. Completion of at least 62 semester hours of credit with a cumulative GPA of at least 2.50.
2. Receive no grade of "D" or below in the following core/pre-requisite courses or their equivalents:
    a. BIO 211: Anatomy and Physiology
    b. BIO 212: Anatomy and Physiology
    c. HP 100: Introduction to Health Professions
    d. MTH 115: Basic Statistics I
    e. PHY 107: Introductory Physics I
    f. PHY 108: Introductory Physics II
    g. PSY 123: Introduction to Psychology
    h. PSY 275: Child and Adolescent Psychology
    i. SOC 101: Comparative Sociology
    j. SLP 210: Introduction to Communication Disorders
    k. SLP 220: Anatomy and Physiology of Speech and Hearing
    l. SLP 230: Phonetics
    m. SLP 240: Normal Speech and Language Development
    n. SLP 250: Speech and Hearing Science

3. Complete a minimum of 33 core curriculum credits.
4. Demonstrate career exploration in speech-language pathology by documented evidence of at least 30 hours of meaningful paid or volunteer experience in at least two clinical settings.

Advancement to Graduate Study in Speech-Language Pathology

To advance to the graduate portion of the Speech-Language Pathology program (typically the Senior and 5th years of study), students must:

1. Maintain a minimum cumulative GPA of 2.70 in all coursework, and a minimum cumulative GPA of 3.00 in the undergraduate professional courses.
2. Receive no grade of "D" or below in the undergraduate professional courses, as these grades are considered failing grades.
3. Pass a comprehensive examination that covers all material learned in the SLP pre-requisite and undergraduate professional courses.

Advancement Within the Graduate Portion of the SLP Program

To advance from the first year (traditionally the Senior year) to the second year (traditionally the 5th year) of study, students must:

1. Maintain a minimum cumulative GPA of 3.00 in all coursework and a minimum cumulative GPA of 3.00 in the graduate professional courses.
2. Receive no grade of 'C" or below for any graduate level professional course, as these are considered failing grades.
3. Pass a comprehensive examination that covers all material learned during the first year of graduate study.

Graduation

Students who have successfully met all requirements for graduation will be conferred the Master of Science degree in Speech-Language Pathology. These requirements include: (1) completion of all academic coursework, including completion of a research project; (2) completion of all clinical requirements; and (3) passing a comprehensive examination during the last semester of graduate study. This comprehensive examination will consist of a series of case studies for which the student will be required to provide complete assessment and intervention protocols. In lieu of the comprehensive examination, the student may substitute a passing score on the PRAXIS specialty area exam in speech-language pathology.

Sequence of Required Courses

(The sequence for courses in italics is suggested and may be adjusted in the event of scheduling conflicts)

Freshman Year

Fall Semester	*up to 16 credits*	*Spring Semester*	*up to 16 credits*
PSY 123 or SOC 101[1]	3	SOC 101 or PSY 123	3
PHY 107	3	PHY 108	3
BIO 211	4	BIO 212	4
HP 100[2], [3]	2	HP 100	2
ENG Core Course	*3*	*ENG Core Course*	*3*
PHL Core Course	*3*	*PHL Core Course*	*3*

Summer Semester	*up to 3 credits*
ENG or PHL Core Course	*3*

[1] The student chooses one of the two courses for the Fall semester; the other course must be taken the following Spring semester.

[2] The student may take this course either in the Fall or Spring semester of the Freshman year.

[3] If HP 100 is taken, only one core course will be taken.

Sophomore Year

Fall Semester	*up to 19 credits*	*Spring Semester*	*up to 18 credits*
SLP 210	3	SLP 230	3
SLP 220	4	SLP 240	3
SLP 720	0	SLP 250	3
Math Bank I or MTH 115	3	MTH 115 or Math Bank I	3
PSY 275	3	*FA Core Course*	3
FA Core Course	3	*HIS Core Course*	3
HIS Core Course	3		

Summer Semester	*up to 3 credits*
FA or HIS Core Course	3

Junior Year

Fall Semester	*up to 17 credits*	*Spring Semester*	*up to 17 credits*
SLP 310	3	SLP 410	3
SLP 320	2	SLP 420	3
SLP 330	3	SLP 430	3
RLS Core Course	3	SLP 440	2
ENG Core Course or Elective	3	*RLS Core Course or Elective*	3
FA Core Course or Elective	3	*PHL Core Course or Elective*	3

Summer Semester	*(up to 3 credits)*
RLS Core Course or Elective	3
SLP 998 Remediation I[4]	0

[4] This course is only taken by some students for remedial purposes, as determined by the results of a comprehensive examination.

Senior Year

Fall Semester	*17 credits*	*Spring Semester*	*14 credits*
SLP 500	3	SLP 560	3
SLP 510	3	SLP 570	3
SLP 520	3	SLP 580	3
SLP 530	3	SLP 590	3
SLP 540	3	SLP 600	2
SLP 550	2		

Summer Semester	*0 credits*
SLP 999 Remediation II[5]	0

[5] This course is only taken by some students for remedial purposes, as determined by the results of a comprehensive examination.

Fifth Year

Fall Semester	*12 credits*	*Spring Semester*	*up to 15 credits*
SLP 610	9	SLP 620	9
SLP 640	3	SLP 650	3
		RLS or FA Core Course[7]	3

Summer Semester	*up to 6 credits*
SLP 630[6]	6

[6] Taken only if the student hasn't earned the required number of clinical clock hours by the end of the Spring semester.

[7] A core course may be taken in the student's final semester should s/he need it for financial aid purposes.

Graduate Program In Speech-Language Pathology

Students may enter the graduate speech-language pathology program in one of two ways: (1) those having a baccalaureate degree in a field other than communication disorders or speech-language pathology, or (2) those having a baccalaureate degree in communication disorders or speech-language pathology.

Admission of Students with Baccalaureates Other than SLP

Students who possess a baccalaureate degree in a field other than communication disorders or speech-language pathology may apply for admission into the graduate portion of the SLP program. Applications will be considered on a competitive, space-available basis. As a minimum, students with a baccalaureate degree must have maintained a cumulative grade point average of 2.70 on a 4.00 scale. In addition, these students must have obtained a combined score of at least 900 on the verbal and quantitative subtests of the GRE, or a comparable score on the Miller's Analogies Test (MAT). Students who apply for admission should keep in mind that they will be required to take pre-requisite courses as deemed appropriate by the department, prior to enrolling in any graduate-level courses. Application for admission should be completed by February 1 for admission into the Fall semester of the same year.

Completion of the master's degree for these individuals will take approximately three years. During the first year, the student will take pre-requisite courses in preparation for graduate study in speech-language pathology. These pre-requisite courses will include the SLP courses which are typically taken by undergraduate students during the Sophomore and Junior years. The remaining two years will be graduate study, with the student sequencing through all academic and clinical requirements in the same manner as all other students (see the Senior and 5th years of study under Sequence of Required Courses above).

Admission of Students with Baccalaureates in SLP

Students who possess a baccalaureate degree in communication sciences and disorders may apply for direct admission into the graduate portion of the SLP program. Admission requirements for these individuals are: (1) a cumulative grade point average of at least a 2.70 on a 4.00 scale, and (2) a minimum combined score of 900 on the verbal and quantitative portions of the GRE, or a comparable score on the MAT. Application deadline for admission is February 1 for enrollment in the Fall semester of the same year. Applications will be considered on a competitive, space-available basis.

Completion of the master's degree for these individuals will take approximately two years. The student will enter the graduate program immediately, which is the Senior year of study for undergraduate students (see Sequence of Required Courses above), and will continue through the 5th year of study.

Advancement Within the Graduate Portion of the SLP Program

To advance from the first year to the second year of graduate study, students must:

1. Maintain a minimum cumulative GPA of 3.00 in all coursework and a minimum cumulative GPA of 3.00 in the graduate professional courses.
2. Receive no grade of 'C" or below for any graduate level professional course, as these are considered failing grades.
3. Pass a comprehensive examination that covers all material learned during the first year of graduate study.

Graduation

Students who have successfully met all requirements for graduation will be conferred the Master of Science degree in Speech-Language Pathology. These requirements include: (1) completion of all academic coursework, including completion of a research project; (2) completion of all clinical requirements; and (3) passing a comprehensive examination during the last semester of graduate study. This comprehensive examination will consist of a series of case studies for which the student will be required to provide complete assessment and intervention protocols. In lieu of the comprehensive examination, the student may substitute a passing score on the PRAXIS specialty area exam in speech-language pathology.

Statement Concerning Program Accreditation

This program is not yet accredited by the Council on Academic Accreditation of the American Speech-Language-Hearing Association. Students must graduate from an accredited program in order to be eligible for certification as a speech-language pathologist or audiologist. The first step for new programs seeking accreditation is the awarding of candidacy. New programs must submit an application to ASHA for candidacy. The application for candidacy for this program was completed in March 2002, and it is anticipated that a decision from ASHA regarding candidacy will be received by September 2002. Students who graduate from a professional program that has been awarded candidacy are eligible for certification. Prospective and enrolled students will be kept apprised as to the accreditation status of this program.

Elective Areas of Study

Elective courses provide a variety of experiences in the liberal arts and may be taken by any interested student whose curriculum allows for such electives.

The elective areas of study are not related to any specific degree program; that is, one cannot pursue a major, minor, specialization or certification in any of the programs as they are described in this section. However, course work in these areas can contribute significantly to a student's education. Some of the courses in each of the following programs are called for in the course sequence of various majors. Others are part of the College's core curriculum.

Descriptions of the courses offered in the elective areas of study may be found under the section headed Course Descriptions.

Religious Studies

The Religious Studies Program, which includes a minor course of study, is designed to engage students in the academic exploration of the nature and expression of religious experience. Students will become familiar with the basic beliefs and practices of the major religions of the world and will learn the methods of biblical criticism through the study of the Hebrew Scriptures and the Apostolic Writings. Course selection includes the origin of Western religions, the Mayan religion and culture, spirituality, the study of the Catholic tradition in its historical, doctrinal and ecclesial contexts, and inquiry into human experience as a resource for theological insight and development. The historical framework for each course enables students to draw relationships with the content explored in other humanities courses. In addition, students are encouraged to widen their academic goals to include an experiential component to the study of theology and religion that is directed toward the enrichment of their professional careers through service.

Physics

Physics is considered by many to be the most basic of the sciences. It impacts directly on the study of Biology and Chemistry, and can be a useful adjunct to the study of Mathematics, Computer Science and other professional areas.

The Physics program offers courses for Science, Mathematics and Computer Science majors and for students in many of the professional programs, such as Education, Medical Imaging, Occupational Therapy, Physical Therapy and Speech and Language Pathology. Physics courses may also enrich the education of Humanities majors, such as Communications.

Sociology

Sociology is the study of the origin, development, organization and functioning of human society. No one exists outside of a social system, so it is easy to understand how sociology can relate to any academic program.

The courses offered by the sociology program explore such subjects as comparative sociology, social problems, cultural minorities, the family, and research methods. A background in sociology can broaden one's perspective of the world, promote objectivity and develop an accepting attitude with regard to different peoples and their ways of life.

Course Descriptions

Accounting (ACC)

101 Principles of Accounting **3 credits**

An introduction to basic accounting principles, concepts, and procedures. Topics include the accounting cycle, preparation of financial statements, accounting systems and special-purpose journals, internal control methods, inventory costing, short-term liquid assets. A manual practice set is completed.

310 Cost Accounting **3 credits**

A study of the broad range of cost concepts includes job order costing, process costing, accounting for materials, labor, and the allocation of factory overhead, standard costs, variance analysis, and accounting for joint-products and by-products. Electronic spreadsheet projects are completed.

Prerequisite: ACC 101

311 Managerial Accounting **3 credits**

Uses of accounting data in planning and controlling business activities. Manufacturing cost systems, budgeting, standard costs, and responsibility accounting are some of the topics discussed. Analysis of financial statements are emphasized. Microcomputer electronic spreadsheet applications are utilized. Accounting majors should not take this course.

Prerequisite: ACC 101

321 Advanced Managerial Accounting **3 credits**

A continued study of selected accounting techniques required in compiling and interpreting accounting data to be used in planning, control, and managerial decisions made within the business organization.

Prerequisite: ACC 310 or ACC 311

340 Intermediate Accounting I **3 credits**

This course explores the theoretical framework, assumptions, and principles associated with accounting. Using this body of knowledge, the student completes a practice set and solves problems on topics such as the preparation and analysis of financial statements, accounting for receivables, inventories, and property, plant and equipment.

Prerequisite: ACC 101 and Basic Technology

341 Intermediate Accounting II **3 credits**

Intermediate Accounting II continues the in-depth discussion of key accounting issues. This course focuses on accounting topics such as depreciation methods, intangible assets, current and long-term liabilities, and stockholders' equity issues.

Prerequisite: Intermediate Accounting I

342 Intermediate Accounting III **3 credits**

Intermediate Accounting III concentrates on advanced concepts in accounting. This course focuses on accounting concepts such as dilutive securities, investments, revenue recognition, income taxes, and accounting for pension benefits and leases.

Prerequisite: Intermediate Accounting II

401 Taxes I 3 credits

The analysis and preparation of federal and state individual income tax returns based on current tax law. Tax planning is also stressed. A tax return preparation and planning software program is utilized.

Prerequisite: ACC 101 or consent of instructor.

402 Taxes II 3 credits

The analysis and preparation of federal and state corporation, partnership, and fiduciary tax returns based on current tax law. Tax consequences of the formation, operation and liquidation of the various forms of a corporation are discussed in-depth.

Prerequisite: ACC 101 or consent of instructor.

410 Auditing 3 credits

A systematic evaluation of generally accepted accounting principles and applicable auditing principles, standards and procedures. Other topics include the study and evaluation of internal control, verification of account balances, professional ethics, and statistical sampling. A practice set is completed.

Prerequisite: Intermediate Accounting II

440 Advanced Financial Accounting 3 credits

The Advanced Financial Accounting course focuses on several major areas ina accounting. The first area is accounting for mergers and acquisitions. The focus is on the differences between the cost and equity methods of accounting for the investment in a subsidiary and the pooling of interest and the purchase methods of recording a business expansion. The second area of interest is governmental accounting and accounting for non-profit organizations. The third area that is explored in this course is partnership accounting and accounting for estates and trusts.

Prerequisite: ACC 342 or consent of instructor.

472 Accounting Internship 1-6 credits

These credits provide on-the-job accounting experience for accounting majors with either a public accounting firm, government agency, or private industry. Internships are offered on a competitive basis following student interviews with prospective companies. Accounting internships are reserved for Accounting majors in their senior year who have completed all major course work.

480 Independent Study 1-3 credits

Special investigation, with the assistance of a faculty member, of a selected topic of interest.

Approval of Division Chair and Vice-President of Academic Affairs required.

485 Special Topics in Accounting 3 credits

Topics vary from semester to semester and are announced with preregistration information.

Addictions Counseling (ADC)

222 Drug Pharmacology **3 credits**

A comprehensive understanding of drug pharmacology and its effect on the user. The course will include examination of such topics as classifications of drugs, synergistic effects of drugs on the body, drug tolerance and dependence, and the over-the-counter pharmaceutical industry.

Fall

333 Substance Abuse in the Adolescent Population **3 credits**

A study of the special problems of the adolescent substance abuser. Correlates which add impetus to the progression of the problem will be examined. Emphasis will be on early identification and detection as key components in initiating intervention strategies.

Fall

335 Substance Abuse in Special Populations **3 credits**

A multi-faceted look at the myriad of special populations affected by substance abuse. Emphasis will be on cross-cultural influences and the role they play in contributing to substance abuse.

Prerequisite: ADC/SWK 340 or permission of Program Director *Spring*

337 Substance Abuse Treatment Methods **3 credits**

An examination and critique of the many treatment resources and methods which have been developed during the last twenty years. Discussion will include but not be limited to such treatment methods as psychotherapy with individuals and groups, drug therapy, family and network therapy, detoxification, and behavioral therapy.

Prerequisite: ADC/SWK 340 or permission of Program Director *Spring*

339 Substance Abuse and Criminality **3 credits**

An examination of the correlation between substance abuse and criminality. This course will analyze the theoretical models of the substance abuse/crime relationship and its societal implications. Topics to be explored will include drugs and street crime, DUI, interdiction strategies, urinalysis testing, and substance abuse and family violence.

Fall

340 Alcoholism **3 credits**

An introduction to the diagnosis and treatment of alcoholism. Emphasis is placed on contemporary beliefs and attitudes toward alcohol, effects upon the family and implications for treatment. *Fall/Spring*

341 Substance Abuse and the Aged **3 credits**

Focuses on the use patterns, diagnosis and treatment methods specific to the aged substance abuser. Issues examined will include misuse and abuse of prescription drugs, behavior and risk factors, factors related to underdiagnosis, and relationship to depression and suicide.

Spring

Biology (BIO)

101 General Botany and Biological Principles — 4 credits

Introductory principles of biology and a study of the plant kingdom from thallophytes to spermatophytes. Field studies of local plant communities. Introduction to plant anatomy, taxonomy and ecology. Lecture: 3 hours. Laboratory: 3 hours *Fall only*

102 General Zoology — 4 credits

Zoological principles and their implications in the animal kingdom. Ecological and evolutionary tendencies of major vertebrate and invertebrate groups with consideration of anatomy and physiology of representatives. Lecture: 3 hours. Laboratory: 3 hours

Spring only

103/104 General Biology — 3 credits each

The study of the fundamental principles and modern theories of biology. Emphasis on the value of biology in relation to humans. Lecture: 2 hours. Laboratory: 2 hours.

127 Anatomy and Physiology — 4 credits

An introduction to the human body and a detailed study of selected body systems with particular emphasis on the structure, functions and development of the skeletal and articular systems. Lecture: 3 hours. Laboratory: 2 hours. *Fall only*

128 Anatomy and Physiology — 3 credits

A study of the structure and functions of the human body. A continuation of Biology 127 Lecture: 2 hours. Laboratory: 2 hours. *Spring only*

205 Anatomy and Physiology — 3 credits

A study of the anatomy and physiology of the human body. Lecture: 3 hours.

Spring only

211/212 Anatomy and Physiology — 4 credits each

A detailed study of the structure and function of the human body. Emphasis on physiology phenomena and concepts. Lecture: 3 hours. Laboratory: 2 hours.

227 Bacteriology — 4 credits

General morphology and physiology of bacteria, yeasts, molds and viruses. Study of infection and immunity. Special studies of foods, water and sewage with reference to health and sanitation. Lecture: 3 hours. Laboratory: 2 hours.

241 Genetics — 4 credits

A detailed study of the principles of heredity. Both classical and molecular genetics are given equal treatment. Lecture: 3 hours. Laboratory: 3 hours.

Prerequisite: BIO 102, CHM 134 *Fall only*

243 General Microbiology — 4 credits

Fundamental principles and techniques of microbiology, including general morphology, ecology and physiology of microorganisms, methods of study, identification, destruction and control. Lecture: 3 hours. Laboratory: 2 hours *Spring only*

251 Comparative Anatomy and Histology — 4 credits

A detailed study of the tissues, organs and selected systems of the human compared to those of representative vertebrates.Laboratory dissection and prepared slide studies. Lecture. 3 hours. Laboratory: 2 hours.

Prerequisite: BIO 102 or 104.

252 Comparative Anatomy and Histotechnique **4 credits**

A detailed study of the tissues, organs and selected systems of the human compared to those of representative vertebrates. Laboratory dissection, prepared slide studies and techniques of tissue slide preparation.

Prerequisite: BIO 251

301 Gross Anatomy **5 credits**

The study of human anatomy, embryology, and histology emphasizing structure and function in relationship to simple and complex human movement; inter-relationships of neuromuscular and skeletal development and structure (cross-sectional and three-dimensional); and appreciation of anatomical differences among individuals. Laboratory sessions will include cadaver dissection and will strongly integrate Analysis of Human Movement and Applied Physiology. Lecture: 3 hours. Laboratory: 6 hours.

Prerequisites: BIO 211/212, BIO 251/252, or equivalent. Corequisites for PT majors: PT 405 and BIO 407 or permission of instructor

302 Neuroscience **4 credits**

The study of neuroanatomy, neurophysiology, and neuropathology; inter-relationships of nervous system development and structure as related to function; introduction to theories and research regarding postural and motor control and motor learning; applied neuroanatomy/physiology as a basic component of neuromotor evaluation. Lecture: 3 hours.
Laboratory: 2 hours.

Prerequisites: BIO 211/212, BIO 251/252, or equivalent. Corequisites for PT majors: BIO 301 and BIO 407 or permission of instructor

345 Developmental Biology **3 credits**

A comprehensive study of developmental Biology. Genetic, molecular and cellular aspects involved in the regulation of temporal and spatial development will be covered. Current experimental systems in the study of developmental biology will be introduced. Lecture: 3 hours.

Prerequisites: BIO 102, BIO 241. *Alternate years*

346 General Physiology **4 credits**

A detailed study of the function of the muscular, nervous, endocrine, cardiovascular, respiratory and excretory systems. Laboratory experiments deal with the physiology of humans and lower vertebrates. Lecture: 3 hours. Laboratory: 3 hours.

Prerequisites: BIO 251, CHEM 134. *Spring only*

360 Immunology **1 credit**

Fundamentals of immunology including innate and adaptive immunity, inflammatory response, antibody-mediated and cell-mediated immunity.

Pre-requisites: BIO 102, CHM 243. *Spring only (9 weeks in duration)*

407 Applied Physiology **4 credits**

Understanding the physiological mechanisms affecting physical therapy evaluation and intervention strategies including physical agents, exercise and modifying variables as related to maintaining and restoring homeostasis. Applied cardiovascular and respiratory physiology and exercise physiology including muscle physiology and energy production.
Lecture: 3 hours. Laboratory: 2 hours.

Prerequisites : BIO 211/212, BIO 346, CHM 104/105 or equivalent. Corequisites for PT majors: PT 409; BIO 301 *Fall only*

413 Biology Cooperative Education 3-12 credits

Academic study combined with work experience in the community.

Prerequisite. 24 credits in Biology *Spring only*

425 Ecology 4 credits

A study of the inter-relationships between plants, animals and other components of the total environment.Lecture: 3 hours. Laboratory and field work: 2 hours

Prerequisites: BIO 102, or BIO 104 or permission of Instructor. Fall only

431 Field Biology 3 credits

Familiarization with local plants and animals based on actual field observation and collection. Includes sampling of forest, field and pond habitats. Lecture and field work: 3 hours

Alternate years

435 Cell Biology 3 credits

A detailed study of the morphology and physiology of cells. Special emphasis is placed on the inter-relationship between molecular structure and cell function

Prerequisites: BIO 241, CHM 353 (may be taken concurrently.) Alternate years

441 Molecular Genetics 4 credits

A study of the molecular basis of information storage, regulation, processing, and expression. Structure and function of proteins, nucleic acids and their interactions are discussed. Molecular approaches used in contemporary biology will be covered with specific attention to plant biotechnology, gene therapy, transgenic organisms and cloning. Laboratory will focus on current molecular biology methodology including DNA sequencing, recombinant DNA technology and polymerase chain reaction (PCR). Lecture: 3 hours Lab: 3 hours

Prerequisites: BIO 241

480 Biological Research 1-2 credits

Course provides opportunity for student laboratory or theoretical research under staff supervision. Permission of divisional chair is required.Laboratory fee.

Prerequisites: 24 credits in Biology

485 Special Topics 1-4 credits

Topic may vary from semester to semester and will be announced with preregistration information and course hours. *On demand*

487 Independent Study 1-3 credits

Special investigation of a selected topic.

Prerequisite: 24 credits in Biology.

490 Coordinating Seminar 1 credit

An introduction to the literature of biology. Topics discussed vary according to the needs and interests of the students.

Prerequisites: 24 credits in Biology. *Fall only*

Business (BUS)

100 Computing for Business — 3 credits

An introduction to computing emphasizing the use of software packages in problem-solving. Emphasis is on the understanding of computer history, theory and logic as well as computer hardware, system software, word processing, electronic spreadsheets and database software.

105 Basic Computer Technology — 3 credits

Just five or ten years ago, you could get a good job without knowing about computers. Now, that's highly unlikely! Just about everybody who aspires to something more rewarding needs to know the basics of computing. This course covers the use of technology necessary for an individual to succeed in current society. The student gains an understanding of computer hardware and experience in the use of typical software.

107 Essential Communication for Leaders — 3 credits

This comprehensive course focuses on communication theory, techniques, and applications essential within the organization today. A wide variety of verbal, nonverbal, and writing tools are presented in a "hands-on" fashion that emphasizes traditional principles as well as state-of-the-art technology. Business effectiveness and ethics principles are worked on throughout the course topics.

205 Macroeconomics — 3 credits

An introduction to the science of economics, with particular attention to scarcity, tmarket mechanisms of supply and demand, unemployment, inflation, money, banking, Federal Reserve, government, and the application of fiscal and monetary policy to solve current economic problems.

206 Microeconomics — 3 credits

The study of microeconomics. Topics covered include supply and demand, elasticity, consumer behavior, costs of production, and the market structures of competition, monopoly, monopolistic competition and oligopoly. Students run a business, using a computer simulation, which demonstrates these economic concepts.

207 Contemporary Economics — 3 credits

This course will include coverage of the nature and scope of economics, scarcity and choice, the U.S. economic system, the role of supply and demand, production, cost and profit, perfect and imperfect competition, money in the U.S. economy, the Federal Reserve and the money supply, measuring output and income in the U.S., macroeconomic models and analysis, employment, income distribution, business cycles, microeconomic policies, national debt, and international trade.

208 Principles of Management — 3 credits

The basic principles of management are studied with an emphasis on planning, organizing, leading, and controlling. The nature of the managerial process within the formal and informal structure are also studied.

269 Principles of Marketing — 3 credits

A general overview of the basic marketing philosophies, principles and practices relevant to small and large profit and nonprofit organizations, buyers and sellers, and special emphasis on the marketing mix: product, price, promotion and distribution.

300 Quantitative Methods I — 3 credits

A study of the use of quantitative methods with emphasis on data collection and organization, data presentation, measures of central tendency and dispersion, probability, probability distributions, estimation, and hypothesis testing. Computer applications are utilized.

301 Quantitative Methods II 3 credits

A study of the use of quantitative methods for decision making with emphasis on chi square, analysis of variance, simple and multiple correlation and regression forecasting, network models, decision trees, linear programming, sensitivity analysis, transportation networks, assignment methods, simulations and queues. Computer applications are utilized.

Prerequisite: BUS 105 or equivalent. BUS 300 or consent of instructor. On demand

304 Sales and Sales Management 3 credits

This course is oriented to the managerial and the strategic aspects of sales management. Emphasis will be placed upon recruitment of the sales force, compensation policies, effective territorial alignments, time management, and financial responsibilities. Interpersonal selling techniques are explored and discussed.

Prerequisite: BUS 269

306 Organizational Behavior 3 credits

This course studies behavior patterns and motivational dynamics of different types of organizations and focuses on the leadership skills and interpersonal relationships necessary to achieve organizational goals while developing human potential. Topics include micro and macro models of organizational behavior applied to the management of organizational processes and design, motivation, leadership, structural design, and workforce diversity.

Prerequisite: BUS 208

307 Management Science 3 credits

This course provides students with a solid conceptual understanding of the role that management science plays in the decision-making process. This course also introduces students to procedures used to solve problems, such as the decision making process, linear programming, transportation, assignment, transshipment, project scheduling, waiting line models, simple linear regression and multiple linear regression.

Prerequisite: Basic Technology or permission of instructor and Basic Statistics I

312 Retailing 3 credits

This course provides a basic foundation of the retail industry and a complete presentation of the many and diverse facets that make up the dynamic world of retailing. Areas that are discussed include retail institutions, human factors in retailing, the importance of location, merchandise management and promotion.

Prerequisite: BUS 269

321 Product/Service Marketing 3 credits

This course provides an overview of key issues in the marketing of products and services. It guides the student to reassess the four P's of marketing in the context of products and services. Utilizing a case approach, this course examines how the marketing of services differs from that of products. Other marketable entities, like organizations, persons, places, and ideas are included.

Prerequisite: BUS 269

335 Retail Buying 3 credits

A study of foundation knowledge of the current policies and procedures used in retail buying and merchandising. Included are merchandise control, pricing, and merchandise arithmetic. The focus is on developing the skills necessary for decision making in a retail buyers' day-to-day world of planning and control. Discussion includes assortment planning and quantitative merchandising.

Prerequisite: BUS 269

340 Advertising and Sales Promotion **3 credits**

A comprehensive study of the theory and practical applications of advertising and sales promotions as forms of communication in marketing. The student gains an understanding of strategic planning, objective setting, tactical decision making, research, message and vehicle selection and execution.

Prerequisite: BUS 269

345 Consumer Behavior **3 credits**

A study of the dynamics of consumer markets and their significance to marketing executives. Subtopics include the identification and measurement of market segments, the analysis of these segments' behavioral patterns in regards to shopping and purchasing, and the application of this knowledge in developing marketing strategy.

Prerequisite: BUS 269

350 Money and Banking **3 credits**

A study of the principles of money, interest, inflationary and deflationary pressures and the development of the banking system with emphasis on the federal reserve system, and monetary and fiscal policy.

Prerequisite: BUS 207 or BUS 205

352 Business Law **3 credits**

Through law, society establishes values and goals. The purpose of American business law is to bring reason, fairness, and stability to the marketplace. This course enables students to anticipate the legal consequences of business decisions and behaviors.

360 Management of Human Resources **3 credits**

A study of the role of work in our society and its effect on organizations including the nature of personnel management, the legal influences on personnel decisions, recruitment, selection, training, compensation, service and benefit programs, and the major problems and recent developments in labor relations. Computers may be utilized to apply these concepts.

Prerequisite: BUS 208

371 Business Financial Management **3 credits**

A study of the financial problems associated with the life cycle of a business. Includes estimating the financial needs of an enterprise, breakeven point, operating leverage, capital structure, stocks and bonds, and working capital management. Microcomputers are used to aid in problem solving.

Prerequisite: ACC 101

385 Production and Operations Management **3 credits**

A systematic study of current production theories and practices including facilities provision and maintenance, capacity planning, facility location, layout planning, product design, inventory control and aggregate planning and scheduling. Emphasis is on terminology, general concepts and specifics of different solution techniques and methodologies.

Prerequisites: BUS 105, BUS 208

401 Channel Strategies **3 credits**

This course focuses on how to design, develop, and maintain effective relationships among channel members, including retailers and wholesalers. Students learn the logistics of distribution and the economics of channel decisions. Channel management policies and constraints are discussed.

Prerequisite: BUS 269 Principles of Marketing

402 Pricing Strategies 3 credits

This practical course provides a comprehensive, managerially focused guide to formulating pricing strategy. It is a guide to profitable decision making and provides a basis for analyzing pricing alternatives.

Prerequisite: BUS 269 Principle of Marketing

403 Strategic Marketing 3 credits

Strategic Marketing examines the concepts and processes for gaining a competitive advantage in the marketplace. This capstone course presents a series of problem cases of actual firms, and focuses on helping students gain an appreciation for decision making in real-world situations.

Prerequisite: All required marketing courses

406 Current Issues and Trends in Business 3 credits

This course looks at emerging paradigms and administrative issues that face today's managers. Students are exposed to a variety of topics.

Prerequisite: Senior status or permission of instructor

415 International Business 3 credits

The intent of this course is to provide a blend of solid research-based information coupled with real world, current, interesting application examples that help explain International Business topics. An active learning approach is used in relating text material with real world international situations. The topics include the perspective and environment of international business, the human resource management functions, as well as the strategies and functions of international operations.

Prerequisites: BUS 208

420 Small Business Management 3 credits

Focuses on management practices unique to small businesses, preparation of the student for small business ownership, identifying characteristics of small businesses, and describing the rewards and problems involved in managing retail stores, service firms and manufacturing firms.

Prerequisite: BUS 208

421 Special Topics in Marketing 3 credits

An opportunity for students to explore nontraditional marketing phenomena. Great societal marketing opportunities exist in organizations other than business firms. Special areas of marketing that need attention include nonprofit, health care, education, ideas, places, political candidates, service and international marketing.

Prerequisite: BUS 269 or consent of instructor

440 Marketing Management 3 credits

A comprehensive study of the management function in marketing. Focus is on analysis, planning and control of the marketing mix. Decision-making skills are developed through the use of a computer simulation, the case study approach, or through the development of a marketing plan. In either scenario students are required to demonstrate decision-making skills on product, price, placement, and promotions, as well as market segmentation.

Prerequisites: ACC 101, BUS 208, BUS 269

450 Marketing Research 3 credits

A comprehensive and practical overview of the field of marketing research emphasizing an applied approach with applications that give students an understanding of the scope of marketing research. Computers are utilized to analyze research data.

Prerequisites: BUS 269

465 Special Topics in Business **1-6 credits**

Topics vary from semester to semester and are announced with preregistration information.

Prerequisites: Consent of instructor

472 Business Administration Internship **1-6 credits**

On-the-job training in the business community. Students must have senior status, a GPA of 2.5 or above, and division approval to participate.

480 Independent Study **1-3 credits**

Special investigation, with the assistance of a faculty member, of a selected topic of interest. A GPA of 3.0 or above, Program Director, Division Chair and Vice-President of Academic Affairs approval required.

491 Seminar in Business Policies **3 credits**

The case-method technique is used to study managerial problems and the decision-making process. Areas covered include strategic planning, setting goals and objectives, marketing, managing, production, public relations, human resources, human relations, and financial management. Computer simulations are used to involve students in decision making in the various areas of the business firm. Graduating seniors and qualified juniors only.

Prerequisites: ACC 101, BUS 105, BUS 207, BUS 208, BUS 269, BUS 352, BUS 371, BUS 306

Chemistry (CHM)

104 General Chemistry — 3 credits

Principles of general chemistry with an introduction chemical reactivity, gas and solution behavior, and nuclear chemistry. Lecture. 2 hours. Laboratory 2 hours

Prerequisite: High school chemistry or permission of instructor *Fall and Summer only*

105 Introduction to Organic Chemistry — 3 credits

Survey of carbon compounds with an emphasis on those of biological significance Introduction to Biochemistry,. Lecture: 2 hours. Laboratory: 2 hours.

Prerequisite: CHM 104 *Spring and Summer only*

133/134 Chemical Principles — 4 credits each

Comprehensive study of the fundamental laws and theories of chemistry. The study of atomic structure, physical states of matter, and introductory thermodynamics. Principles and techniques of systematic qualitative analysis and an introduction to quantitative laboratory procedures Lecture: 3 hours. Laboratory: 3 hours.

Prerequisite: High school chemistry or permission of instructor. CHM 133 is a prerequisite for CHM 134

210 Descriptive Chemistry — 3 credits

Discussion and study of elements and their compounds, emphasizing the relationship between the periodic table, chemical and physical properties, and commercial and industrial applications. Relevant problems and problem solving techniques are considered. Lecture: 2 hours. Laboratory. 2 hours

Prerequisite: CHM 134. *Spring only*

243/244 Organic Chemistry — 4 credits each

Properties, reactions and spectroscopic analysis of the major classes of carbon compounds The concepts of chemical structure and functional group will serve as a basis for understanding organic reaction mechanisms and organic synthesis. Laboratory preparation and analysis of a variety of organic compounds. Lecture: 3 hours. Laboratory: 3 hours.

Prerequisite: CHM 134. CHM 243 is a prerequisite for CHM 244

264 Inorganic Quantitative Analysis — 5 credits

Theory and laboratory procedures in typical volumetric, colorimetric and gravimetric analysis Lecture: 3 hours. Laboratory: 6 hours

Prerequisite: CHM 134. *Alternate years*

343 Introduction to Physical Chemistry — 4 credits

States and structure of matter; thermodynamics; thermochemistry. Lecture: 2 hours. Laboratory: 4 hours.

Prerequisites: CHM 244, PHY 222, MTH 152 *Alternate years*

350 Chemical Literature — 1 credit

Nature of the chemical literature. Methods of library research and information retrieval. Lecture: 1 hour.

Prerequisite: CHM 244. *Fall only*

353 Biochemistry I — 3 credits

Study of the major classes of biomolecules: carbohydrates, lipids, amino acids, protein (structure and function) and nucleic acids. Introduction to metabolism and bioenergetics, Glycolysis, and the Krebs cycle. Lecture: 3 hours.

Prerequisite: CHM 244 *Fall only*

354 Biochemistry II **3 credits**

Study of electron transport and oxidative phosphorylation. Introduction to enzymology and enzyme kinetics, metabolic pathways, nucleic acid and protein metabolism. Special topics include: enzyme purification, PCR and its uses, biological membranes and signal transduction, oncogenes and cancer.

355 Physical Chemistry I **4 credits**

Properties and structure of gases, thermodynamics, chemical equilibrium, phase equilibrium, solutions, electrochemistry. Lecture: 3 hours. Laboratory: 3 hours

Prerequisite: MTH 242, PHY 222. *Fall only*

356 Physical Chemistry II **4 credits**

Structure of matter, quantum theory, bonding, atomic and molecular spectroscopy, kinetics. Lecture: 3 hours. Laboratory: 3 hours.

Prerequisite: CHM 355. *Spring only*

363 Biochemistry Laboratory **1 credit**

Investigation of the major laboratory techniques used in the study of the physical, chemical, and catalytic properties of biological molecules. Topics include protein chromatography, protein and nucleic acid electrophoreis, enzyme catalysis, PCR, and DNA sequencing. Laboratory: 3 hours.

Prerequisite/corequisite:CHM 353 *Fall only*

410 Advanced Inorganic Chemistry **3 credits**

A comprehensive study of the current theories of bonding and structure within inorganic compounds. The study of transition metal chemistry, their complexes, and the organometalic chemistry of main group elements and transition metals. Lecture: 3 hours.

Prerequisite: Physical Chemistry II

411 Instrumental Methods of Analysis **3 credits**

Theory and techniques in spectroscopy, electrochemistry, chromatography and other selected methods of chemical analysis. Lecture: 3 hours

Prerequisites: CHM 244, PHY 222, Chemistry majors must co-register for CHM 412 (Instrumental Analysis Laboratory I). *Spring only*

412 Instrumental Analysis Laboratory I **1 credit**

A practical introduction to chemical instrumentation and methods of analysis. The practice of chromatography, electrochemistry and other selected methods for chemical analysis will be investigated through laboratory exercises. Laboratory: 3 hours

Prerequisites: CHM 244, PHY 222, Chemistry majors must co-register for CHM 411. *Spring only*

413 Instrumental Analysis Laboratory II **1 credit**

A continuation of CHM 412 (Instrumental Analysis Laboratory I). Laboratory projects involving a variety of analytical techniques with an emphasis on spectroscopy and real sample analysis. Laboratory: 3 hours

Prerequisites: CHM 244, PHY 222, CHM 411, CHM 412 (Instrumental Analysis Laboratory I). *Fall only*

420 Polymer Chemistry **3 credits**

An introduction to the synthesis, properties, and characterization of polymers. The course will cover both addition and condensation polymers, catalysis and modern methods and instrumentation for the characterization of macromolecules.

450 Special Topics 1–3 credits

Topic may vary from semester to semester and will be announced with preregistration information and course hours. In this course students will acquire expertise in a specialized field of chemistry. The precise field of chemistry offered will depend on the requests from students and availability of a qualified faculty member to teach the course.

456 Qualitative Organic Analysis 3 credits

Characterization of organic compounds using classical methods and instrumental analysis. Conference and laboratory hours.

Prerequisite: CHM 244. *Alternate years*

460 Research in Chemistry 3 credits

Chemical research under the direction of a faculty member of the Chemistry Department. Three hours of laboratory research per credit hour is required. The number of credit hours will be arranged between the student and the research direction.

475 Seminar 1 credit each semester

Current topics. Each student will prepare and present a seminar each semester. Lecture: 1 hour

Prerequisite: CHM 244, CHM 356

490 Chemistry Internship 3–6 credits

Academic study combined with work experience in an industrial or academic lab

Prerequisites: Junior standing or approval of Chemistry faculty. *Summer only*

Child Welfare Services (CWS)

355 Sexuality in Childhood and Adolescence **3 credits**

Overview of the emerging sexual self from early childhood through adolescence. Examination of one's own sexual values and their relationship to acceptance of diversified sexual behaviors and lifestyles. *Fall*

356 Developing Cultural Competence with Children & Families **3 credits**

Examination of issues involved in working with children and families from diverse cultural, ethnic and language groups. Emphasis on awareness and understanding of one's own cultural background, values and beliefs, and their implications for developing intercultural effectiveness while working with others. *Spring*

363 Child Welfare Services **3 credits**

Introduction to the policies and services that comprise the child welfare system in the community. Examination of supportive and substitute services, worker roles and activities, and service effectiveness. *Fall*

392 Child Abuse and Neglect **3 credits**

A practice-oriented course for students who intend to work in a protective service role and/or in settings that necessitate an understanding of child maltreatment. Abuse and neglect causes, legal sanctions for intervention, treatment approaches, case planning, and service. *Fall*

393 Child Welfare Law **3 credits**

Examination of the laws on which child welfare workers rely to promote the rights of families and children. State and local laws that provide services to families and children, legal resources for offenders, child welfare service provision in specific areas, e.g. adoption.

Prerequisite: CWS 363 or permission of instructor. *Spring*

395 Foster, Residential and Adoptive Care **3 credits**

Assessment, case planning and the provision of services in foster care, in residential facilities and for child adoption.

Prerequisite: Permission of instructor. *Alternate years*

Communications (COM)

105 Mass Media and Society — 3 Credits

A survey of the American mass media. Emphasizes the history, technology, organization and function of the media in society.

173,272,273,372,373,472 Practicum — 1 Credit

Directed experiences in working with the various campus media.

204 Art of Film — 3 Credits

This course is an introduction to the art, language, history and theory in film. Students will study films from the 1940's through the present.

207 Scriptwriting — 3 Credits

Instruction and practice in writing short and long form material for radio, television and multi-media.

220 Journalism I — 3 Credits

Introduction to basic news writing and reporting. Emphasis on developing a journalistic style and learning to cover events and conduct interviews.

Prerequisite: English Composition

221 Journalism II — 3 Credits

Introduction to copy editing and layout for the print media.

Prerequisite: COM 220 Journalism I

230 Video I — 3 Credits

Instruction and practice in the fundamentals of video production from pre-production to finished product. Emphasis will be placed on the basics from idea to finished product in a studio setting

231 Video II — 3 Credits

Instruction and practice ENG/EFP. Emphasizes shooting and editing both short and long format productions.

Prerequisite: COM 230 Video I and COM 240 Audio Production

240 Audio Production — 3 Credits

Instruction and practice in the creation of audio tracks for radio, television and multi-media.

306 Media Criticism — 3 Credits

Instruction and practice in analysis and evaluation of the mass media content and structure Course includes theoretical criticism and ethical considerations.

Prerequisite: COM 105 Mass Media plus 9 additional credits in Communications

307 Communication Research — 3 Credits

This course will study and practice the various methodologies in communication research.

323 Broadcast Journalism — 3 Credits

Instruction and practice in news reporting, writing, editing and production of news for the electronic media.

Prerequisite: COM 220 Journalism I

325 Feature Writing — 3 Credits

Instruction and practice in writing long form pieces for newspapers and magazines.

Prerequisite: COM 220 Journalism I

332 Video III **3 Credits**

Advanced work in production emphasizing non-linear editing and long-form productions.

Prerequisite: COM 230 Video I, COM 231 Video II and COM 240 Audio Production

338 Broadcast Performance **3 Credits**

Instruction and practice in on-air performance techniques including voice and physical movement.

Prerequisite: COM 230 Video I and COM 240 Audio Production

360 Media Management **3 Credits**

This course presents a framework for the understanding of practices, problems and issues in managing a media outlet.

Perquisite: COM 105 Mass Media

361 Media Programming **3 Credits**

Instruction and practice in the programming of electronic media outlets considering the industry structures and public demand.

Perquisite: COM 105 Mass Media

470 Internship **3 Credits**

Directed experiences at local media outlets.

Prerequisite: Junior standing and department permission.

480 Independent Study **3 Credits**

An in-depth study of a specific topic selected with consultation of the faculty member directing the study.

Prerequisite: Department permission

485 Special Topics **3 Credits**

Topics will vary from semester to semester and will be announced with pre-registration information. In this course, students will acquire expertise in a specialized field of communication.

Prerequisite: Department permission

490 Senior Seminar **3 Credits**

Reading and study of issues related to the mass media. Emphasis will be placed on the development of individual projects for public presentation.

Prerequisite: Senior standing and COM 105, 306, 230, 240 and 470.

Computer Science (CPS)

101 Introduction to Programming 3 credits

Problem solving methods; algorithm development, procedural and data abstraction; program design, programming. Intended for students who plan to continue with other Computer Science courses. *Fall only*

121 Computer Programming 3 credits

Control structures, top-down programming and stepwise refinement. Debugging, testing and documentation. Lecture: 2 hours. Laboratory: 2 hours.

Prerequisite: CPS 101 or knowledge of language used in CPS101 and permission of instructor
Spring only

221 Introduction to Computer Systems 3 credits

Basic concepts of computer systems and computer architecture. Machine and assembly language programming. Lecture: 2 hours. Laboratory: 2 hours.

Prerequisite: CPS 121. *Fall only*

222 Introduction to Computer Organization 3 credits

Organization and structure of the major computer components; mechanics of information transfer and control within the digital computer system; fundamentals of logic design and computer arithmetic.

Prerequisite: CPS 121. *Spring only*

231 Introduction to File Processing 4 credits

File terminology, structure and manipulation techniques. Sequential and random access bulk storage devices. Applications of data structures and file processing techniques. Introduction to COBOL. Lecture: 3 hours. Laboratory: 2 hours.

Prerequisite: CPS 121 *Fall only*

232 Data Structures and Algorithm Analysis 3 credits

Design and analysis of non-numeric algorithms, particularly for sorting/merging/searching. Algorithm testing and complexity.

Prerequisite: CPS 231. *Spring only*

321 Operating Systems and Computer Architecture 3 credits

Organization and architecture of computer systems at the register-transfer and programming levels; operating systems principles; inter-relationship of the operating system and the architecture of computer systems.

Prerequisites: CPS 221, CPS 222 (CPS 231 also recommended) *Fall only*

331 Organization of Programming Languages 3 credits

Features, limitations, organization and run-time behavior of programming languages. Formal study of programming language syntax, grammar and data and control structures. Examples of language implementations. Continued development of problem solution and programming skills.

Prerequisite: CPS 121 (CPS 221 and 231 strongly recommended). *Fall only*

412 Computers and Society 3 credits

Concepts of social value and valuations; the effects of computers on society; professional ethics in decisions concerning social impact; tools and techniques used to solve problems related to social consequences of computers.

Prerequisites: CPS 121 and one of the following: CPS 221, CPS 222, CPS 231.
Spring only

431 Software Design and Development **3 credits**

Design techniques, organization and management of large scale software development. Students work in programming teams on a major development project. Course is equated with MIS 200.

Prerequisite: CPS 232 (CPS 331 strongly recommended). Fall only

432 Database Management Systems Design **3 credits**

Introduction to database concepts, data models, data description languages, query facilities, file and index organization. Data integrity, reliability and security. Students work with real database management systems.

Prerequisite: CPS 232. *Spring only*

470 Computer Science Cooperative Education **1-3 credits**

Academic study combined with work experience in the community.

Prerequisite: Approval of faculty

480 Independent Study **1-3 credits**

Special investigation of a selected topic.

485 Special Topics in Computer Science **1-3 credits**

Topics vary from semester to semester and will be announced with preregistration information.

Prerequisite for all Special Topics courses: CPS 101 or consent of instructor.

Undergraduate Education Programs (TED)

101 Freshman Seminar 0 credits

This non-credit seminar (which is conducted during the first third of the semester) introduces students who intend to major in teacher education (all majors) to CM TED's curriculum and requirements. During the seminar, students prepare to participate in the Initial Review Process.

102 Transfer Seminar 0 credits

This non-credit seminar (which is conducted during the first third of the semester) introduces transfer students who intend to major in teacher education (all majors) to CM TED's curriculum and requirements. During the seminar, students prepare to participate in the Initial Review Process.

111 Introduction to Education 3 credits

This introductory course introduces freshman students (all majors) to the foundations and structures of contemporary education. It surveys the historical, sociological, and philosophical issues and research which shaped education in America; reviews how America's schools are currently regulated and structured; and highlights the roles and responsibilities of contemporary classroom teachers. Additionally, the course introduces students to contemporary issues and trends in American education.

121 Educational Technology 3 credits

This freshman-level course introduces students to educational technology. In addition to preparing students to select and use equipment and software, this course prepares students to effectively use technology as a teaching tool.

231 Learning 3 credits

This sophomore-level course introduces students to contemporary learning theories, including those which explain atypical learning styles. In doing so, the course prepares students to use learning theories to explain and critique teaching and testing methods used with students at various stages of development. During this course students learn about and how to administer and use the results of formal standardized tests.

TED 231 and TED 241 should be taken during the same semester.

241 Development 3 credits

This sophomore-level course introduces students (all majors) to factors which interact to govern how children and adolescents grow and develop. The processes and stages of growth and development are explored, including those which explain atypical growth and development experienced by exceptional children and adolescents.

TED 241 and TED 231 should be taken during the same semester.

251 Curriculum 3 credits

This sophomore-level course introduces students (all majors) to the foundations, structures, and expectations of curriculum (including Individualized Education Programs). In addition to explaining the purposes of curriculum, how curriculum is regulated, and how it is structured and stated, the course prepares students to develop and use curriculum to develop units and lesson plans. During this course students learn about and how to develop, administer, and use the results of informal tests.

TED 251 and TED 261 should be taken during the same semester.

261 Teaching 3 credits

This sophomore-level course prepares students (all majors) to implement units and lessons that follow models for group-oriented direct instruction, in content areas. During this course, students prepare and present (to their classmates) a series of demonstration lessons. In addition, students learn how to establish classrooms and to conduct the many non-instructional duties that must be performed by classroom teachers. Materials and resources used by teachers are highlighted.

TED 251 and TED 261 should be taken during the same semester.

271 Classroom Management **2 credits**

This course introduces students (all majors) to the basic roles and responsibilities of classroom teachers as they relate to managing classrooms and behaviors. Students explore the challenges they are likely to face as classroom teachers, including those presented by students with disabilities, and prepare to understand and use a series of theory and research-based routines and techniques to manage students' behaviors across levels and settings.

342 Characteristics MPH **3 credits**

This junior-level course prepares students to identify and explain understand the characteristics of students with profound to moderate mental and physical disabilities.

Prerequisites: TED 231

343 Autism **1 credit**

This junior-level course prepares students to identify and explain the characteristics of students with Pervasive Developmental disorders, specifically autism. Theories and researches related to possible causes and current educational treatments are explored.

Prerequisite: TED 241

352 Curriculum in Early Childhood Education **3 credit**

This junior-level course prepares students to identify and explain the curriculum and setting demands of early childhood education (i.e., nursery schools, preschools, and kindergartens). National, state, and local standards are highlighted.

Prerequisite: TED 251

353 Curriculum in Elementary Education **1 credit**

This junior-level course prepares students to identify and explain the curriculum and setting demands of elementary education (i.e., K–6). National, state, and local standards are highlighted.

Prerequisite: TED 251

354 Curriculum in Special Education **1 credit**

This junior-level course prepares students to identify and explain the purposes, curriculum, and demands which control special education, including those identified as Life Skills Programs, Academic Support Programs, and Emotional Support Programs. National, state, and local standards are reviewed, including those suggested by the Council for Exceptional Children (CEC).

Prerequisite: TED 251

355 Curriculum in Middle Level Education **1 credit**

This junior-level course prepares MLED students to identify and explain the general curriculum and setting demands of middle level education (i.e., middle schools and junior high schools). In addition, MLED students thoroughly explore the curricula their content area certifications will allow them to teach. National, state, and local standards are highlighted, including those suggested by the National Middle Schools Association.

Prerequisite: TED 251

356 Curriculum in Secondary Education **1 credit**

This junior-level course prepares SECED students to identify and explain the general curriculum and setting demands of secondary level education (i.e., high schools). In addition, MLED students thoroughly explore the curricula their content area certifications will allow them to teach. National, state, and local standards are highlighted.

Prerequisite: TED 251

362 Methods in Early Childhood Education 3 credits

This junior-level course prepares ECED students to identify/develop and use a variety of materials and methods (including educational technology) unique to early childhood education (i.e., nursery schools, preschools, and kindergartens, including those which include students with disabilities). During the course, students are required to develop and present demonstration lessons to their classmates, including lessons which integrate content and technology.

Prerequisites: TED 261 G and TED 352

363 Methods in Elementary Education 2 credits

This junior-level course prepares ELED students to identify/develop and use a variety of materials and methods (including educational technology) unique to elementary education (i.e., first through sixth grades, including those which include students with disabilities). During the course, students are required to develop and present demonstration lessons to their classmates, including lessons which integrate content and technology.

Prerequisites: TED 251 and TED 353

364 Methods in Special Education Skills 3 credits

This junior-level course prepares SPED students to identify/develop and use a variety of materials and methods (including educational technology) unique to life skills programs (i.e., primary, elementary, intermediate, and secondary programs for students with profound to moderate mental and physical disabilities). During the course, students are required to develop and present demonstration lessons to their classmates, including lessons which integrate content and technology.

Prerequisites: TED 261 and TED 354

365 Methods in Special Education/Learning Support 2 credits

This junior-level course prepares SPED students to identify/develop and use a variety of materials and methods (including educational technology) unique to learning and emotional support programs (i.e., primary, elementary, intermediate, and secondary programs for students with learning and emotional disabilities in academic areas). During the course, students are required to develop and present demonstration lessons to their classmates, including lessons which integrate content and technology.

Prerequisite: TED 261

366 Methods in Middle Level Education 2 credits

This junior-level course prepares MLED students to identify/develop and use a variety of materials and methods (including educational technology) unique to middle level education (i.e., middle schools and junior high schools, including those which include students with disabilities). During the course, students are required to develop and present demonstration lessons to their classmates, including lessons which integrate content and technology.

Prerequisite: TED 261

367 Methods in Secondary Education 2 credits

This junior-level course prepares SECED students to identify/develop and use a variety of materials and methods (including educational technology) unique to secondary education (i.e., high schools, including those which include students with disabilities). During the course, students are required to develop and present demonstration lessons to their classmates, including lessons which integrate content and technology.

Prerequisite: TED 261

381 Reading Methods I **3 credits**

This course prepares students (ECED, ELED, and SPED) to understand the expectations of developmental reading curriculum and to use methods and materials to teach groups of students to develop reading skills. During the course, students are required to develop and present demonstration lessons to their classmates.

Prerequisite: TED 251

382 Reading Methods II **3 credits**

This course prepares students (ECED, ELED and SPED) to adapt and enhance methods and materials to teach reading skills to allow groups and/or individuals multiple pathways to learning. Additionally, students prepare to use a series of specialized methods and materials designed to teach students with atypical learning styles, including those with disabilities. During the course students are required to tutor a student in reading.

Prerequisite: TED 381

383 Reading Methods III **3 credits**

This course provides preservice teachers (ECED, ELED, and SPED) with an opportunity to work intensely under the direction of veteran reading teachers in an internship setting. During the internship, students plans and implement individualized teaching/learning activities.

Prerequisite: TED 381 and TED 382

384 Math Methods I **3 credits**

This course prepares students (ECED, ELED, MLED, and SPED) to understand the expectations of developmental elementary math curriculum and to use the methods and materials commonly used to teach children to develop math competencies. During the course, students are required to develop and present demonstration lessons to their classmates and to tutor a student in mathematics.

Prerequisite: TED 261

385 Math Methods II **3 credits**

This course prepares students (ECED, ELED, MLED, and SPED) to adapt and enhance methods and materials to teach mathematic to allow groups and/or individuals multiple pathways to learning. Additionally, students prepare to use a series of specialized methods and materials designed to teach students with atypical learning styles including those with disabilities. During the course, students are required to tutor a student in mathematics.

Prerequisite: TED 261

386 Art Methods **1 credit**

This junior-level course prepares ECED and ELED students to use the visual arts to teach content skills. During the course, students are required to develop and present demonstration lessons to their classmates.

Prerequisites: TED 261 and TED 352

387 Music Methods **1 credit**

This junior-level course prepares ECED and ELED students to use the music and drama to teach content skills. During the course, students are required to develop and present demonstration lessons to their classmates.

Prerequisites: TED 261 T and TED 352

373 **Classroom Management in Elementary Education** 1 credit

This junior-level course identifies the classroom management challenges unique to elementary classrooms. It identifies a series of routines and techniques which might be used by teachers in elementary classrooms.

Prerequisite: TED 271

374 **Classroom Management in Special Education** 1 credit

This junior-level course identifies the classroom management challenges unique to learning support classrooms. It identifies a series of routines and techniques which might be used by teachers in elementary classrooms. This junior-level course identifies a series of routines and techniques which might be used by teachers in Life Skills Support Programs.

Prerequisite: TED 271

375 **Classroom Management in Emotional Support** 1 credit

This junior-level course identifies the classroom management challenges unique to special education programs. It identifies a series of routines and techniques which might be used by teachers in programs which serve students with severe behavior problems including those in Learning Support and Emotional Support Programs. The role of the consultant/support teacher is identified.

Prerequisite: TED 271

376 **Classroom Management in Middle Level Education** 1 credit

This junior-level course identifies the classroom management challenges unique to middle level classrooms. It identifies a series of routines and techniques which might be used by teachers in middle level classrooms.

Prerequisite: TED 271

377 **Classroom Management in Secondary Education** 1 credit

This junior-level course identifies the classroom management challenges unique to secondary classrooms. It identifies a series of routines and techniques which might be used by teachers in high school classrooms.

Prerequisite: TED 271

322 **Assistive Technology** 2 credits

This senior-level course prepares SPED majors to identify and use adapted equipment and assistive devices including those which require computer assistance.

443 **Parent Conferencing** 1 credit

This senior-level course prepares students (all majors) to plan and conduct parent conferences and to participate in meetings such as those conducted by planning teams for IEPs. It emphasizes ways to develop partnerships and cooperation with parents and families. Students prepare to develop written educational reports.

445 **Independent Study** Variable credits

This course provides students with the opportunity to work independently with TED faculty to explore specific topics in education.

401 **Senior Seminar** 0 credits

This semester-long seminar prepares students (all majors) to participate in the National Teachers Examination and other high stakes assessments used in teacher certification. It also helps students identify and negotiate the processes and procedures they must complete to become certified in Pennsylvania and in other states. The seminar prepares students to identify open teaching positions, prepare applications and presentation portfolios, to interview for teaching positions, and to plan and present demonstration lessons.

191 Freshman Field **0 credits**

After completing TED 000 Freshman Seminar, students participate in this on-campus seminar (last two-thirds of the semester).It introduces students (all majors) to the purposes and expectations of the CM TED's field experience requirements. Faculty and guest presenters, including district administrators and classroom teachers, help students prepare to effectively participate in CM's required field experiences. Students must "shadow" a teacher for an entire day.

292 Sophomore Field I **0 credits**

During the Fall semester, sophomores are expected to spend approximately one half day per week observing veteran classroom teachers and students in classroom situations. While participating in the experience, students must complete a series of projects.

293 Sophomore Field II **0 credits**

During the Spring semester, sophomores are expected to spend approximately one half day per week observing veteran classroom teachers and students in classroom situations. While participating in the experience, students must complete a series of projects.

394 Junior Field **0 credits**

During the semester they are not enrolled in TED 395 Junior Practicum, juniors are expected to spend approximately one half day per week assisting veteran classroom teachers and students in classroom situations, including by paying special attention to classroom management issues. While participating in the experience students must complete a series of projects.

395 Junior Practicum **1 credit**

This junior-level field experience provides students (all majors) with a structured opportunity to function as teachers. Students spend approximately one day each week for an entire semester serving as teachers-in-training in selected community classrooms. During the practicum, students must plan, implement, and assess a unit of instruction and a series of related lessons with actual students. Their work is supervised and critiqued by a master teacher and a college supervisor.

496 Senior Field **0 credits**

During the semester they are not enrolled in TED 497 Student Teaching, seniors are expected to independently propose and then complete a series of activities. The activities might be completed in a specially selected community classrooms or in related settings (e.g., a group home, a tutorial setting, a business or industry, etc.). Students majoring in SECED/Biology or SECED/CHE must complete their Senior Field on campus assisting professors in lab classes.

497 Student Teaching **9–12 credits**

The culminating activity of the college's teacher education program places students (all majors) in classroom situations where they complete their development as teachers by demonstrating their abilities to fully function as classroom teachers. CM TED students spend the first half the student teaching semester in one setting and the second half in another. In each placement, the student teachers work under the guidance and supervision of master teachers and college supervisors.

Graduate Education (EDU)

500 Issues and Trends in Education 3 credits

Examines curriculum decision making in light of Federal and state legislation, court decisions, public policy, recent research and exemplary educational programs. Students complete a series of readings, participate in discussions, and complete a major paper.

504 Curriculum 3 credits

Examines the theories and models and procedures of curriculum design and assessment. Students design and assess actual curriculum.

510 Learning 3 credits

Relates major contemporary theories of education to current methods of teaching. Discusses how the theories and methods affect curriculum and curriculum decisions. Students create a project that relates theories and methods to curriculum decisions.

515 Research Methods 3 credits

Provides students with an understanding of the concepts, principles and techniques associated with the investigation of specific research problems in organizational behavior and management.

Prerequisite: Basic Statistics is required.

518 The Internet 3 credits

Provides students with an opportunity to explore electronic communications and information storage, access, and use as they relate to the Internet. Students will develop skills needed for personal communications, web information, Internet research, and telecomputing.

520 Curriculum and Methods in Reading 3 credits

Focuses on effective and efficient teaching methods and materials, used to teach reading in elementary classrooms. This course is designed for currently certified teachers.

EDU 590 Basic Methods in Elementary Education is a prerequisite.

521 Teaching Methods 3 credits

Prepares supervisors to identify and support "best practices" in planning, implementing, and assessing instruction.

523 Curriculum Adaptations for Mainstreamed Adolescents 3 credits

Prepares special and regular educators to effectively integrate mildly handicapped students in regular education.

524 Curriculum and Methods in Language Arts 3 credits

Focuses on effective and efficient teaching methods and materials, used to teach language arts in elementary classrooms. This course is designed for currently certified teachers.

EDU 590 Basic Methods in Elementary Education is a prerequisite.

525 Curriculum and Methods in Mathematics 3 credits

Focuses on effective and efficient teaching methods and materials, used to teach mathematics in elementary classrooms. It is designed for currently certified teachers.

EDU 590 Basic Methods in Elementary Education is a prerequisite.

530 School Law and Finance 3 credits

Introduces students to how state and local school district laws and policies govern curriculum and how school programs are financed.

531 College Teaching **3 credits**

Introduces prospective and novice college faculty to instructional practices and procedures related to teaching college courses. Topics include developing syllabi and instructional plans, teaching methods, test construction, and evaluation procedures.

532 Classroom and Instructional Management **3 credits**

Identifies how special educators and elementary teachers can improve how they manage classrooms. Motivation and discipline issues are discussed.

533 Computer-Based Education **3 credits**

This laboratory course allows students to experience first-hand the effects of computer-based educational programs and create an awareness of how CBA can be used in schools.

534 Teaching Sensitive Issues **3 credits**

Identify educationally sensitive issues related to sex education and related topics and prepare to deal with the issues in classroom situations.

535 Cooperative Learning **3 credits**

Introduces students to Cooperative Learning and allows them to develop skills related to the implementation of Cooperative Learning strategies in elementary and secondary schools.

537 Outcomes-Based Education **3 credits**

Introduces students to OBE and to policies and procedures which facilitate the effective implementation of outcomes-based programs.

538 Performance-Based Assessment **3 credits**

Introduces students to performance-based assessment and to policies and procedures which facilitate the effective implementation of PBA in classroom situations.

539 Learning Strategies **3 credits**

Introduces students to the Strategies Intervention Model (SIM), an approach to helping at-risk secondary students by empowering them with Learning Strategies (Kansas University).

545 Instructional Support Teams/Elementary **1 credit**

This advanced course helps elementary teachers apply concepts of instructional support in their school settings.

546 Instructional Support Teams/Secondary **1 credit**

This advanced course helps middle level and secondary teachers apply concepts of instructional support in their school settings.

547 Collaboration and Consultation **3 credits**

Introduces a process regular and special education teachers can follow to jointly implement programs to assist students at-risk.

548 Clinical Supervision **3 credits**

Explores and implements models and practices of clinical supervision. Supervision projects are completed in the field.

552 Multimedia for Instruction **3 credits**

Introduces students to the development and use of multimedia in education and training. Students examine current uses of multimedia and consider its future. Students create graphic, video, and audio media, as well as new formats as they emerge.

553 Instructional Design 3 credits

Reviews models of teaching and training which might be used in professional development activities (e.g., in-service programs, college teaching, training activities, etc.) to determine whether and how they can be improved by applications of educational technology.

554 Videography 3 credits

Prepares students to create a production for use in a digital environment.

556 Programming for Instruction 3 credits

Introduces students to computer programming for educational and training applications. It emphasizes interface design and interactivity. The language(s) will vary with needs and trends.

558 Introduction to Networking 3 credits

Introduces students to the types of computer networking needed for distribution of educational and training applications. Languages and platforms used are determined in response to the needs of students enrolled and trends in education and training.

563 Hypermedia Theory and Application 3 credits

Using both laboratory classroom situations and equipment, introduces students to computer-based techniques teachers and trainers might use to develop and deliver instruction and training.

566 Principles of Interface Design 3 credits

Introduces students to procedures used to create computer-based interface and screen designs. Commercially available and web-based programs and units are evaluated in terms of how well they relate to design principles and as to their efficiency.

567 Issues and Trends in Educational Technology 3 credits

Provides students with an opportunity to investigate current issues related to computer-moderated teaching and learning.

568 Distance Education and Hybrid Technologies 3 credits

This course introduces students to the operation of distributed educational technologies including the development and delivery of asynchronous and synchronous mediated and stand-alone communication technologies, including distance learning.

575 Human Development 3 credits

An in-depth study of growth and development as it relates to elementary-aged students. Current research and recent developments in educational psychology are explored.

581 Seminar in Elementary Education 3 credits

Deals with current issues and trends in elementary education.

582 Observation and Practice 0 credits

Elementary specialization participants are expected to log 100 hours observing and participating in elementary classrooms. Specific objectives must be met and students must maintain journals.

585 Special Topics Variable credit

The Graduate Education Program features a series of one, two, and three credit courses which deal with special topics of interest to teachers. Respected and expert adjunct faculty teaches them who are leaders in their communities and/or schools. A few Special Topics are scheduled each semester and several are available during the summer term. Most Special Topics may be used as electives within the Graduate Education Program.

Special Topics courses have included:

Integrating Learning Systems

Integrating Technology in the Classroom

College Programs for Disabled Students

Religion in Public Schools

The Federal Education Agenda
Sensitive Issues in Sexuality
Curriculum Integration
Censorship in the Arts
Curriculum of the Future
Curriculum Update: State Requirements
The Self-Study Process
Characteristics of Excellence
Multicultural Education: Heritage Curriculum
Multicultural Education: Literature in High School
Education in Japan
Ethics in Education
Parents/Students' Rights in Special Education
Adaptations for Exceptional Students/Secondary
Preparing Students for Post-Secondary Education

590 Basic Methods in Elementary Education **3 credits**

Focuses on the structure and process of elementary education and highlights effective and efficient teaching methods and materials, which may be used in elementary education. This course is designed for currently certified, albeit not elementary teachers.

595 Professional Contribution **3 credits**

Allows students the opportunity to implement major curriculum projects by conducting and formally and publicly presenting their professional contributions.

EDU 565 Staff Development is a prerequisite.

599 Independent Study **Variable credit**

Allows students to conduct independent investigations of specific topics of interest and/or to complete a school-based project. They are planned, implemented, and evaluated with the assistance of a mentor appointed by College Misericordia. A Contract Learning format is used.

620 Restructuring Schools and Classrooms **3 credits**

Assists teachers and administrators to develop a knowledge of research, motivation, theories, and successful initiatives involved in the school reform effort.

621 Strategies for Improving Instruction **3 credits**

Examines strategies teachers need to implement more flexible, creative approaches to instruction found in schools and classrooms implementing restructuring to create 21th Century classrooms.

622 Linking Assessment to Improves Instruction **3 credits**

Describes what changes occurring in assessment mean for schools trying to restructure and meet new state and national performance standards.

623 Teaching to New State and National Standards **3 credits**

Reviews current state and national performance and curriculum standards, shares findings from policy makers on making instructional decisions in local schools, and allows participants to develop implementation strategies in their curricular areas.

624 Enhancing School Climate **3 credits**

Presents research-based strategies that create a positive school climate, improve leadership and collaboration, and enhance individual effectiveness and resiliency to organizational change.

625 Technical Applications in Schools **3 credits**

Explores the promise an assortment of technologies hold for teaching to diverse learners, reaching equity, and teaching to high standards in heterogeneous classrooms.

626 Advanced Technological Applications **3 credits**

Enables participants to perform advanced functions including creating directories, performing back up procedures, restoring files, creating batch files, and performing multitasking through windows applications. Spreadsheet and data based tools as well as PowerPoint are integrated.

627 **Integrating CAI into the Curriculum** 3 credits

Enables students to use the more popular computer assisted instructional programs and integrated learning systems (Jostens, CCC, IBM's TLC etc.) in both classroom and laboratory settings.

628 **Integrating Desktop Publishing** 3 credits

Prepare students to develop the understandings and skills necessary to use desktop publishing programs such as Works, Word, WordPerfect, Publisher and related applications.

629 **Web Page Development and HTML** 3 credits

Prepares students to become competent in the design and construction of Web Pages using HTML authoring language.

630 **Design and Delivery of Distance Learning Programs** 3 credits

Familiarizes students with the uses of satellite technology, interactive video conferencing, and other distance learning strategies for use in the 21th Century classroom.

English (ENG)

101C Literature of Values: Ancient and Medieval Literary Texts — **3 credits**

This course is a survey of major works selected from ancient Greek and Roman literature, and Western European literature of the middle ages. Emphasis will be on the ways in which specific works reflect the cultural values and historical situations of the peoples who produced them.

102M Literature of Discovery: Modern and Early Modern Literary Texts — **3 credits**

This course includes readings in Western European literature from the Renaissance to the 20th century. Emphasis is placed on the ways in which specific works reflect changing values and modern intellectual movements.

103 Composition — **3 credits**

Instruction and practice in writing skills for college and professional life.

104M Literature of Discovery: American Literature — **3 credits**

This course includes readings in American literature from the first Europeans to the 20th century. Emphasis is placed on the ways in which specific works reflect changing values and modern intellectual movements.

105 The Research Paper — **3 credits**

Instruction and practice in writing research papers from the choice of a topic to completion of the final draft. Variable lecture/discussion and laboratory hours.

Prerequisite: ENG 103 or two writing-intensive courses

108G African American Literature — **3 credits**

This course examines the major African American authors in America, how their texts reflect their sense of identity, and how these texts fit into larger frameworks of American literature. The course also investigates the cultural history behind these works and issues such as stereotyping.

109G Modern World Literature — **3 credits**

This course focuses on the literatures of modern cultures other than those of Western Europe or North America. Works and authors are discussed in relation to their native cultures and in relation to the ways in which the literature reveals cultural and historical assumptions different from our own.

111G Literature of American Immigrants — **3 credits**

This course investigates the experiences of different ethnic groups in America. It considers both their introductory experiences to America and their experiences attempting to integrate into American culture. Finally, the course examines ways in which the idea of immigration has remained central to the American myth, while immigrants themselves have often remained marginalized.

112 Speech Communication — **3 credits**

A content and performance oriented course designed to teach the importance of speech communication in today's society. Basic principles of speech communication; application of principles through the creation of communication messages; giving and receiving constructive criticism; avoiding communication breakdowns.

120 Theatre Production — **1 credit**

The preparation and presentation of productions including rehearsal, performance, stage management, scenery production, constructing properties, lighting, sound, costumes, programs, box office, publicity, etc. May be repeated for credit.

Cross registration with FA 120

203 Advanced Expository Writing 3 credits

Advanced practice in writing clear prose using various modes of exposition with an emphasis upon developing and improving style.

Prerequisite. ENG 103 or two writing-intensive courses

205 Beginning Acting 3 credits

Analysis and experience of dramatic literature through performance. Emphasis is placed on building a basic performance vocabulary and technique and developing confidence and critical thinking skills.

215 Shakespeare 3 credits

Introduces the student to Shakespeare through a careful reading and analysis of two or more genres of Shakespearean drama in seven or eight of the major plays. A number of approaches may be taken to the plays, such as their dramaturgy and structural composition, as well as the intellectual and social background of Shakespeare's age.

Prerequisites: Literature core

220 Theatre in Performance 3 credits

Examination of dramatic texts in performance and the history of dramatic production in a variety of cultures. Main focus is on Western traditions, but some Eastern traditions are included

Prerequisites: Literature core

300 Classics of Western Literature 3 credits

A study of the major works which have influenced Western writers, with emphasis on the characteristics of different types of literature and cultural backgrounds. Readings include works by Homer, Dante, and Goethe.

Prerequisites: Literature core

301 Teaching Writing 3 credits

This course offers practice in writing short essays and in responding to the writing of others Review of grammar and sentence construction is included as needed.

Prerequisites: None

302 Myth and Symbol 3 credits

This course will survey texts that focus on a major literary symbol or myth across time and genre, and will examine how these devices have provided continuity for authors from different centuries, and how they have changed in response to cultural changes. Examples include the underworld, the journey, the knight, and the machine.

Prerequisites: ENG 101C ENG102M

318 The Study of Language 3 credits

An introduction to the phonology, morphology, lexicon, and syntax of English Approaches include both an overview of the development of English from the perspective of historical linguistics and an analysis of English from the perspective of structural linguistics Topics covered include: the IPA phonetic system, Indo-European roots of English, borrowings into English, traditional and transformational grammar, and dialect.

320 19th Century American Literature 3 credits

A survey of major 19th century American authors in the Romantic and Realist traditions, with special attention to cultural backgrounds.

Prerequisites: ENG 101C, ENG102M

321 20th Century American Literature **3 credits**

A study of the major American novelists, poets, and dramatists of the 20th century. Emphasis will be on the realistic/naturalistic school and on cultural backgrounds that influenced American writers.

Prerequisites: ENG 101C, ENG102M

325 Feature and Magazine Writing **3 credits**

Practice in writing longer articles suitable for both newspaper and magazine publishing.

Prerequisite: ENG 103 or two writing-intensive courses; cross-listed with COM 325

339 Technical Writing **3 credits**

Technique and practice in writing basic technical reports. Guidelines for scientific reporting, memoranda, progress reports, and formal documents.

Prerequisites: Two writing-intensive courses

341 Imaginative Writing **3-6 credits**

Practice and development of writing skills in poetry, fiction, and drama. The course will be conducted as a workshop.

Prerequisite: ENG 103 or two writing intensive courses

343 Writing for Media **3 credits**

Basic communication technique with an emphasis on news values, reporting and writing.

Prerequisite: ENG 103 or two writing intensive courses

345 Fiction Writing

A workshop in the writing of short fiction. Students will analyze the techniques of story writers, write their own original stories, and take part in class critiques of drafts.

Prerequisites: ENG 341 or permission of instructor.

347 Seventeenth Century Literature **3-6 credits**

Intensive study of one or more selected authors, genres or movements, including such topics as Cavalier and Metaphysical poetry, the Age of Milton, religious poetry and prose, and the epic. May be repeated once on a different topic.

Prerequisites: Literature core

350 Medieval and Renaissance Literature **3-6 credits**

Intensive study of a number of authors from the late medieval and Renaissance periods in European literature. Topics for each offering will be specified in advance, but may include Renaissance humanism and the imitation of classical literary models, the development of the lyric, medieval and Renaissance traditions of allegory, or the literary expression of dissent in medieval and Renaissance literature. May be repeated once on a different topic.

Prerequisites: Literature core

351 Restoration and Eighteenth Century Literature **3 credits**

Intensive study of authors genres, and movements between 1660 and 1800. Including Restoration drama, the mock-epic, satire, and the beginning of the novel. Literary works are discussed in the context of political events such as the Puritan Revolution and its aftermath, and social changes, especially the increasing importance of the middle class.

Prerequisites: Literature core

352 19th Century British Literature 3 credits

Intensive study of the literature of the Romantic and Victorian periods. Emphasis is placed on the historical and cultural contexts of the French and Industrial Revolutions and their influence on major Romantic poets and Victorian poets and novelists.

Prerequisites: Literature core

353 20th Century British Literature 3 credits

Intensive study of selected 20th century authors and movements. Covers major Modernist figures such as Eliot and Joyce, and relates them to changes in 20th century society. Also covers Postmodernism in poetry and fiction.

Prerequisites: Literature core

415 Selected Studies in Literature 3–9 credits

Intensive study of a specific author, period, genre, literary circle, or topic. Topics vary quite broadly and frequently contain interdisciplinary components; students may also request areas for study.

Prerequisites: Literature core

420 Senior Seminar 3 credits

In the Senior Seminar, students engage in a semester-long research project while also acquiring some knowledge of advanced literary criticism and critical theory. Texts will vary depending on instructor. Must be taken if ENG 450 (Senior Thesis) is not chosen.

Prerequisites: Senior English major status

450 Senior Thesis 3 credits

Students will write an independently chosen thesis under the careful supervision of a faculty mentor. Students will master all phases of the research process, including the gathering of research from traditional and electronic bibliographical sources, standard systems of bibliographical citation, and organization of a developed and original argument.

Prerequisites: Senior Status *Fall only*

470 Internship 3–12 credits

Academic study combined with work experience in the community at newspapers, radio and TV stations, public relations offices, and other media outlets requiring good communication skills.

Prerequisites: ENG 103, 203, or three writing-intensive courses

480 Independent Study 1–6 credits

Special investigation of a selected literary topic. English majors only.

Prerequisites: Literature core

Fine Arts (FA)

102C Cultural Synthesis in the Ancient World — **3 credits**

This course explores ways in which contemporary culture is influenced by the images, architecture, music, and theater of the ancient world. Cultural artifacts are examined to discover not only their individually distinct style norms and meanings, but also how their styles and meaning change as cultures collide, interact, accommodate and assimilate in the ancient world.

104M Art, Self, and Community in the Modern World — **3 credits**

This course will explore the development of modern society from its roots in the 16th-century Renaissance through the lens of artistic expression. Important works from the visual and performing arts will be studied and placed into historical context in order to understand both their meaning as individual works of art and their expression of societal values and philosophies.

117/118 Applied Music — **1 credit each**

Private half-hour weekly lessons in piano, voice, guitar, string instruments, woodwind instruments. May be repeated for credit.

120 Theater Production — **1 credit**

Participation in a theatrical production in one or more of the following areas: acting, stage management, lighting, set building, house management, stage crew, costumes, make-up and/or publicity. May be repeated for credit.

Cross registration with ENG 120.

205G The Jazz Age Culture — **3 credits**

This course will explore jazz styles and performance practices, examine the various influences contributing to the development of jazz and discover how jazz influenced art music, Broadway and rock. Considerable attention will be given to drawing relationships between jazz and the mood and culture of the American people in the early 20th Century.

Prerequisite: FA 102C or 104M

206G Voices of Liberation — **3 credits**

This course will examine ways in which groups develop their identity through the creation of distinct style norms in their culture, specifically those found in art, music, theater and dance. It will look at art innovation as essentially counter-cultural in each context (for instance: the art of Christians in the context of a Greco-Roman world, the art of women in a culture where only men are considered artists, or the art of Buddhists in a predominately Hindu society).

Prerequisite: FA 102C or 104M

207G World Music — **3 credits**

This course will explore the music of various non-western cultures in order to develop an understanding of the similarities and differences of musical styles in different civilizations. Studies will include the instruments of the cultures and how each culture utilizes elements of music such as scales, melodic patterns, harmonies, and rhythm.

Prerequisite: FA 102C or 104M

210 Photography — **3 credits**

This course is designed to develop fundamental skills necessary for students to produce quality black & white photographs. The course focuses on technical aspects of camera use and image development. Specifically, the course focuses on composition, exposure and time settings, use of filters, film type and application, lens types and uses, negative development, printing processes.

Prerequisite: None

215 **Jazz/Modern Dance** 1 credit

A weekly 1 1/2 hour class for students with some classical dance training. Through an individually paced study of jazz and modern dance techniques, students will improve their proficiency in physical movement, grace, physical stamina, aesthetic expression, and musicality. Classes will consist of warm-up and warm-down exercises, barre and floor positions, movements and combinations. May be repeated for credit.

Prerequisite: Permission of instructor, based on an evaluation of the student's dance training

216 **Ballet/Modern Dance** 1 credit

A weekly 1 1/2 hour class for students with some classical dance training. Through an individually paced study of ballet and modern dance techniques, students will improve their proficiency in physical movement, grace, physical stamina, aesthetic expression, and musicality. Classes will consist of warm-up and warm-down exercises, barre and floor positions, movements and combinations. May be repeated for credit.

Prerequisite: Permission of instructor, based on an evaluation of the student's dance training

480 **Independent Study** 1–3 credits

Special investigation of a selected topic.

601 **Choral Society** 1 credit

Non-audition chorus open to students, faculty, staff, and members of the community. Students study and perform representative works of great choral literature from the 16th century to the present, culminating in a public performance. Time will be spent on the basics of choral singing including vocal technique, diction in English and other languages, and basic music reading skills. Previous musical study is not required and no audition is necessary. May be repeated for credit; up to 3 credit hours can be accumulated toward graduation.

Prerequisite: None

604 **Chamber Singers** 1 credit

A student-only chorus specializing in the performance of music appropriate for a small ensemble, including a cappella vocal chamber music and jazz harmonies. Some travel for off-campus performances is likely. May be repeated for credit; up to 3 credit hours can be accumulated toward graduation.

Prerequisite: none

605 **Instrumental Ensemble** 1 credit

A weekly 1 1/2 hour rehearsal for students who have the ability to play a musical instrument. Under the guidance of a director, students will rehearse music composed or adapted for the combination of instruments available in a given semester, either as a full ensemble or in smaller chamber ensembles. Emphasis will be on achieving proper rhythm, intonation, tone production, and phrasing in order to produce satisfying performances of music from varying periods and styles. May be repeated for credit.

Prerequisite: Permission of instructor, based on an evaluation of the student's ability to play an instrument

Foreign Languages

French (FRN)

101 Introductory French I — **3 credits**

A study of pronunciation, fundamentals of grammar, exercises in speaking, understanding and writing the foreign language. Readings will introduce the student to the foreign culture.

102 Introductory French II — **3 credits**

Essentials of grammar, exercises in speaking and writing the foreign language. Readings will expand the student's knowledge of the foreign culture.

202 Intermediate French — **3 credits**

Review and further study of the fundamentals of the foreign language to increase comprehension, speaking and writing skills. Readings will increase knowledge and understanding of the foreign culture.

301 Advanced French Grammar and Readings — **3 credits**

An in-depth study of the more complex problems of grammar to develop precision and good style in writing and speaking.

Spanish (SPN)

101 Introductory Spanish I — **3 credits**

A study of pronunciation, fundamentals of grammar, exercises in speaking, understanding and writing the foreign language. Readings will introduce the student to the foreign culture.

102 Introductory Spanish II — **3 credits**

Essentials of grammar, exercises in speaking and writing the foreign language. Readings will expand the student's knowledge of the foreign culture.

201 Intermediate Spanish I — **3 credits**

Review and further study of the fundamentals of the foreign language to increase comprehension, speaking and writing skills. Readings will increase knowledge and understanding of the foreign culture.

202 Intermediate Spanish II — **3 credits**

Review and further study of the fundamentals of the foreign language to increase comprehension, speaking and writing skills. Readings will increase knowledge and understanding of the foreign culture.

301 Advanced Spanish Grammar and Readings — **3 credits**

An in-depth study of the more complex problems of grammar to develop precision and good style in writing and speaking.

Geography (GEO)

201 Earth Science — **3 credits**

A study of earth's physical environment. Astronomy, weather and climate, oceans, rocks, minerals and landforms are explored individually and in relation to one another.

Fall only

202 Cultural World Geography — **3 credits**

A survey of the earth's people and their relationships to the total environment. Europe, Africa, the Middle East, Australia, Asia, the area comprising the former Soviet Union, Latin America, the United States and Canada will be studied regionally. *Spring only*

413 Geography Cooperative Education — **3–12 credits**

Academic study combined with work experience in the community.

480 Independent Study — **1–3 credits**

Special investigation of a selected topic.

Gerontology (GER)

241 Introduction to Social Gerontology **3 credits**

Introduction to the study of aging as just one of many normal life processes in contemporary culture. Issues discussed include the biological, psychological and sociological aspects of aging and the implications of those aspects. GER 241 is a prerequisite for all other gerontology courses.

Fall/Spring

277 Adult Development and Aging **3 credits**

This course will provide an overview of adult development from early adulthood through death and will focus on both normative changes and individual differences. Topics to be discussed include: biological changes, changes in health and health habits, cognitive and intellectual changes, sex roles and family roles, work and work roles, development of relationships, changes in personality and motivs, mental health and psychopathology, and death and dying. Developmental theories, models, and research methods will also be discussed.

Prerequisite: PSY 123 *Fall/Spring*

341 Substance Abuse and the Aged **3 credits**

Focuses on the use patterns, diagnosis and treatment methods specific to the aged substance abuser. Issues examined will include misuse and abuse of prescription drugs, behavior and risk factors, factors related to underdiagnosis, and relationship to depression and suicide.

Spring

358 Counseling the Older Adult **1-3 credits**

The effective use of individual and group counseling techniques for older persons with emotional or social difficulties in adjusting to the aging process. *Alternate years*

365 Alzheimers Disease **3 credits**

Exploration of the many facets of Alzheimers Disease and other dementias. Assessment, intervention and psychosocial implications of treatment for patients, families and caregivers.

370 Remotivation Therapy **3 credits**

Development of a group therapy approach applicable to varied populations including children, young adult, aged and special needs. Emphasis on learning and practicing techniques to motivate and prepare these populations for more advanced group therapies.

375 Aging Policies and Programs **3 credits**

The historical development and current implementation of social policies for the aging. Discussion of policies affecting income, health care, social services, and volunteerism.

Spring

392/393 Seminar **3 credits each**

In-depth study of a special topic or area of interest. Small group discussion format for advanced students. *On demand*

410 Adult Protective Services **3 credits**

Examination of the needs and potentialities of the most vulnerable and frail of the nation's elderly population. Study of the philosophy and delivery of protective services for the elderly.

On demand

413 Gerontology Cooperative Education **3 credits**

Academic study combined with work experience in the community.

On demand

470 Practicum 3 credits

Work experience in a selected agency which provides services to the aged. Practicum supervised by an agency representative; education directed by faculty. Direct service to clients.

On demand

480 Independent Study 1–3 credits

Special investigation of a selected topic. *On demand*

Health Professions (HP)

100 Introduction to Health Professions **2 credits**

This course presents an overview of major health professions along with current issues and concerns prevalent in health care. Students will be given the opportunity to network with peers, faculty, and library staff. Classes are two hours per week and students are expected to spend an additional two hours per week reading assigned materials and collaborating with classmates and others of alternate disciplines. This collaboration will include researching and preparing a required paper on an approved topic.

Fall/Spring

210 Special Topic: HIV/AIDS **3 credits**

The focus of this special topic and interdisciplinary course is the biological and social issues related to AIDS prevention, specifically HIV risk reduction and behavioral interventions. The holistic approach to health services of individuals, families and communities is emphasized throughout, including spiritual nutritional and alternative health therapies. The social impact of AIDS upon the health care system, state and federal government is included.

Fall

241 Fundamental of Food and Nutrition **3 credits**

This course will focus on a study of the major nutrients found in food including characteristics, functions and metabolism. Interrelationships of nutrients; effects of inadequate and excessive intake; principles of energy metabolism and a study of energy requirements of the individual will be included.

480 Special Topic: American Sign Language **3 credits**

This course presents basic conversational skills in American Sign Language (ASL). This includes the American Manual Alphabet, basic ASL vocabulary and an understanding of the rudimentary elements of ASL grammar. *Fall, Spring, Summer*

History (HIS)

101 History of Western Civilization I — 3 credits

This course is a study of the main currents in Western cultural, political, and intellectual history from the classical period to the Napoleonic era. Emphases will be on the development of culture and the intellect of the classical period and how Western society has transformed and strengthened them. The course will include discussions of texts from a critical point of view along with written assignments.

102 History of Western Civilization II — 3 credits each

This course is a study of the main currents in Western cultural, political, and intellectual history from the Napoleonic era to the present. Emphases will be on the themes which influenced and shaped the modern western world. The course will include discussions of texts from a critical point of view along with written assignments.

103 United States History to 1865 — 3 credits each

A survey of significant political, economic, social, and intellectual themes in the development of the United States from Colonial times until 1865.

104 United States History since 1865 — 3 credits each

The very nature of American society is built upon a base of combined cultures and groups. This course is a study of how that multicultural framework is embedded in the narrative of American history since the Civil War. Emphases will be on the participation, problems, and contributions of women, Native Americans, African Americans, immigrants, labor, and other minority groups understood within the context of the historical narratives. This course includes analytical writing and discussion of readings.

201 History of Nineteenth-Century Revolutions — 3 credits

Detailed study of the political, social and intellectual events which culminated in the revolutions of 1789, 1830 and 1848. Emphasis on the industrial and economic conditions which led to late nineteenth-century radical movements.

Prerequisite: 2 semesters of History/Political Science Survey. *On demand*

204 Survey of Latin America: Modern — 3 credits

History 204 begins the survey of Latin American civilization from 1810, the era of Independence, to the contemporary period. Part I takes up the history of nineteenth-century Latin America, first analyzing the challenges of Independence, and then describing the impact of economic modernization from 1870. Part II examines the Twentieth Century—the era of Latin American Revolutions. HIS 203 recommended.

Prerequisite: 2 semesters of History/Political Science Survey. *Alternate years*

207 History of Russia — 3 credits

Study of the great Kievan empire, the Mongol yoke, the rise of Muscovite Tsars, the expansion of absolutism and empire and social revolution.

Prerequisite: 2 semesters of History/Political Science Survey. *Alternate years*

208 History of Soviet Union — 3 credits

The development of the Soviet Union from its revolutionary beginnings in 1917 through social upheaval, the terror of the purges, the tragedy and triumph of World War Two, and the dismantling of the Soviet System.

Prerequisite: 2 semesters of History/Political Science Survey. *Alternate years*

210 History of England **3 credits**

A detailed study of the Tudor-Stuart period. Emphasis is on the reigns of Henry VIII and Elizabeth I. The course culminates with the crisis between crown and parliament under the Stuart kings.

Prerequisite: 2 semesters of History/Political Science Survey. *Alternate years*

211 History of Britain **3 credits**

The development of British history from 1689 to the present. This course stresses the development of parliamentary government, the growth of the empire, and the emergence of Great Britain as a leading world power.

Prerequisite: 2 semesters of History/Political Science Survey. *Alternate years*

213 Modern French History **3 credits**

This course surveys the events of the French Revolution, Napoleonic Era, Restoration Period, July Monarchy, Second Republic, Second Empire and Third Republic. It will conclude by examining France during and since World War II. In addition to the country's stormy political history, social and cultural changes will also be analyzed.

Prerequisite: 2 semesters History/Political Science Survey. *Alternate years*

320 Selected Studies in History **3 credits**

A lecture and discussion approach to the study of special themes in history. On request students may take this course more than once if the theme they are studying differs. Recent themes have been the History of Women in the United States, The Civil War, American Foreign Policy, and African American History.

Prerequisite: 2 semesters of History/Political Science Survey. *On demand*

321 Nazi Germany **3 credits**

An in-depth study of totalitarianism focusing primarily in Germany from 1920–1945. Emphasis on the career of Adolph Hitler, the SS, the Nazi state, the destruction of European Jewry, and World War Two. Secondary emphasis on the phenomena of racism and nationalism.

Prerequisite: 2 semesters of History/Political Science Survey. *Alternate years*

322 World Wars, Cold War, and Beyond **3 credits**

In the 20th century, the United States emerged as the world's strongest Nation. This course offers a survey of U.S. foreign relations during that time. It examines issues including both World Wars, origins and history of the Cold War, episodes of international revolutionary nationalism, wars in Korea, Vietnam, and the Persian Gulf, U.S./Latin American relations, years of nuclear deterrence, and the challenges of globalization.

Prerequisite: 2 semesters of History/Political Science core sequence
Alternate years

325 The Civil War Era **3 credits**

This course examines the regional events leading to the outbreak of the Civil War, the prosecution of the War, and its aftermath. It surveys the experiences of Americans-southern and northern, white and black-exploring how they were affected by and how they influenced the events of the time and nation.

Prerequisite: History /Political Science core sequence *Alternate years*

328 **American Women's History** 3 credits

This course explores women's experience in the United States from Colonial times to the present. It surveys women of different ethnic, racial and class backgrounds, exploring how women were affected by, and how they themselves influenced the historic events of the nation.

Prerequisite: History/Political Science core sequence. *Alternate years*

405 **History Seminar** 3 credits

A reading and discussion seminar focusing on one of the following topics: Recent American History or European Intellectual History.

Prerequisite: 2 semesters of History/Political Science Survey.

407 **European Cultural Movements** 3 credits

The course will introduce the student to the major artistic and literary movements of late nineteenth and early twentieth century continental Europe. The student will develop an understanding of the historical and aesthetic significance of such avant-garde movements.

Prerequisite: 2 semesters of History/Political Science Survey. *Alternate years*

408 **Europe Since 1945** 3 credits

This course will describe and analyze the economic, social, political and cultural developments that have taken place in Europe since 1945. Major topics that will be studied include rebuilding Europe physically and psychologically after World War II, the advent of the Cold War, the events of 1968, and recent problems, such as reactions to immigration.

Prerequisite: 2 semesters of History/Political Science Survey. *Alternate years*

410 **Seminar on Global Issues** 3 credits

A reading and discussion seminar focusing on different political, social, and economic issues which affect the late twentieth-century world. This course will explore current issues in an historical perspective.

413 **History Cooperative Education** 3–12 credits

Academic study combined with work experience in the community.

Prerequisite: Permission of director *On demand*

450 **History Internship** 3 credits

Directed field experience in archival and/or museum projects for junior and senior students at the Wyoming Historical and Geological Society. Students supervised by the professional staff of the Society in cooperation with history faculty. Permission of the instructor required.

Prerequisite: Permission of Director. *On demand*

480 **Independent Study** 1–3 credits

Special investigation of a selected topic. *On demand*

491 **Junior Research Seminar** 3 credits

An introduction to historical methods and research. Students select a topic for a bachelor thesis and are guided in their research and writing. Offered annually. Required of junior history majors.

Prerequisites: 2 semesters of History/Political Science Survey.

Honors (HNR)

300 Explorations Seminar **0 credits**

This non-credit course is required of all Honors students and meets 3–4 times each semester. Sessions generally explore themes or topics from Honors courses. The format varies, but may include lectures, debates, discussions, or presentations by faculty, students, or guest speakers; discussion among participants is always emphasized. This forum provides student/student interaction across classes and majors in addition to student/faculty interaction.

401 Capstone Seminar **3 credits**

This required Honors course is generally taken in the final year, but can be taken earlier with the Director's permission if necessary. Students work within a seminar setting under faculty and peer guidance to develop a professional quality project that advances their research and presentation skills. Projects are presented to the College community and published in the Honors journal Honorus.

Management Information Systems (MIS)

101 Programming: C 3 credits

Problem solving methods; algorithm development; procedural and data abstraction, program design, C programming. Intended for students who plan to continue with other Computer Science courses.

110 Introduction to Information Systems 3 credits

An interdisciplinary study that views information as an economic resource. The course focuses on computer-based information systems that support the operations, management and decision functions of an organization and explores the basic technical, behavioral, economic and organizational concepts relevant to information, decision making and systems. Topics include the methodology and practice of developing a computerized information system; the organization, management and control of the information system and the social impact of information technologies.

121 Programming: C++ 3 credits

Control structures, top-down programming and stepwise refinement. Debugging, testing and documentation. Lecture: 2 hours Laboratory: 2 hours.

200 Systems Analysis, Design and Implementation 3 credits

A study of systems analysis from the standpoint of the life-cycle phases of information systems. Emphasis is on the development of information systems, information requirements analysis the system design phase, the implementation phase and system administration.

Prerequisite: MIS 110

220 Applied Networking Design 3 credits

This course examines recent advances and new applications in the field of computer networks and telecommunications. Technical fundamentals, architectures and design of computer networks, strategies, tool and techniques of network planning, implementation, management, maintenance and security are also covered.

231 Introduction to File Processing 4 credits

File terminology, structure and manipulation techniques. Sequential and random access bulk storage devices. Applications of data structures and file processing techniques. Introduction to COBOL. Lecture: 3 hours. Laboratory: 2 hours *Alternate years*

310 Managerial Applications of Object-Oriented Programming I 3 credits

This course provides a study of an object-oriented programming language as it pertains to managerial applications. In addition, the course introduces the use of object-oriented programming methodologies.

311 Managerial Applications of Object-Oriented Programming II 3 credits

This course expands object-oriented skills taught in Managerial Applications of Object-Oriented Programming I. The emphasis in this course is on object-oriented development tools and development in a client-server environment.

Prerequisite: MIS 310

312 Software Engineering 3 credits

Software development and procurement is an important part of information system design. This course emphasizes a disciplined approach to: analyzing requirements and specifications; designing; implementing through programming, procurement, and reuse; delivering with adequate testing and documentation; and maintaining by adapting and extending the application software for an information system.

Prerequisites: MIS 200, MIS 310

420 Teleprocessing **3 credits**

An introduction to teleprocessing and communication networks with emphasis on exchange of data between systems.

Prerequisite: MIS 110

425 EDP Audit and Control **3 credits**

An introduction to the fundamentals of EDP auditing. Emphasis is on understanding EDP controls, the types of EDP audits and concepts and techniques used in EDP audits.

432 Data Base Management Systems Design **3 credits**

Introduction to database concepts, data models, data description languages, query facilities, file and index organization. Data integrity, reliability and security. Students work with real database management systems.

Prerequisite: MIS 110

491 Information Technology Management **3 credits**

An examination of the relevant management issues in information technology and their impact on a firm's competitiveness. Case study method is used. Senior status only.

Prerequisites: MIS 200, MIS 420, MIS 432

Mathematics (MTH)

115 Basic Statistics I — 3 credits

An introduction to the use of statistical methods with emphasis on practical applications. Descriptive statistics, frequency distributions, estimation of parameters, introduction to hypothesis testing, correlations, linear regression and the use of computers in statistics.

120 Mathematical Reasoning — 3 credits

Development of quantitative problem solving. Methods of problem solving. Reading, determining, and solving problems using basic arithmetic, algebra, and geometry. Common mathematical models of everyday phenomena. Enrollment based on results of placement examination.

151 Analytic Geometry and Calculus I — 3 credits

Basic concepts, limits, derivatives and applications.

152 Analytic Geometry and Calculus II — 3 credits

Transcendental functions, techniques of integration, polar coordinates, vectors in R2 and R3, differential equations.

Prerequisite: MTH 151. *Spring only*

160 Discrete Mathematics — 3 credits

Number systems, propositional calculus, sets and tuples, functions, combinatorics, matrices and determinants, mathematical induction, graphs.

200 Historical Perspective of Mathematics — 3 credits

The place of mathematics in human enterprise and the central role it has played in the development of civilization. Topics chosen from among: the history of mathematics, contributions by various cultures, geometry, calculus, number theory, modern logic and unsolved problems.

Prerequisite: MTH 152. *Fall only*

215 Statistics for Mathematicians — 3 credits

Probability theory, games of chance, probability distributions, testing of hypotheses, curve fitting and correlation.

Prerequisite: MTH 152. *Spring only*

225 Analytic Geometry and Calculus III — 4 credits

Spherical and cylindrical coordinates, partial derivatives, multiple integrals, sequences and series.

Prerequisite: MTH 152. *Fall only*

241 Linear Algebra — 3 credits

Systems of linear equations, vector space, inner products, determinants, eigenvalues and eigenvectors, applications.

Prerequisite: MTH 152. *Fall only*

242 Differential Equations — 3 credits

Equations of first order and degree, higher order and degree equations, including linear with constant coefficients, systems of equations.

Prerequisite: MTH 225. *Spring only*

244 Set Theory and Logic — 3 credits

Introduction to set theory, equivalence and order, Boolean algebra, introduction to logic, rules of inference. *Fall only*

341 Principles of Analysis I — **3 credits**

Real number system, topology, sequences and series, continuity and differentiability.

Prerequisite: MTH 225, MTH 241 — *Spring only*

342 Principles of Analysis II — **3 credits**

Riemann-Stieltjes integral, functions of several variables, introduction to complex analysis.

Prerequisite: MTH 341 — *Fall only*

351 Geometry — **3 credits**

History of geometry, axiom systems, types of geometries, axiomatic development of a geometric theory. *Spring only*

363 Abstract Algebra I — **3 credits**

Introduction to abstract algebra, groups, introduction to rings and fields.

Prerequisite: MTH 225 — *Spring only*

364 Abstract Algebra II — **3 credits**

Rings, integral domains, fields, polynomials.

Prerequisite: MTH 363. — *Fall only*

413 Math Cooperative Education — **3–6 credits**

Academic study combined with work experience in the community.

480 Independent Study — **1–3 credits**

Special investigation of a selected topic. *On demand*

486 Special Topics in Mathematics — **1–3 credits**

Topics vary from semester to semester and will be announced with preregistration information.

490 Mathematics Seminar — **3 credits**

Prerequisite: Permission of department — *On demand*

Medical Imaging (MI)

101 Introduction to Medical Imaging 1 credit

This introduction to the Medical Imaging profession includes the historical development as well as specialties within the fields, organizational structure of hospital departments and opportunities for professional growth. The profession is examined in order to assist the student in making a commitment to pursue this field. Lecture: 1 hour

Fall Spring (As needed)

104 Medical Terminology I (Web-based) 1 credit

This course is designed to provide students with a basic understanding of the medical vocabulary necessary for work in health-related fields. It covers the basic techniques of medical word building followed by medical terms relating to body structure, integumentary, gastrointestinal, respiratory, cardiovascular, blood, lymph, and immune systems. No previous knowledge of anatomy, physiology, or pathology is necessary.

105 Medical Terminology II (Web-based) 1 credit

This course is designed to provide students with a basic understanding of the medical vocabulary necessary for work in health-related fields. It covers the basic techniques of medical work building followed by medical terms relating to musculoskeletal, genitourinary, female reproductive, endocrine and nervous system, and special senses. No previous knowledge of anatomy, physiology or pathology is necessary.

106 Medical Terminology 1 credit

Anatomical names of bones and organs of the body and other descriptive terms and their common abbreviations; prefixes and suffixes, proper usage, spelling and interpretation of terms. Lecture: 1 hour. *Fall only*

112 Methods of Patient Care 2 credits

Communication, asepsis, body mechanics, vital signs, emergencies, drug administration and isolation technique. Lecture: 2 hours. *Fall only*

113/713 Lab Radiographic Procedures I 4 Credits

This course is designed to develop preclinical competency in specific diagnostic procedures through a combination of lecture and laboratory. It is an introduction to basic theory and principles of radiographic procedures of the upper and lower limbs, bony thorax, chest, abdomen, gastrointestinal system, biliary tract, and urinary system.

Pre/Corequisite: BIO 211 or permission of instructor Fall only

114/714 Lab Radiographic Procedures II 4 credits

This course is designed to develop preclinical competency in specific diagnostic procedures through a combination of lecture and laboratory. It is a continuation of Radiographic Procedures I, emphasizing theory and principles of radiographic examinations of the vertebral column and cranium.

Prerequisite: MI 113; Pre or Co-requisite: BIO 212 or equivalent Spring only

125/725 Lab Principles of Radiographic Exposure and Film Processing I 3 credits

Elements of x-ray production. Emphasis on factors affecting production of an acceptable diagnostic radiograph: contrast, density, recorded detail, visibility of detail. Lecture: 2 hours. Laboratory: 2 hours. *Fall only*

126/726 Lab Principles of Radiographic Exposure and Film Processing II 2 credits

Continuation of MI 125. Further study of theories and factors affecting production of a quality radiograph inclusive of processing. Lecture: 2 hours. Laboratory: 1 hour

Prerequisite: MI 125. *Spring only*

140 Clinical Experience I **2 credits**

Orientation to the clinical setting, equipment familiarization, application of theoretical principles through examination of patients under direct supervision. Film critique. 16 hours per week.

Prerequisites: MI 113; CPR certification, annual health examination, immunizations, current liability insurance, and verification of observation. *Spring only*

155 Clinical Experience II **3 credits**

Continuation of MI 140. Experience in perfecting the application of ionizing radiation under supervision. 40 hours per week.

Prerequisite: MI 140, CPR certification, annual health examination, immunizations, and current liability insurance. *Summer Term B (July–August)*

206/706 Lab Diagnostic Assessment **2 credits**

Through a combination of lecture and lab, this course is designed to provide student education and development of skills in patient assessment. Advanced patient care topics such as venipuncture and contrast media administration, performance and analysis of EKG, history taking, and pharmacology are covered.

Prerequisite: MI 112 or permission of instructor *Spring only*

214 Radiation Biology and Protection **2 credits**

A study of the effects of ionizing radiation on living matter; changes in the biochemistry, micro and macro-morphology, genetics and embryology which are produced by ionizing radiation in order to fully understand topics such as patient protection, personnel protection, maximum permissible dose, exposure monitoring.

Prerequisite: MI 155. *Fall only*

220/721 Lab Radiographic Physics and Equipment **2 credits**

This course will explore the fundamentals of x-ray properties, production of ionizing radiation and its interactions, x-ray circuitry, and equipment through a combination of lecture and laboratory.

Prerequisite: PHY 107/108 or permission of instructor *Spring only*

221 Special Radiographic Procedures **2 credits**

This course deals with special radiographic procedures. Topics covered will be procedures done in the general radiography department including, but not limited to, mammograms, arthrograms and myelograms. Angiographic and interventional radiography as well as related equipment will be covered. Lecture: 2 hours.

Prerequisite: BIO 211/212, MI 113/114. *Fall only*

225 Clinical Experience III **2 credits**

Continuation of MI 155, including special procedures, operating room, and bedside radiography. 16 hours per week.

Prerequisite: MI 155, CPR certification, annual health examination, immunizations, and current liability insurance. *Fall only*

245 Clinical Experience IV **3 credits**

Continuation of MI 225. Practical application of theory and skills acquired in all phases of the curriculum. 24 hours per week.

Prerequisites: MI 225, CPR certification, annual health examination, immunizations, and current liability insurance. *Spring only*

248 Radiographic Pathology/Film Critique I 1 credit

Pathology is a study of the disease process, as well as conditions of illness and their effects on the human body. Film critique is a process by which the student will adequately identify all properties of a radiograph that render it diagnostically acceptable

Corequisite: MI 113 *Fall only*

249 Radiographic Pathology/Film Critique II 1 credit

This course is a continuation of MI 248. Radiographic Pathology will focus on more diseases specific to the osseous and respiratory systems. Topics include the proper use of exposure factors and positioning techniques that will allow the student to determine the difference between a diagnostically acceptable and unacceptable radiograph.

Prerequisite: MI 248 *Spring only*

250 Pathology/Film Critique III 1 credit

This course is a continuation of MI 249, Radiographic Pathology/Film Critique II. Radiographic Pathology/Film Critique III will focus on diseases specific to the alimentary tract, gall bladder, and genitourinary system. Topics include the proper use of exposure factors and positioning techniques that will allow the student to determine the difference between a diagnostically acceptable and unacceptable radiograph.

Prerequisite: MI 249 *Fall only*

255 Clinical Experience V 3 credits

Continuation of MI 245. 40 hours per week.

Prerequisite: MI 245. CPR certification, annual health examination, immunizations, and current liability insurance. *Summer Term A (May–July)*

265 Clinical Experience VI 2 credits

Final phase of the clinical component. Advanced practical application of theory and skills in specialty areas. 16 hours per week. Optional minor rotations or internship in specialty areas begin.

Prerequisites: MI 255; CPR certification, annual health examination, immunizations, and current liability insurance. *Fall only*

275 Clinical Experience VII 2 credits

Continuation of MI 265. 16 hours per week. Optional minor rotations or internship in specialty areas.

Prerequisite: MI 265; CPR certification, annual health examination, immunizations, and current liability insurance. *Spring only*

290 Introduction to Cross-Sectional Anatomy for Radiographers 2 credits

A general overview of cross-sectional anatomy as it applies to Radiology. Emphasis on identifying anatomical structures as they relate to Computed Tomography (CT) and Magnetic Resonance Imaging (MRI). Lecture: 2 hours

Prerequisites: MI 221, BIO 211/212, or college level anatomy course. *Spring only*

300 Cardiovascular Interventional Radiography 2 credits

Advanced level course for registry eligible or registered Radiographers. Focus of the course is cardiac catheterization, angiography, and interventional procedures. This course will also provide instruction in the patient care and procedural techniques necessary to understand this highly complex area of imaging. Lecture: 2 hours.

Prerequisite: Two (2) semesters of college-level anatomy or professional certificate in a health science field. *Fall only*

305 Advanced Medical Imaging **2 credits**

Students will explore topics of advanced diagnostic imaging and therapeutic technologies. The focus includes specialized modalities such as Computer Fundamentals & Applications, Computed Radiography (Digital Imaging), Pediatric Imaging, Trauma Imaging, Mammography, Computed Tomography (CT), Magnetic Resonance Imaging (MRI), Nuclear Imaging, Positron Emission Tomography (PET), Bone Densitometry, Sonography and Radiation Oncology. The modalities will be presented in terms of history, indications, and procedures performed.

Prerequisite: Two (2) semesters of college-level anatomy or professional certificate in a health science field. *Spring only*

400 Issues in Medical Imaging **1 credit**

This course will involve discussion of current issues relevant to medical imaging and their impact upon the profession. Topics include, but are not limited to: mandatory vs. voluntary continuing education, licensure, multiskilling, regional vs. programmatic accreditation, and charting and documentation.

Prerequisite: Senior level status or permission of instructor. *Fall (first seven weeks) only*

413 Radiography Cooperative Education **3-12 credits**

Academic study combined with work experience in the community. To be arranged.

415 Senior Seminar **0 credit**

This course assists students in preparation for the ARRT examination taken upon graduation.

Prerequisite: MI 255 or permission of instructor *Fall (December grads), Spring (May grads)*

450/750 Lab Quality Management in Medical Imaging Sciences **2 credits**

Through lecture and lab, this course focuses on quality management and its associated topics of quality assurance and quality control as they relate to the field of Medical Imaging. Particular emphasis is on quality control which is the part of the overall program that deals with instrumentation and equipment. Methods used to test, evaluate and ensure radiographic quality will be covered.

Prerequisite: MI 250 *Spring only*

480 Special Topics in Medical Imaging

Topics vary from semester to semester and will be announced with pre-registration information. An example of courses offered include those in Magnetic Resonance Imaging, CT Scan, Bone Densitometry, and Sonography.

Medical Technology (MED)

400 Clinical Microbiology — 8 credits

Identification and clinical pathology of bacteria, fungi, viruses and parasites. Techniques to isolate, stain, and culture, and to determine antimicrobial susceptibility. Instrumentation, quality control. *Fall only*

401 Clinical Chemistry — 7 credits

Enzymology, endocrinology, biochemistry of lipids, carbohydrates and proteins, metabolism of nitrogenous end products, physiology and metabolism of fluids and electrolytes and toxicology as related to the body and diseases. The technical procedures include colorimetry, spectrophometry electrophoresis, chromatography, automation and quality control. *Fall only*

402 Clinical Hematology/Coagulation — 5 credits

The composition and function of blood; diseases related to blood disorders; the role of platelets and coagulation. Manual and automated techniques of diagnostic tests for abnormalities. *Spring only*

403 Clinical Immunohematology — 4 credits

Blood antigens, antibodies, crossmatching, hemolytic diseases, and related diagnostic tests. An in-depth study of blood donor service and its many facets such as transfusions, medico-legal aspects, etc. *Spring only*

404 Clinical Immunology/Serology — 4 credits

Immune response, immunoglobulins, autoimmunity and complement and related tests and diseases. Survey and demonstration of serological diagnostic tests.

Spring only

405 Clinical Seminar — 2 credits

Other courses which are not included in the above (such as orientation, laboratory management, education, clinical microscopy) and are unique to the individual hospital program. *Spring only*

480 Independent Study — 1–3 credits

Special investigation of a selected topic.

New Media (NM)

110 Introduction to eCommerce **3 credits**

From Web ethics to customer service, this course covers the basic principles of eCommerce. Starting with obtaining a domain name, to studying current laws and business models, the student gains valuable insight and the skills needed to succeed in the electronic business environments of today's global economy.

111 Systems and Hardware for Digital Media **3 credits**

This course presents an overview of system environments used in multimedia, Web production, non-linear media, and networking topologies. Students examine parallels between operating systems and hardware specifications as well as study components used in new media workstations, Web servers, and media servers.

112 New Media and Industry **3 credits**

This course explores and analyzes emerging convergence technologies and new media's impact on industry. Students study software tools that integrate information technology and interactive design principles; analyze the steps taken to produce a broad spectrum of new media products (including, but not limited to, kiosks, Web sites, interactive presentations, and corporate training); and examine the underlying concepts related to the integration of visual and sound elements into new media products and productions.

201 Graphics and Imaging for Digital Media **3 credits**

This course introduces computer graphic art. Emphasis is placed on image manipulation and vector-based graphics for digital video, CD-ROM production and Internet applications. Topics include image optimization, typography, page layout, color theory, digitizing techniques, photo imagery, and three-dimensional graphics.

220 Web Design **3 credits**

This course introduces the fundamentals of Web page hosting and creation. Topics include the role of Web servers, markup and scripting languages use to program Web pages, and design principles. Students create Web pages through editing source code and commonly-used Web application development environments.

230 Web Animation **3 credits**

This course deals with the creation of animated media for both optical disc (such as CD and DVD) and the World Wide Web. The current concepts and trends in animated media development are covered. Students also create animated media using industry-standard development environments.

Prerequisite: NM 201

310 Web Server Development **3 credits**

This course deals with computer, telecommunications, and networking hardware that supports the World Wide Web. Students study the components that make the Web possible. Topics include Web servers, routers, server software, Web site databases, and other host components. The administration of a Web server is also covered.

Prerequisites: NM 111, NM 220

320 Web Application Development **3 credits**

This course deals with interactive programming for the World Wide Web. Web programming is continually evolving and this course covers the concepts and trends in the present state of interactive Web page development. Students use software development tools to create Web applications.

Prerequisite: NM 220

340 Interactive Multimedia I 3 credits

This course deals with the authoring of CD, DVD and other computer-based multimedia. Interface design theories and principles are covered. Students create multimedia using industry-standard development tools.

Prerequisites: NM 201, NM 230

402 Interactive Multimedia II 3 credits

This course explores scripting in languages such as Lingo to create advanced interactive multimedia products. Scripting in languages such as Lingo is high-level, object-oriented programming native to development environments such as Macromedia Director Shockwave Studio that enables students to create enhancements to standard Graphical User Interface tools and behaviors.

Prerequisites: NM 340

420 eCommerce Integration 3 credits

As eBusiness continues to grow, business leaders are looking for ways to carry out the technical complexities of eCommerce integration. This integration involves skill of the Internet, application design and development as well as a solid understanding of network design and security. This course addresses the framework of how eBusiness network infrastructures support store fronts, shopping carts, user of certificates, as well as network development and maintenance issues.

Prerequisite: NM 110, NM 111

472 New Media Internship 3 credits

Students work as team members on comprehensive projects with industry advisors and program faculty.

Requires Program Director approval. Specific prerequisites or co-requisites depend upon the nature of the project or placement.

Nursing (NSG)

210 Conceptual Base of Nursing Practice **2 credits**

The emphasis in this course is on assisting the student to develop a theoretical base for nursing practice. Students are introduced to nursing process and the metaparadigm. An overview of selected models/theories will be presented as a way to view nursing practice.

Prerequisites: Successful completion of all Nursing prerequisites.

350 Intermediate Nursing Concepts Over the Lifespan I **3 credits**

This course introduces concepts that establish a framework for wellness promotion within microsystems (individuals and families) across the lifespan. Research relevant to health promotion will be introduced.

Prerequisites: BIO 211, BIO 212, BIO 227, PSY 275, HP 100, F&N 241, NSG 210. All coursework required through freshman and sophomore year.
Corequisites: NSG 355, NSG 361 and NSG 365.

351 Intermediate Nursing Concepts Over the Lifespan II **3 credits**

The concept of wellness is explored as it relates to individuals and families. Stress is examined as it impacts on the wellness of persons experiencing alterations in comfort, mobility, acid-base, fluid & electrolyte, gas exchange and transport. Personal, theoretical and empirical knowledge from the sciences, humanities and nursing are utilized as a frame of reference for understanding the maintenance of wellness.

Corequisites: NSG 356, NSG 362 and NSG 366.

355 Applications of Intermediate Concepts Over the Lifespan I **3 credits**

This course will apply the nursing process and selected nursing theorists to wellness concepts of microsystems (individuals and families) throughout the lifespan.

Corequisites: NSG 350, NSG 361 and NSG 365.

356 Application of Intermediate Nursing Concepts Across the Lifespan II **3 credits**

Selected nursing theorists are utilized to develop a framework of nursing care for clients and families experiencing a temporary loss in their level of wellness due to an alteration in comfort, stress, mobility, fluid & electrolyte balance, acid-base balance, transport and gas exchange. Health teaching, legal-ethical issues and research are discussed as they impact on individual/family wellness throughout the lifespan.

Corequisites: NSG 351, NSG 362 and NSG 366.

361 Clinical Application of Nursing Concepts Across the Lifespan I **3 credits**

The focus of nursing care is explored through clinical application of nursing process and nursing theories to clinical situations within microsystems (individual and families) across the lifespan. The student will focus on promotion of wellness.

Corequisites: NSG 350, NSG 355 and NSG 365.

362 Clinical Application of Intermediate Nursing Concepts Across the Lifespan II **4 credits**

The focus of nursing care is explored through clinical application of nursing process and nursing theories to clinical situations with clients/families experiencing a temporary loss of wellness. The student is exposed to clinical situations of acute care and community health with clients across the lifespan.

Semester junior year.

Corequisites: NSG 351, NSG 356 and NSG 366.

365 **Intermediate Clinical Nursing Concepts, Strategies and Skills I** 1 credit

This course develops and refines competencies in cognitive, affective, and psychomotor skills for application in clinical settings across the lifespan. Scientific and humanistic concepts are integrated with simulation of clinical skills.

Corequisites: NSG 350, NSG 355 and NSG 361.

366 **Intermediate Clinical Nursing Concepts, Strategies and Skills II** 1 credit

Develops intermediate competencies in cognitive, affective, and therapeutic communication skills for application in a clinical setting. Scientific and humanistic concepts are integrated with simulation of clinical skills for microsystems (individuals and families) experiencing a temporary loss of wellness across the lifespan.

Corequisites: NSG 351, NSG 356 and NSG 362.

385 **Pharmacotherapeutics** 3 credits

Provides traditional and registered nurse students with a micro and macro understanding of the implications of pharmacokinetics/dynamics, medication usage and administration to the client across the lifespan. The client will include the individual client, the individual's family, and the community. This course will explore medication consumption and administration using the Neuman's Systems Model as a guide. The nursing process will be utilized to guide the practice of therapeutic medication administration and client education.

Prerequisites: Successful completion of all nursing prerequisites.

397 **Professional Nursing Concepts I** 2 credits

This course focuses on concepts basic to the development of professional practitioners. Emphasis is placed on critical thinking, nursing theories, and the re-socialization of the professional nursing role. Knowledge bases for professional practice, the changing health care system, information technology, and practice strategies, including wellness and health promotion across the lifespan are explored.

Prerequisites: Registered nurse status.

398 **Health Assessment Across the Lifespan** 3 credits

This course examines techniques used by registered nurses in the ongoing assessment of the health status of clients. Emphasis is placed on interviewing skills, obtaining health histories and physical assessment techniques used across the lifespan.

Prerequisites: Junior Nursing, Senior Nursing or RN Status

410 **Introduction to Nursing Research (Cross Reference HP 410)** 3 credits

This introductory course is designed to provide nursing students with an overview of the quantitative and qualitative research processes and to provide opportunities for cultivation of critical inquiry. Students will become consumers of research by evaluating published reports and identifying implications for nursing practice.

Prerequisites: Statistics; Nursing 210, Nursing 351 or RN status

450 **Advanced Nursing Concepts Over the Lifespan I** 3 credits

The focus of this course is on concepts relating to the group aspect of macro- systems. Restoration of wellness across the lifespan is addressed with emphasis on cell proliferation, neurological/neurobiological and endocrine deviations and behavioral adjustment. Group leadership and evaluation of selected research is emphasized.

Prerequisites: NSG 351, NSG 356, NSG 362 and NSG 366; Corequisites: NSG 455 and NSG 461.

451 Advanced Nursing Concepts Over the Lifespan II **3 credits**

The focus of this course is on concepts relating to macrosystems (groups and communities). Synthesis of wellness, multisystem problems and health care across the lifespan, as well as application of research and leadership/ management will be addressed.

Prerequisites: NSG 450, NSG 455 and NSG 461; Corequisites: NSG 456 and NSG 462.

455 Advanced Nursing Application Over the Lifespan I **3 credits**

The nursing care of macrosystems (groups) in need of restoration of wellness across the lifespan will be addressed. Selected nursing theories will be used. Health teaching, legal/ethical issues and evaluation of research findings will be emphasized within the framework of the nursing process.

Corequisites: NSG 450 and NSG 461.

456 Advanced Nursing Application Over the Lifespan II **3 credits**

The focus of this course is the application and synthesis in the community and intense crises areas using selected nursing theorists. Health teaching, legal/ethical issues, leadership/ management and application of research will be emphasized within the framework of the nursing process.

Prerequisites: All coursework through first semester senior year; Corequisites: NSG 451 and NSG 462.

460 Professional Nursing Concepts II **4 credits**

This course focuses on the concept of aggregates at-risk, including families and communities. Family and community assessment is emphasized. Nursing theory, nursing process, and principles of leadership and management are applied to models for health planning and population focused practice. Basic concepts of epidemiology are presented and applied to national health initiatives.

Prerequisite: NSG 397 and N398 (RN's only)

461 Clinical Application of Advanced Nursing Concepts Over the Lifespan I **4 credits**

Clinical application of the concepts of selected nursing theorists are emphasized within the context of the nursing process. Nursing care is provided to groups in need of restoration of wellness in such settings as chronic and long-term care. Therapeutic communication skills, teaching/learning, legal/ethical issues and group processes will be emphasized.

Corequisites: NSG 450 and NSG 455.

462 Clinical Application of Advanced Nursing Concepts Over the Lifespan II **4 credits**

Clinical application of concepts of selected nursing theorists will be addressed. Nursing care experience is provided within the framework of the nursing process to individuals/families and groups in the community to enable synthesis of previous learning experiences.

Corequisites: NSG 451 and NSG 456.

465 Clinical Application of Professional Nursing Concepts **4 credits**

Clinical application of baccalaureate nursing concepts will be emphasized. Students will work with aggregates in the community to implement interventions to promote health. Nursing care delivery systems in the community will be explored. Application of case management principles and strategies for individuals and/or groups in the community will be examined.

Prerequisites: NSG 460 (RN's only)

466 Advanced Clinical Nursing Concepts, Strategies and Skills 1 credit

This course further develops and refines advanced competencies in cognitive, affective and psychomotor skills for application in a clinical setting. Scientific and humanistic concepts are integrated with simulation of clinical skills.

The focus of this course is to facilitate the student into the professional nursing role. The historical, current and futuristic aspects of nursing will be examined, along with behavioral, socioeconomic, environmental, legal, ethical and political issues. Emphasis is placed on debate in order to promote active discourse and critical thinking.

475 Issues in Nursing 2 credits

The focus of this course is to facilitate the student into the professional nursing role. The historical, current and futuristic aspects of nursing will be examined along with behavioral, socioeconomic, environmental, legal, ethical and political issues. Emphasis is placed on debate in order to promote active discourse and critical thinking.

Prerequisites: Senior Year *Spring only*

480 Special Topics in Nursing 1-3 credits

This course provides students the opportunity to pursue the investigation of selected topics. Topics may vary from semester to semester and will be announced with preregistration information.

504 Curriculum Design 3 credits

An examination of the foundations, models and procedures of curriculum design in nursing. Curriculum theories and practice are explored.

Prerequisite or Co-requisite: NSG 512

505 Teaching-Learning Strategies 3 credits

This course places emphasis on teaching and learning theories. Students are exposed to a variety of modalities utilized in teaching both theory and clinical courses. Test construction and clinical evaluation methods are included.

512 Concepts and Theories in Nursing 3 credits

This course utilizes the critical reasoning process to examine the elements of nursing knowledge. Emphasis is placed on concept analysis and the evaluation of nursing and shared theories, including family theory. Identification of the links between theory and empirical indicators is examined. The clinical relevance of mid-range and family theory is explored.

514 Foundations of Advanced Practice Nursing 3 credits

Emphasis is placed on the foundations of advanced nursing practice. Course content focuses on the analysis of the health status of individuals, families, and communities. Students learn to develop a comprehensive database, including skills in health history and physical examination. Family and community assessment techniques are examined. Conceptualizations, role development, and competencies of advanced practice are also explored. Laboratory practice hours are required for this course.

Prerequisites:

517 Research Analysis and Utilization 3 credits

This course examines the principles and processes of research. Characteristics of quantitative and qualitative research methods are explored. Emphasis displaced on data analysis, critique and utilization of research findings in practice.

Prerequisites: Basic Statistics; Undergraduate research course or permission of instructor

516 Introduction to Qualitative Research **3 credits**

This course introduces the student to the nature and importance of qualitative research methods. Case study, phenomenologic, grounded theory, historical and ethnographic methods are explored in relation to the health professions. Examples of qualitative research are analyzed.

525 Introduction to Nursing Administration **3 credits**

This course explores the nature of administration as a concept and a variety of theoretical approaches to the process of administration. Common elements of administration are considered and analyzed within the organizational framework of nursing services as a subsystem of an overall health care delivery system.

Pre or Co-requisites: OM 509, NSG 512

535 Nursing Education Practicum **3 credits**

This course provides opportunities for students to develop the skills of classroom and clinical teaching and evaluation using various modalities. Students will explore the need to interface with faculty from nursing and other departments of the institution, administration, support service personnel, and clinical site agency personnel. The logistics of student placement, contractual agreements, state approval, and accreditation are additional areas which are explored. Weekly seminars provide opportunities for exchange of ideas, clarification of concerns, and analysis of educational development and evaluative strategies.

Prerequisites: NSG 504, 505, and at least one clinical course

545 Nursing Administration Practicum **3 credits**

This course is designed to expand on the content of NSG 525, Introduction to Nursing Administration. Students will have selected experiences in a Nursing Service Department with a Nursing Administration and/or designed and explore issues that affect the delivery of nursing care in that situation. Concurrent classes will focus on an analysis of the scope of nursing services in the total health care system and particularly on the role of the Nursing Administrator.

Prerequisites: NSG 525 and at least one clinical course

551 Advanced Pharmacology **3 credits**

Principles of pharmacology are applied to the advanced practice therapeutic management of the client across the life span. Emphasis is placed on mechanisms of drug action, prescription writing, monitoring drug regimens, identifying adverse reactions/toxicity and anticipating changes inherent in self medication. Potential consequences of multiple drug interactions are considered. The cost effectiveness of medication choices is also discussed.

Pre or Co-requisite: NSG 552

552 Pathophysiology for Advanced Practice Nursing **3 credits**

The physiological principles and pathogenesis of common conditions affecting children and adults are presented. The application of concepts from anatomy and physiology, pathophysiology and epidemiology as a basis for advanced nursing practice is emphasized. Physical findings and diagnostic studies appropriate for common health problems occurring across the life span are addressed.

554 Diagnostic Reasoning and Therapeutic Interventions for Primary Care **3 credits**

This is a laboratory/clinical course designed to assist students to use clinical decision-making theory as the foundation for performing clinical interventions. Data collection and hypothesis formulation is emphasized. Students practice psychomotor and psychosocial therapeutic interventions in a variety of clinical settings. A beginning understanding of the role of the Family Nurse Practitioner is stressed. (A minimum of 135 hours of combined laboratory and clinical practice are required for this course.)

Co-requisite for FNP students only: NSG 514

555 Legal, Ethical and Public Policy Issues in Health Care 3 credits

This course is designed to analyze the impact of legal, ethical and public policy dimensions as they relate to health care in general and nursing specifically. Emphasis will be on examination of current issues in these areas. Current trends and issues in health care will provide a framework for analyzing the legal, ethical and public policy aspects of the health care system

556 Primary Care Management of Children's Health 2 credits

Students will develop competence in performing a comprehensive health assessment of children. Clinical experiences also will assist students to gain competence in the management of children's health/illness status. Students will be guided by a preceptor in the implementation of treatment plans or protocols utilized to manage common childhood health problems and illnesses. (A minimum of 90 hours of precepted clinical practice is required for this course.)

Co-requisite: NSG 565

557 Care of Adults with Health Promotion Needs and Episodic Health Problems 2 credits

Focuses on the delivery of theory-based care to adults with health promotion needs and episodic health problems. The application of advanced comprehensive assessment skills to the adult population are covered. Emphasis is placed on risk analysis and reduction and principles of pharmacologic and non-pharmacologic clinical therapeutics. The stabilization of acute and management of common episodic health problems of adults are included. In addition there are selected practice experiences.

*Prerequisites: NSG 551, NSG 552, NSG 514, *NSG 554 for FNP students only*

558 Primary Care Management of Adults with Health Promotion Needs and Episodic Health Problems 2 credits

Students will develop competence in performing a comprehensive health assessment of adults with episodic health problems. Clinical experiences also will assist students to gain competence in the theory based management of adult's health/illness status. Students will be guided by a preceptor in the implementation of treatment plans or protocols utilized to manage common adult health problems and illnesses. (A minimum of 90 hours of precepted clinical practice is required for this course.)

Co-requisite: NSG 557

559 Health Care of Women 3 credits

Emphasis is on gynecological and reproductive health care. Health promotion issues specific to women are covered. Focus is on the theory based management of gynecologic health needs and the normal reproductive cycle. The application of research findings to the health care of women is discussed.

*Prerequisites: NSG 551, NSG 552, NSG 514, *NSG 554 for FNP students only*

561 Primary Care Management of Women's Health 2 credits

Students will develop competence in comprehensive health assessment of the gynecologic and reproductive health care needs of women. Clinical experiences also will assist students to gain competence in the theory based management of women's health. Students will be guided by a preceptor in the implementation of treatment plans or protocols utilized to manage common health concerns of women throughout the life cycle. The application of research to practice will be included. (A minimum of 90 hours of precepted clinical practice is required for this course.)

Co-requisite: NSG 559

562 Care of Adults with Chronic Health Needs and Problems **2 credits**

Focuses on the delivery of theory-based care to adults with chronic health problems. The ongoing assessment and management of chronic illnesses will be discussed. Students will be encouraged to utilize problem solving techniques to determine potential strategies for breaking through barriers to care. The utilization of computers to facilitate client care objectives will also be covered. Selected practice experiences are included.

*Prerequisites: NSG 551, NSG 552, NSG 514, *NSG 554 for FNP students only*

563 Primary Care Management of Adults with Chronic Health Needs and Problems **2 credits**

Students will develop competence in performing a comprehensive, ongoing health assessment of adults with chronic health problems. Clinical experiences also will assist students to gain competence in the theory based management of chronic health problems. Students will be guided by a preceptor in the implementation of treatment plans or protocols utilized to manage common, stabilized adult chronic health problems and illnesses in collaboration with other members of the health care team. (A minimum of 90 hours of precepted clinical practice is required for this course.)

Co-requisite: NSG 562

565 Health Care of Children **3 credits**

This course focuses on strategies for the delivery of health care to children and adolescents. Comprehensive health assessment of children including health promotion needs, growth and development, family and cultural dynamics, physical and psychosocial status are covered. Emphasis is placed on clinical therapeutics both pharmacologic and non-pharmacologic which are appropriate for the management of children experiencing acute and chronic illnesses. Selected practice experiences are included.

*Prerequisites: NSG 551, NSG 552, NSG 514, and *NSG 554 for FNP students only*

567 Family Nurse Practitioner Clinical Synthesis **3 credits**

This course serves as the culminating experience in the family nurse practitioner clinical specialization. Students work with clinical preceptors in family practice settings to apply previously acquired knowledge and skills. This capstone clinical experience focuses on demonstration of competency in the areas of: management of client health/illness status; nurse-client relationship; teaching-coaching function; professional role; managing and negotiating health care delivery systems; and monitoring and ensuring quality of health care practices. (A minimum of 135 hours of precepted clinical practice in a family practice setting is required for this course.)

Prerequisites: All courses except NSG 555

570 Faculty Role Development **3 credits**

This course is designed to develop a full understanding of entry into a faculty position. Students will be provided with the opportunity to learn how to initiate a job search, develop a dossier for promotion and tenure; implement the educator role as it relates to curriculum and evaluation and explore the opportunities for career advancement.

576 Advanced Nursing Management of Adults with Health Promotion Needs and Episodic Health Problems **2 credits**

Students will develop competence in identifying health promotion needs and performing a comprehensive health assessment of adults with episodic health problems. Clinical experience also will assist students to gain competence in the theory-based management of adults' health/illness status. Students will be guided by a preceptor in the implementation of clinical paths and/or protocols used in acute care settings to manage common adult health problems and illnesses. (A minimum of 90 hours of precepted clinical practice is required for this course.)

Co-Requisite: NSG 557

577 Advanced Nursing Management of Adults with Chronic Health Needs and Problems 2 credits

Students will develop competence in performing a comprehensive, ongoing health assessment of adults with chronic health problems. Clinical experience also will assist students to gain competence in the theory-based management of chronic health problems. Students will be guided by a preceptor in the implementation of clinical paths or protocols used in acute care or long-term settings for clinical management of adult chronic health problems and illnesses. Collaboration with other members of the health care team will be stressed. (A minimum of 90 hours of precepted clinical practice is required for this course.)

Co-Requisite: NSG 562

578 Advanced Nursing Management of Women with Health Problems and Health Promotion Needs 2 credits

Students will develop competence in comprehensive health assessment of gynecologic, obstetric, and reproductive health care needs of women. Clinical experiences also will assist students to gain competence in the theory-based management of women's health in acute care, ambulatory, and community settings. Students will be guided by a preceptor in the implementation of advanced nursing strategies utilized to manage common childhood health concerns of women throughout the life cycle. The application of research to practice will be emphasized. (A minimum of 90 hours of precepted clinical practice is required for this course.)

Co-Requisite: NSG 559

579 Advanced Nursing Management of Children with Health Problems and Health Promotion Needs 2 credits

Students will develop competence in performing a comprehensive health assessment of children. Clinical experiences also will assist students to gain competence in the therapeutic management of children's health/illness status in acute care, ambulatory, and community settings. Students will be guided by a preceptor in the implementation of advanced nursing strategies utilized to manage common childhood health problems and illnesses. (A minimum of 90 hours of precepted clinical practice is required for this course.)

Co-Requisite: NSG 565

585 Thesis Advisement (Independent Study Option) 3 credits

Investigation of a research question related to a student's clinical or functional area based on a theoretical framework. Literature review, data collection, analysis of data, summary and conclusions are included.

Prerequisite: Graduate level research course

590 Special Topics 1-3 credit(s)

The Nursing Department features a series of one, two, and three credit courses which deal with special topics of interest to graduate nursing students. They are taught by respected and expert faculty who are leaders in their field. Special Topics may be used as electives within the graduate nursing program.

591 Advanced Practice Nursing Clinical Synthesis 3 credits

This clinical course serves as a culminating experience in the advanced practice nursing clinical sequence for students who will seek certification as clinical specialists. Students work with clinical preceptors to integrate and apply previously acquired knowledge and skills. The clinical experience focuses on the synthesis of the clinical specialist roles, including expert practitioner, case manager, consultant for patient problems and quality improvement, staff educator, collaborator, and clinical leader. Emphasis is placed on evidence-based practice, the formulation, use, and evaluation of independent nursing interventions, and strategies for administration of nursing systems.

Prerequisites: NSG 576 and 577 or NSG 578 and 579

596 Independent Study **Variable credits**

Allows students to investigate a topic of interest, complete their research, or implement a special project with the guidance of a faculty. Topics/projects/thesis must be approved in advance.

599 Graduate Nursing Synthesis Seminar **3 credits**

This course represents the culmination of graduate nursing knowledge and skills. A seminar format is used to facilitate students' demonstration of their ability to integrate theory, research, and clinical or functional practice. A capstone scholarly project provides evidence of students' synthesis of knowledge, written, oral, and critical thinking skills.

Prerequisites: All courses except NSG 555, NSG 535, NSG 545, or NSG 567

Occupational Therapy (OT)

103 Introduction to Professional Behaviors in Occupational Therapy **2 credits**

An overview of occupational therapy roles and functions in practice is presented with an emphasis on the professional behaviors, ethics and values of the occupational therapy profession

Prerequisite: OT Major *Fall and Spring, WEC Fall*

205 Occupation: Theories and Perspectives I **3 credits**

An exploration of the biologic, psychologic, social and cultural elements of occupational behavior are discussed. The relationship of occupation to the evolution of an individual sense of competence and autonomy, social efficacy and motivation, social role learning, and development of adaptational styles are explored. Through a series of laboratory and community experiential activities, students will enhance their personal activity repertoire as well as learn the process for activity analysis.

Prerequisite: OT 103 *Fall only*

220 Dimensions of Human Performance I **2 credits**

Students engage in an in-depth study of human development across the life span including the biophysical, cognitive, affective, cultural and social domains and the impact of such development on human performance. Emphasis will be on prenatal through adolescence

Prerequisite: PSY 123, SOC 101 *Fall only*

221 Dimensions of Human Performance II **2 credits**

An in-depth study of human development across the lifespan including the biophysical, cognitive affective, cultural and social domains and the impact of such development on human performance Emphasis will be on young adult through the aged.

Prerequisite: OT 220 *Spring only*

275 Occupation: Theories and Perspectives II **3 credits**

Through a variety of experiences in purposeful activity, students will explore the dimensions and characteristics of human occupation. This will include the real and symbolic aspects of the activity and its contribution to the development of a personally appropriate lifestyle. This course extends the concepts explored in OT 205 to include the extrapersonal dimension of activity. Through a series of classroom and community based experiential activities, students expand their personal activity repertoire, their activity leadership skills, and their understanding of activity analysis.

Prerequisites: OT 205 *Spring only*

312 Applied Functional Anatomy **5 credits each**

313 Applied Neuroscience

Through exploration of case studies, the student learns normal and pathological anatomy and neurology, and how it relates to human function and dysfunction. Students will participate in guided exploration of the neurological and musculoskeletal systems, evaluating representative case models. In the laboratory component, students will learn various evaluation techniques that can be used to identify and evaluate dysfunction of neurologic systems, bones, or muscles.

Prerequisite: Bio 211, Bio 212, OT 220, OT 221, PHY 107; Corequisite. OT 712/713 (Laboratory) *Fall and Spring; WEC: Summer and Fall*

330 Conceptual Foundations of Occupational Therapy **3 credits**

Students conduct an in-depth exploration of occupational therapy through the study of its history, philosophy, frames of reference and leaders. Emphasis will be on the application, integration and analysis of current and emerging theories and frames of reference that impact upon the occupational therapy process.

Prerequisites: All 200 level courses *Fall, WEC: Summer*

335 Environmental Dimensions of Human Performance **3 credits**

Students explore the physical, organizational, perceptual, psychological and cultural aspects of the non-human environment, including the impact of environment on attitude, behaviors and performance of individuals. The use of the environment to enhance occupational performance, as well as technological advances that assist a person to function with that environment, will be examined.

Prerequisites: SOC 101, OT 330, PHY 107, all 200 level OT courses *Spring only*

422 Occupational Therapy Intervention I **4.5 credits**

Theory, frames of reference, assessment processes, and intervention planning and techniques are explored as they apply to individuals whose occupational performance is affected by various physical, developmental, and psychosocial conditions; this first of three intervention series presents the occupational therapy process for individuals from birth through adolescence. This course includes a clinically based, Level I fieldwork experience.

Prerequisites: All 100, 200, 300 level OT courses; Corequisite: OT 522 and OT 722 (Laboratory) *Spring only*

423 Occupational Therapy Intervention II **4.5 credits**

Theory, frames of reference, assessment processes, and intervention planning and techniques are explored as they apply to individuals whose occupational performance is affected by various developmental, physical and psychosocial conditions; this second of three intervention series presents the occupational therapy process for individuals from adolescence through middle adult. This course includes a clinically based, Level I fieldwork experience.

Prerequisites: All 100, 200, and 300 level OT courses, OT 422, OT 522, OT 722, PSY 290; Corequisite: OT 523 and OT 723 (Laboratory) Fall only; WEC: Summer

424 Occupational Therapy Intervention III **4.5 credits**

Theory, frames of reference, assessment processes, and intervention planning and techniques are explored as they apply to individuals whose occupational performance is affected by various physical, developmental and psychological conditions; this third of the three intervention series presents the occupational therapy process for individuals from adulthood through the aged. This course includes a clinically based, Level I fieldwork experience.

Prerequisite: All 100, 200, 300 level OT courses, OT 422, 522, 722, Psy 290, OT 423, 523, 723; Corequisite: OT 524 and OT 724 (Laboratory) *Spring only; WEC: Fall*

520 Research Design in Occupational Therapy **3 credits**

This course will present the principles and processes involved in research. Qualitative and quantitative approaches will be reviewed and analyzed relative to their strengths, limitations and practical uses. The application of appropriate research methods to problems worthy of study will be stressed. The student will complete a research proposal as part of this course.

Prerequisites: MTH 115, All 100, 200 and 300 level occupational therapy courses.

Intervention Series I, II, III

522 Occupational Therapy Intervention Seminar I 2 credits

523 Occupational Therapy Intervention Seminar II 2 credits

524 Occupational Therapy Intervention Seminar III 2 credits

These seminars support the concepts and techniques learned in OT 422, OT 423, and OT 424. Here, through the use of case studies and discussions, students explore relevant issues related to the practice of occupational therapy. These issues go beyond the concepts in 424 and discuss issues such as ethics, diversity, multicultural implications in treatment planning documentation and reimbursement in various health care service delivery settings

Corequisites. OT 522 and OT 422, OT 523 with OT 423, OT 524 with OT 424 (See 422, 423 and 424 for scheduling.)

570 Occupational Therapy Management & Supervision 3 credits

The occupational therapist's role in financial management, human resource management staff development, quality assurance, program management and evaluation are explored Special emphasis on supervisory processes in facilitating professional growth development gender issues relating to management; management of COTAs and OTAs. Components of program planning, needs assessments, data collection and analysis, and resource allocation will be introduced.

Prerequisites: All 100, 200, and 300 level occupational therapy courses, intervention series I & II.

Corequisites: OT 424, OT 520, OT 524, OT 724 Spring; Fall - WEC

601 Level II Fieldwork I 6 credits

Practical educational experience designed to integrate and apply an academically acquired body of knowledge. Particular emphasis on the development of clinical reasoning: the transmission of the values, beliefs and ethical commitments of occupational therapy, communication of professional behaviors; development and expansion of a repertoire of occupational therapy assessment and intervention methodologies. Three months experience.

Prerequisite: All 100, 200 and 300 level occupational therapy courses all intervention series courses, OT 570 and by permission of the Fieldwork Coordinator

Summer; Spring WEC

602 Level II Fieldwork II 6 credits

This three-month internship emphasizes the integration and application of an academically acquired body of knowledge and research enabling the student to achieve a level of competence in direct care congruent with the standards of entry level practice of the profession of occupational therapy. Students must take this class as a follow-on class to OT 601 in order to meet the educational prerequisites to graduate and to be eligible to sit for the examination offered by the National Board for Certification in Occupational Therapy

Prerequisites: All 100, 200 and 300 level occupational therapy courses, all intervention series courses, OT 570, OT 601 and by permission of the Fieldwork Coordinator

Fall; Spring WEC

610 Elective: Special Topics in Occupational Therapy Practice 3 credits

Specialized areas of Occupational Therapy practice will be discussed; these will include, but are not limited to, hand therapy, sign language, assessment in pediatric practice introduction to neuordevelopmental intervention techniques, and a series of courses offered in other disciplines within the health sciences division. Topics will vary each year depending upon the student interest and the availability of faculty with professional specialty expertise.

Prerequisite: By permission of the instructor Spring; Summer WEC

620 Analysis of Occupational Therapy Theories and Practice Models **3 credits**

Students conduct an in-depth study of theory development and analysis as it relates to macro and micro models of occupational therapy practice. This includes a comprehensive comparative analysis of frames of reference in differing health care delivery systems and ongoing research applications employed to validate the occupational therapy process.

Prerequisite: All 100-500 Level OT courses; Co-requisite: OT 601 Spring; Summer WEC

630 Occupational Therapy Issues and Trends **3 credits**

Students explore, discuss and critically analyze issues affecting occupational therapy practice including reimbursement, role delineation, professional autonomy, legislation, health care systems and managed care.

Prerequisite: All 100-500 Level OT courses; Co-requisite: OT 602 Spring; Summer WEC

690/ Research Project I and II **3 credits**

695 Students will complete a research project that contributes to the knowledge of the occupational therapy process; the outcome will include a paper acceptable for publication in a professional journal.

Prerequisite: MTH 115, OT 520; OT 690 is a prerequisite to OT 695
Spring Years 4 and 5; Summer and Fall WEC

Organizational Management (OM)

500 Organizational Behavior 3 credits

Social and behavioral science approaches to the study of human activity in organizations. The course is designed to equip administrators with skills for managing interactions, differences and relationships in organizational settings.

505 Decision Making 3 credits

A study of decision making in complex human service organizations. Examination of a variety of conceptual frameworks to enable administrators to develop an evaluative design for ethical effective and efficient decision making.

509 Financial Management 3 credits

This course is an introduction to the financial system and its relationship to the financing of business activities. The course emphasizes areas dealing with corporate financing decisions such as time value of money, security valuation, financial statement analysis and financial forecasting.

510 Financial Management I 3 credits

Introduction to basic economic theory, accounting principles, budget theory and practice and financial control procedures necessary to the successful manager. Designed for the non-financial manager and presupposes little or no previous education or experience in finance.

511 Financial Management II 3 credits

Applies the basic skills mastered in Financial Management I through case studies of public and private organizations. Emphasis on integrating financial considerations with other management considerations when analyzing and solving problems, and in planning. Investments, borrowing, information systems and financial analysis are covered.

Prerequisite: OM 510

512 Management Science 3 credits

Management Science is concerned with providing advice, analysis and support to decision-makers based on a scientific approach and looking systematically at goals, scarce resources and decision implementation. This course provides students with a conceptual understanding of the role that management science plays in the decision-making process, introduces students to procedures used to solve problems and explores the procedures to review and interpret management literature and to determine the characteristics of quality research in the field of management.

515 Research Methods 3 credits

Provides students with an understanding of the concepts, principles and techniques associated with the investigation of specific research problems in organizational behavior and management.

Prerequisite: Basic Statistics is required.

516 Introduction to Qualitative Research 3 credits

This course introduces the student to the nature and importance of qualitative research. Case study, grounded theory, historical and ethnographic methods are explored. Examples of qualitative research are analyzed, especially program evaluation.

520 Introduction to Management Information Systems 3 credits

Review and application of basic computer concepts, methods, and information systems techniques that contribute to business decision making and organizational performance. Topics include operating systems and hardware, graphics, desktop publishing, analysis and design, databases, communications, decision support systems, and artificial intelligence and robotics.

525 Human Services Systems **3 credits**

An integrated seminar which examines the programs and policies of the major human service areas, with emphasis on the dynamics of the system as it evolves. Topics for discussion include aging, adult services, children and youth, drugs and alcohol, health, mental health/mental retardation.

527 Selection, Recruitment and Training/Development **3 credits**

An in-depth examination of the recruitment and selection process and the training and development function. The course develops the key relationships among recruitment, selection and training/ development of employees and explores the impact these functions have on organizational competitiveness and success. The course emphasizes the importance of proper recruitment, selection and training/development.

530 Legal Aspects of Administration **3 credits**

Provides students with an understanding of legal aspects of administrative action that includes the sources and scope of administrative authority and the function of the legal process. Case method of decision analysis is utilized, supplemented by lecture and discussion.

533 Managing Customer Satisfaction **3 credits**

This course is a detailed analysis of the value chain concept and the essential interrelationships among logistics, production and operations, specification preparation, bid analysis and vendor analysis. Emphasis is on how total integration of these concepts leads to customer satisfaction.

Prerequisite: Perspectives in Management

535 Leadership **3 credits**

This course is an analysis of the effectiveness of various leadership styles on a continuum from authoritarian to participative. Emphasis will be on the impact of style on productivity, morale, commitment and achievement of strategies and goals.

Prerequisites: OM 545 Introduction to Human Resource Management, OM 530 Legal and Ethical Aspects of Management

536 Marketing Management **3 credits**

An analytical approach to the study of marketing issues. Focus is on influence of the market place and the marketing environment, on decision making in regard to the determination of the organization's services, fee structures, channels and strategies of communication and the organization's system for planning and controlling its marketing effort.

538 Perspectives in Management **3 credits**

This course focuses on the changing nature of management in response to new challenges in the internal and external managerial environment. Emphasis will be placed on the problem solving aspects of the managerial process. Special areas will include globalization of the decision-making/problem-solving process, motivation for performance and fostering an atmosphere for innovation and creativity.

540 Grant/Contract Development and Management **3 credits**

Systematic approach to the mechanics, techniques and issues involved in external funding. Covers the pre-application phase, the application phase, the post-application phase and the administration phase of grant/contract development and management.

541 Not-For-Profit Management **3 credits**

An examination of the management principles and practices as particularly applied to the not-for-profit sector. Topics include board relations, staff effectiveness, fund-raising, marketing, financial information systems, management information systems, governmental relations, legal resources and use of consultants.

Prerequisites: OM 500 Organizational Behavior, OM 586 Strategic Planning

542 Fund-raising Theory and Application 3 credits

Designed for the current or prospective administrator. Focus is on mechanics of fund-raising, the tools of the fund-raiser, and the types of fund-raising activities applicable to both public and private sectors. This course considers the role of institutional development in the 1990s.

543 Assessment in Not-For-Profit Organizations 3 credits

This course is an introduction to the purposes and practices of program assessment and evaluation with special emphasis on the not-for-profit sector. Topics include: purpose of evaluation; evaluation planning; techniques of evaluation; need, process and outcomes evaluation, and effective application of findings.

Prerequisites: OM 500 Organizational Behavior and OM 586 Strategy Planning

545 Introduction to Human Resource Management 3 credits

This course is an introduction to human resource management. It provides a broad overview in such areas as history and definition of the human resource process, human resource management functions, recurring themes in human resource management including issues of protected classes such as women and the disabled, alternative views, and current and future challenges in the field.

550 Personnel and Labor Relations 3 credits

Basic concepts, issues and practices involved in personnel administration and labor relations. Emphasis on the successful management of human resources.

551 Organizational Communication 3 credits

Designed to develop skills in communication to promote organizational goal setting, coherence and effective teamwork.

552 Regulation of Human Resource Management 3 credits

This course is an examination of the legal environment of the workplace and its impact on the human resource function. Compliance with state and federal laws and regulations will be emphasized. It offers an overview of the statutory scheme regulating employment and labor relations, presented primarily through pertinent statutes and their judicial interpretation (case law). Topics include, but are not limited to, issues of discrimination in the workplace, labor relations, health and safety issues and employment standards.

Prerequisites: OM 530 Legal Aspects of Administration

553 Fundamentals of Employment Benefit Planning 3 credits

An in-depth study of the evolution and development of employee benefit programs. Current practices and their applicability to various organizations will be examined.

554 Current Issues in Human Resource Management 3 credits

This seminar, designed for the study of timely and significant issues in human resource management, examines current trends and relevant problem-solving techniques in human resource management.

555 Administration of Human Resources 3 credits

This course examines the theory, policy and process issues in employment relationships including specific practices in selection, appraisal, compensation and discipline as they relate to conceptual views of management.

556 Policy/Procedure Development in Human Resource Management 3 credits

Development and implementation of policies relevant to human resource administration. Focus is on the relationship between government policy and corporate policy and influence of management philosophy for policy planning. Discussion on expected and unexpected outcomes of policy decisions.

557 Performance, Compensation and Reward Systems **3 credits**

This course explores the performance appraisal function and process and its linkage to compensation system development, including performance-based pay and benefits (total compensation strategies), and to reward systems.

Prerequisites: OM 545 Introduction to Human Resource Management

558 Employee Relations and Services **3 credits**

An in-depth look at employee relations and services. The course examines employee relation issues including management systems and procedures, job design, work environment and growth and development. Additionally, students study employee services ranging from employee assistance programs and counseling to child and elder care.

559 Special Topics in Human Resource Management **3 credits**

Examination of selected topics relevant to human resource management. Possible topics include training and staff development, employee assistance programming, governmental relations strategies, time management, effective supervision.

571 Database Management Systems **3 credits**

Methodologies for logical and physical database design; entity-relationship diagrams and their mapping to database schemes. This course covers data base concepts, data base architecture, data modeling, data dictionaries, data base administration, data security and SQL (Structured Query Language normalization, query optimization as well as form and report design, commercial DBMS products, concurrency, recovery and security. Using Oracle or MS Access or other DBMS, students are responsible for creating an authentic database.

573 System Analysis and Design **3 credits**

The course provides in-depth coverage of the tools, techniques and methodologies for information systems analysis and design. Other topics include client/server computing, software process management, and software quality management. Students are expected to undertake an authentic, real-world, systems-analysis- and-design project.

575 Data and Computer Communications **3 credits**

The course provides a comprehensive view of data and computer communications and examines fundamental concepts in telecommunications and networking. Topics include network technologies and services, with an emphasis on understanding digital data communications and their role in business organizations. The course explores key issues, general categories of principles, including basic concepts and terminology, various design approaches and applications in business.

577 Special Topics in Information Technology Management **3 credits**

An examination of selected topics relevant to the development of knowledge and skills in Information Technology Management. Possible topics include electronic commerce, software engineering, decision support and expert systems, office automation and other leading-edge technologies.

585 Special Topics in Administration **3 credits**

Examination of selected topics relevant to the development of skills in administration. Possible topics include governmental relations strategies, time management, program assessment and evaluation.

586 Strategic Planning and Management of Change **3 credits**

An introduction to the strategic planning process and its application in managing organizational change. Techniques and skills involved in designing and implementing planned change to improve organizational adaptiveness and effectiveness in the changing political, economic, social and technological environments.

587 **MIS Policy and Management of Technology** 3 credits

Based on the premise that the effective management of information systems requires some level of understanding of the underlying technologies, the course emphasizes managerial issues in information systems as opposed to concentrating on technical areas. The course considers enterprise architecture as its relates to the providing organizational information systems.

590 **Seminar** 3 credits

Advanced seminar offered to small groups of graduate students who wish to explore in greater depth a sub-specialty in administration that may include human resource issues and/or general management issues.

595 **Professional Contribution** 3 credits

The design and implementation of a special project or study relevant to the expressed needs of an organization or agency. The student's academic advisor's approval is a prerequisite

596 **Administrative Practicum** 3 credits

An educationally directed experience in an approved organizational setting. Application for the practicum must be made with the student's academic advisor.

599 **Independent Study** Variable credits

Allows students to investigate a topic of interest with the guidance of a mentor approved by the College. Topics must be approved in advanced.

Philosophy (PHL)

100 Introduction to Philosophy **3 credits**

This course examines those pivotal philosophies that have most significantly shaped the evolution of Western culture. Its aim is to critically reflect on the defining ideas of both tradition and the modern world, and to explore the specific challenges modernity poses to traditional thought. This course is a core requirement, and a prerequisite for all other philosophy courses. It is also offered in the Honors Colloquia.

Fall and Spring

102 Introduction to Ethics **3 credits**

This course investigates the basic issues and problems encountered in the field of ethical theory. These issues include the prescriptive/descriptive distinction, the motivation for morality, virtue vs. Rule-based ethics, deontological vs. consequentialist theories, moral psychology and meta-ethical analysis. As a philosophical reflection upon our moral experience special emphasis is placed upon rational justification for the stances we take in these issues.

Fall and Spring

105 Introduction to Logic **3 credits**

This course is intended to provide students with the skills needed to apply logical principles, techniques of critical thought and argumentation to the analysis of their own words and the word of others. Emphasis will be on assessing the legitimacy of arguments, detecting common fallacies, evaluating evidence and improving skills in reasoning.

111 Makers of the Modern Mind (Honors) **3 credits**

This course examines the pivotal philosophies from Descartes to Heidegger that have most significantly shaped the evolution of modern Western culture. Its aim is to critically reflect on the defining ideas for both tradition and modernity so that students may explore the meanings of modernity.

Prerequisite: Reserved for Honors Students *Spring*

210 Philosophy of Person **3 credits**

A dominantly phenomenological approach to analyzing the existential structures that constitute a person. Exploration of the possibilities for personal growth and evaluation of the various social forces that limit these possibilities.

Prerequisite: PHL 100

220 Philosophy and Literature **3 credits**

The exploration of philosophical issues through the medium of literature, as distinct from the argumentative format common to straight forward philosophical discourse. Major emphasis is on tracing the changing conceptions of human nature and individual human action in the context of changing conceptions of nature, the human community, political legitimacy and morality.

Prerequisite: PHL 100

223 Social Ethics **3 credits**

An examination of the leading ethical theories in normative discourse, and their application to the most urgent social problems that address us. Topics such as poverty, war, animal rights, economic justice, and the morality of sex and reproduction are debated.

Prerequisite: PHL 100

257 Philosophy of Religion **3 credits**

An inquiry into the nature of religion and the objects of thought and feeling associated with religion, such as the nature and existence of God, the nature of religious experience and symbolism, evil, creation, and immortality.

Prerequisite: PHL 100

261 Philosophy of Women 3 credits

A philosophical examination of the literature and central issues of the women's liberation movement.

Prerequisite: PHL 100

270 Social and Political Philosophy 3 credits

An examination of the key issues in the history of Western social and political philosophy. These include the nature and purpose of government, political legitimacy, the relationship between theories of human nature and political systems, and the evolution of rights.

Prerequisite: PHL 100

310 Medical Ethics 3 credits

This course in applied ethics explores the ethical questions related to modern science and the health professions. Topics such as abortion, human experimentation, genetic engineering, patient-rights, and the delivery of health care are analyzed.

Prerequisite: PHL 100 and any other 100 or 200 level course

320 Ancient Philosophy 3 credits

A examination of the history of philosophy from the origins of scientific thought in Asia Minor through the synthesis of St. Augustine. Major emphasis is on Plato and Aristotle.

Prerequisite: PHL 100 plus any other 100 or 200 level course

330 Early Modern Philosophy 3 credits

An examination of the history of philosophy from the Renaissance through the early 19th century. Continental Rationalism and British Empiricism are studied in relationship to Kant and his attempt to synthesize the two. Emphasis will be on the shift from an ancient/medieval world view, and how this shift sets the stage for contemporary issues.

Prerequisite: PHL 100 and any other 100 or 200 level course

340 19th Century Philosophy 3 credits

This course investigates the Enlightenment ideal of personhood, particularly as it is expressed in Kant's critical project, and the various nineteenth century reactions to this ideal as formulated in the works of Hegel, Marx, Kierkegaard, Nietzsche, and Dostoevsky.

Prerequisite: PHL 100 and any other 100 or 200 level course

410 Philosophy of Law 3 credits

The focus is on four basic questions: What is the fundamental nature of law? What are the appropriate limits of legal regulations? How should the notion of responsibility be defined in the criminal law? And how and to what extent is punishment justifiable?

Prerequisite: PHL 100 and any other 100 or 200 level course

430 20th Century Philosophy 3 credits

This course examines the following dominant twentieth century philosophical methodologies: pragmatism, phenomenology, logical positivism, linguistic analysis and existentialism.

Prerequisite: PHL 100 and any other 100 or 200 level course

440 Economics of Freedom and Justice 3 credits

A dramatic tour through those history-shaping ideas that are of immediate relevance to a world torn by economic problems and debates about conflicting notions of social justice.

Prerequisite: PHL 100 and any other 100 or 200 level course

480 Independent Study **3 credits**

Special investigation of a selected topic. *On demand*

485 Special Topics **3 credits**

Topics may vary from semester to semester and will be announced with preregistration information.

Prerequisite: PHL 100 and any other 100 or 200 level course On demand

Physical Education (PHE)

A student may apply a maximum of three credits towards fulfillment of the graduation requirement. Students who have completed or are undertaking a varsity experience at College Misericordia may not enroll in that sport for credit.

For each course, at the conclusion of one week of instruction, students enrolled will be required to choose to work on a track leading to a letter grade or one which leads to a pass/fail grade. Those who select the letter grade track have the final grade averaged into their grade point average. Those who choose the pass/fail track receive a grade which has no effect on the grade point average.

100 Aerobics — 1/2 credit

Instruction and practice provided in aerobic exercise to music. Designed to improve the cardiovascular and musculoskeletal systems of the human body.

110 Badminton — 1/2 credit

Instruction and practice provided in fundamental skills and strategies. Attention is also given to information including selection and care of equipment, etiquette and rules of play.

112 Basketball (Men/Women) — 1/2 credit

Students are provided with an opportunity to develop and practice basic basketball skills and techniques. Attention is also given to the knowledge of rules, strategies, and terminology of the game.

115 Bowling — 1/2 credit

Students are provided with an opportunity to learn fundamental skills, techniques and knowledge associated with the sport of bowling. Students are required to provide their own transportation to a local bowling facility. A nominal weekly facility use fee will be assessed.

117 Body Conditioning — 1/2 credit

Students are introduced to lifetime aerobic and anaerobic activities involved with body conditioning. Activities include but are not limited to weight training and machine resistance exercise. Designed to benefit participants of various strength and fitness levels. Instruction provided in fundamental conditioning techniques, safety, purchase and care of fitness equipment, and proper exercise methods.

122 Golf — 1/2 credit

Students are provided with basic instruction in fundamental golf skills. Attention is also given to the rules of play, golf course etiquette, purchase of equipment, as well as tactics involved in medal and match play. Instruction will be provided on campus with students required to assume the cost of one round of play at an area local golf course.

125 Racquetball — 1/2 credit

Introduction to fundamental skills and techniques associated with racquetball. Attention is given to skill development and implementation, conditioning, selection and care of equipment, etiquette, as well as rules and basic strategies of play for singles and doubles.

127 Jogging for Fun and Fitness — 1/2 credit

Instruction is provided in the practice of jogging as a lifetime physical fitness/recreational activity. Instruction includes attention to the principles of physical fitness, initiating a jogging program, nutrition, road racing, mental aspects of jogging, age and jogging, as well as care and prevention of injuries. Students also participate in a program of jogging designed to meet their individual needs and physical condition.

132 **Lifetime Fitness** **1/2 credit**

Students are introduced to the fundamental techniques and knowledge associated with a variety of lifetime physical fitness activities. The principles of physical fitness are considered and related to those activities considered in the course. The course also offers an explanation and justification for physical exercise throughout adulthood.

137 **Learn to Swim** **1/2 credit**

Basic instruction in swimming and water safety skills is provided in order to develop the skills and knowledge associated with one's safety while in or on the water.

124 **Water Fitness** **1/2 credit**

Instruction and practice is provided in a variety of activities designed to utilize the water for personal health and fitness. Attention is given to activities including water walking and water aerobics. Principles of physical fitness are considered and related to the activity.

145 **Volleyball** **1/2 credit**

Instruction and practice in fundamental volleyball skills and techniques is provided. Students also gain knowledge of strategy, rules of the game, terminology, and basic drills.

147 **Lifeguard Training** **1 credit**

Instruction in skills and techniques necessary to develop minimum skills for an individual to qualify to serve as a non-surf lifeguard. Successful completion will earn American Lifeguard Training Certification. Permission of Director of Aquatics required.

155 **Softball** **1/2 credit**

Instruction and practice is provided in basic softball skills. Attention is given to team offense and defense as well as individual offensive and defensive skills. Instruction is also provided in strategy and rules of play.

Physical Therapy (PT)

304 Concepts of Health, Wellness and Health Professions 3 credits

Exploration of the contemporary concepts of health and wellness as they relate to health promotion and maintenance, disease prevention and health care, the role of physical therapy as a health profession within a "wholistic" health care model; and the importance of critical inquiry, communication, interaction and collaboration in professional physical therapy practice. 2 hours lecture/discussion and independent study.

Pre-requisites: Required for Sophomore and transfer PT majors as pre-professional, pre-requisite course or permission of program. *Spring only*

402 Clinical Science I 6 credits

This course will provide the overall conceptual framework for evaluation, analysis, and intervention of musculoskeletal pathology and movement dysfunction. The conceptual themes will include: stability to mobility; gross screening to joint specific evaluation; whole/part-whole analysis; differential diagnosis and identification of pathology within physical therapy scope of practice; pathological processes; intervention strategies and techniques; and moderating variables in intervention. Anatomy, Analysis of Human Movement, Applied Physiology and PT Clinical Skills will be integrated into the assessment of posture, gait, lower extremity and upper extremity movement dysfunction and pathology. Classroom, laboratory, and clinical sessions will be used to facilitate integration of these competencies and skills to total patient care. 3 Lecture hours, 6 hours Lab

Pre-requisites: BIO 301; PT 405, 409, BIO 407; Co-requisites: BIO 302; PT 410. *Spring only*

405 Analysis of Human Movement 4 credits

The analysis of human movement from the developmental, kinesiological, and biomechanical perspective. Functional anatomy, kinesiology and pathokinesiology of the joints, posture functional movement patterns of the neck, trunk and limbs and gait as a basis for evaluation and intervention strategies in the presence of movement dysfunction associated with musculo-skeletal problems. 3 hours Lecture, 2 hours Lab.

Pre-requisites: BIO 211, 212 and PHY107-108 or equivalent; Co-requisites: BIO 301, BIO 407, PT409 *Fall only*

409 PT Clinical Skills 2 credits

Introduction to patient handling, tests and measurements and intervention strategies. Includes monitoring of vital signs, goniometry, manual muscle testing, posture and gait analysis; massage; modalities of heat, cold, light and water; therapeutic exercise; and gait training. Introduces problem solving, communication and documentation and patient management. 4 hours Lab

Co-requisites: PT 405, BIO 407, BIO301 *Fall only*

410 Integrated Clinical Arts Seminar I 3 credits

The first of a series of interactive lectures and seminars designed to integrate physical therapy clinical arts into clinical and foundation sciences from a bio-psycho-social perspective. Content for discussion to include: analysis of the impact of moderating variables such as age, gender, cultural diversity, environment and lifestyles across the lifespan; interpersonal and communications skills; professional roles, values, and responsibilities and appropriate utilization and application of radiology and pharmacology. Application and integration particularly geared to clients with musculo-skeletal dysfunction. 3 hour Lecture, 1 hour Seminar

Pre-requisites: Psych 275 or equivalent, PT 409; Co-Requisites: PT 402 *Spring only*

P410 Integrated Clinical Arts Seminar I **3 credits**

The first of a series of interactive lectures and seminars designed to integrate physical therapy clinical arts into clinical and foundation sciences from a bio-psycho-social perspective. Content for discussion to include: analysis of the impact of moderating variables such as age, gender, cultural diversity, environment and lifestyles across the lifespan; interpersonal and communications skills; professional roles, values, and responsibilities and appropriate utilization and application of radiology and pharmacology. Application and integration particularly geared to clients with musculo-skeletal dysfunction. 3 hour Lecture, 1 hour Seminar

Pre-requisites: Psych 275 or equivalent, PT 409; Co-Requisites: PT 402 *Spring only*

503 Clinical Science II **4 credits**

This course continues and presupposes Clinical Science I. Assessment of the cervical spine, thoracic/lumbar spine, SI joint, and TMJ will be emphasized within the previously established framework. Classroom, laboratory, and clinical sessions will be utilized to integrate problem solving, clinical decision making, and comprehensive treatment planning skills. Posture, gait, upper extremity, and lower extremity will be revisited in light of movement dysfunction with strong integration of functional analysis. 2 hours lecture, 4 hours lab

Pre-requisites: PT 402; Co-requisites: PT 505, PT 511 *Fall only*

505 Clinical Science III **4 credit**

This course will review cardiopulmonary anatomy and physiology, with expansion into pathophysiology of these systems. Analysis, evaluation, intervention, and differential diagnosis within physical therapy scope of practice will be emphasized. Pharmacology, graded exercise testing, EKG analysis, and laboratory testing will be covered in light of cardiopulmonary pathology and possible modifications to physical therapy intervention. Rehabilitation and exercise prescription for primary or secondary diagnosis of cardiopulmonary pathology will be discussed. Intervention will stress environmental and lifestyle factors, health and wellness attitudes, and physical activity as integral to patient and public education. Classroom, laboratory, and clinical sessions will be used for integration of competencies and skills. 3 hours lecture, 2 hours lab

Pre-requisites: BIO 301. BIO 407; PT 402; Co-requisites: PT 503, PT 511 *Fall only*

506 Clinical Science IV **6 credits**

This course will review neuroanatomy, neurophysiology, and neuropathology with expansion to neurological evaluation, treatment, and rehabilitation. Analysis of posture and movement during the normal process of development and aging as well as the neurologically impaired population will be emphasized. Current movement theory, postural control, and motor learning will be applied and integrated with knowledge gained in previous PT coursework with respect to evaluation and selection of appropriate treatment. The theoretical basis for rehabilitation techniques such as PNF, NDT, and sensory integration will be also be emphasized.
6 hours lecture, 4 hours lab, 10 weeks

Pre-requisites: PT 405, BIO 407, PT 409, 402, 503, 505, BIO 302;
Co-requisite: PT 512 *Spring only*

511 Integrated Clinical Arts Seminar II **4 credits**

A continuation of, and pre-supposes, PT 410. 3 hours lecture, 2 hours seminar

Pre-requisites: PT 410; Co-requisites: PT 503; PT 505 *Fall only*

512 Integrated Clinical Arts Seminar III **4 credits**

A continuation of, and pre-supposes, PT 511. 4 hours lecture, 2 hours seminar (10 weeks)

Pre-requisites: PT 511; PT 518 Co-requisites: PT 506 *Spring only*

515 Research Methods 3 credits

This course will present the principles involved in research; qualitative and quantitative approaches will be reviewed and analyzed relative to their strengths, limitations, and practical uses; the application of appropriate research methods to problems worthy of study will be stressed.

Pre-requisites: Math 115 or equivalent statistics course *Summer*

518 Clinical Education I 3 credits

A six-week, full-time clinical education experience, spring semester second professional year (January-February). This will provide the opportunity for integration of current professional competencies into direct patient care using problem solving strategies. Facilitation from PT clinical faculty will assist in the utilization of these skills in critically analyzing a variety of patient and role problems. This experience will also begin the processes of professional socialization and cultivation of interpersonal communication skills, clinical decision making, self-assessment; proactive learning; and development of personal values, attitudes, and motivations in relationship to ethical, legal, and moral practice.

Pre-requisite: Satisfactory completion of all professional courses to date

590 Research Seminar 1 credit

Integration of material presented in PT 515 as relevant to critical inquiry in physical therapy; strong emphasis will be placed on clinical research design and theory development; pertinent physical therapy research will be critically evaluated; development of premise for group project of professional significance.

Pre-requisites: Math 115, PT 515; Co-requisites: PT 503, 505, 511 *Fall only*

612 Special Topics in Physical Therapy 1-3 credits

This offering allows physical therapy students in their final semester the opportunity for study in up to three professional specialty areas. Topics may vary from year to year depending on student interest and the availability of faculty with professional expertise. Topics may include clinical specialties such as sports physical therapy, geriatrics, or pediatrics, or role specialties such as administration, teaching, or community health. Independent study or a graduate course outside the Physical Therapy Department may be arranged with permission of program faculty. 2 hours seminar/topic

Pre-requisites: PT 619 and final semester standing; Co-requisites: PT 616 *Spring*

614 Integrated Clinical Arts Seminar IV 3 credits

A continuation of, and pre-supposes, PT 512. 2 hours lecture, 2 hours seminar

Pre-requisites: PT 512; Pt 619; PT 621; Co-requisites: PT 616; Pt 690, PT 692
Spring

616 Clinical Decision Making 2 credits

Discussion and application of models of clinical decision making based on physical therapy problems encountered in the clinical education experiences. Utilizing student generated case studies and the Guide for Professional Practice, problems will be analyzed in order to make sound clinical judgments related to the physical therapy diagnosis, scope of practice and expertise of the therapist. Clinical decisions to refer/not refer and treat/not treat will be made in preparation for practice with professional autonomy 2 hour seminar

Pre-requisites: PT 619; Co-requisites: PT 614 *Spring*

619 Clinical Education II **6 credits**

A ten-week, full-time clinical education experience in the fall semester of the third professional year (August-October). This experience will build upon Clinical Education I and incorporate the additional competencies attained in didactic and laboratory work. Students will continue to use problem solving strategies in direct patient care, under the guidance of PT clinical faculty. A variety of patient populations and problems will be provided to allow for full integration of professional knowledge and skills in total patient care. The student will be encouraged to reflect upon their knowledge and skills to identify problem areas to be addressed in Clinical Education III. Further development of interpersonal skills, clinical decision making,self-assessment, proactive learning, and professional socialization is expected.

Pre-requisite: Satisfactory completion of all professional courses to date. *Fall*

621 Clinical Education III **6 credits**

A second ten-week experience immediately following Clinical Education II (October-December), which continues and presupposes such. This may occur at the same facility on a different rotation or in a different clinical setting. In this experience the student shall seek patient populations or problems with which they have limited exposure and/or lack mastery of entry-level skills. Students should also actively seek, where possible, opportunities in teaching, critical inquiry/research, administration/management, and quality assurance. Patient evaluation and intervention skills should be fine-tuned. Additional emphasis placed upon addressing clinical decision making, goal setting/functional outcome measures, modifications of intervention plans, and the role of physical therapy in a dynamic health care system.

Pre-requisite: PT 619 *Fall*

690 Critical Inquiry **3 credits**

Application of the scientific method in reading and interpreting scientific literature and critical analysis of physical therapy theory, research, evaluation, and treatment. Students, in groups, are required to complete a project of professional significance through independent study and present as a poster and in journal article format.

Pre-requisites: PT 515, PT 590; Co-requisites: PT 692, 616, 614 *Spring*

692 Critical Inquiry Seminar **1 credit**

Further discussion of critical analysis of physical therapy theory, research, evaluation, and treatment via case studies and published research; colloquium on faculty research and student projects.

Pre-requisites: PT 515, PT 590; Co-requisites: PT 690, 616,614 *Spring*

Physics (PHY)

107/108 Introductory Physics I–II — 3 credits each

An introduction to selected areas of the world of physics for non-science majors. Physics topics which illustrate the history, method and application of physics. Lecture: 2 hours. Laboratory: 2 hours. Prerequisite: Equivalent of 2 years of H.S. algebra

131 Physical Science — 3 credits

An introduction to selected areas of the physical sciences of astronomy, chemistry and physics. Lecture: 2 hours. Laboratory: 2 hours.

141 Introduction to Astronomy — 3 credits

An introduction to selected areas in Astronomy including historical perspectives, current theories and knowledge, and experience in astronomical observations.

221/222 General Physics — 4 credits each

Fundamentals of mechanics, heat, light, sound, electromagnetism and an introduction to selected areas of modern physics. Lecture: 3 hours. Laboratory: 2 hours.

Prerequisite: MTH 152.

341 Modern Physics — 3 credits

Physics of the 20th Century, including the Bohr atom, spectra, x-rays, matter waves, radioactivity, nuclear energy, relativity, quantum mechanics, fundamental particles. Lecture: 3 hours.

On demand

413 Physics Cooperative Education — 3–6 credits

Academic study combined with work experience in the community.

Offered on demand

Political Science (POL)

100 American National Government — **3 credits**

A study of the American Political system with emphasis placed on the structure and operation of the National Government; the Constitution; Citizenship and Democratic Processes.

103 Global Politics — **3 credits**

This course will examine the nature, character and dynamics of global politics. Emphasis will be given to the political development, institutions, processes and policies, problems and prospects of key areas, regions, and nation-states in the contemporary global system.

251/252 Law Seminar I–II — **3 credits each**

Introduction to the legal system and legal profession; the role of lawyers and judges in American society; the courts and judicial process; policy making; legal research and procedures; the use of law books; legal terms; decision making; litigation; case analysis. Correlated field instruction and field experiences included. *Alternate years*

308 Comparative Government — **3 credits**

The course will compare the political processes and governmental policies of several different countries. The economic and social problems that decision makers confront will be emphasized. Focus will be given to analyzing policy alternatives and the impact of social movements on policy making. *On demand*

405/406 American Constitutional Law I–II — **3 credits each**

A case method survey of the organic role of the United States Supreme Court in the total process of the America constitutional system. Emphasis on governmental structure and relationships; individual freedom and the Bill of Rights.

Alternate years

413 Political Science Cooperative Education — **3 – 12 credits**

Academic study combined with work experience in the community

450/451 Internship — **3 credits each**

Directed field experiences for advanced students in law offices or law related agencies. Weekly College conferences coordinate theoretical knowledge with field observation and practical experiences.

Prerequisite: Permission of program director

480 Independent Study — **3 – 6 credits**

In-depth investigation of a selected topic.

485 Special Topics — **3 – 6 credits**

Topic may vary from semester to semester and will be announced with preregistration information and course hours.

Psychology (PSY)

101 Introductory Seminar — 1 credit

Focus is primarily on the market opportunities with those stopping at a bachelor's degree in psychology, a master's degree in psychology or related field and for those pursuing a doctorate in psychology or a related field. Also an introduction to our program, related clubs, faculty and other topics related to being a psychology major.

Prerequisites: None. *Spring only*

123 Introduction to Psychology — 3 credits

A survey of the science of contemporary psychology, its methods, findings, theoretical foundations and practical applications. Topics include biological basis of behavior, developmental processes, perception, learning, motivation, personality, social behavior and abnormal behavior.

Prerequisites: None. *Fall and Spring*

200 Career Seminar — 2 credits

Designed to help psychology majors find their career goals through the use of technologies related to career decision-making. This seminar plays out in three phases: 1) assessing students' career-related interests, skills, values and personality; 2) investigating into and choosing career paths that match the students' interests, skills, values and personality; and 3) planning how to enter their most favored career path.

Prerequisite: PSY 101, Introductory Seminar or permission of Instructor. *Fall only*

224 Organizational and Industrial Psychology — 3 credits

Investigation of organizational behavior, personnel and industrial psychology, with emphasis on utilization of basic psychological theory to make organizations more effective. Topics include personnel selection, performance appraisal, training employees and managers, leadership and supervision, communication, motivation, attitudes and job satisfaction.

Prerequisite: PSY 123 or permission of instructor. *Spring odd years*

232 Research Methods — 3 credits

Development of an appreciation for the scientific method as applied to the behavioral sciences. The language of science, concepts, propositions, hypotheses, models, theories and empirical laws. Analysis of the concepts of experimental, correlational and case study methods. Prepare skills in conducting scientific literature reviews and survey research.

Prerequisites: PSY 123, MTH 115. *Fall and spring*

233 Advanced Research Methods — 3 credits

This course is the second of a two semester sequence of research related courses required of all Psychology majors. The goal of the course is to help students develop the skills necessary to conduct research in Psychology. Students will learn how to conduct research from identifying a problem to interpreting results. These skills will be developed through the completion of assigned laboratory exercises and a small independent research project.

Prerequisites: PSY 232 *Spring only*

250 Social Psychology — 3 credits

Study of the relationships between individuals, and between individuals and groups or institutions. Topics include attribution of responsibility, interpersonal attraction, social influence, attitude change, characteristics and effects of crowds, and determinants of behavior.

Prerequisite: PSY 123 *Spring*

275 Child and Adolescent Psychology **3 credits**

Study of the relationship between physiological and psychological growth of the individual from infancy through adolescence. Emphasis on the theoretical formulations of child and adolescent development relative to emotional and cognitive processes.

Prerequisite: PSY 123 *Fall and Spring*

277 Adult Development and Aging **3 credits**

This course will provide an overview of adult development from early adulthood through death and will focus on both normative changes and individual differences. Topics to be discussed include: biological changes, changes in health and health habits, cognitive and intellectual changes, sex roles and family roles, work and work roles, development of relationships, changes in personality and motives, mental health and psychopathology, and death and dying. Developmental theories, models, and research methods will also be discussed.

Prerequisites: PSY 123 *Spring odd years*

285 Communication Skills: Interviewing and Recording Techniques **3 credits**

Development of skills that may be useful in working directly with clients and others, including listening for emotions, monitoring one's own reactions and responses, building a client-worker relationship which can foster constructive change in the client.

Prerequisite: PSY 123 *Fall and Spring*

290 Psychopathology (formerly PSY430 Abnormal Psychology) **3 credits**

Study of both professional and popular theories regarding mental illness and abnormal behavior. Exploration of chronology of abnormal behavior theories and treatments from demonology and phrenology to psychophysiology and chemotherapy, from madness and demonic possession to modern day viewpoints. Comparative study of the medical, behavioral and social models of mental disorder.

Prerequisite: PSY 123 *Fall and Spring*

300 Research Group **2 credits**

Provides Psychology majors and minors the opportunity to engage in collaborative research at the undergraduate level. Students will have the opportunity to work with a member of the faculty and other students on research projects of general interest.

Prerequisites: PSY 233 *Fall and Spring*

301 Cognitive Psychology **4 credits**

This course will cover the techniques and findings of modern cognitive psychology, as well as the theoretical issues and explanatory models of complex mental processes. Potential topics include: thinking problem-solving, creativity, memory, attention, language, mental imagery, cognitive development, and the neural basis of cognition. Lecture: 3 hours. Laboratory: 2 hours.

Prerequisites: PSY 232 *Spring only*

302 Learning **3 credits**

A survey of current and traditional research findings and theories related to classical, operant, and observational learning. Non-associative forms of learning and the application of learning principles in behavior modification will also be discussed.

Prerequisites: PSY 232 *Spring even years*

303 Biological Psychology **3 credits**

This course surveys the recent advances in understanding how the brain works and how it controls behavior. Beginning with the basics of the structure and functioning of the nervous system, students explore the biological bases of topics that have long been of interest to psychologists. These topics include: Sensation and perception, motivation and emotion, learning and memory, and abnormal behavior and its treatments.

Prerequisites: PSY 123 *Fall only*

304 Sensation and Perception **3 credits**

This course deals with how we construct a conception of physical reality from sensory experience. While the primary focus will be on vision and hearing, the chemical senses (taste and smell) and the somatosenses (touch, temperature, vibration, etc.) will also be addressed. Students will cover the anatomy and physiology of the various sensory receptors, the neural mechanisms of sensation, sensory representation in the brain, as well as the phenomenological experience of perception. Topics will include the ways in which illusions can fool our senses and what they tell us about how our sensory systems work.

Prerequisites: PSY 123 *Spring odd years*

305 Psychopharmacology **3 credits**

This course explores what is currently known about the neurobiology of psychiatric disorders and the use of psychoactive drugs to treat them. Starting with the basics of the brain/behavior relationship and principles of pharmacology, we will cover the symptoms and treatment of the affective disorders, anxiety disorders and the schizophrenias, among others. Also included will be the psychological aspects and pharmacotherapy of the neurodegenerative disorders such as Parkinson's disease, Huntington's chorea, and Alzheimer's disease.

Prerequisites: PSY 123 *Fall even years*

306 Drugs and Behavior **3 credits**

Drug abuse is our nation's number one health and social problem. In this course students will examine the use and abuse of drugs from many perspectives: social, historical, legal, medical, pharmacological and psychological. Beginning with a basic coverage of how the brain controls behavior, we will look at how drugs interact with the brain to have such powerful effects on behavior. Topics will include the medical use of drugs (including over-the-counter and psychotherapeutic drugs), the illegal abuse of drugs like heroine and cocaine, and the use and abuse of legal drugs such as caffeine, nicotine and alcohol.

Prerequisites: PSY 123. *Fall odd years*

310 Gender Studies **3 credits**

Focuses on gender issues from the perspective of different disciplines. Specific topics may include: biological, social, and cultural determinants of gender differences, gender roles in the family, philosophical views of men and women, gender in the classroom, gender issues in the workplace, gender issues in the health professions, and men, women and power.

Prerequisites: PSY 123 *Fall only*

315 Psychological Assessment(formerly 280 Tests & Measurements) **3 Credits**

Development of skills necessary to determine the adequacy of testing instruments. Topics include personality measures, interest tests, IQ scales, achievement tests and aptitude tests. Summary of measurement statistics provided, but students are encouraged to take MTH 115 Basic Statistics, as background.

Prerequisite: PSY 232 *Fall even years*

332 Childhood Psychopathology (formerly PSY432 Developmental Psychopathology) 3 Credits

This course will focus on the nature, causes, course, and treatment of various child and adolescent disorders, such as attention-deficit/hyperactivity disorder (ADHD), learning disabilities, conduct disorder, autism, childhood depression, anxiety disorders in children, and eating disorders. These disorders will be discussed and understood as deviations from normal development in childhood and adolescence.

Prerequisite: PSY 275 *Fall odd years*

381 Special Topics 1-3 credits

Topics may vary from semester to semester and will be announced with preregistration information and course hours. *On demand*

450 Personality 3 credits

Survey of various theories of development, structure and characteristics of personality. Freudian theory, behavioral, humanistic and existential viewpoints, trait theorists and others are explored.

Prerequisite: PSY 123, junior status or permission of instructor. *Fall only*

452 Counseling and Psychotherapy 3 credits

Emphasis is on treatment of psychopathology, including discussion of salient issues in therapy, attributes of successful therapists, ethical issues in therapy, and multicultural counseling. In addition, an emphasis will be placed on learning about major established therapies including, Psychoanalysis, Adlerian Therapy, Existential Therapy, Person-Centered Therapy, Gestalt Therapy, Reality Therapy, Behavior Therapy, Cognitive-Behavioral Therapy, Feminist Therapy and Family Systems Therapy. We also study the current research on the effectiveness of the various therapies.

Prerequisites: PSY 290 *Spring only*

470 Advanced Seminar in Psychology 3 credits

A capstone experience intended to integrate earlier learning and to discuss postgraduation issues.

Prerequisite: Completed junior year as a psychology major. *Spring only*

475 Practicum in Psychology 3 credits

Work experience in a setting where psychology is applied. Can be used to further career exploration or promote transition to the work place.

Prerequisite: Completed junior year as a psychology major. *Fall and Spring*

490 Independent Research 3 credits

Opportunity for students to conduct a study on a topic of their choosing.

Prerequisite: Overall GPA of 3.0 or higher, completion of PSY 233 and Junior year status as a psychology major. *Fall and Spring*

Religious Studies (RLS)

Note: Students are required to take two (2) courses from the 100 level in each category to fulfill their religious studies core requirement.

100C Biblical Studies 3 credits

Biblical Studies is the study of selected Christian and Hebrew scriptures directed toward the development of an awareness of what the biblical authors meant to communicate to their contemporaries with special attention paid to literary forms, sociological factors, theological insight and historical settings. *Fall/Spring*

104G World Religions 3 credits

Students will learn about the major religions of the world and become familiar with the ways these religions differ from each other in regard to gods, rituals, scriptures, founders, the arts and their concepts of the principal purposes of life. *Fall/Spring*

106M Theology and Human Experience 3 credits

Presents students with the principles of theology and a practical methodology for relating the major resources of the Christian faith with human experience. Selected readings, the use of case studies and/or actual experience provide the reference point for reflecting theologically upon human experience. Fall/*Spring*

107G Women and Spirituality 3 credits

Feminist consciousness and theory will provide the context for this course as it explores biblical texts, and the life and writings of medieval women including Hildegard of Bingen, Julian of Norwich and Teresa of Avila. The course will examine the rich and varied expressions of spirituality found in the traditions of African and Native American women healers, their understanding of art as a sacred process and their reverence for the body and the earth.

Fall/Spring

111G Mayan Religion and Culture 3 credits

Explores the Mesoamerican civilization in its highest form, the civilization of the Maya surveying its history from the Olmec period ca. 1000BCE to the time of the Spanish conquest circa 1500CE. Mayan myth and ritual will be examined as evidenced in monumental architecture, sculpture, painting and literature. Students will learn the fundamentals of the Mayan system of writing and of the calendar, with particular attention paid to the use of calendrical mythology in the political legitimization of Palenque's dynasty.

Fall

113M Theology of the Church 3 credits

Presents students with the historical, cultural, and theological contexts for understanding the nature and mission of Christian ecclesial communities. Special attention will be given to the Roman Catholic Church from the Reformation to Vatican II and to the recent ecumenical developments. *Fall*

114C Introduction to Christian Thought 3 credits

Presents the major developments in Christian thought from the Early Church and medieval Periods including the life and writings of dominate figures in each period and the debates which surrounded the issues of faith and reason, nature and grace salvation and scripture

Spring

115M Religion in America **3 credits**

Examines religious diversity in America with special emphasis given to the principle tenets of Protestant, Orthodox, and Catholic Christianity as well as the tenets of Judaism, Native American Religion, Islam and other traditions. *Fall/Spring*

116M American Catholicism **3 credits**

Explores ways in which Americans and American institutions shaped United States Catholic identity; and how Catholics contributed, in turn, to the intellectual, political, cultural and social life of the nation. Particular attention will be given to the influence of Catholic social teaching on American life and to the theological and cultural pluralism which continues to inspire and challenge American Catholic identity. *Spring*

Electives

224 Experience in Christian Ministry **3 credits**

Course enables students to correlate their professional skills and ministerial competencies within a service-oriented context. Theological Study, field placement, and ministerial/professional development are major components of the course. *On demand*

480 Independent Study **1 - 3 credits**

Qualified advanced students may arrange independent study in areas not covered by existing courses. The permission of the involved faculty is required before Independent Study may be pursued. *On demand*

485 Special Topics **1 - 3 credits**

This offering allows students the opportunity to pursue the investigation of a selected topic through research and/or study/travel courses. Topic may vary from semester to semester and will be announced with preregistration information and course outline.

On demand

Social Work (SWK)

200 Building Multicultural Competence 1 credit

Two-day workshop course intended to provide students with the opportunity to assess their level of cultural competence and develop skills for working with diverse populations.

222 Drug Pharmacology 3 credits

A comprehensive understanding of drug pharmacology and its effect on the user. The course will include examination of such topics as classifications of drugs, synergistic effects of drugs on the body, drug tolerance and dependence, and the over-the-counter pharmaceutical industry. *Fall*

232 Research Methods 3 credits

Quantitative and qualitative research methodology, and appreciation of the scientific method as applied to the behavioral sciences and social work. The language of science, concepts propositions, models, hypotheses and empirical laws. Analysis of concepts of the experimental correlational and case study methods. Critical reading of research; introduction to research activities; evaluation of interventive efforts.

Prerequisite: MTH 115 Basic Statistics I or permission of instructor.

251 Introduction to Social Welfare 3 credits

Introduction to the field of social work and the social welfare system in the United States. Focuses on the historical and philosophical antecedents of present day social welfare programs and the development of social work as a profession.

Prerequisite: SOC 101 or permission of instructor. Fall

252 Social Welfare Policies and Services 3 credits

A systems approach to the study and assessment of contemporary social welfare programs Focuses on the interplay of social, political and economic forces that influence the planning and implementation of social welfare services.

Prerequisite: SWK 251 or permission of instructor. Spring

285 Communication Skills 3 credits

Development of skills for helping professionals in direct work with individual clients, groups, and others. Listening for emotions, monitoring one's own reactions and responses, building group leadership skills and developing relationships that foster constructive change.

Prerequisite: PSY 123, SOC 101 Fall/Spring

333 Substance Abuse in the Adolescent Population 3 credits

A study of the special problems of the adolescent substance abuser. Correlates which add impetus to the progression of the problem will be examined. Emphasis will be on early identification and detection as key components in initiating intervention strategies

Fall

335 Substance Abuse in Special Populations 3 credits

A multi-faceted look at the myriad of special populations affected by substance abuse. Emphasis will be on cross-cultural influences and the role they play in contributing to substance abuse.

Prerequisite: ADC 340 or permission of instructor Spring

337 Substance Abuse Treatment Methods **3 credits**

An examination and critique of the many treatment resources and methods which have been developed during the last twenty years. Discussion will include but not be limited to such treatment methods as psychotherapy with individuals and groups, drug therapy, family and network therapy, detoxification and behavioral therapy. *Spring*

339 Substance Abuse and Criminality **3 credits**

An examination of the correlation between substance abuse and criminality. This course will analyze the theoretical models of the substance abuse/crime relationship and its societal implications. Topics to be explored will include drugs and street crime, DUI, Interdiction, strategies, urinalysis testing, and substance abuse and family violence.

Fall

340 Alcoholism **3 credits**

An introduction to the diagnosis and treatment of alcoholism. Emphasis is placed on contemporary beliefs and attitudes toward alcohol, effects on the family and implications for treatment.

Fall/Spring

341 Substance Abuse and the Aged **3 credits**

Focuses on the use patterns, diagnosis and treatment methods specific to the aged substance abuser. Issues examined will include misuse and abuse of prescription drugs, behavior and risk factors, factors related to underdiagnosis, and relationship to depression and suicide.

Alternate years: WEC

352 Adaptive Behavior

A life cycle course exploring the bio-psycho-social-cultural determinants of human behavior from a ecological/systems perspective. Emphasis is placed on the adaptive capacity of humans in interaction with their physical and social environments.

Prerequisites: PSY 123, SOC 101

353/4 Social Work Methods and Processes I and II **3 credits**

Skills in social work assessment and intervention with micro-mezzo-macro systems. The generalist perspective and theoretical underpinnings of systems intervention will be developed and applied in the context of generalist social work practice.

Prerequisites: For SWK 353:SWK 251; SWK 285, For SWK 354: SWK 252, SWK 353 Social Work Majors Only

355 Sexuality in Childhood and Adolescence **3 credits**

Overview of the emerging sexual self from early childhood through adolescence. Examination of one's own sexual values and their relationship to acceptance of diversified sexual behaviors and lifestyles.

356 Developing Cultural Competence with Children & Families **3 credits**

Examination of issues involved in working with children and families from diverse cultural, ethnic and language groups. Emphasis on awareness and understanding of one's own cultural background, values and beliefs, and their implications for developing intercultural effectiveness while working with others.

358 Counseling the Older Adult

A social worker practice course with emphasis on individual and group counseling techniques for older persons with emotional and social difficulties.

Prerequisite: Permission of instructor *Alternate years*

360 Special Topics in Social Work Practice 1–3 credits

361 Special Topics in Social Work Policy 1–3 credits

Content of these courses varies from semester to semester in keeping with student and faculty interest.

Prerequisite: Permission of instructor. *On demand*

363 Child Welfare Services 3 credit

The history and current provision of services to children in need of care because of neglect, abuse or lack of family support.

Prerequisite: Permission of instructor. *Fall*

371 Field Instruction I 3 credits

Students work in a community agency two days per week (200 hours) for one semester, under the supervision of an agency person and a member of the social work faculty. Students participate fully in agency activities.

Prerequisite: SOC 103, SWK 251, SWK 285, SWK 353. Social Work majors only

372 Field Instruction Seminar

Weekly seminar for students involved in field instruction; for duration of field placement. Integration of theoretical knowledge with practical field experiences. Student case materials and experiences discussed.

375 Aging Policies and Programs 3 credits

Analysis of causes, intent and results of policy decisions as they are experienced as programs and services for the elderly. Discussion of policies affecting income, health care, social services and volunteerism.

Prerequisite: GER 241 *Spring*

390/391 Seminar 3 credits

Analysis of special areas of social work

Prerequisite: permission of instructor. *On demand*

392 Child Abuse and Neglect 3 credits

A practice oriented course for students who intend to work in a protective service role. Abuse and neglect: causes, legal sanctions for intervention, treatment approaches, case planning and services.

Prerequisite: permission of instructor. *Fall*

395 Foster, Residential and Adoptive Care 3 credits

Assessment, case planning and the provision of services in foster care, in residential facilities, and for child adoption.

Prerequisite: SWK 363 or permission of instructor. *Alternate years*

473/474 Field Instruction Seminar 3 credits

Weekly seminar for students involved in field instruction; for duration of field placement. Integration of theoretical knowledge with practical field experiences. Student case materials and experiences discussed.

Corequisite: Field instruction course; social work majors only

475/476 Field Instruction I–II **3 credits**

Two days a week (400 hours) for two semesters, senior social work students practice in a social service agency. practice supervised by agency representative; education directed by social work facility. Direct service to clients.

Prerequisite: Permission of field coordinator; social work majors only

477 Field Instruction IV **3 credits**

An alternative to SWK 476 in cases where block placements are more valuable. Senior social work students work full time in an agency for twelve to fourteen weeks (400 hours) for one semester. Practice supervised by an agency representative; education directed by social work faculty member. Direct service to clients.

Prerequisite: Permission of field coordinator

480 Independent Study **3 credits**

Special investigation of a selected topic *On demand*

Sociology (SOC)

101 Comparative Sociology 3 credits

Basic principles of human cultural and physical evolutionary development. Emphasis on range and variability of human cultures through examination of selected African, Asiatic, Native and Oceanic societies. Social change, social stratification, culture and personality, culture and language, ethnocentrism, cultural relativism and social control. Fulfills Behavioral Science core requirement.

103 Community Service 3 credits

Practical experience in helping people and the community, understanding human needs and assessing potential for human services professions. Lecture combined with 4 hours per week in community service. Course open to all students.

Corequisites: SOC 101 *Fall/Spring*

122 Social Problems 3 credits

An analysis of the theory of social problems. Emphasis on the factors which cause social problems, particularly in the American culture.

Prerequisite: Permission of instructor. *Spring only*

221 Cultural Minorities 3 credits

This course explores the nature of majority-minority relations as it relates to people of color in American society. Majority-minority relationships will be examined from the sociological perspective, which identifies majority status as one of dominance and minority status as one of subordination. In doing so, students will identify and analyze those historical, psycho-social, and socio-structural factors which have contributed to the making of minority groups and to the perpetuation of prejudice and racism. Majority-minority relationships in the United States will be illustrated by studying the social experience of four selected groups: Black Americans, Native Americans, Mexican Americans, and Puerto Rican Americans.

Prerequisite: SOC 101 Comparative Sociology *Fall/Spring*

321 The Family 3 credits

A study of the family as a social institution and social group. A multi-disciplinary approach drawing from sociology, anthropology, psychology and economics. Family diversity, patterns of organization, disorganization and reorganization in contemporary America.

Prerequisite: SOC 101 or permission of instructor.

392 Seminar 3 credits each

393 Analysis of special areas of sociology or anthropology.

Prerequisite: Permission of instructor. *On demand*

413 Sociology Cooperative Education 3 – 6 credits

Academic study combined with work experience in the community.

480 Independent Study 1–3 credits

Special investigation of a selected topic. *On demand*

Speech-Language Pathology (SLP)

210 Introduction to Communication Disorders **3 credits**

This course is designed to give the student an overview of the speech-language pathology profession by describing the types of disorders that are likely to be encountered in a typical caseload. Additionally, the student is given basic information about the profession: typical work settings, certification and licensure requirements, the profession's Code of Ethics, for example.

Fall only

220 Anatomy and Physiology of Speech and Hearing **4 credits**

Anatomy and physiology of the speech and hearing mechanism, including nomenclature, respiration, phonation, articulation/resonance, the nervous system, and the auditory system. A laboratory is included to assist the student in learning the anatomy, utilizing models, charts, videotapes, and cadavers.

Prerequisites: SLP 210, BIO 211, BIO 212 *Fall only*

230 Phonetics **3 credits**

Principles of phonetics and their application to speech. Classification of speech sounds according to various systems including, but not limited to, manner and place, distinctive features, and phonological processes. Laboratory will consist of exercises in phonetic transcription utilizing the International Phonetic Alphabet.

Prerequisite: SLP 210 *Spring only*

240 Normal Speech and Language Development **3 credits**

In order to understand what constitutes a delay or disorder of speech and/or language comprehension or production, the speech-language pathologist must understand the nature and sequence of normal speech and language development. This course is designed to address how humans typically develop speech and language abilities, both in terms of comprehension and production.

Prerequisites: SLP 210, PSY 275 *Spring only*

250 Speech and Hearing Science **3 credits**

Not only must a speech-language pathologist understand the anatomical and physiological bases behind speech and language development and production, s/he must also have an understanding of the acoustic properties of speech. This course addresses acoustic phonetics, speech perception, and methodology involved in the study of the speech code.

Prerequisites: SLP 220, SLP 230 *Spring only*

310 Methods and Critical Consumerism in Research **3 credits**

A study of research design and statistical analysis as it pertains to communication disorders. Topics will include levels of measurement, single and group research designs, nonparametric and parametric statistics, and the organization and implementation of research from formulation of research questions through dissemination of results. The seminar will involve the critical review of representative samples of research in the speech-language pathology literature.

Prerequisite: MTH 115 *Fall only*

320 Professional Writing in Communication Disorders **2 credits**

Instruction in the preparation of professional writings in speech-language pathology, including research documents, clinical behavioral objectives and progress reports, and professional correspondence with other professions. A lab will involve practice in writing of professional documents. *Fall only*

330 Introduction to Audiology 3 credits

Principles of auditory reception; the hearing mechanism; problems involved in measuring, evaluating, and conserving hearing.

Prerequisite: SLP 220 *Fall only*

410 Aural Rehabilitation 3 credits

Provides information and strategies for aural habilitation intervention with hearing impaired children. Includes techniques of speech reading, auditory training and language for the hearing impaired.

Prerequisite: SLP 330 *Spring only*

420 Neuroanatomy for Speech-Language Pathologists 3 credits

The anatomical and physiological aspects of the human central and peripheral nervous system as they pertain to communication acquisition and disorders.

Prerequisite: SLP 220 *Spring only*

430 Cultural and Linguistic Diversity in Communication Disorders 3 credits

A study of the relationship between culture and communication with application to assessment and intervention in speech-language pathology. Includes sensitivity training in reference to professional interaction with persons of different cultures.

Spring only

440 Observation and Clinical Procedures 2 credits

This course should be taken in the last semester of undergraduate prerequisite study. Clinical procedures for working in various practicum settings, using diagnostic and therapeutic techniques, writing behavioral objectives, procedures for report writing, and practical experience with clinician-made and commercial materials. Provides directed clinical observation of the evaluation and rehabilitation of individuals with speech, language, and hearing problems. A minimum of 25 clock hours of observation will be required.

Prerequisite: Permission of the Clinic Director *Spring only*

500 Articulation and Phonological Disorders 3 credits

An examination of normal and deviant articulatory acquisition and behavior. Presentation of major theoretical orientations and the therapeutic principles based upon them.

Prerequisites: SLP 230, SLP 240 *Fall only*

510 Fluency Disorders 3 credits

Theories, assessment and treatment techniques for persons with fluency disorders across the lifespan. *Fall only*

520 Language Disorders 3 credits

Overview and evaluation of the language skills of preschool and school aged children including metalinguistic and discourse development. Review of contemporary theory and practice in language assessment and intervention for children from birth through high school.

Prerequisites: SLP 240, PSY 275 *Fall only*

530 Vocal and Velopharyngeal Disorders 3 credits

Study of etiology, symptoms, and treatment strategies for a variety of vocal, velopharyngeal and craniofacial disorders.

Prerequisite: SLP 220 *Fall only*

540 Augmentative and Alternative Communication **3 credits**

Assessment and intervention strategies and technology for individuals with severe communication impairments. *Fall only*

550 Clinic Laboratory I **2 credits**

This is an in-house practicum assignment for all students in the Fall semester of the Senior year. The student will receive hands-on clinical experience in the assessment and remediation of communication disorders in persons with a variety of speech, language, and hearing impairments. This practicum is intended to supplement what students are learning in the academic coursework, and will be accomplished under the supervision of a faculty member having the Certificate of Clinical Competence from the American Speech-Language-Hearing Association.

Prerequisite: SLP 440 *Fall only*

560 Differential Diagnosis in Communication Disorders **3 credits**

The administration, evaluation and reporting of diagnostic tests and procedures used in assessment of speech and language disorders. *Spring only*

570 Neuromotor Disorders **3 credits**

A study of the medical, physical, occupational, speech, language and hearing problems of the neuro-motorically impaired client. Therapy techniques are reviewed and evaluated.

Prerequisite: SLP 420 *Spring only*

580 Aphasia and Related Disorders **3 credits**

Consideration of the neurological and psychological aspects of aphasia. Assessment and intervention approaches are discussed and evaluated.

Prerequisite: SLP 420 *Spring only*

590 Dysphagia **3 credits**

Information and training in the evaluation and treatment of swallowing disorders throughout the lifespan.

Prerequisite: SLP 420 *Spring only*

600 Clinic Laboratory II **2 credits**

This is an in-house practicum assignment for all students in the Spring semester of the Senior year. The student will receive hands-on clinical experience in the assessment and remediation of communication disorders in persons with a variety of speech, language, and hearing impairments. This practicum is intended to supplement what students are learning in the academic coursework, and will be accomplished under the supervision of a faculty member having the Certificate of Clinical Competence from the American Speech-Language-Hearing Association.

Prerequisite: SLP 550 *Spring only*

610 Clinic I and Seminar **9 credits**

Supervised clinical experience with persons presenting various speech and/or language disorders. This practicum experience is to be taken in the Fall semester of the student's fifth year of study.

Prerequisite: Permission of the Clinic Director *Fall only*

620 Clinic II and Seminar **9 credits**

A continuation of SLP 610; supervised clinical experience with persons presenting various speech and/or language disorders, fluency disorders, voice disorders, and dysphagia. This practicum experience is to be taken in the Spring semester of the student's fifth year of study.

Prerequisite: SLP 610, Permission of the Clinic Director *Spring only*

630 Clinic III and Seminar 6 credits

A continuation of SLP 620, supervised clinical experience with persons presenting various speech and/or language disorders, fluency disorders, and voice disorders. This practicum is to be taken during the Summer term following the student's fifth year of study only if all practicum requirements set forth by the American Speech-Language-Hearing Association have not been met.

Prerequisite: SLP 620, Permission of the Clinic Director

640 Research Project 3 credits

The completion of a faculty-approved research project, including the appropriate research design, methodology, analyses of data, and dissemination. The end product of this requirement is an article to be submitted to an appropriate refereed journal in speech-language pathology. This course may be repeated for credit each semester until the project is completed.

Prerequisite: SLP 310

650 Professional Issues Seminar 3 credits

A seminar devoted to issues pertinent to the field of speech-language pathology, including but not limited to pre-professional academic and practicum requirements; accreditation standards; ASHA practice policies and guidelines; legislative and regulatory policies; business practices; reimbursement issues; certification requirements; specialty recognition; licensure requirements and professional ethics. *Spring only*

720 Anatomy and Physiology Laboratory 0 credits

Laboratory to accompany SLP 220: Anatomy and Physiology of Speech and Hearing.

Prerequisites: SLP 210, BIO 211, BIO 212 *Fall only*

998 Remediation I 0 credits

This is a remedial course for individuals who do not successfully complete the formal preliminary examination given upon completion of the undergraduate academic requirements in the major. This examination will be given after the final examination period for courses taken in the Spring semester of the student's junior year. Remediation will take place during the Summer semester, with re-examination being administered prior to the Fall semester of the student's senior year. *Summer only*

999 Remediation II 0 credits

This is a remedial course for individuals who do not successfully complete the formal preliminary examination given upon completion of the graduate academic requirements. This examination will be given after the final examination period for courses taken in the Spring semester of the student's senior year. Remediation will take place during the Summer semester, with re-examination being administered prior to the Fall semester of the student's fifth (practicum) year.

Summer only

Sport Management (SMG)

101 Introduction to Sport Management **3 credits**

The course examines the discipline of sport management. Areas to be covered include: careers in the industry, growth trends in the industry, and an overview of the management of a variety of sport organizations including professional and intercollegiate athletics.

110 Sport in Society **3 credits**

This course provides students with an understanding of the relationship between sport and the society we live in. Theoretical framework, assumptions, and principles associated with this phenomenon will be examined. Students will be encouraged to think critically about sport and the place it holds in social life. Using this body of knowledge, the student will complete a research paper on a topic such as deviance in sport youth sports, sport and race, etc.

201 Sport and Athletic Administration **3 credits**

Sport and Athletic Administration will provide the student an understanding of the various components and activities involved in an athletic or sport program administration. The inter-relationship within the institution, tasks to be performed, policies, and procedures will be examined. Attention will also be given to the role of the organizations sport or athletic leader.

210 Sport Event and Facility Management **3 credits**

This course investigates the fundamental principles in sport event and facility management. Various managerial practices will be analyzed. Topics to be discussed include, but are not limited to, risk management, event planning, housekeeping and maintenance, and current trends in the industry.

220 Practicum in Sport Management **1-3 credits**

This course provides students with the opportunity to apply leased sport management skills, theories, and ideas in a work experience. This course will allow a student to bridge the gap between classroom learning and practical application in a sport setting. This course is optional. The practicum will be a minimum of four weeks working forty hours per credit earned.

301 Sport Marketing **3 credits**

This course focuses on the application of marketing principles and practices relevant to the sport industry. Theoretical and practical applications of marketing professional and amateur sports are examined.

Prerequisite: BUS 269

310 Sport Law **3 credits**

Sport Law examines the legal environment in which professional and amateur sports presently operate. Included will be aspects of tort, contract, labor, and antitrust law as they apply to the sport industry.

Prerequisite: BUS 352

401 Sport Economics **3 credits**

This comprehensive course focuses on methods and procedures as they apply to the economics of sport. Areas such as cost analysis, purchasing, budgeting, and what a franchise means to a municipality will be examined.

Prerequisite: BUS 208

410 **Sport Management Internship** 12 credits

This course provides students with the opportunity to apply learned sport management skills, theories, and ideas in a work experience. The internship is designed to be an in-depth experience and students are encouraged to consider internship sites that reflect their own career interests in the sport industry. The internship will be a minimum of twelve weeks working forty hours per week.

Junior or Senior status or permission of instructor

General Admission, Full-Time Freshman Students

College Misericordia encourages applications from those who seek a strong liberal arts base for their chosen baccalaureate education and who present evidence of the ability and desire to pursue an academic program of study.

Candidates for general admission to the College are reviewed on a rolling admission basis by the Committee on Admissions. The decision to admit a student is based on the student's intended field of study and on an evaluation of the student's qualifications. Normally, reservation deposits should be made within six weeks of notification of acceptance. When needed, requests for extensions to the deposit deadline may be submitted to the Office of Admissions.

An applicant for admission who wishes to enter the freshman class should provide the Admissions Office with the following:

1. Hard copy or electronic (www.misericordia.edu) Application for Admission with non-refundable $25.00 fee. The application fee is waived for applicants who have visited campus.
2. Official copy of the secondary school transcript forwarded to the Executive Director of Admissions and Financial Aid by the Guidance Department of the secondary school. The transcript should indicate that the candidate has completed, or is in the process of completing, at least sixteen (16) Carnegie Units. The transcript should include current semester courses and all pertinent information regarding the student's educational background. Students who have secured a High School Equivalency Diploma will also be considered for admission, and must submit a copy of their GED.
3. Test results of the Scholastic Aptitude Test (SAT) of the College Entrance Examination Board or the American College Testing (ACT) Program are generally required for admission. Waiving of test requirements is made only by written permission from the Executive Director of Admissions and Financial Aid.
4. A written recommendation from the high school principal, guidance counselor or teacher is encouraged. For applicants to the Occupational Therapy Program, two letters of recommendation and documentation of ten hours of service in an OT setting are also required.

Incoming full-time students who wish to enroll at College Misericordia for either the fall or spring term must submit a reservation deposit of $150.00. Personal interviews are not required. However, applicants are strongly encouraged to arrange for a personal interview and a tour of the campus.

Transfer Students Without an Associate Degree

College Misericordia welcomes students who wish to transfer from other accredited four-year colleges or universities, or two-year junior or community colleges. Prospective full-time transfer students are encouraged to arrange an interview with the Admissions Office to review academic status and proposed curriculum. Prospective part-time transfer students are encouraged to arrange an interview with the Division of Adult Education and Community Services.

Prospective transfer students will be considered for admission if they have maintained a cumulative GPA of 2.0 or better (based on a 4.0 system). Transfer students must complete a minimum of 30 credits at College Misericordia. The College will accept no more than sixty (60) credits from any single or combination of two year institution(s). Only grades of C or better from an accredited, degree-granting institution will be accepted for transfer credit. The Registrar, however, reserves the right to award or withhold credit. GPA requirements for advancement into the professional level of individual programs vary (see individual curriculum guides in front of catalog.) Candidates who meet the GPA requirements for general admission and who seek advanced standing for previous college work must provide the Executive Director of Admissions and Financial Aid with the following:

1. Application for Admission with a non-refundable $25 fee.
2. Official copy of secondary school transcript or GED.
3. Official transcripts from each college previously attended where credit has been earned.

Course for course transfer credit will be awarded for those courses that are equivalent to courses offered at College Misericordia. Other transfer credits may be accepted as elective credit. Grades earned at other institutions are not included in the student's GPA at College Misericordia. Please refer to the section below for specific information which applies to students transferring with an associate degree.

Transferring with an Associate Degree to a 4-year program:

No student applying to a 4-year program with an Associate Degree in a related major will be required to complete more than 66 credits at College Misericordia. If the combined requirements of Core and Major exceed 66 credits, and if the Associate Degree is related to the intended major as determined by the Registrar in conjunction with the Program Director, the following stipulations will apply:

1. Priority will be given to the major requirements;
2. In distributing other core curriculum requirements, consideration will be given to enriching the student's liberal education and complementing Core equivalencies completed as part of the Associate Degree. In this case, determination of appropriate Core courses will be done by the student's advisor in consultation with the Registrar;
3. If it is possible within the 66-credit stipulation, students may complete the Core Curriculum as required either directly or by reasonable substitution through transferred credit as prescribed by the College Misericordia Registrar in the course of transcript evaluation. In some cases, approved substitute courses may fulfill requirements of both core and major.
4. The addition of a double major, a minor, a concentration, change or major, or an area of emphasis may require additional credits be completed.

College Misericordia maintains general articulation agreements with both Luzerne County Community College and Lackawanna College, as well as the following program-specific articulation agreements.

With Luzerne County Community College

- Associate in Science Degree in General Studies to Master of Science in Occupational Therapy
- Associate in Science Degree in General Studies to Bachelor of Science in Medical Imaging
- Associate in Science Degree in Business Administration to Bachelor of Science in Sport Management

With Keystone College

- Associate in Applied Science in Radiologic Technology to Bachelor of Science in Medical Imaging
- Associate in Applied Science in Nursing to Bachelor of Science in Nursing

With Lehigh Carbon Community College

- Associate in Applied Science in Occupational Therapy Assistant to Master of Science in Occupational Therapy

With Pennsylvania College of Technology

- Associate in Applied Science in Occupational Therapy Assistant to Master of Science in Occupational Therapy

Transferring with an Associate Degree to a 5-year program:

Transfer students with an Associate Degree in Occupational Therapy (OTA) and Physical Therapy (PTA) should refer to the admissions section of the program to which they are applying which appears elsewhere in this catalog.

Part Time Students

Students wishing to be accepted to Misericordia on a part-time basis in either the Accelerated Degree Program (evening/weekend), the Expressway Program at Luzerne County Community

College or the semester format should first contact the Division of Adult Education and Community Service for a personal interview. Curriculum requirements, relevant college policies, the process for transfer credit evaluation, and financial aid referral will be explained in detail at that time.

Although part-time students may begin their studies on a non-matriculating basis, they are expected to apply for formal admission to the college at the earliest possible date. Students applying for part-time admission to the college must:

1. Complete a part-time student application form. Submit a non-refundable $25 fee with the form.
2. Send two official transcripts from each college previously attended to the Division of Adult Education and Community Service.
3. Send one copy of their secondary school (high school) transcript (or GED) to the Division of Adult Education and Community Service if this is the first time attending college.
4. Registered nurses must send transcripts from their diploma-granting institution, as well as two copies of the RN license to the Division of Adult Education and Community Service office.

Upon receipt of the Application for Admission, the secondary school record/transcript or post-secondary transcripts (if applicable), and the appropriate recommendations, the Division of Adult Education and Community Service office and department faculty review the applicant's portfolio. Candidates are notified by mail of the admission decision usually within three weeks. Certain programs have specific requirements for acceptance into the program. Applicants are referred to the description of programs, which appears earlier in the catalog.

Courses, which apply to the student's field of study, will be evaluated by the College Misericordia Registrar on a course by course comparison with College Misericordia courses and are subject to approval by the Department Chair in consultation with the Registrar.

Other Undergraduate Admission Information

International Students

College Misericordia welcomes students from all nations. Students for whom English is not their first language must demonstrate proficiency. College Misericordia's Admissions Office can help students register for the Test of English as a Foreign Language (TOEFL) which measures listening and reading comprehension as well as written expression. Because College Misericordia does not offer English as a Second Language (ESL) programs, it is essential that the student demonstrate a mastery of the language sufficient to perform college-level work.

Early Admission

Students who have completed their junior year in high school with an outstanding record of achievement may apply for early admission to College Misericordia.

Advanced Placement

Students who have participated in the College Entrance Examination Board college-level testing program may be granted academic credit at College Misericordia. The decision to award college credit in these cases is made by the Registrar and the department sponsoring the course for which credit is requested.

Readmission

Students in good academic and disciplinary standing who have withdrawn from College Misericordia and wish to re-enroll within one calendar year of their withdrawal must notify both the Vice President of Academic Affairs and the Chair of the academic department to which they hope to return of their intent to re-enroll. Readmission to the college does not automatically imply readmission to the student's former program. If a student wishes to return to the college in a different department from the one in which the student was enrolled at the time of withdrawal, the student must make formal application to that department through the Admissions Office.

Students who have been academically dismissed from a specific academic program but not from the college should consult academic department policies and procedures for specific eligibility requirements for readmission. The readmission process for students who have been academically dismissed from

the college must include an interview with, and favorable recommendation from the Chair of the Department to which the student is applying. In the case of disciplinary dismissal or a withdrawal for personal reasons, the matter will be referred to the Dean of Students. In all cases, readmission to the college does not imply readmission to one's former academic program.

Graduate Admissions Information

Admissions Information

Matriculation in any graduate program at College Misericordia requires at minimum a bachelor's degree from an accredited college or university. In addition, some graduate programs have program-specific admissions requirements which are noted below.

Applicants must file a formal request for admission along with three letters of recommendation and the results of either the Graduate Records Examination (GRE) or the Miller's Analogy Test (MAT), as required by specific programs. A complete application consists of the application form, three letters of reference, the application fee, official transcripts of previous academic work to be forwarded directly from the institution at which the credits were earned, and the results of either the GRE or MAT examination as appropriate. Students for whom English is a second language must demonstrate proficiency in written and spoken English. The application and all supporting material should be mailed to

Office of Graduate Admissions
College Misericordia
301 Lake Street
Dallas, PA 18612-1098
FAX 570-674-6232

Credentials will be screened by the Graduate Admissions Committee. The applicant will be notified in writing of matriculation status within eight weeks of receipt of a completed application.

Academic Integrity

Students are responsible for maintaining academic integrity and intellectual honesty. All students are expected to observe the generally accepted principles of scholarly work, to submit their own rather than another's work, to refrain from falsifying data, and to refrain from receiving and/or giving aid on examinations or other assigned work requiring independent effort.

In submitting written material, the writer takes full responsibility for the work. Except as properly noted by the use of citations, both the ideas and the language must be original. Failure to abide by the rules of scholarship is academically dishonest.

It should be clearly understood that plagiarism, cheating or other forms of academic dishonesty fundamentally violate the nature and purposes of an academic institution and will not be tolerated at College Misericordia. A student who has been found guilty of plagiarism will be dismissed from the College. **For a complete statement of the Undergraduate Academic Integrity Policy, please see the Student Handbook, department policy, and the course policy statements.**

Cancellation of Classes

The following information concerns cancellation of classes. Students may call (570) 674-6311 for information regarding the closing of the College. If the College is to close or to be placed on compressed schedule because of weather or other special conditions, the decision will be made as soon as possible and relayed promptly to local radio and television stations. Individual class cancellations are posted by the Vice President of Academic Affairs as they are reported.

Change of Status

Students who wish to change from full-time to part-time status are required to consult with their academic advisor and to submit the appropriate form with all requisite signatures to the office of the Vice President of Academic Affairs for processing. Students considering such a change should also consult with the Director of Financial Aid for information about the implications of the decision on financial aid eligibility. Students will then be referred to the Division of Adult Education and Community Service for registration information.

Students who want to change from part-time to full-time status must address a letter to the Executive Director of Admissions and Financial Aid stating their intention.

Change in Resident Status

Each residential student must sign the Campus Housing Agreement. This agreement is binding for the entire Fall and Spring semesters and states that the student will remain in resident for the duration of this agreement. Any release from this agreement is permitted only under the conditions of academic withdrawal, dismissal, verified medical reasons or other extreme extenuating circumstances, and only with the written approval of the Director of Residence Life. Any request for release must be submitted in writing to the Director of Residence Life and will be evaluated on a case-by-case basis in CM's sole discretion. A student from the greater Dallas area wishing to leave campus housing and move home (with their immediate family) must petition, in writing, for a release from their Campus Housing Agreement for the Spring Semester by December 2, to the Office of Residence Life. Percentage of refund of room and board fees will be determined by the actual date of departure established by officially checking out and returning all keys to the Residence Life Office.

Class Attendance

It is the responsibility of the student to be aware of the attendance policy of each faculty member in whose classes they are enrolled. The College recognizes that there are circumstances when a student must miss class and these necessary absences should not incur academic penalty. It is the responsibility of the student to consult with the appropriate faculty member prior to the absence to determine and confirm arrangements for make-up work.

Drop/Add

Students should consult the academic or adult education calendars for the dates of the drop/add period, during which time schedule changes may be made with the Registrar. Drop/add forms are available in the Registrar's Office and the Division of Adult Education. The drop/add form must be signed by the student's advisor before it may be processed. Drop/add is not official unless the form is received and processed by the Registrar or the Adult Education Office during the drop/add period.

Registration

A Registration form must be completed by the students and signed by their advisors prior to their scheduled time to register and must be submitted to the Registrar's Office or the Division of Adult Education at the time of registration.

Undergraduate Academic Policies and Procedures

Academic Advising

Students are assigned an academic advisor, ordinarily within the department in which a student is majoring. Advisors will also be assigned to students who are undecided about a major.

The academic advisor is the student's liaison with other college offices. Advisors should be consulted often for guidance and advice. In addition to lending academic guidance, advisors can provide information on where to obtain and how to complete necessary forms pertaining to academics.

Advisors must sign all academic paperwork. Students meet with advisor individually for pre-registration consultation each semester.

Undergraduate Academic Grievance

The College provides a uniform method by which students can pursue grievable issues. Grievable issues are either complaints about alleged violations of the institution's academic policies or about unfairness in the application of policies.

If the grievance pertains to an alleged policy violation associated with program or college dismissal

or with an alleged policy violation that affects a student's grade, the student must initiate the grievance process immediately upon receipt of grades or dismissal notification. The grievance process must be completed before the end of the add period.

In all cases, formal grievances must be filed and resolved within one semester of the occurrence of the event being grieved. Summer enrollment period is considered as a semester.

A student who has a grievance should attempt to resolve it by using the following procedure:

1. The College requires that prior to initiating a grievance the student should attempt to resolve the matter by speaking to the person with whom the complaint rests. If unable to reach a resolution, the student discusses the matter with the Program Director or Department Chairperson who supervises the person against whom the complaint is lodged. If the matter is not satisfactorily resolved at that level, the student proceeds to the chair of the division to discuss the issue. If the matter is not resolved at that level the student proceeds to the office of the Vice President of Academic Affairs where a formal grievance may be filed.
2. To initiate the formal grievance process the student informs the Vice President of Academic Affairs in writing of his or her intent to seek formal redress through the grievance procedure, indicating the nature of the complaint.

Within fourteen (14) calendar days of receipt of the written complaint, the Vice President of Academic Affairs will convene the Academic Grievance Committee and provide the chair of the committee with the student's statement of complaint. The Academic Grievance Committee is composed of one administrator and one faculty member appointed by the Vice President of Academic Affairs, and the academic affairs coordinator of Student Government.

At least two (2) days in advance of the hearing, the chair of the committee will notify parties to the grievance of the time and place of the hearing, the specification and nature of the complaint, the composition of the committee, and the right of the individual charged to be present when charges and evidence are presented to the committee, to question and to give evidence on his or her behalf.

At any hearing, committee members may question witnesses to evaluate all the relevant facts of a given case. All committee meetings shall be private; witnesses shall be excluded except for the period of their questioning.

The report and recommendation of the committee shall be in writing, including the committee's rationale for the decision and including any dissenting opinion. Only those committee members who have heard all testimony and evidence in a given case may vote on the committee's recommendation.

The committee's report and recommendations shall be forwarded to the Vice President of Academic Affairs within ten (10) calendar days of the hearing.

The Vice President of Academic Affairs will make the final determination and formally advise the parties involved.

Academic Honors

The Dean's List, which is issued at the close of each semester, recognizes students who have completed a minimum of 12 graded credit hours and have earned a grade point average of 3.55 (on a 4.0 system) for the semester. Part-time students will be eligible for the Dean's List after they have completed 12 credits at College Misericordia and in 12 credit increments thereafter.

Undergraduate students are awarded baccalaureate degrees with distinction for exceptional academic achievement. Honors are awarded as follows:

Distinction	*Grade Point Average at Graduation*
Summa Cum Laude	3.90 and above
Magna Cum Laude	3.70–3.89
Cum Laude	3.50–3.69

A student must have completed at least 60 credits at College Misericordia to qualify for these honors. Commencement honors for the highest scholastic average can be earned only by a student who has matriculated at the College for four full years.

Students who complete the College Honors Program while achieving a G.P.A. of 3.25 or higher will be awarded an Honors degree (see p. 12 for a description of program requirements).

Academic Standing

All students must maintain an acceptable cumulative grade point average to remain in good academic standing. Failure to do so will result in either academic probation or academic dismissal as noted below. Some majors have academic performance criteria which are program specific.

Probation

College academic probation is the automatic and minimum penalty for failing to maintain an acceptable cumulative grade point average. Students failing to maintain an acceptable grade point average are also subject to dismissal from the College. Students who have attempted between 12 and 23 credits will be placed on probation if their cumulative grade point average is below 1.75. Those who have attempted between 24 and 37 credits will be placed on probation if their cumulative grade point average is below 1.90. Students who have attempted 38 or more credits will be placed on probation if their cumulative grade point average is below 2.0.

Transfer students whose cumulative grade point average at College Misericordia falls below 2.0 after attempting 12 credits will be placed on probation. If a transfer student's grade point average at College Misericordia falls below 2.0 after attempting 30 credits, the student will be dismissed.

Students will also be placed on academic probation for failure to maintain an acceptable cumulative grade point average in courses taken to fulfill the core curriculum requirements. Student who have attempted 30 credits or above will be placed on academic probation if their cumulative grade point average for core requirements is below 1.75.

Students on academic probation are required to carry a restricted academic load. A student on academic probation is prohibited from representing the College in any official capacity. This prohibition includes, but is not limited to, holding any elected or appointed office or seat in student government, or on the Executive Board of Student Government, serving as a Resident Advisor, or participating in intercollegiate athletics. Furthermore, they may have their participation in non-prohibited extra curricular activities curtailed if in the judgment of the Vice President of Academic Affairs such activities could interfere with their academic performance.

Academic Probation will begin with the first class meeting of the semester (Fall, Spring or Summer) following the decision to place a student on academic probation.

Students who are placed on probation will normally have one semester to raise their cumulative grade point average to 2.0. Failure to make satisfactory academic progress will result in academic dismissal. Students who have been removed from academic probation must maintain a 2.0 status throughout the remainder of their academic program. A student who is academically dismissed will not be permitted to attend classes on a non-matriculating basis.

Change of Academic Major

Students who wish to change from one major program to another will consult with their assigned academic advisor. The student must secure approval for the change from the Department Chair of the major program into which the student wishes to transfer. Forms which must be completed in order to change one's major may be obtained in the offices of the Registrar and Adult Education. The change of major does not take place until the appropriate form is properly executed and filed with the Registrar.

Change of Name/Address

Students are responsible for notifying the Registrar's office in writing of any change in name and/or address. It will then be appropriately processed throughout the College

Credit Load Full-time

A College Misericordia baccalaureate degree requires a minimum of 120 credits. A maximum semester load is 17 credits. Students who wish to take more than 17 credits in one semester must have a minimum GPA of 2.75; and must receive written permission from the Vice President of Academic Affairs prior to registration. Students must also pay an additional per-credit charge for every credit taken over 17. (See tuition and fees.) No student may take more than 21 credits a semester.

Credit Load Part-time

Ordinarily, students who are classified as part-time may take no more than 12 credits in any combination of traditional, accelerated, or weekend formats in any one semester period while being charged the per credit tuition rate.

Contract Learning

Two types of Contract Learning are available at College Misericordia: (1) Directed Study; (2) Independent Study. Students must be formally admitted to the College in order to register for Contract Learning. A student can earn no more than 15 credits via the Contract Learning option. A maximum of six (6) Contract Learning credits may be carried in a semester. Contract Learning (i.e., either Independent Study or Directed Study) will be delivered to the student at no additional cost above the regular tuition fees.

Directed Study

When a full-time student must take a specific college course in a given semester but it is not part of the offerings in that semester, the student may petition for a directed study. Students may apply for directed study only in exceptional situations. Students may not use a directed study to repeat a course or for a grade replacement. Students who wish to apply for a directed study must have at least a 2.5 GPA.

A student interested in this option must first discuss this possibility with the advisor, and then approach the appropriate department and division chairpersons sponsoring the course under consideration. If the contract is approved at that level, the student will approach the appropriate faculty member to determine his/her availability. Faculty retain the right to decline a request for a Directed Study. Final approval of this arrangement is made by the Vice President of Academic Affairs. A written contract will be drafted between the instructor and the student.

The minimum number of times that a student and instructor are to meet will be included in this document. Copies of the contract are to be forwarded to the Vice President of Academic Affairs, the student's advisor, the instructor, and the Registrar. The student must register prior to the beginning of a semester for a Contract Learning Directed Study. Ideally the contract should be drafted during the previous semester. Students will be expected to assume much of the responsibility for actually writing the contract. Forms are available in the offices of the Registrar and Adult Education.

Independent Study

Independent study is the special investigation of a selected topic. It may be undertaken by a junior/senior student whose academic requirements cannot be met by regular catalogue offerings. Independent Study may not be taken simply to accrue existing course credits. Only elective credits may be used for Independent Study. Depending on the depth and scope of an Independent Study, from one (1) to six (6) credits may be earned. (Determination of assigned credits is made by the appropriate department chairperson and faculty member.)

Students who wish to apply for an Independent Study must have at least a 3.0 GPA. The student must have demonstrated the ability to pursue independent work. To apply for Independent Study, students must (a) define the topic or issue to be pursued; (b) discuss their plan with their advisor; (c) contact the chairperson of the appropriate department/program to request approval of their proposal; (d) if

the independent study is approved, the student will approach a faculty member in the department that sponsors the Independent Study to serve as a mentor. Faculty are free to choose whether or not to mentor a student for Independent Study.

Part of the intent of an independent study is to foster self-directed learning. Therefore, after a student has specified the content area to be studied and has diagnosed his/her learning needs, the mentor and student will jointly negotiate course objectives; learning resources and methodology; and procedures for evaluation. The minimum number of meeting times will also be specific. A written contract is to be drafted and signed by both parties, which includes these areas. Copies are to be forwarded to the Vice President of Academic Affairs, the student's advisor, the mentor, and the Registrar.

Independent work is not governed by the academic calendar. A project may be started and ended at any point during the semester. Students should register for an independent study when their work is initiated; if the project extends beyond the end of a given semester, an In Progress (IP) can be issued.

Independent study application forms may be obtained from the Registrar and the Adult Education office.

Grading System

The grade point average is computed by dividing honor points earned by credits attempted. Any courses failed will be charged as credits attempted through the final calculation of a student's grade point average. A minimum of a (2.0) cumulative grade point average both overall and in the core curriculum is required to graduate with a baccalaureate degree.

Some majors require a higher cumulative grade point average for graduation and program retention. Students should consult individual academic program descriptions for major requirements.

Grades		*Honor Points Per Credit Hour*
A		4.0
A–		3.7
B+		3.3
B		3.0
B–		2.7
C+		2.3
C		2.0
C–		1.7
D		1.0
F		0.0
I	Incomplete	0.0
WF	Withdraw failing	0.0
WP	Withdraw passing	Not calculated
AU	Audit	Not calculated
W	Withdrawn	Not calculated
IP	In progress	Not calculated
S	Satisfactory: pass	Not calculated
U	Unsatisfactory: fail	Not calculated

Please note the following implications of this grading system:

1. A grade of "W" is given to students who withdraw prior to the end of the Drop period. As noted in the college calendar, no academic penalty is incurred. Students withdrawing from a class after the last day to withdraw without academic penalty will receive either a withdrawn pass "WP" or a withdraw fail "WF." A "WF" calculates in the GPA as an "F." The grade issued is at the discretion of each instructor. Withdrawal forms may be obtained from the Registrar's Office. The date on which the form is received by the Registrar's Office is considered as the date of withdrawal and the refund of the tuition and grade assigned are based on this date (see Refund Policy)

2. If a student does not officially withdraw from a course and ceases to attend it, a grade of "F" is incurred, except in extenuating circumstances. If a student withdraws while failing, after the date for withdrawal without academic penalty, a grade of "WF" is incurred

3. It is the responsibility of the undergraduate student to contract with the instructor in writing to apply for a grade of Incomplete "I." An "I" must be removed within six weeks after the end of the semester or an earlier date determined by the faculty member and agreed upon by the student or the Incomplete becomes a grade of "F."

4. Incomplete Grades for Graduate Program

   The grade of "I" will be issued only for those courses in which a student has not completed the necessary requirements for graduate courses (500 and 600 level courses) because of extenuating circumstances.

   Should conditions arise that prohibit the student from completing required course assignments by specified due dates, the student must negotiate with the course professor for a grade of Incomplete ("I"). The student must contact the course professor and file an Incomplete Contract Grade Form with the professor at least two weeks prior to the date semester grades are due to the Registrar. The form is signed by the student and the faculty member and a copy is retained by the student. The course professor has the right to determine the length of time for completion of the course requirements within the maximum time limits allowed. The grade of "I" must be removed within a maximum of one semester or the "I" automatically becomes an "F."

   Emergencies may arise which do not allow a two-week notice. In that event, the student must contact the Director of Adult Education and Community Service who will, in turn inform the course faculty involved.

   A grade of "IP" (In Progress) will only be issued for Profession Contribution or Thesis courses The "IP" must be removed within a maximum of one calendar year or the "IP" automatically becomes an "F."

   Note: A student who will be negotiating a grade of "I" or "IP" must obtain an Incomplete Contract Grade Form from the Office of Graduate Registration.

5. Pass/Fail grading is limited to those courses designated in the college catalog to be on a S/U basis. The letter grade of S (satisfactory) or U (unsatisfactory) will be assigned to these courses. S and U grades are listed on the transcript but are not calculated in the grade point average. Credits for these courses are not included in the 12 graded credit hours required for the Dean's List.

Graduation Requirements

The minimum number of credits required of a baccalaureate degree from College Misericordia is 120 credits. To obtain a Baccalaureate Degree a student must complete the minimum hours of credit required by the declared major program requirements if that number exceeds 120 credits. A transfer student must complete a minimum of 30 credits at College Misericordia for any given degree. That number may exceed 30 contingent on the number of credits a student is allowed to transfer into the College. Students should consult individual program descriptions

A degree application form, available from the Registrar's Office, must be completed in the year of graduation by the student and advisor. This form is to be submitted to the Registrar's Office during the Fall semester prior to Spring graduation. All bills must be paid in advance in order for a student to be eligible to graduate. Failure to do so In a timely manner many delay the date of receiving your diploma.

Students with Special Needs

The College, through the Assistant Dean of Students and the Director of the Alternative Learners Program (ALP), coordinates its efforts to integrate students with disabilities into all areas of campus life. All academic support services/accommodations needed for classroom/clinical/field experiences are coordinated by the Director of the ALP Program. To access services, students must have a documented disability and provide the appropriate documentation.

Services from the ALP program will not be provided until all required documentation is reviewed. Contact the Director of the Program through the Admissions Office for specific details.

The Assistant Dean of Students whose office is located in the Banks Student Life Center coordinates all other services. Should a student with a disability feel that he/she is a victim of discrimination, he/she can file a grievance through the Assistant Dean of Students.

College Misericordia does not discriminate on the basis of disability in admission to its programs, services, in access to them, in treatment of individuals with disabilities or in any aspect of their operations. The College also does not discriminate on the basis of disability in its hiring or employment practices.

This notice is provided as required by the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973. Questions, complaints or requests for additional information regarding the ADA and Section 504 may be forwarded to the Assistant Dean of Students who is the designated ADA and Section 504 compliance coordinator.

This notice is available from the ADA and Section 504 compliance coordinator in large print, on audio tape and in Braille.

The Alternative Learners Project

Students with disabilities may apply to participate in the Alternative Learners Project, a program which provides selected students with training to use learning strategies and accommodations, and support through individualized programs of accommodations associated with their schedules of regular courses during the school year. Information is available from the Admissions Office or from the Director of the ALP program.

Off Campus Courses

Off campus courses are defined as those not sponsored by College Misericordia or by our consortium partners, Kings College and Wilkes University.

Students may complete a maximum of 12 credits in approved off-campus courses, of which no more than 6 credits may be in college core courses.

Once matriculated to the College, transfer students may not transfer more than six (6) additional credits in approved off-campus courses, of which no more than three (3) credits may be in the college core. A student who has completed 60 credits of academic work, whether on campus or in transfer, must take all additional transfer credits at an accredited four year institution.

All off-campus courses must be evaluated and approved as to their equivalency to College Misericordia courses. This determination will be made in consultation between the Department Chair in the discipline which sponsors the course at College Misericordia and the Registrar.

Off-campus course approval forms are available in the office of the Registrar.

Course Repeat Policy

A currently enrolled and matriculated student who receives an "F" in a required course must repeat that course and earn a passing grade. A currently enrolled and matriculated student who receives a grade that does not meet program requirements in a required course must repeat that course and earn an acceptable grade to maintain/continue matriculation status in the program. If a grade of "F" is received in a free elective, that course does not have to be repeated.

Grade Replacement Policy

A student may choose to replace a grade in a course in which he or she has received a grade of "D" or "F." All course replacements must be taken at College Misericordia. The repeated course will appear on the transcript twice. The original grade will be replaced with an "R". Only the new grade, even if it is lower than the original, will be used in calculating the student's GPA.

A student is eligible for a maximum of five grade replacements over the course of the student's baccalaureate program at College Misericordia. However, the same course can be repeated only one time for the purpose of grade replacement.

The student must indicate his/her intention of replacing the old grade with the new one by filing the appropriate form with the Registrar at registration. If a student attempts to replace a grade for which the proper forms have not been filed with the Registrar both the original and replacement grades will be used in GPA calculations.

Once a student has graduated the student's record prior to graduation is not subject to change through this policy.

Academic Restart Policy

Undergraduate students who have been academically dismissed from College Misericordia may apply for readmission to the college one time under the Academic Restart Policy. In order to qualify, a student must not have attended College Misericordia for twenty-four months following the dismissal date or must have completed at least twelve (12) credits with a minimum cumulative GPA of 2.00 at a college or university approved in advance by College Misericordia.

Students admitted under the Academic Restart Policy will have their cumulative index reset to 0.00 at the time of their readmission. Courses taken and grades earned before the restart will remain on the student's transcript (permanent record), but they will be treated as the equivalent of transfer credits for the purposes of calculating the cumulative GPA and for the determination of their academic status. In the application of other academic policies, they will be considered as the equivalent of transfer students. Credit will be awarded only for grades of "C" or better. Students admitted under this policy are not automatically readmitted to any given program.

Readmission to College Misericordia under this policy will be granted at the sole discretion of the College.

Second Degree

Students who wish to obtain a second baccalaureate degree may do so if they fulfill the following conditions:

1. The student must be officially admitted into the major program in which the second degree is desired.
2. The student must meet all of the curriculum requirements of the second degree.
3. The student must complete a minimum of thirty credit hours in addition to the credits taken in the first degree program.
4. For the purposes of a second degree, the core curriculum is waived with the exception of those courses required for the major.

Undergraduate Withdrawal From the College

Traditional students who wish to withdraw from the College must go to the Office of the Dean of Students to begin the withdrawal process. Generally students who are in good academic standing both in their program and institutionally at the time of withdrawal; are granted a period of up to one calendar year from the time of withdrawal to return to the institution. In extraordinary circumstances students may request an extension of this time period. Requests for an extension must be submitted in writing to the Vice President of Academic Affairs who will consult with the appropriate department chairs. Each request will be evaluated on an individual basis. Students should contact the appropriate academic department for specific requirements for returning to an academic program.

This policy does not bind the institution to offer the student's curriculum or major program which may have been discontinued or substantially altered during the period in which the student was not enrolled.

The following must be completed before an official withdrawal can be granted:

- Return books to the library
- Return residence hall keys to a member of the residence life staff
- Return parking permit, student ID, meal card and mailbox key to the Dean of Students Office
- Clear student balance in the Controller's Office
- Complete withdrawal form and exit interview completed with all appropriate signatures

The date of withdrawal will be determined by the completion of the above. That date will determine if any refund of tuition is warranted. Cancellation of charges will depend on the date that the withdrawal is official (see Refund Policy).

Withdraw From a Course

Students who withdraw after the last day to withdraw without academic penalty will receive a withdraw pass WP or a withdraw fail WF. The grade issued is at the discretion of each instructor. A WF calculates in the GPA as an "F". (See Academic Calendar: deadline for withdrawal without academic penalty.)

N.B. Students taking classes exclusively on weekends may contact the Office of Adult Education and Community Services for assistance in completing these efforts.

Special Programs

ACT 101 Program

ACT 101 is a Pennsylvania State grant funded program that provides academic and personal support to qualified students. Its primary goal is to assist students in developing strong academic skills, leadership potential and positive study habits. Services provided by the program include: academic support; peer tutoring; professional tutoring; personal counseling; peer support; leadership development; workshops and career exploration. The ACT 101 Program is located in the Learning Resource Center, in the lower level of Alumnae Hall.

Air Force ROTC

Through cooperative programs with Wilkes College, College Misericordia students can take part in Air Force Reserve Officers' Training Corps.

The Air Force ROTC program is based at Wilkes University. Students who participate in ROTC at this institution do so without penalty to their full-time academic status at College Misericordia. Free elective courses are awarded by the College for ROTC participation. Tuition for ROTC courses is paid directly to the institutions offering the programs. More information about ROTC may be obtained from the Registrar.

Army ROTC Military Science

The College Misericordia offers students the opportunity to participate in Army ROTC at King's College in nearby Wilkes Barre through the University of Scranton Reserve Officer Training Corps Battalion. Students that participate in this program do so without penalty to their fulltime academic status at College Misericordia. College Misericordia awards free elective credit for participation in any ROTC course.

The primary objective of the Reserve Officer Training Program is to develop leadership capabilities in students and to train future officers for the active Army, US Army Reserve and the Army National Guard.

ROTC is a flexible program that can be tailored to the individual students schedule particularly in the freshman and sophomore years. Military Science instruction is offered at King's College campus with both two and four programs leading to a commission as an officer in one of the three components of the United States Army.

To obtain a commission qualified male and female students must pass a physical examination and complete either the two or the four-year program of Military Science courses. Students normally take one course per semester during their normal four-year course of study.

All students receiving ROTC scholarships as well as juniors and seniors participating in ROTC are contracted with the Army and receive a monthly stipend. The stipend starts at $250 per month during their freshman year, increases to $300 during their sophomore year, $350 during their junior year and $400 during their senior year. The Stipend is paid directly to the student each month that they are in school.

The Military Science Department provides all uniforms, equipment and textbooks required for the classes. In addition to the academic classes students may also participate on a voluntary basis in many additional training opportunities such as physical training and hands on equipment training each week. Each semester there is a military social event and at least one optional weekend training session that includes such events as military marksmanship, cross country orienteering, military rappelling leadership application courses and obstacle/confidence courses. During breaks and vacations students can volunteer for active army training such as military parachute operations, helicopter operations, military mountain climbing and training with active army units in the United States and overseas. All training is cost free to the student and students are paid for some summer training courses.

The ROTC program consists of two programs, the basic course normally given during the freshman and sophomore years consisting of MS 211, MS212, MS 221 and MS 222. The advanced course normally taken during the junior and senior years consists of MS 231, MS 232, MS 241, MS 242 and MS 251.

Students who have completed basic training in any U.S. service may qualify for placement into the advanced course. Additionally students who have not completed the ROTC basic course may qualify for the advanced course by attending a paid five week long Leadership Training Course conducted at Fort Knox, Kentucky.

Freshman and sophomore students can compete for two and three year ROTC scholarship that pay up to $17,000 per year for tuition and up to $600 per year for books. The Army will commission successful graduates as a second lieutenant with a starting salary of over $30,000 per year plus medical and dental benefits as well as 30 days paid vacation per year.

For more information of the ROTC program at College Misericordia contact the Military Science Department at 570-208-5900 ext 5305 or ext 5301.

Consortium Programs

Students at College Misericordia may register for courses at King's College and/or Wilkes University in Wilkes-Barre, if those courses are not part of Misericordia's curricula. The program is reciprocal.

Full-time students in good academic standing who meet specific course prerequisites are eligible. Ordinarily, cross registration is available only to juniors and seniors who have received permission from their major department to participate in the program. Cross registered courses are considered part of a student's regular course load; no additional tuition fees are charged and courses carry full academic credit and grade value.

Study Abroad Programs

College Misericordia has consortial agreements with Webster University and the Beaver College Center for Education Abroad.

Students may choose to study abroad for one or two semesters, normally in their junior year. They must consult with their academic advisor regarding courses and numbers of credits to be taken at the institution abroad. Students who wish to use courses taken abroad to satisfy specific course requirements at Misericordia, whether in the core or the major, must secure the approval in advance of the appropriate Department Chair.

Off-Campus Request Forms must be filled out for each course; the off-campus credit limitation, however, does not apply to study abroad. In all other respects, study abroad credits are treated as transfer credits. All students planning a study abroad experience must consult with the Director of Financial Aid to determine appropriate financial responsibility.

First Year Experience

The First Year Experience Program (FYE) at College Misericordia is a two-part program designed primarily to orient first year students to the institution and to help them integrate themselves into the college community. Its secondary purpose is to help students assess their potential for leadership and to encourage them to seek opportunities to develop leadership skills. Through an introductory session

at orientation and subsequent weekly classroom workshops in the first semester, all first year students have the opportunity to become familiar with key offices, services and resources on campus. These workshops also provide them with the opportunity to explore issues relevant to first year students such as diversity, wellness, learning strategies, peer pressure, drug and alcohol use and abuse. FYE provides first year students with an opportunity to develop a support network consisting of fellow students, student service personnel, and faculty. The leadership component is offered during the second semester of the academic year.

Learning Resource Center

The Learning Resource Center offers services to students who wish to improve the quality of their learning. The Center offers comprehensive support services through the following programs: peer tutoring, professional tutoring, personal counseling, peer advocacy, peer education, workshops, and math labs. Individual assessment and intervention services regarding study skills and learning strategies are also offered as well as developmental intervention programs for students who go on academic probation or for those who are not satisfied with their level of performance. The Center is located in the lower level of Alumnae Hall. All services are free of charge.

Tutorial Assistance

College Misericordia offers a variety of tutorial options to assist students in achieving academic goals. Individual and group tutoring is provided in most core curriculum courses and some professional courses. Professional staff is available to assist those students who wish to improve their study skills. Tutorial Services operate out of the Learning Resource Center which is located in the lower level of Alumnae Hall. All tutorial services are free of charge.

Division of Adult Education and Community Service

College Misericordia offers a variety of educational options for nontraditional students: those students who attend part-time, those who did not go to college right after high school, and those with some prior college experience.

The Adult Education office is sensitive to the alternative needs of students with families, full-time jobs, or both. Evening classes are held every semester and during the summer. Many nontraditional students find weekend and accelerated evening classes convenient. All of the College's academic and student services facilities are available to students. Similarly, such students must comply with the College regulations. The adult learner can access a variety of academic and support services including individualized academic assistance; SIGI PLUS, a computerized career guidance system to help students determine which vocational paths best suit their work values, interests and abilities; periodic workshops on topics such as study skills, job search and interview techniques; free tutoring; and a variety of credit options outside of the classroom (see Credit Options Outside the Classroom).

Accelerated Evening Classes on Campus

The accelerated evening classes are designed for part-time adult learners who must balance family and career responsibilities while pursuing their education. Classes meet in "Terms" which consist of seven Monday or Thursday evenings (5:40 pm–9:40 pm). Two terms per semester are offered. Students may take up to two classes per term, which allows them to accelerate their course load.

Weekend College Classes on Campus

Weekend College is a special accelerated educational model for adult learners who must balance family and career responsibilities while pursuing their education. Students may earn credit toward a bachelor's degree by attending classes on weekends. The program emphasizes independent, self-motivated study. Weekend College classes meet seven times a semester on Saturdays or Sundays (8:00 am–12:00 Noon and/or 1:00 pm–5.00 pm).

For further information contact the Division of Adult Education and Community Service at (570) 674-6450 or 674-6451.

Expressway: *College Misericordia at Luzerne County Community College (LCCC)*

The Expressway Program is an accelerated bachelor's degree completion program designed for students who have an associate's degree and at least three years' work or relevant life experience. Classes are held at LCCC in Nanticoke either one evening per week or Saturday mornings. Classes are scheduled in 5-week or 7-week formats. Students can earn up to nine credits in a 15-week semester. This program is also available for students who want to earn a second bachelor's degree.

Expressway faculty are professionals within a field of expertise and have been carefully selected and trained to facilitate adult learners in this innovative learning environment.

For further information on the Expressway Program contact the Expressway office at (570) 674-6791.

Credit Options Outside the Classroom

Misericordia recognizes that significant, meaningful learning often occurs in settings other than structured college-sponsored courses. For adult students who would like to receive credit for knowledge they have already acquired, CLEP and Prior Learning Assessment permit them to translate their learning into college credit. No more than a total of 40 credits may be earned through credit options outside the classroom.

CLEP (College Level Examination Program)

Allows adult students to demonstrate their knowledge in a wide range of subject areas. CLEP examinations are standardized tests which measure a person's knowledge of the material covered in introductory college courses. The knowledge may have been obtained through on-the-job experiences, professional workshops, classes at business or technical schools, volunteer activities or avocational pursuits. CLEP credit is treated as transfer credit and is awarded on a credit/no credit basis. Only passing grades appear on transcripts. Call the Division of Adult Education at (570) 674-6450 for more information.

Contract Learning

Provides students the convenience of continuing their college studies despite temporary work or family demands that prevent them from attending regularly scheduled classes. An independent study arrangement, contract learning can be set up for either course offerings from our catalogue or for topics that students would like to study in more depth.

Prior Learning Assessment (PLA) Credits

Prior Learning Assessment (PLA) credits allow students the opportunity to validate their relevant learning in a written document called a portfolio. The portfolio information is to be organized to correspond as closely as possible to comparable courses from Misericordia's inventory of undergraduate offerings. Emphasis will be placed on the satisfactory presentation of the student's knowledge relative to each course's learning objectives.

For each challenged course, a faculty assessor from each of the involved Divisions will be selected by that Division's Chair. The assessors will review the portfolio according to the following criteria: the learning will be demonstrated to be college level; the learning is current, particularly in quickly changing fields such as computer science and business; the learning must be able to be generalized and transferred, i.e., it can be applied outside of the specific context or situation in which it was acquired; the learning must be somehow measurable; the learning must have a theoretical as well as a practical component; credits will be awarded for competence and actual learning outcomes, not merely the experience; the credits awarded will not duplicate other earned college credits. This includes transferred credits, CLEP credits, Misericordia-awarded credits, ACT PEP exams, etc.

Students who request assessment of their prior learning must:

1. Be matriculated at the college with a declared major;
2. Limit requests for assessment to those course areas that will fulfill degree requirements in their declared major;
3. Have had all transfer credits officially evaluated prior to attempting this credit option.

Students will not be required to have any previously earned Misericordia credits; thus there will be no minimum GPA requirements.

Students who have been awarded Prior Learning Assessment Credits at another institution will not automatically be awarded such credit in transfer. They will, however, have the opportunity to present their portfolios, with updated information, to our PLA committee. For more information contact the Division of Adult Education and Community Service at (570) 674-6154.

The option for Prior Learning Assessment will be available only during Fall and Spring semesters. Students will attend an initial orientation session (free of charge) to familiarize them with the college policy and process of PLA. The credit free workshop, portfolio requirements, and fee structures will be explained. Students will be charged a $50.00 per course faculty assessment fee.

For further information contact the office of the Director of Adult Education and Community Service at (570) 674-6154.

Non-Credit Programs

For individuals interested in professional and personal development, the Division of Adult Education and Community Service offers a variety of credit-free programs, classes and workshops. For further information contact the Division of Adult Education and Community Service at (570) 674-6289.

Fitness and Fun Program

The Fitness and Fun Program offers special programs, camps, non-credit courses and workshops for children, students, employees, alumni, and the community.

For further information, contact the Division of Adult Education and Community Service at (570) 674-6289.

Graduate Program Policies and Procedures

Graduate Program Advisement

The Chair of each graduate program assigns an academic advisor for all students enrolled in that program. The advisor maintains a student record and advisement folder used to plan a student's program and track progress. However, all official student records are maintained in the Registrar's Office and can be reviewed by students upon 24 hour notice.

Students register for courses with the help of their assigned academic advisors. The process of registering for courses requires the completion of a Course Registration Form. The form is submitted to the Office of Graduate Registration. Students who use the Deferred Payment Plan must submit a check for 20% of the tuition prior to the start of classes. Students who utilize employer reimbursement programs are required to submit a letter from their employers annually in August prior to registration.

Graduate Grievance Procedures

The College provides a uniform method by which students can pursue grievable issues. Grievable issues are either complaints about alleged violations of the institution's academic policies, or unfairness in the application of policies.

Formal grievances must normally be filed within one semester of the occurrence of the event being grieved. Summer enrollment period is considered as a semester. A student who has a grievance must attempt to resolve it on an informal basis by using the following procedures:

1. The student should first speak to the person with whom the complaint rests.
2. If the matter is not satisfactorily resolved at that level, the student must proceed to the Program Chair/Coordinator of the department of the program in which the grievance resides.

3. If the matter is not resolved at that level, the student should proceed to the Division Chair of the division in which the grievance resides.
4. If the matter is not resolved at that level, the student should proceed to the Vice President of Academic Affairs, where a formal grievance may be filed.

The procedure for grievance is as follows:

1. The student shall inform the Vice President of Academic Affairs, in writing, of her/his intent to seek formal redress through the grievance procedure. The written notification must include the nature of the complaint.
2. Ordinarily, within fourteen (14) calendar days of receipt of the written complaint, the Vice President of Academic Affairs will convene an Academic Grievance Committee who will meet to elect a chair and set a hearing date.
3. The Academic Grievance Committee is composed of: the Director of Adult Education and Community Service; the chair of the Graduate Council; one faculty member who teaches in a graduate program other than the one in which the grievance resides, and one graduate student appointed by the Vice President of Academic Affairs.
4. The Vice President of Academic Affairs will notify the grievant and the individual charged with the complaint of the date, time, and place of the hearing; the specification of the complaint; and the composition of the committee. This notification will take place at least 7 days in advance of the hearing date.
5. The grievance hearing is an internal review and, as such, shall be private. Persons external to the College shall be excluded.
6. Both the grievant and the person being grieved have the right to be present when charges and evidence are presented to the committee, and to provide evidence in support of their respective positions. Committee members may question witnesses to evaluate all relevant facts of a given case. Witnesses shall be excluded except for the period of their questioning.
7. The report and recommendation of the committee shall be in writing, including the committee's rationale for the decision; the report may include any dissenting opinions. Only those committee members who have heard all testimony and evidence in a given case may vote on the committee's recommendation.
8. The committee report and recommendation shall be forwarded to the Vice President of Academic Affairs within ten (10) calendar days of the hearing. The Vice President of Academic Affairs will make the final determination and formally advise the parties involved in the grievance.

Students who wish to grieve circumstances that prohibit immediate continuation in a program or in a sequence of courses (Eg. dismissal from a program or a failing grade), will not be permitted to sit in on program or sequenced courses unless and until the grievance is favorably resolved. Under such circumstances, the student must file a grievance immediately upon receipt of the grade or of the dismissal notification. An expedited grievance process is then followed, and the process must be completed before the end of the add period.

Graduate Program Standing

Any student receiving more than six credits below "B–" or more than three credits below "C" will be terminated immediately from the degree program, and may never re-enter the same program. One graduate course can be repeated for grade replacement. This may be done one time only. The second grade shall stand on the student s transctipt.

A student whose GPA falls below 3.0 will be placed on probation. This may occur one time only.

Graduation Requirements for Graduate Students

To be eligible for a graduate degree from College Misericordia, students must have a cumulative grade point average of 3.0 at the time of graduation; must fulfill all program requirements, including

the professional contribution/scholarly project as required by the program; must have paid all tuition and fees. Students must complete an application for the graduate degree in a timely manner.

Application for Graduate Degree

It is the student's responsibility to keep abreast of progress toward degree completion. An application for the graduate degree should be filed in the Office of the Registrar. Failure to do so in a timely manner may delay the date of awarding the diploma.

Auditing

With the appropriate program director's approval, any student may register to take a course on an audit or non-credit basis provided that standard admission and course prerequisites have been met. A student may audit no more than 3 courses or 9 credits. The fee for auditing a course is one-half the cost of tuition.

Matriculating students must have the permission of their advisor before auditing a course.

Change of Address

Students enrolled for course work in the graduate program are responsible for reporting any change of address and/or other salient information to the Office of Graduate Registration. Failure to do so may result in failure to receive timely registration, program, grading and billing information.

Graduate Course Withdrawal and Refund Policies

A student may withdraw from a course without academic penalty within the period stated in the College calendar. Withdrawal forms may be obtained from the Office of Graduate Registration. A grade of W is given for an approved withdrawal. The date on which the form is received by the Office of Graduate Registration is considered the official date of withdrawal. Refund of tuition and grade assignment is based on the date on which the form is received by the Office of Graduate Registration. If a student does not officially withdraw from a class and ceases to attend it, a grade of F is incurred. If a student withdraws while failing, after the date for withdrawal without academic penalty, a grade of WF is incurred.

When a graduate student drops a course or withdraws from a course or the College, official notice must be filed with the Office of Graduate Registration.

Tuition refunds are based on the date the Office of Graduate Registration receives official notice from a student indicating his/her desire to withdraw from a course.

Graduate students who receive federal Title IV funds and who are enrolled at the College will be governed by Title IV refund regulations as mandated by the Higher Education Amendments of 1992. In the case of withdrawal, tuition and fees will be cancelled on a pro-rated basis for the first sixty percent of the length of the period of study. Financial aid must be proportionately reduced and restored to the appropriate financial aid fund. The calculation for the Title IV refunds will be computed by the Financial Aid Office. For the schedule of allowable tuition refunds contact either the Financial Aid Office or Adult Education.

All refund percentages are computed from charges to the student, not from the amount paid. There are no refunds to students dismissed from the College. Advance registration deposits and any other fees are not refundable.

Directed and Independent Study

Part-time and full-time graduate students may apply for these contract learning opportunities as outlined in the undergraduate section of the catalog with the exception that both require a 3.0 GPA or above.

Grading System

The grade point average is computed by dividing honor points earned by credits attempted according to the following scale:

Grades	*Honor Points Per Credit*
A	4.0
A–	3.7
B+	3.3
B	3.0
B–	2.7
C+	2.3
C	2.0
C–	1.7
F	0
WP	Not calculated
*WF	0
AU	Not calculated
W	Not calculated
IP (see below)	Not calculated
I (see below)	Not calculated
S	Not calculated
U	Not calculated

*Equivalent to a failure; computed as an F

Incomplete Grades for Graduate Program

The grade of "I" will be issued only for those courses in which a student has not completed the necessary requirements for graduate courses (500 and 600 level courses) because of extenuating circumstances.

Should conditions arise that prohibit the student from completing required course assignments by specified due dates, the student must negotiate with the course professor for a grade of Incomplete ("I"). The student must contact the course professor and file an Incomplete Contract Grade Form with the professor at least two weeks prior to the date semester grades are due to the Registrar. The form is signed by the student and the faculty member and a copy is retained by the student. The course professor has the right to determine the length of time for completion of the course requirements within the maximum time limits allowed. The grade of "I" must be removed within a maximum of one semester or the "I" automatically becomes an "F."

Emergencies may arise which do not allow a two-week notice. In that event, the student must contact the Director of Adult Education and Community Service who will, in turn, inform the course faculty involved.

A grade of "IP" (In Progress) will only be issued for Profession Contribution Thesis courses, or Clinical education/fieldwork courses. The "IP" must be removed within a maximum of one calendar year or the "IP" automatically becomes an "F."

Note: A student who will be negotiating a grade of "I" or "IP" must obtain an Incomplete Contract Grade Form from the Office of Graduate Registration.

Graduate Maintenance of Matriculation/Withdrawals

Normally, students have no more than five (5) years after the date of matriculation to complete graduate degree requirements. Once accepted into a program, students must maintain matriculation on a continuing basis until they have completed all requirements. Students who do not maintain continuous registration must notify their respective program chairs/directors/coordinators in writing of their intent to withdraw from matriculation. The letter must state the reasons for the request and the anticipated length of withdrawal from matriculation, if known.

Generally, students who are in good academic standing both in their program and institutionally at the time of withdrawal, are granted a period of up to one calendar year from the time of withdrawal to return to the institution. In extraordinary circumstances, students may request an extension of this

time period by petitioning the program chair/director/coordinator who will make a recommendation and forward the petition to the Vice President of Academic Affairs who will make the final decision. Each request will be evaluated on an individual basis. Students should contact the program chair/director/coordinator for specific requirements for returning to an academic program.

This policy does not bind the institution to offer the student's curriculum or program which may have been discontinued or substantially altered during the period in which the student was not enrolled.

When withdrawing from matriculation for more than one semester, graduate students must complete the following in order to withdraw without penalty:

- Return books to the library
- Return parking permit and student ID to the Adult Education Office
- Complete a withdrawal form and return to the Adult Education Office

The date of withdrawal will be determined by the completion of all of the above. That date will determine if any refund of tuition is warranted. Cancellation of charges will depend on the date that the withdrawal is official (See Refund Policy).

Students who withdraw after the last day to withdraw without academic penalty will receive a withdraw pass (WP) or a withdraw fail (WF). The grade issued is at the discretion of the course faculty. A "WF" calculates in the GPA as an "F".

Graduate Non-Matriculation Status

Persons who have an undergraduate degree and who are not enrolled in a graduate program may take up to six (6) graduate credits without applying for admission. After successful completion of six (6) credits, matriculation is required to continue enrollment in program courses. However, workshops and seminars sponsored by the graduate programs are open to members of the public who may enroll in the workshops and seminars on an audit basis.

Transfer of Credit

Applicants may transfer up to six (6) graduate credits, or a maximum of 2 courses, earned previously in other accredited graduate programs provided the courses were completed with a grade of "B" or better and are appropriate substitutes for the courses offered in the Misericordia program. In special cases where applicants have already earned a graduate degree, 12 credits from that degree may be applied toward a Misericordia master's degree, provided the course credits are appropriate substitutes. Transfer credits are accepted after evaluation by the Registrar in consultation with the appropriate Program Chair/Director/Coordinator.

Matriculating students who have not already transferred credits may, with program approval, take up to six graduate credits off campus from an accredited graduate program. These credits may also be transferred to College Misericordia to meet program requirements. However, in no case may the number of credits transferred into a graduate program at College Misericordia after matriculation exceed six (6).

Tuition/Fees/Financial Aid Information

Undergraduate Tuition and Fees

The following charges cover one academic semester, unless otherwise noted, during the 2002–2003 academic year.

Generally, all tuition and fees, with the exception of financial aid award amounts, are to be paid in full at the beginning of each semester/term unless special arrangements are made with the Controller's Office. Interest is charged on unpaid balances.

Expenses per Semester

2002–2003

Regular Tuition	$8,210	Full-time students (12–17 credits)
Regular Tuition	$395	Part-time students per credit
		Full-time students who wish to take more than 17 credits will be charged for additional credits at $395/credit.
		Medical technology majors will be charged $225 per semester in lieu of tuition during the semesters spent in hospital practicum. Those students are also assessed the general fee
General Fee (full-time students)	$400	The general fee and its related services help to promote and enhance the educational, recreational, social and cultural life of the student body. The fee helps to supplement the cost of class dues, student publications, student services and student government as well as the costs associated with operating facilities available for student use such as the Anderson Sports-Health Center, the Bevevino Library and the Banks Student Center
Instructional Technology Fee	$40	Computer and technology services
		The instruction technology fee will help fund the purchase of computer equipment and sophisticated technologies for student use.
Room	$1,980	Regular Campus Housing: Alumnae Hall
	$2,030	Regular Campus Housing: McHale Hall
	$2,075	Regular Campus Housing: Gildea Hall
Single Room	$500	Based on seniority at the time of housing lottery
Townhouse Room	$2,375	Provisions for single/private rooms are under the discretion of the Director of Residence Life
		Should vacancies occur in a student room, the remaining student is required to accept another roommate or be reassigned to another room. Students in suites or townhouses must maintain the stated minimum occupancy or be removed from the area. If availability permits, the Director of Residence Life may provide an option to maintain the room, suite or townhouse below the minimum stated occupancy. When this situation occurs, all remaining occupants of the room, suite or townhouse will be subject to an additional room charge of $300 beyond the rates stated above.
Board	$1,535	19 Meal Plan–This plan provides 19 meals per week.
	$1,535	265 Meal Plus $55 In Flex Dollars–This plan provides 265 meals per semester with the added convenience of flex dollars that can be used in the dining room or the Cougar's Den.
	$1,400	14 Meal Plan–This plan provides 14 meals per week.
	$1,400	190 Meal Plus $80 In Flex Dollars–This plan provides 190 meals per semester with the added convenience of flex dollars that can be used in the dining room or the Cougar's Den.

	$1,235	10 Meal Plan–This plan provides 10 meals per week.
	$830	5 Meal Plan (Townhouse residents only)–This plan provides 5 meals per week.
		Freshmen living In residence halls may NOT select the 10 meal or 5 meal plan. Upperclassmen living in residence halls may select any meal plan except the 5 meal plan. Upperclassmen living in townhouses may choose any meal plan.

Special Fees, Deposits and Expenses, 2002–2003

Graduation Fee	$125	
Liability Insurance	$20	For students enrolled in majors, other than Nurse Practitioners, which require clinical experience or field experience
Liability Insurance	$80	For Nurse Practitioners clinical experience or field experience
Orientation Fee	$150	Freshman
	$50	Transfer student
Parking Fines	$10	Per infraction. Fines for illegally parking in handicapped areas are $20 per infraction.
Parking Permit	$15	Annual fee
Returned Check Fee	$15	A fee will be assessed for each check not accepted and returned by the bank. Two returned checks will cause check-writing privileges to be permanently revoked
Room Reservation	$100	Room reservation deposit is for upperclassmen only; room deposit is payable by April 15 and is applied to room charges
Student I.D.	$10	Replacement of lost, stolen or unusable I.D.
Student Teaching Fee	$200	For Education major in teaching placements
Summer Housing	$50	Per week for students who take 5 or fewer credits. Summer Housing is available at no cost to students who are registered for 6 or more credits in a non-weekend program, have signed a Campus Housing Agreement for the 2002-2003 academic year and who live outside of the greater Wilkes-Barre/Scranton metropolitan area. There is also no cost for students who are employed at the College for the summer and who live outside of the greater Wilkes-Barre/Scranton metropolitan area.
Transcript Fee	$5	Per transcript
Weekend College	$200	Room rental per semester
Additional Class Specific Fees:		
Applied Music	$100	Students enrolled in all sections of Fine Arts 117
Laboratory Fee	$130	For students enrolled in the Occupational Therapy, Physical Therapy, Speech-Language Pathology, and majors enrolled in professional level courses
Nursing Fee	$25	Freshman Nursing major
	$50	Sophomore Nursing major

$100 Junior Nursing major

$100 Senior Nursing major

Release of Transcripts or Diplomas

A diploma or transcript (official or unofficial) will not be released until the student's account is paid in full. The cost for each transcript is $5.00 and must be requested in writing to the Registrar's Office.

Undergraduate Auditing

Students may audit courses at one-half cost based on full or part-time credit charges. No credit is awarded for audited courses. Auditors are admitted to courses as space is available. Matriculating students who wish to audit a course must seek permission from the Registrar.

Undergraduate Financial Assistance Program

For over seventy five years, College Misericordia has helped students and parents afford a superior college education.

Through its participation in Federal and State financial aid programs, use of institutional resources and contributions by alumni and friends, the financial aid office tries to meet, as fully as possible, each student's financial need.

The College is eligible to participate in a full range of financial aid programs through the U.S. Department of Education. Eligible students may qualify for aid through the Federal Pell Grant Program, and the Federal Family Education Loan Program, as well as Federal campus-based programs including Supplemental Educational Opportunity Grants, Perkins Loans and the Federal Work-Study Program.

The College participates in the Nursing Loan Program under the auspices of the Department of Health and Human Services.

College Misericordia is also designated as an eligible institution by the Pennsylvania Higher Education Assistance Agency (PHEAA), allowing qualified students access to the Pennsylvania State Grant Program.

In general, the College offers three types of financial assistance:

Scholarships/Grants: Gift aid given directly to students based on financial need or some area of achievement, such as an outstanding academic record, evidence of leadership, etc. Students do not need to repay this type of award.

Loans: Monies borrowed by students to meet educational expenses. Students and/or their families repay these funds after withdrawal or graduation. Interest is charged on loans, however, interest charges vary with different loan programs.

Work-Study: Employment which allows students to earn a portion of the money needed to meet educational expenses.

Application Procedures

All students who wish to be considered for financial assistance must file a College Misericordia Application for Financial Assistance and the Free Application for Federal Student Aid. These applications must be filed each year.

New Students: New students must complete the application for financial assistance, which is part of the admissions application. The application should be returned to the Admissions Office. New students must also file the Free Application for Federal Student Aid. Students must be admitted to the College before an application for financial aid will be considered.

Returning Students: Returning students must complete both the College Misericordia Application for Financial Assistance and the Free Application for Federal Student Aid. Students must be registered for classes in the academic year for which aid is requested.

Pennsylvania and Out-of-State Residents: The College uses the information collected on these applications to determine eligibility for college administered need-based programs, including Perkins Loans, Supplemental Opportunity Grants, Nursing Loans and Work-Study. Out-of-state students must check with their high school or state agency to determine eligibility for grant assistance from their home state.

Veterans: College Misericordia welcomes the opportunity to provide education to veterans of the armed services. College Misericordia is approved by the Veterans Administration for the education and training of veterans.

Veterans enrolling at the institution for the first time should notify their local Veterans Administration Office in order to apply for educational benefits. This application should be filed six weeks prior to the beginning of the semester. Students must contact the Registrar's Office to initiate the process.

Deadlines

Applications for financial assistance must be submitted by **March 1** for incoming freshmen and transfer students and **April 1** for returning students

Applications and financial aid forms will be accepted later than these dates, but no assurances can be made that funds will be available for late applicants. Students applying for state grant assistance must comply with deadlines set by the state agency.

Definition of an Academic Year

Financial aid is awarded for one academic year. College Misericordia defines its academic year as the period of at least 30 weeks of instructional time that begins on the first day of classes in the fall semester and ends on the last day of examinations in the spring semester. During this period, a full-time undergraduate student would be expected to complete a minimum of 24 credits.

Renewal of Aid

Aid is renewed for subsequent years provided:

The student requests assistance each year by completing all appropriate forms as described above and:

- The student has financial need.
- The student exhibits satisfactory academic progress toward a degree.

Satisfactory Academic Progress Policy

In order to receive or continue to receive federal, state, or college financial aid, all students must meet the following progress requirements:

1. Minimum grade point average required at the end of the academic year:

Freshmen undergraduates	1.75
All other undergraduates	2.00

Academic Scholarship, McAuley Awards and School Partnership Scholarship requirements are more stringent. Recipients of these awards must refer to the scholarship notification letter for grade point requirements.

2. Successful completion of minimum number of credits per academic year:

Full-time Undergraduate	24 credits
Three-quarter time Undergraduate	18 credits
Half-time Undergraduate	12 credits
Less than half-time Undergraduate	6 credits

The minimum number of required credits is based on the assumption that the student is in attendance at the same enrollment status for the full academic year. If the student changes enrollment status i.e. full-time fall, half-time spring, the required number of credits will differ. If you have questions, please contact the financial aid office at (570) 674-6280.

3. Maximum time frame:

An undergraduate student may receive aid under most programs for 12 semesters if full-time and 24 semesters if half-time.

Any deficiencies in academic progress must be made up at the student's expense by successfully completing courses at College Misericordia or another accredited institution. Permission to take credits at another institution requires the permission of the Vice-President of Academic Affairs. Once the deficiency has been remedied, students must request that aid be reinstated for subsequent periods of enrollment. In the case of enrollment at another institution, the financial aid office will take into consideration the number of credits completed and the grades obtained. This financial aid policy differs from the institutional policy that accepts credits in transfer only, not grades obtained.

For purposes of Financial Aid, satisfactory progress is defined using the following classifications:

Freshmen	Those who have earned between 0–29.5 credits
Sophomores	Those who have earned between 30–59.5 credits
Juniors	Those who have earned between 60–89.5 credits
Seniors	Those who have earned between 90–119.5 credits
5th Year	Those who have earned 120 credits or above
Second Degree	Students who have earned a baccalaureate degree and are pursuing a second Baccalaureate degree
Full-time	Students carrying a minimum of twelve credits in a regular semester format
Part-time	Students carrying less than twelve credits in a regular semester format. Students enrolled in Accelerated or Weekend classes may carry twelve credits, but are still considered part-time
Three-quarter Time	Students carrying 9–11.5 credits
Half-time	Students carrying 6–8.5 credits
Less than Half-time	Students carrying .5–5.5 credits
Non-matriculated	Students who have not been formally accepted to a degree or certificate program
Matriculated	Students who have been formally accepted into a degree or certificate program
Certificate	Students following a sequence of courses leading to an educational certificate

Right to Appeal

If a student feels that satisfactory progress was impossible to attain because of mitigating circumstances, i.e. death in the family, extended illness, etc., the student may request, in writing, a review of financial aid eligibility. This letter of appeal, must be sent to the financial aid office and describe in detail the reason for failure to make satisfactory academic progress.

Additional Requirements and Rights

A student applying for aid must supply all required information as described above. The student's enrollment status is then verified, and the financial aid office will determine the student's financial aid in accordance with school policy. The student will then receive an award letter.

Aid from outside sources must be reported to the financial aid office. Such outside aid may result in a change in eligibility status.

Aid will vary according to enrollment status (full or part-time) and housing status (resident, off-campus or commuter). Students must inform the financial aid office of any status changes after their aid is packaged. Students may request an appointment with the financial aid office to review the information that determines their aid for the year and the amount of their financial aid package.

Students have the right to request that their aid be re-evaluated if conditions arise which change their ability to meet the expenses of their education.

Sources of financial aid are described below. More information may be obtained from the financial aid office at (570) 674-6280.

Pell Grant

This Federal program provides grants that currently range from $400 to $4,000 depending on financial need and educational costs. Students who have not yet completed their first undergraduate degree may apply. Application is made by completing the Free Application for Federal Student Aid.

Supplemental Educational Opportunity Grant

This Federal program is available to undergraduate students with demonstrated financial need. Awards range from $200–$500 yearly depending on need, available funds and other aid received by the student. Application is made by completing the Free Application for Federal Student Aid.

PHEAA Grant

The PHEAA Grant is a Pennsylvania State Grant. All Pennsylvania residents are expected to apply for the PHEAA Grant. Application is made by completing the Free Application for Federal Student Aid. Eligibility and grant amounts are determined by the Pennsylvania Higher Education Assistance Agency (PHEAA). The deadline for application is usually May 1 prior to the start of the academic year for which aid is requested.

Other State Grants

Many states provide grants to their residents that may be used at colleges in other states. These states include Ohio, Rhode Island, Connecticut, Massachusetts, West Virginia, Delaware, Washington D.C., and Vermont. Prospective students should contact their high school guidance office or their state higher education office to learn more about their state programs and obtain applications.

Academic Scholarships

To demonstrate its commitment to academic excellence, the College awards financial assistance to incoming freshmen and transfer students who have attained outstanding academic records. All applicants are screened for scholarship eligibility upon formal admission to the College. Awards range from $2000 to $10,000 annually. Scholarships are renewable until graduation, provided minimum grade point averages are maintained. The minimum averages required for retention of the award are outlined in the scholarship notification letter.

McAuley Awards

The nature and type of activities in which a student participates in high school, including involvement in extra-curricular activities, are indicative of a student's potential success at College Misericordia. Students who have served as volunteers in the community, demonstrated leadership, been active in extracurricular activities in high school and who have financial need may be eligible for a McAuley award. These awards range from $1000 to $5000 and are renewable provided the student maintains satisfactory academic progress. The Admissions office screens prospective students.

School Partnership Scholarships

To support Federal initiatives to bring 100,000 new teachers into the nation's elementary schools, the College offers School Partnership Scholarships to eligible students majoring in education. Students who have been recommended by their high school guidance officers as being excellent candidates for teaching careers, have maintained a high school average of B or better, and have demonstrated through their involvement in their communities an interest in working with children may be eligible to receive scholarships of $2500 annually The Admissions office will screen applicants. Awards are renewable providing the student maintains satisfactory academic progress and continues in the major.

Partners in Nursing Scholarship

College Misericordia has a long history of educating exceptional nurses. In response to a shortage of qualified nurses which is becoming more severe each year, College Misericordia offers Partners in

Nursing Scholarships to students majoring in Nursing. These special nursing awards will be offered to applicants who have maintained a high school average of B or better, have attained an SAT score of 1000 or above, and have demonstrated a desire to enter the nursing profession. The Admissions Office will screen applicants. Awards are $2500 annually and are renewable provided the student maintains satisfactory academic progress and remains a Nursing major.

Partners in Service Scholarship

The mission of College Misericordia is deeply rooted in the traditions of justice, service, mercy and hospitality. College Misericordia values students whose life goal is to pursue a career in a service profession. College Misericordia will offer Partners in Service Scholarships to students majoring in Psychology or Social Work who have maintained a high school average of B or better, rank in the top third of their high school graduating class or have attained a minimum SAT score of 1000, have engaged in service activities and have demonstrated a desire to enter a service profession. The Admissions Office will screen applicants. Awards of $2500 annually are renewable provided the student maintains satisfactory academic progress requirements and does not change majors.

Partners in Business Scholarships

A business degree combined with an emphasis in technology is recognized as an excellent background for career growth. College Misericordia will offer Partners in Business Scholarships to students majoring in Business, Management Information Systems, or Computer Science who have maintained a high school average of B or better, have attained an SAT score of 1000 or above, and who desire to become leaders in business and experts in technology. The Admissions Office will screen applicants. Awards of $2500 annually are renewable provided the student maintains satisfactory academic progress requirements and does not change majors.

Medical Imaging Partnership Scholarships

In response to a shortage of qualified medical imagers which is becoming more severe each year, College Misericordia offers Medical Imaging Partnership Scholarships to students majoring in Medical Imaging. Students who have maintained a high school average of "B" or better, have a minimum SAT score of 1000 and have demonstrated a desire to become a Medical Imager may qualify for this award. The admissions office will screen applicants. Awards of $2500 annually are renewable provided the student maintains satisfactory academic progress requirements and remains a Medical Imaging major.

Legacy Grant

Sons and daughters of College Misericordia alumni are eligible for a $1000 annual Legacy Grants. Stepchildren of College Misericordia alumni are eligible provided they reside with the parent who is the alumnus. The Admissions Office will screen applicants. Awards are renewable provided the student maintains satisfactory academic progress requirements.

College Grants

Through its own fund raising efforts, College Misericordia maintains an extensive college grant program which helps over 65 per cent of Misericordia students meet their college costs. These awards are available to undergraduate students with demonstrated financial need. Awards range from $600 –$5000 yearly depending on need, available funds and other aid received by the student. Students who receive College Grants must maintain satisfactory academic progress and file the required financial aid applications to renew their award.

Non-Pennsylvania Resident Grants

Out-of-state students who wish to reside on campus and are ineligible for state grant funds due to residency requirements, may be eligible for Non-Pennsylvania Resident Grants. These $1000 awards are renewable provided on-campus residency is maintained and satisfactory academic progress requirements are met.

Sibling Grants

Full-time upperclassmen whose sibling is also enrolled full-time at College Misericordia are eligible for a $1000 sibling grant. The award is renewable provided the student maintains sufficient academic progress requirements, and both siblings are enrolled full-time.

Federal Stafford Loan (Subsidized)

This loan program allows financially eligible full and half-time students to borrow money to help meet educational expenses. The borrowing limits are as follows:

Year 1	0–29.5 credits earned	$2,625
Year 2	30–59.5 credits earned	$3,500
Year 3	60–89.5 credits earned	$5,500
Year 4	90–119.5 credits earned	$5,500
Year 5	120 + credits earned	$5,500
Graduate		$8,500

The interest rate, which is set annually be the federal government, varies but will not exceed 8.25%. Repayment begins six months after the student graduates, withdraws, or enrolls in fewer than six credits. Repayment may extend for up to ten years. The exact amount of loan eligibility is determined by the following formula: educational costs minus financial aid, minus expected family contribution as calculated from the Free Application for Federal Student Aid.

Federal Stafford Loan (Unsubsidized)

This loan program provides assistance to dependent students who do not qualify for a fully subsidized Stafford Loan, up to the loan limits described above. Credit worthy independent and graduate students, and dependent undergraduates who meet federal criteria may also be eligible to borrow the following amounts in addition to the borrowing limits specified for the subsidized Stafford Loan:

Years 1 and 2	$ 4,000
Years 3, 4 and 5	$ 5,000
Graduate	$10,000

Like the Stafford subsidized loan, repayment of principal may be deferred until after the student graduates, withdraws, or enrolls for fewer than six credits. However, interest must be paid on the loan while the student is enrolled, or capitalized upon repayment.

Aggregate Maximum Loan Limits

Undergraduate students may borrow up to $46,000 in Stafford loan funds; with a maximum of $23,000 in subsidized loans permitted.

Federal PLUS loan

This program allows credit-worthy parents of full or half-time dependent undergraduates to borrow up to the total of college costs minus other financial aid. The interest on the PLUS loan varies but will not exceed 9%. Although limited deferment provisions may be applicable to some borrowers, repayment normally begins within sixty days of disbursement with up to ten years to repay.

Perkins Loan

This program provides low interest loan assistance to students who demonstrate financial need. Students who properly complete the aid application process as previously described will be automatically evaluated for eligibility for Perkins Loan assistance. If eligible, the student will receive notification from the financial aid office. The current interest rate on a Perkins loan is 5% with repayment deferred until nine months after the student graduates, withdraws, or drops below six credits. Additional provisions for deferment of repayment are available from the Bursar's office.

Nursing Loan

This program makes low interest funds available to Nursing majors who demonstrate financial need The application and awarding process, as well as the interest rate and repayment terms are the same as for the Perkins loan.

Federal Work-Study

Funded by the Federal government and the College, this program provides part-time jobs for eligible students during the academic year and the summer. Jobs are available on campus and in the local community. Students must document financial need to be eligible. Whenever possible, students will be assigned jobs related to their educational interests.

College Work-Study

The College maintains this work-study program through its own funding. It assists students who are not eligible to participate in the Federal program, but who need to earn part of their college expenses through employment.

Part-time Jobs

Some part-time employment is available in the community for students. Students who are interested in part-time employment opportunities should inquire at the offices of the Insalaco Center for Career Development.

Refunds of Overpayments

Refunds of credit balances on student accounts caused by overpayment (either from financial aid or personal transaction) will be processed in the controller's office within fourteen days from the date on which the credit balance occurs. The fourteen days gives the Controller's Office time to verify the amount of refund, to check on any other charges, and to confer with the financial aid director.

Student refund requests must be approved by the controller and the financial aid director. Refund application forms are available in the controller's office. Students are advised to begin the academic year with sufficient funds to pay for books and living expenses until refund checks are issued.

Graduate Tuition and Fees 2002–2003

Tuition

Full-time Occupational Therapy, Physical Therapy Speech-Language Pathology	$8,210	
Fee	$400	
Nursing, Occupational Therapy and Physical Therapy (part-time)	$495/credit	
Education and Organizational Management (part-time)	$465/credit	
Application Fee (to accompany all applications)	$20	
Graduation Fee	$125	
Matriculation Fee (for each semester during which a master's candidate is not registered for course work)	$75	
Parking Fines	$10	Per Infraction. Fines for Illegally parking In handicapped areas are $20 per Infraction.
Parking Permit	$15	Annual fee.

Returned Check Fee	$15	A fee will be assessed for each check not accepted and returned by the bank. Two returned checks will cause check writing privileges to be permanently revoked.
Student I.D. (Replacement)	$10	
Thesis Continuation Fee	$585	
Transcript Fee	$5	Per transcript.
Additional Course Specific Fees:		
Laboratory Fee (for students enrolled in the Occupational Therapy, Physical Therapy, and Speech-Language Pathologyprofessional programs)	$130	
Liability Insurance	$20	For students enrolled in majors, other than Nurse Practitioners, which require clinical experience or field experience
Liability Insurance	$80	For Nurse Practitioners clinical experience or field experience

Graduate Financial Assistance Programs

Graduate Assistantships

A limited number of graduate assistantships are available on a competitive basis to graduate students. The assistantships involve designated institutional or programmatic work responsibilities which relate to the student's graduate studies. Graduate assistantships provide full or partial payment of tuition and/or stipends. Written requests for assistantships should be submitted to the individual program director, who can provide specific information regarding available assistantships.

Graduate Student Loans

Through the Federal Subsidized Stafford Loan, graduate students enrolled on at least a half-time basis may apply for up to $8,500.00 per year. Repayment of both principal and interest is deferred until six months after program completion (or after a student ceases enrollment on at least a half-time basis). Through the Federal Unsubsidized Stafford Loan, up to an additional $10,000 may be borrowed per year. While repayment of the principal is deferred, quarterly interest only payments are due while the student is enrolled.

Students who have obtained Stafford Loans in the past and have not yet repaid those loans must borrow through their original lender. New borrowers may borrow from the lender of their choice at a variable interest rate.

Federal Nurse Traineeship Monies

Federal nurse traineeship monies may be available for full-time graduate students in Nursing (students registered for 9 or more credits per semester). Please check with the Chairperson, Nursing Department.

Veteran's Benefits

College Misericordia is approved by the Veterans Administration for the education and training of veterans and welcomes the opportunity to provide graduate education to veterans of the armed services.

Veterans enrolling at the institution for the first time should notify their local Veterans Administration Office in order to apply for educational benefits. This application should be filed six (6) weeks prior to the beginning of the semester. Students must contact the Registrar's Office to initiate the process.

Deferred Payment Plan

College Misericordia provides an option for students to pay tuition, fees and other charges on a deferred payment plan. The plan permits educational costs to be spread over a period of time. The requirements of the plan are as follows:

1. A down payment of twenty (20) percent of the total term/semester charges is required unless other arrangements have been made with the Controller's Office.
2. Deferments are limited to one term/semester; the unpaid balance must be paid before final examinations that term/semester. Failure to pay charges in full before final exams may result in loss of credit for the term/semester.
3. At the close of each month, the unpaid balance will be charged a one (1) percent finance charge.
4. Student who fail to meet their deferred payment obligations will be dropped from the plan.
5. Participants in the plan must sign and receive a copy of the deferred payment plan.

Finance Charge

It is a College policy that any outstanding balances will be charged a one (1) percent finance charge at the close of the second month into the semester and each month thereafter. This policy is waived for students who receive tuition benefits, rehabilitation benefits or Veterans' Education benefits.

Tuition Reimbursement Payment Plan

Students who receive tuition benefits from their employer may be eligible to participate in College Misericordia's Tuition Reimbursement Payment Plan. Generally, this payment plan permits tuition and fees to be paid up to thirty (30) days after grades have been sent to students, rather than the time of registration for th e course. The requirements of the plan are as follows:

- Only part-time students are eligible.
- A tuition reimbursement letter from the employer must be on file prior to registration and must be updated annually. The letter must state the terms of the benefit.
- Students must keep the original invoice and final grades for employer verification. Duplicate invoices and grade sheets will not be issued.
- It is the responsibility of the student, not the employer, to ensure that payment is made within the thirty (30) day period. Students who fail to make payment within the thirty (30) day grace period may be removed from the Tuition Reimbursement Payment Plan.
- The thirty (30) day grace period does not apply to graduating students. Tuition and fees must be paid prior to graduation.
- Students receiving partial tuition benefits must make arrangements to pay the costs not covered by the employer at the time of registration.

Definition of Academic Year

College Misericordia defines its academic year as the period of at least 30 weeks of instructional time which begins on the first day of classes in the fall semester and ends on the last day of examinations in the spring semester.

The Director of Financial Aid is available from 8:30am to 4:30pm to discuss individual problems and advise students in matters regarding financial aid.

Tuition Payment Options

Payment Policy for Part-Time Students

At the time of registration, a part-time student must make arrangements for paying tuition and fees. The student may either pay for the course in full, have financial aid to cover the amount due, or participate in either the Deferred Payment Plan or the Tuition Reimbursement Payment Plan. The details of the two payment plans are discussed below.

Tuition Reimbursement Payment Plan for Part-Time Students

Students who receive tuition benefits from their employer may be eligible to participate in College Misericordia's Tuition Reimbursement Payment Plan. Generally, this payment plan permits tuition and

fees to be paid up to thirty (30) days after the issuance of grades instead of at the time of registration for the course. The requirements of the plan are as follows:

- Only part-time students are eligible.
- A tuition reimbursement letter from the employer must be on file prior to registration and must be updated annually. The letter must state the terms of the benefit.
- Students must keep the original invoice and final grades for employer verification. Duplicate invoices and grade sheets will not be issued.
- It is the responsibility of the student, not the employer, to ensure that payment is made within the thirty (30) day period. Students who fail to make payment within the thirty (30) day grace period may be removed from the Tuition Reimbursement Payment Plan.
- The thirty (30) day grace period does not apply to graduating students. Tuition and fees must be paid prior to graduation.
- Students who are receiving only partial tuition benefits must make arrangements to pay the costs that are not covered by the employer at the time of registration.

Deferred Payment Plan for Part-Time Students

College Misericordia provides an option for students or parents to pay tuition, fees and other charges on a deferred payment plan. The plan permits educational costs to be spread over a period of time. The requirements of the plan are as follows:

- Only part-time students are eligible.
- A down payment of twenty (20) percent of the total term/semester charges is required before the start of classes.
- Deferments are limited to one term/semester; the unpaid balance must be paid before final examinations for that term/semester. Failure to pay charges in full before final exams may result in loss of credit for the term/semester.
- At the close of each month, the unpaid balance will be charged a one (1) percent finance charge.
- Students who fail to meet their deferred payment obligations will be dropped from the plan.
- Participants in the plan must sign and receive a copy of the deferred payment plan.

Tuition Payment Plan for Full-Time Students

Full-time students may arrange to pay all or part of their college costs in monthly installments. A $45 annual fee is charged to cover the processing of payments. Students must be enrolled in the installment plan prior to the start of the academic year. The plan is managed by Academic Management Service, Inc., Swansea, Massachusetts. Contact the Controller's office at (570) 674-6222 for additional information.

Credit Card Payments

College Misericordia accepts VISA, MasterCard and Discover credit cards for payment of tuition and fees.

Finance Charge

It is a College policy that any outstanding balances will be charged a one (1) percent finance charge at the close of the second month of the semester and each month thereafter. Finance charges are waived for the following students:

- Students enrolled in the Academic Management Services program (see Tuition Payment Plan for Full-Time Students).
- Students who receive rehabilitation benefits or Veterans' Education benefits.
- Part-time students who participate in the Tuition Reimbursement Payment Plan.

Institutional Refund Policies

Full-time Traditional Day

When a full-time traditional student enrolled in day classes for the full 15-week semester withdraws from the College, she or he must file an official notice of withdrawal with the Dean of Students

Full-time Non-traditional Day

When a full-time non-traditional student enrolled in day classes for the full 15-week semester withdraws from the College, she or he must file an official notice of withdrawal with the Division of Adult Education and Community Service.

Part-time Day and Once-Per Week

If a part-time student enrolled in traditional day (15-week semester) or once-per-week evening classes (15-week semester) withdraws from the College, he or she must file an official notice of withdrawal with the Division of Adult Education and Community Service.

The percentage of charges for full-time traditional day students, full-time non-traditional day students, part-time day and once-per week evening students is determined by the date that the Dean of Students or the Division of Adult Education and Community Service receives official notice of withdrawal.

Tuition, fees, room and board charges will be cancelled at the following percentage rates:

Time of Withdrawal	*Amount*
First Week	100 %
Second Week	90 %
Third Week	80 %
Fourth Week	70 %
Fifth Week	60 %
Sixth Week	60 %
Seventh Week	50 %
Eighth Week	40 %
Ninth Week	40 %

No refunds of charges are allowed after the ninth week. There are no refunds on room deposits.

Financial aid received by students who withdraw may also be adjusted. In accordance with federal regulation, students who receive federal Title IV funds (Federal Pell grants, SEOG grants, Perkins Loans, Nursing Loans, Stafford Loans, and PLUS loans), and who withdraw during the first 60% of a semester will have their aid adjusted based on the percent of the semester completed prior to withdrawal. The date of withdrawal will be the date the student begins the withdrawal process unless there is documentation of class attendance beyond that date.

Students who do not officially withdraw, but stop attending all classes will be considered to have withdrawn at the 50% point of the semester unless attendance is documented after that time. There will be no adjustment to federal or institutional aid after the completion of at least 60% of the semester. The calculation of Title IV refunds will be computed by the Financial Aid Office.

Students who receive a refund of financial aid prior to withdrawing may owe a repayment of federal financial aid received. Students who fail to return federal funds as required will be ineligible for aid until repayment is made.

Change of Academic Status

If a student drops from full to part-time during the first two weeks of classes, adjustment to tuition charges will be made as follows:

1. The full-time tuition charges originally assessed will be reduced according to the official date on the drop/add slip from the Vice President of academic Affairs office, and by applying a percentage adjustment based on the following:

First Week	100 % tuition
Second Week	75 % tuition

No adjustment will be made to tuition charges or financial aid after the second week.

2. Part-time tuition charges will then be computed by multiplying the actual number of credits being taken after the drop, by the appropriate credit charge.

Part-time Accelerated Evening

When a part-time accelerated student drops a course or withdraws from the College, official notice must be filed with the Division of Adult Education and Community Service.

Tuition and other charges will be cancelled at the following percentage rates:

Prior to the 2nd week	100 %
Prior to the 3rd week	70 %
Prior to the 4th week	60 %
During 4th week	40 %

No refund will be given after the 4th week

Weekend College

When a Weekend College student drops a course or withdraws from the College, official notice must be filed with the Division of Adult Education and Community Service. Tuition and other charges will be cancelled at the following percentage rates:

Prior to the 2nd weekend	100 %
Prior to the 3rd weekend	70 %
Prior to the 4th weekend	50 %
On the 4th weekend	40 %

No refund will be given after the 4th weekend

Summer Session I through IV

Students enrolled in Summer Session I and II who drop courses or withdraw from the College must file official notice with the Division of Adult Education and Community Service. Tuition and other charges will be cancelled at the following percentage rates:

Prior to the 2nd week	100 %
Prior to the 3rd week	70 %
Prior to the 4th week	50 %
During 4th week	30 %

No refund after the 4th week

Financial aid will be adjusted to the same policy used for full time students.

Administrative Regulation and Payment of Tuition and Fees

College Misericordia students are expected to pay their bills in a timely manner. The Controller's Office and the Financial Aid Office assist students in meeting their financial obligations and will discuss reasonable payment schedules in extraordinary cases. In order to assure the collection of money due the College, students with unpaid balances for tuition, fees, bookstore charges, library fines, parking fines, or any other College Misericordia approved fee or fine will be denied the following privileges or services:

1. Class registration.
2. Participation in graduation ceremonies and the awarding of diplomas. Also, seniors may be denied final exams.
3. Transcript issue.
4. Residence hall reservation privileges.

College Services and Resources

Library

The Mary Kintz Bevevino Library is located at the heart of the campus between the Administration Building and McHale and Gildea Residence Halls. Named to honor the late alumna, Mary Kintz Bevevino, a 1987 graduate of the college, the facility encompasses 37,500 square feet and houses stacks for 90,000 volumes. A variety of study environments are provided, including casual seating, study tables, and individual carrels interspersed throughout the building, as well as group study areas located on the second floor above the library entranceway. The McGowan Center on the third floor is used for seminars, community meetings and other activities.

The goal of the library is to provide materials and services in support of the educational objectives of the academic programs. Faculty and students have access to materials in a variety of formats including books, serials, and periodicals—available in print and microform, and reference search tools. There are also approximately 2,800 videocassettes available for either viewing in the library or for overnight loan. Special collections include ANA and NLN nursing publications, as well as a collection of children's books to support the education curriculum.

Students can search for library materials, including materials that faculty have put "on reserve" using SIRSI's UNICORN public access catalog from off-campus as well as in the library. The classification system used by the library is the Dewey Decimal System. A valid College Misericordia ID is required to borrow library materials. UNICORN also provides an automated system of library functions to the library staff.

EBSCO host offers access via the internet to the following databases: Academic Search Elite, Biomedical Reference Collection: Basic, Business Source Elite, CINAHL w/Headings, EBSCO Animals, EBSCO Online Citations, ERIC, Funk & Wagnalls New World Encyclopedia, Health Source: Nursing/Academic Edition, MEDLINE, Middle Search Plus, Newspaper Source, Primary Search, PsycINFO 1887–Current, and USP DI Volume II, Advice for the Patient. Access is available to all registered borrowers from the library's Data Search Lab, all campus computer labs, and from off campus computers (user name and password required for off campus access). OT Search is available on campus with a user name and password, available from the OT Department. MLA International Bibliography is available on CD-ROM from Silver Platter Information Retrieval System (SPIRS). Trained staff are available to assist users with searching techniques. Individuals may request additional instruction by appointment. Laptop computers may be borrowed at the circulation desk and used at various locations throughout the building. A special printing station is available to print information downloaded to disk.

College Misericordia is a member institution of the Northeastern Pennsylvania Library Network (NPLN), the area consortium of regional academic, public and special libraries, including medical libraries of the Health Information Library Network of Northeastern Pennsylvania (HILNNEP). The consortium provides area library users access to over 1.5 million volume collections of participatory libraries via its new virtual online catalog. More information and access to the catalog is available on the web site at www.npln.org

As an affiliate of PALINET, a regional network of libraries and information centers, College Misericordia subscribes to the Cataloging and Interlibrary Loan subsystems of the Online Computer Library Center (OCLC) in Dublin, Ohio. The OCLC Interlibrary Loan subsystem affords library staff instant access to the holdings information of all participating libraries and provides an electronic means for College Misericordia's library to borrow materials from other libraries for students, faculty, and staff.

Computer Facilities

Students have ample access to personal computers. We continually upgrade and expand all facets of the hardware and software we manage. By doing so we enable our students to keep pace with dynamic technology. Fifteen laptops are available for use in our new library. All of the campus residence halls are wired for connection to the internet. Twenty-two computers are available for student use in the resident halls. Six laptops are available for commuters. Four computer labs contain fifty-two computers

that offer students access to: the campus network, internet and e-mail. Major software: Microsoft Office (Word, Excel, Access, and Powerpoint), Derive, and SPSS. Programming languages include Java, Visual Basic, C++, Cobol, Assembler, and others. Every student is provided with a college e-mail account that they can access via the internet.

Bookstore

The campus bookstore is an academically oriented resource, where the need for, and interest in, reading and study engendered in the classroom can be supported and reinforced. It is also an on-campus source of many goods and services required by a college community. The main purpose of the campus bookstore is to provide for the sale of books and supply requirements connected with the academic programs of the college and the sale of such other supplies and services as shall be determined from time to time.

Student Activities

College Misericordia students take their total educational experience seriously. They recognize that their college experience is richer when they participate in co-curricular and extra-curricular activities which contribute to their total development.

An active undergraduate Student Government Association (SGA) is the liaison between students and faculty, and between students and administration. The SGA enables students to become involved in a decision making process which affect their governance. The SGA consists of eight executive board members.

In addition to Student Government, over 25 chartered student clubs and organizations provide opportunities for personal, intellectual, and social development in a wide variety of student interests. These activities include such options as educational workshops, musical attractions, publications, performing art shows, among others.

Services offered through the Student Activities Department include leadership development programs, new student orientation programs, activities information, resources for programming and fundraising, a weekly bulletin, and the semester activities calendar.

Athletics

Intercollegiate athletics for women at College Misericordia include basketball, cheerleading, cross country running, field hockey, lacrosse, soccer, softball, swimming, track & field, and volleyball. Men compete at the intercollegiate level in baseball, basketball, cheerleading, cross country running, golf, lacrosse, soccer and swimming, and, track and field.

Members of the student body, faculty and administration enjoy an intramural athletic program which includes co-ed flag football, soccer, basketball, volleyball, tennis, golf, and softball.

Campus Ministry

College Misericordia is a Catholic college. As such, it offers a variety of liturgical, service and educational opportunities in which all members of the College community can express their religious faith and grow in their values. Persons of all faith and religious denominations find the Campus Ministry Program a focus for religious, social and community service activities.

In keeping with the College's Mercy tradition of justice, service and hospitality, Campus Ministry sponsors a wide variety of programs that provide direct service to others. These programs offer students the opportunity to test their own sets of values and the chance to develop their own leadership potential. A creative liturgical program guides students in making the connection between their daily lived experiences and their relationship with God and humanity. Thus, the formation of personal values, service to and justice for those in need, and worship become a part of an inclusive approach to spiritual development.

The Commuter Council

The Commuter Council, is attentive to the needs and concerns of nonresident undergraduate students. The Council addresses both the academic and social aspects of college life for commuters.

The Counseling Department

The Counseling Department at College Misericordia provides individual and group counseling, along with consultation services, to undergraduate and graduate students, staff and faculty. College counselors provide information, workshops, and seminars on a wide variety of student development issues for the entire College community. The Department's goal is to help people achieve greater independence and career success, to improve relationships with family, friends, and significant others, and to address dilemmas and conflict. The staff of the Counseling Department is made up of a consulting psychologist, counselors, social workers, and peer advocates experienced in working with the college population. A holistic approach is used to assist students in focusing on physical health, emotional well being and social development. All of the Department's services are available free of charge to the College Misericordia community. All contacts with the Counseling Department are strictly confidential and emphasize sensitivity toward each person's needs. Records of contacts with the Counseling Department are kept separate from a student's medical or academic records. The Counseling Department is located within the Learning Resource Center, lower level of Alumnae Hall.

Insalaco Center for Career Development

Preparing for a successful future demands more than just obtaining a quality education. Truly successful students begin to develop career planning knowledge as first-year students, only to build upon this knowledge through their academic and professional lives. The Insalaco Center for Career Development has a proven record of providing the resources and assistance necessary to turn academic achievement into career opportunity.

Recognizing that the world of work requires life-long learning, the Insalaco Center promotes the development of short-range goals as part of long-range career plans. This approach helps ensure that students build flexibility into their career plans. The Insalaco Center serves all Misericordia students and alumnae with our state-of-the art career resource library and team of professional staff. The mission of our Center is to not only prepare students for employment or graduate/professional school, but in managing their careers throughout their working lives.

The Insalaco Center coordinates the Guaranteed Placement Program, an approach designed to connect a student's academic and co-curricular learning to position them for success into today's and tomorrow's job market. The Center provides the following services:

- Individual career consultations
- The Choice Program for undeclared students
- Career Assessment
- Experiential Education (shadowing, internship, externship, part-time, and summer jobs)
- Graduate and professional school advising
- Employment skill development and training
- Recruitment services
- Study abroad advising
- Work study placements on campus
- Career resource library housing hundreds of print and technical career development resources

For more information about the Insalaco Center for Career Development, visit our office on the first floor of McAuley Hall. Phone (570) 674-6409 or e-mail csutzko@misericordia.edu. You can also visit us on-line at: www.misericordia.edu/career/

Residential Facilities

The College operates four residential facilities: Gildea Hall, McHale Hall, Alumnae Hall, and an 18 unit Townhouse complex. Gildea Hall is our newest facility, also for upperclass students, coed by unit, living in 3, 6 or 7 person suites. McHale Hall, our First Year Area, is coed by Floor/Wing.

Residents of McHale Hall live in standard double rooms. Alumnae Hall houses both First Year and Upperclass residents. This coed multipurpose residential area, is home to M.E.R.I.T. Housing, a Wellness floor where residents choose to live a substance free, healthy lifestyle. Upperclass students may choose to live in private, single rooms if space is available. The Town Houses are for upperclass students and are self-contained units with kitchen facilities. They are coed by unit, and house 6 residents.

The environment in the residential areas is one of living and learning. A vital part of the student's total educational experiences are the relationships that develop from living and sharing with others in the residence halls. Resident students participate in making decisions affecting their environment, and are assisted by the Residence Life staff who work in unison with the students to maintain an environment conducive to academic success and personal growth. Each of the resident's room is furnished with beds, desks, bureaus, and closets, and is conveniently located to other areas of campus. Each building also offers study rooms, laundry facilities, kitchenettes, cable television, phone services, internet access and recreational lounges.

The Student Health Center

The Health Center, located on the lower level of the Anderson Sports/Health Center, is directed by a Registered Nurse with a Masters Degree in Nursing Administration, who functions under the medical guidance of the college physician. The physician is on campus for Clinic hours on Tuesday and Thursday 12:30–1:30 pm and is telephone available to the Director for advice and referrals during the remainder of the week. The Health Center also has a nurse practitioner on staff. If medical services are needed after hours the student should contact their respective RA, who will then, if necessary, inform the Director of the problem.

Services provided by the physician at the Health Center are free to the students. Prescription medication may be obtained at a local pharmacy, and incurred expenses may be billed to the student's home address.

The Health Center is a modern state-of-the-art facility providing first aid, assessment and treatment of the common illnesses, referral for more serious health conditions, temporary care until transfer can be arranged to local medical facility, residence hall visits when appropriate, health counseling and education, maintenance of health records and assistance with student athletic insurance claims, all of which are provided at no cost to the student.

The Health Center requires a medical history, physical examination, and immunization record to be completed and submitted by all new and transfer students before the start of the student's first semester of attendance. It is highly recommended that all students receive hepatitis and menomune immunizations prior to beginning their college career. Students enrolled in health science majors (Nursing, Physical Therapy, Occupational Therapy, and Medical Imaging) have additional yearly requirements as mandated by their respective divisions.

Students requiring hospitalization, or those afflicted with acute or long term illness that requires several days in bed and restriction from class, will be required to return to their homes at the discretion of the College physician and Director of the Health Center until activity and class attendance can be resumed. For the safety of all students it is required that students diagnosed with a communicable disease (measles, chickenpox) should be sent home. Permission to return to campus must be provided in writing from the student's health care provider.

The Health Center's self-care room is designed as a teaching model to encourage independence in the student population. Brochures and educational displays, and video are available for student instruction. Limited over the counter medications are available free of charge.

All full-time students are required to enroll in a college health insurance plan OR provide photo-copied proof of membership coverage in their parent's health insurance plan. Information on a College health insurance plan is available at the office of the Dean of Students.

Endowed Scholarships

Individuals and businesses close to College Misericordia sponsor scholarships which are available to qualified students each year.

Eligibility criteria and award information are available in the financial aid office.

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Academic Calendar 2002–2003

Fall 2002

Wednesday	August 21	Orientation for new faculty
Thursday	August 22	Opening faculty meeting/division chairs
Friday	August 23	Faculty division meetings
Friday, Sat, Sun	August 23, 24, 25	Freshman orientation
Friday	August 23	Fall convocation
Sunday	August 25	All college check-in
Monday	August 26	First day of classes all students
Friday	August 30	Add period ends 4:30 pm
Monday	September 2	Labor day; no day or evening classes
Tuesday	September 3	Classes resume 8:00 am
Friday	September 13	Last day to remove summer 2002 Incompletes
Friday	September 20	Drop period ends 4:30 pm
Friday	September 27	Last day to withdraw from courses without academic penalty
Friday	October 11	Fall recess
Monday	October 14	Classes resume 8:00 am
Monday	October 14	Mid-term grades due 8:30 am
Mon–Fri	Oct 28- Nov 1	Advisement week
Monday	November 11–15	Registration spring 2003
Tuesday	November 26	Follow Friday class schedule
Wed–Sun	Nov 27-Dec 1	Thanksgiving recess
Monday	December 2	Classes resume 8:00 am
Friday	December 6	Last day of classes
Mon–Sat	December 9–14	Final examinations
Monday	December 16	Grades due 8:30 am

Spring 2003

Monday	January 12	First day of classes for all students
Monday	January 13	Add periods ends 4:30 pm
Friday	January 24	Last day to remove incompletes from fall 2002
Friday	February 7	Drop period ends 4:30 pm
Friday	February 14	Last day to withdraw without academic penalty
Monday	February 28	Mid term grades due 8:30 am
Mon–Fri	March 3–7	Spring Break
Monday	March 10	Classes resume 8:00 am
Mon-Fri	March 24-28	Advisement week
Mon-Fri	April 7-11	Registration Fall 2003
Thur-Mon	April 17-21	Easter Recess
Tuesday	April 22	Classes Resume 8:00 am
Tuesday	April 29	Follow Thursday class schedule
Wednesday	April 30	Last Day of classes; Follow Friday class schedule
Thursday	May 1	Study day
Fri–Fri	May 2–9	Final examinations
Monday	May 12	Final grades due 8:30 am
Saturday	May 17	Baccalaureate and commencement

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